



2023 ASAP Plan
Norwell Little League
Norwell, Massachusetts
Massachusetts District #8



1. League Safety Officer: **Corey Blair** on file with League Headquarters.
2. Norwell Little League will distribute a copy of this Safety Manual to all Managers/Coaches, league volunteers and the head of Norwell Recreation.
3. Emergency Contacts and Phone Numbers:
 - Emergency: 911
 - Norwell Police: 781-659-7979
 - Norwell Fire: 781-659-8158
 - League President: Adam Creedon 646-209-4587
 - Vice President: Chris Holmes 508-737-6884
 - Player Agent: Mike McEvoy 617-851-6293
 - Treasurer: John Charters 201-218-8473
 - Safety Officer: Corey Blair 781-927-5388
 - Equipment & Uniforms: Jerry Toomey 617-590-8913



4. Norwell Little League will use the official Little League Volunteer Application form to screen all volunteers.

5. Fundamentals Training: April 23rd, 2023

Managers and coaches will be required to attend Fundamentals Training at least every other year. New coaches will be required to attend in their first year coaching and/or volunteering. Training will be held at Woodworth LL Complex in Norwell.

6. First Aid Training: April 23rd, 2023

Norwell Little League will conduct First Aid Training and each team will be required to have one coach attend. Training will be held by the Norwell Police Department. The current Massachusetts amateur sports concussion protocol will be discussed at the meeting.

7. Coaches will be required to walk and inspect the field prior to practices and games. Umpires will be required to do so as well. Any issues should be reported to the Norwell Little League Fields and Grounds coordinator.



8. Norwell Little League has completed the 2023 Facility Survey as part of the ASAP Plan filed with Little League of America.

9. Concession Stand Safety:

Norwell Little League officially recognizes the Little League of America Concession Stand Safety Tips.

Written safety procedures for the Norwell Little League Snack Shack are posted and filed with the Town of Norwell. These procedures are reviewed with all volunteers by the Snack Shack manager.

A copy of the filed tips and procedures are attached.

10. All league equipment is inspected prior to distribution by the league Equipment and Uniform Director.

Coaches should report any ongoing issues and requests for replacement should be directed to the Equipment and Uniform Director.

11. Accident Reporting:

Norwell Little League will use the incident tracking form from the Little League of America website.

Procedures will be reviewed with coaches and staff prior to the beginning of the season. Accident forms will be returned to the Safety Officer within 48 hours of the incident.



12. First Aid kits for each team will be included with equipment bags. Ice packs and replacement First Aid Kits will be available at the Snack Shack or by contacting the league Safety Officer.
13. Norwell Little League will require that all teams abide by Little League of America rules including:
 - Proper equipment being appropriately worn at all times.
 - No on-deck batters
 - No on-field bullpen
 - Bases that disengage from anchors
 - Observation of local rules such as no innings to begin after 7:30 through May 15th and 7:45 after May 15th.
 - All rules are listed on the league website ().
13. Norwell Little League player and coach information will be automatically submitted to the Little League Data Center Via Bluesombrero.
14. Qualified Safety Plan Registration Form – The form has been updated and filed as part of the ASAP Plan for Norwell Little League.



Appendix

Qualified Safety Program Reference

Guide

Norwell Little League



Qualified Safety Program Reference Guide

Norwell Little League



Annual Safety Practices

- ✓ CORI Checks Completed Prior to Season
- ✓ League Safety Officer Elected for season
- ✓ Budget allocation for new first aid kits
- ✓ Engage Norwell Police Safety Officer
- ✓ Distribute Norwell Little League Safety Mission Statement
- ✓ Include parent Code of Conduct as part of online registration
- ✓ Provide safety and professional training to all volunteer umpires
- ✓ Provide training to coaches regarding safe practices including weather and darkness rules, hydration, and safe play
- ✓ Utilize only Little League of America approved baseballs including reduced impact baseballs for younger kids
- ✓ Include double base at first base on fields for younger kids
- ✓ Inspect the warning tracks and protective fence tops
- ✓ Inspect all protective netting
- ✓ Post speed control reminders in parking lots of the facility
- ✓ Solicit suggestions for safety through
- ✓ Encourage use of protective cups and mouth guards for players
- ✓ Remind parents to sign up for Little League of America E-News
- ✓ Inspect all first aid kits prior to season and replace as needed
- ✓ President to make ultimate weather related decisions on



Norwell Little League

Norwell LL (#2210806)

CONCESSION STAND SAFETY PROCEDURES

The following safety procedures apply to the "Snack Shack" at Woodworth Little League Complex.

NLL President, VP, and Snack Shack Manager shall be responsible for compliance with these procedures, and for posting these procedures at the Concession Stand.

Procedures

- ☐ No more than 4 people at one time will be allowed in the snack shack.
- ☐ Children under the age of 7 will not be allowed in the snack shack.
- ☐ Children age 7-10 must be accompanied by a parent but will not be allowed behind the counter handling food or cash.
- ☐ Children 11 and older will be allowed behind the counter with parental supervision only.
- ☐ During Summer seasons, children 14 and older will be allowed to work in the snack shack without parental supervision.
- ☐ People working in the concession stands will be trained in safe food preparation and in the safe use of all equipment.
- ☐ All Concession stand staff will wash hands at regular intervals before and after the preparing or serving food.
- ☐ All Concession staff will be mindful and adhere to all food allergy concerns.

- ☐ Cooking equipment will be inspected periodically and repaired or replaced as needed.
- ☐ Propane tanks (if used) will be turned off at the grill and at the tank after use.
- ☐ Food not purchased by Norwell Little League to sell in its concession stand will not be cooked, prepared, or sold in the concession stands.
- ☐ Cooking grease will be stored safely in containers away from open flames.
- ☐ Cleaning chemicals must be stored in a secure separate area.
- ☐ All concession workers are encouraged to attend a First Aid training session.
- ☐ A Certified Fire Extinguisher suitable for grease fires must be in plain sight at all times.
- ☐ All concession stand workers are to be instructed on the use of fire extinguishers.
- ☐ A fully stocked First Aid Kit will be placed in the Concession Stand. The Concession Stand shall also include extra First Aid Kits for use by coaches and managers.
- ☐ The Concession Stand main entrance will not be locked/blocked while during its hours of operation.