



## AGENDA/MINUTES

### OLGAA Board Meeting

*Date / time* 11/15/2017 7:00 PM | *Meeting called by* James Schreyer

#### OLGAA Board members

James Schreyer, Kate Romanello-Jones, Debbie Mattingly, Ellen Hughes, Melinda Miller, Amber Newton, Dawn Mussig, Katie Stahl, Scott Nevius, Jennifer Ludwig, Terri Lynch, Tracy Seng, Brian Seng, Ryan Koebbe, Bill Schneider, Renee Cagle, Kelsey Schneider

*Not Present: Unhighlighted names*

<u>Time</u>	<u>Item</u>	<u>Owner</u>
7:00	Welcome - Opening Prayer	Jim Schreyer

7:05 Old business and approval of last meeting's minutes - APPROVED

7:10 Secretary/Communication Report Melinda Miller

- Melinda still needs to get with Debbie for Blue Sombrero
- Trophy case: Consensus was to readdress this project and solicit at least 2 more quotes to bring to the board for review. Melinda to work with contractors to provide estimates.
- There is a new admin contact at St. Ann's for the bulletin updates. Debbie to forward me the new contact person's information.

7:20 Vice President's Report Kate Romanello-Jones

- Track off to a good start. K-2 had to be cancelled due to the weather
- Boys Basketball surveys went out last week; Girls BB to be sent out shortly since the season just ended on Sunday.
- Kate announced she's stepping down as VP; May will be her last meeting. The board discussed the process of evaluating this position and potential candidates. Consensus was that, per the constitution, the preference is to fill the position from within the existing board members however it was also agreed to that we will post the position openly to the OLG community. All candidates will be reviewed by the Executive Committee and put to a vote.
  - Jim to send Melinda Executive Committee position descriptions, which she will then distribute to the existing committee for preliminary discussion and review for any duty changes/restructuring necessary before posting.
  - Brian suggested that we also post the need for 3-4 new "members at large" to join the OLGAA board. These positions will be posted alongside any other open EXC positions.
  - Deadline to post the all position descriptions is April 25th and to evaluate candidates for vote by the May OLGAA board meeting on May 16<sup>th</sup>.

7:30 Treasurer's/Fundraising Report Debbie Mattingly

- Fish Fry Review – New location and transition went very well. Good feedback/response from patrons as well as the school & St. Ann's. No major issues to address at this time. Debbie took copious notes throughout the event and is confident we have the documentation

needed to train new chairs/coordinators of the event moving forward. The focus will be to find replacements for Jim, Debbie and Kate's role in the Fish Fry by next season.

- Financially, the Fish Fry produced the same profit as was done in year's past when held at LF (within \$500 comparatively). Detailed financials are on file if requested. Consensus of the board was that holding the event for 4 weeks vs. all 6 weeks is more effective overall from a morale and profitability perspective.
- Equipment has been taken back and stored at LF, however it will need to get back to St. Ann's once Tim has finished cleaning out the shed for us to leave it there permanently.
- Only request made by St. Ann's was for us to lay down protective covering under the fryers moving forward to protect the concrete.
- The board agreed to purchase \$25 gift cards for the OLG kitchen staff & the St. Ann workers for their help during the fish fry.

#### 7:40 Athletic Directors Report

Ellen Hughes

- Football: Signs up are open and we have published the St. James registration flyer/information in the bulletin & other outlets.
- Girls Basketball: Season went really well – surveys to go out shortly
- Boys BB: Waiting on survey responses
- K-2 Instructional: Final week was March 16<sup>th</sup>. Overall a great response for this first season – great participation from both students and parents. The board agreed to go ahead and send out surveys for additional feedback.
  - On behalf of Kelsey, Melinda raised the suggestion to move K-2 BB to an early fall sport (Sept-Oct) instead of its winter timing due to gym availability and conflict with Fish Fry, etc. This new timing would be favorable for grabbing the attention of new, incoming families. Terri seemed to feel like gym availability wouldn't be a problem. She will look at the schedules and confirm. Melinda to connect with Kelsey to update her and work to get the sign ups and announcement completed by next week for publishing.
- Items for Next Year:
  - Team Banquets: Making sure these are more uniform across all sports
  - 8<sup>th</sup> Grade Team Days:
    - Set the date at the beginning of the season
    - Make sure coordinators relay to the team parents what should be done for these days
    - OLGAA will pay for 1) team panoramic photo or individual posters and 2) a flower for the girls' team parents.

#### 7:50 Presidents Report

Jim Schreyer

- End of Year fiscal items are a priority for the balance of this year
- Jim will provide Melinda information for Cross Country sign-ups
  - Competitive Cross Country will only be 7<sup>th</sup>/8<sup>th</sup> grade moving forward
  - 4<sup>th</sup> – 6<sup>th</sup> grade will be restructured into a training program

#### 8:00 New Business

Open

- Brian has football jerseys if anyone wants one. Melinda will post on social media that if anyone wants one to reach out to him directly.
- Terri needs help evaluating the 8<sup>th</sup> grade scholarship applications. Jim and Melinda volunteered to help.

- Terri strongly suggests that OLGA has representation at the next GWAC meeting in May, as they are scheduled to announce some critical changes for next year. The board agreed that at minimum Ellen should attend, but the coordinators should also attend.

8:10    Adjournment

Jim Schreyer