



NAVARRE YOUTH SPORTS ASSOCIATION

8840 High School Blvd.
Navarre, FL 32566
850-939-5202

NYSA BOD Meeting Agenda A26-05.1 (see note as bottom) January 7th, 2026

- I. Call to Order -
- II. Attendance:
 - a. Board Member:
 - b. Commissioners:
 - c. Members:
- V26-27+ V26-28 III. Minute approval – M26-05 & M26-06
- IV. Treasurer's Report –
 - a. Account Balance: \$ _____
 - b. \$ Out & In
 - 1. Umpire fees for fall sports ~\$10K
 - c. Upcoming Financial Needs
 - 1. Winter 25 basketball budget, Spring 26 budgets for Soccer, Softball, Baseball, & NUFC
 - 1. \$65 NYSA FEES & 5 Sponsorships for planning (Board President)
 - 2. Lacrosse- budget missing ref fees, uniform estimates & tournament fees
 - 3. Football- FY26 budget missing ref fees
 - 4. Flag- let's chat about your Winter 25 budget after (will take 5 mins)
 - d. Scholarships Pending
 - 1. Cheer x 4, Basketball x 1, Football x2, NUFC x 1, Softball x 3
- V. Commissioner Updates/Reports
 - a. Baseball
 - b. T-Ball
 - c. Softball
 - d. Tackle Football
 - e. Rec/NUFC Soccer
 - f. Lacrosse
 - g. Cheer
 - h. Basketball
 - i. Flag Football
- VI. Calendar Update
- VII. Old Business
 - a. (Secretary) Establish Google based accounts (should have gotten an email from Tech support/Jason) to set up. Will be setting up permissions based on who has which board account by next meeting and moving official email and texts to these accounts.
 - b. (Ethics Committee Chair) Will be holding “kick off meeting” ideally next Wednesday (January 14th) in conference room.
 - c. (Bylaws Chair) Will be holding ‘kick off meeting’ in/around Jan 28th
 - d. (Secretary) Have contract back for review (Attachment in folder: Pensacola_ Navarre Sports Complex_Vending 12.24.25) from Vending Machine company
 - 1. Will require electrical and concrete pads to be poured and finalization of prices. Will be ~6-8 weeks after contract signed for delivery.

VIII. New Business

a. Credit Card Machines/Contract (attachment in folder: CC Machines) (Treasurer)

1. cheaper than square
2. makes customers pay the fees
3. **MOTION TO APPROVE**

b. Approval of Fuel Card for Field Maintenance (attachment in folder: NYSA Fuel Card SOP) (Treasurer)

1. Current practice: \$400 monthly check with no receipts
2. Issue: Lack of documentation and financial oversight
3. Proposal: Issue a fuel-only card for field maintenance
4. Vendor: CEFCO (preferred). Controls: Fuel-only restriction, Monthly cap \leq \$400, Transaction-level reporting, Treasurer review, Impact: No budget increase; improved accountability

5. **MOTION TO APPROVE**

c. Direct Deposit for Contract Employees (attachment in folder: NYSA Direct Deposit SOP) (Treasurer)

1. Current practice: Paper checks issued to contract employees create manual processing, delays and limited audit efficiency; of the 54 checks written in December 2025, over half were for routine pays for NYSA/NUFC
2. Proposal: Transition contract employees to direct deposit for faster, more reliable payments, reduced check handling and errors, clear payment records and audit trail. All this can be executed in quickbooks
3. Impact: No increase to budget; administrative improvement

4. **MOTION TO APPROVE**

d. Approval to Use Zeffy as Fundraising Platform (Treasurer)

1. Purpose: Online donations, registrations, and fundraising campaigns
2. Key Benefit: 100% of funds raised go to NYSA (no platform fees)(only platform to do this)
3. Designed specifically for nonprofits
4. Several templates to use from other sports nonprofits for ease of fundraiser/raffle creations.

5. **MOTION TO APPROVE**

e. Hosting the 5U Gospel Projects “Little League World Series” (Attachment:

1. Who: Gospel Projects 5U Little League World Series, ~9 Teams
2. What: Hosting of the facilities 2 existing Tball Fields +1-2 more fields), manpower for dragging/prep fields between games on each game, concessions, parking lot attendants, bathrooms, trophies, etc
3. When: Friday June 19th-Tuesday 23rd (minus Sunday)
4. Where: Tball Fields 2+3 and +2-3 more fields
5. Why: Enter a regular rotation (~every 5 years or better) to generate funds for Tball/NYSA
6. Potential joint coordination with Tournament/Fundraising Committee/Tball (season hasn't started yet)

7. **NO VOTE REQUESTED**

f. Baseball Mound Purchase (Attachment: NYSA 1-piece 1.6.26/NYSA 2-piece 1.6.26) (Lollar/Baseball Commissioner)

1. 2 quotes for mound purchase
2. ~2 weeks for shipping (included in price)
3. Between \$13.8k-14k depending on quantity and type

4. **MOTION TO APPROVE**

g. **Board Vacancy Election Candidates in nominated order: (Attachment: Steve Rhodes, Marisa Kirby, Kimberly Mortimer, Nick Kirby, Tarina Lunte, Vince Liberato, Dustin Craven, Philip Melendez, Amy Sasser, Myriah Elliott, Jennifer Carl, Kelly Low, Jessica Grantham, Antonnette Thomson**

1. Candidates opportunity to speak via Google Meet
2. Candidates opportunity to speak in person
3. Candidates unable to attend person's video played
4. **Votes will be taken at the conclusion of the meeting in a closed door meeting of Board Members.**

- IX. Reminders –
 - a. Soccer Commissioner nominations closed on Jan 4th without any nominees
- X. Member Concerns
 - a.
- XI. Open Discussion
 - a.
- XII.** Adjournment

Notes: .1 change from original current as of 8:33PM Jan 6th 2026.

1: Section VIII, item f moved to g

2: Section VIII, new item f for motion to approve Baseball mounds