

BYLAWS, RULES AND REGULATIONS OF FAYETTEVILLE SOCCER CLUB INC.

Current as of January 27, 2011

Article 1 NAME

1. The name shall be the **Fayetteville Soccer Club Inc.** A non-profit corporation formed under the laws of North Carolina (Chapter 55A of NC General Statutes), IRS Rules 501 ©(3), and shall comply with the Bylaws of North Carolina Youth Soccer Association (NCYSA).

Article 2 OFFICES AND INCORPORATION

1. Registered office of the corporation and a copy of the Bylaws shall be files with the North Carolina Secretary of State.
2. Fayetteville Soccer Club, Inc. (FSC) shall be incorporated under the laws of North Carolina. FSC is hereafter referred to as the Club.
3. The offices of incorporation shall be in the County of Cumberland, State of North Carolina and a copy of the Bylaws shall be filed with the Register of Deeds of said County.

Article 3 MISSION

Our mission is to facilitate the growth and development of youth soccer in the Fayetteville area. We promote the value of playing and participating in soccer as a lifetime sport while teaching the values of sportsmanship and teamwork.

Article 4 PURPOSE

1. Promote the value of playing and participating in soccer as a lifetime sport, which will further improve the Fayetteville community.
2. To offer soccer to all age groups, genders and competency levels so that it becomes a featured sport in child and adult wellness and health programs. Teach the values of sportsmanship and teamwork to instill a sense of esprit de corps in all participants and spectators.
3. Provide opportunities for soccer teams from the area to compete against teams from other areas of the county, state, regional, national and international competitions.
4. Recognize that the purpose of soccer is to promote physical, emotional, mental, moral, and social well being of the individual participants.
5. Organize, budget, schedule and administer the Soccer Club's programs in such a way as to get state recognition from accrediting organizations.
6. Assure that press and media coverage is current, consistent, accurate and pervasive about soccer as a game in the Fayetteville area.

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Article 5 PARENT ORGANIZATION

1. The Club shall be a member of North Carolina Youth Soccer Association (NCYSA).
2. The Club shall abide by the Bylaws, Rules and regulations of FIFA, USSF, USYS and NCYSA. Where there are differences between USSF, USYS, the USYS rules will govern.

Article 6 CODE OF CONDUCT

1. The NCYSA Code of Conduct will govern the conduct of spectators, players, officials and volunteers and will be enforced at all times. Any infraction by any team or individual that violates this Code of Conduct or violates these Bylaws will be investigated and resolved in accordance with NCYSA Discipline and Appeals Policies applicable at the time of the infraction. Any incident not subject to NCYSA Discipline and Appeals procedures may be dealt with by a majority vote of the Board of Directors.

Articles 7 MEMBERSHIP

1. A member is an adult that has a youth registered in the Club, or is registered as a player, or is a referee, coach, or volunteer.
2. We shall be open to all youth and adults, whose interest and support will be beneficial to the growth and development of soccer in Cumberland County and North Carolina.
3. All members shall also be members of North Carolina Youth Soccer Association.
4. The Club may not discriminate against any individual based upon race, religion, sex, national origin or political affiliation.

Article 8 MEETINGS

1. All General Membership and Board of Director Meetings shall be in the County of Cumberland, North Carolina.
2. There shall be an annual General Membership Meeting between January 1 and February 1 of each Calendar year, and the election of officers shall take place at this meeting. There shall be notice on the Club Bulletin Board noting the date, time, and place of the Annual General Membership Meeting, not less than ten (10) days before the meeting. Member shall also be notified by email or fax.
3. The order of Business at the Annual General Meeting shall be as follows: Approval of previous meeting minutes, announcements, report of the officers, special reports, old business, new business, election of officers, adjournment.
4. Board of Director Meetings shall be held a minimum of 10 times a year. Members shall be notified by email, mail, or fax.
5. A majority of Board of Directors shall constitute a quorum at any meeting. A quorum must be present to conduct Club Business.
6. The Secretary shall record minutes of all meetings.
7. A team can request a special meeting for the benefit of their membership, with the Board of Directors and one shall be scheduled.
8. All Meetings shall be conducted according to Robert's Rules of Order, Current Edition.

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Article 9 PLAYING TIME

1. Every recreation player must play half or more in every game they attend, NCYSA Rule.
2. Every Youth Academy player must play half or more in every game they attend.
3. Every Challenge player must play one third (1/3) or more in every game they attend.
4. If a classic coach selects a player that player should get playing time in matches.

Article 10 TRAVEL-RECREATION, CHALLENGE AND CLASSIC TEAMS

1. Travel – Recreation League, Youth Academy, Challenge and Classic teams can be formed with other Leagues or Associations that are members of NCYSA, if the Club does not have enough team or players in an age group.
2. Recreation, Youth Academy, Challenge or Classic teams and coaches shall abide by the rules of the respective League as well as the Club.
3. Classic teams and coaches shall abide by the rules of the Classic League of NCYSA as well as the Club.

Article 11 DIRECTORS

1. The Board of Directors shall be elected by the members at the Annual General Membership Meeting for terms of two (2) years.
2. The Board of Directors will consist of nine voting members. There will be four (4) elected officers and five (5) members-at-large of which four (4) are elected and one (1) will be appointed by the President of Methodist University. The Officers will be as follows: President, Vice President, Secretary, and Treasurer. The Executive Director of Fayetteville Soccer Club will be an honorary member of the Board of the Club in an advisory capacity only.
3. The Board of Directors may appoint other officials (for example, Director of Classic).

Article 12 MANAGEMENT

1. The governing authority for the Club shall be vested in the Board of Directors.
2. A majority of the Board of Directors shall constitute a quorum at any meeting. A majority of the vote shall prevail on all matters with the exception of an amendment or revision to the Bylaws.
3. In the event of a tie vote, the President of the Board can vote to break the tie.
4. No voting member of the board of Directors shall be allowed to use the Club to better their private business. If they do so they shall be removed from office and may be ordered to make restitution of any funds made from their action, by the Board of Directors. If a conflict arises, a Board Member must so state, and then refrain from voting, but not from consultation.

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Article 13 NOMINATION OF OFFICERS

1. The President shall appoint a nomination Committee of three members two months before the annual General Meeting to seek out qualified candidates for the positions on the Board of Directors that are up for election.
2. The Nominating Committee shall ascertain from each nominee that if elected they shall be willing to serve.
3. The Club Secretary shall report (give a list) on all nominees to the President three (3) weeks before the Annual General Meeting.
4. Nominations from the floor may be made during the new business portion of the Annual General Meeting, with the provision that the persons nominated from the floor or by the committee shall be present, give a brief resume on themselves and affirm to the members their willingness to serve if elected. The nominations from the floor must be made to a specific officer, or members-at-large position.
5. All officers up for election shall be notified and brief description of their job shall be listed and notification of election shall be posted ten (days) before the election on the Club Bulletin Board.
6. Officers shall be elected at the Annual General Meeting of the Club each year. Members may submit their names or may be submitted by another member to the Chairman of the Nominating Committee for a position on the Board of Directors. All positions are filled by volunteer members, but must be elected by the members.

Article 14 OFFICERS OF THE CLUB

1. The Officers will take office immediately following the election at the AGM, or no later than February 1.
2. No Officer may hold more than one office on the Board of Directors.
3. A current list of the Association Officers shall be printer in the Club's Policy and Procedure or may be obtained from the Club Secretary.
4. Any officer that misses three (3) meetings in a row shall be replaced by another general member, which will be appointed by the Board of Directors, unless unusual circumstances arise. This removal will be the discretion of the President of the Board.
5. The new officer shall fill out the remaining term of the elected Officer only, but can run for any position the next term that is open.

Article 15 TERM OF OFFICE

1. The President, Secretary and two (2) members-at-large shall be elected in odd years and the Vice-President and Treasurer and two (2) members-at-large shall be elected in even years. This is to assure some continuity between years. If a Board member leaves the Board, a majority of remaining members of the Board will appoint an interim member to server the remainder of the unexpired term of that officer.

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Article 16 DUTIES OF OFFICERS

PRESIDENT, whose duties shall be,

- Preside at all Board Meetings and Annual General Meeting.
- Serve as the Official Spokesperson for the League.
- Lead the Officers in the development and execution of Club activities.
- Decide on the eligibility of a player or team, after consultation with the Board.
- Serve as the Representative of the Club at functions.
- Collect all suggestions and complaints from the membership and present them to the Board of Directors for review and action.
- Transfer all records of Office to their successor.
- Perform other duties as needed.

VICE-PRESIDENT, whose duties shall be,

- Serve as the Chairperson when the President is absent.
- Serve as Assistant to the President.
- Assist the Referee Coordinator as needed.
- Assist the Coaching Coordinator as needed.
- Transfer all records of office to a successor.
- Perform other duties as requested by the President.
- Attend functions in lieu of the President when the President is unable to attend.

SECRETARY, whose duties shall be:

- Keep accurate minutes of all Board of Directors Meetings and Annual General Meetings.
- Assure the mailing to NCYSA the Membership Application with membership fee by the date set by NCYSA.
- Maintain an accurate roster of the Board Members, Referee Assignors, Sponsors, Coaches, and Team names.
- Conduct necessary correspondence.
- Transfer all records of office to a successor.
- Investigate any violations by a league member of the Bylaws of the Association or Rules and Bylaws of NCYSA, USYSA, or USSF and submit a written report to the Board of directors.
- Post the current list of Officers and Bylaws at the soccer complex and the offices of the Association.
- Keep a list of all members that want to serve on the Board of Directors and act as Secretary to the Nominating Committee.
- Post all notices of annual meetings, general elections etc. to appropriate bulletin boards.
- Secure meeting rooms for the following: Referee clinics, Coaching Clinics, Board of Directors, Annual General Meeting.
- Keep the Club's Master Copy of the Bylaws and update as required.
- Inform all members of all meetings.
- Keep a history of the club.
- Perform other duties as requested by the President.

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TEASURER, whose duties shall be:

- Maintain accurate record of all income and disbursements.
- Prepare and present a Treasurer's report and the Annual general Meeting and for each Board of Director's Meeting.
- Submit a budget to the Club at the Annual General Meeting every year.
- Transfer all records of office and funds to a successor.
- Collect all player fee and sponsor fees.
- Secure a yearly audit of the books.
- Keep a list of all Association properties and their value, in a property book account.
- Arrange for signature cards at a local financial institution and maintain the checking account balance.
- Pick up all cancelled checks from the financial institution and maintain the checking account balance.
- Perform other duties as requested by the President.

MEMBERS-AT-LARGE

- Will be asked to perform coordinator tasks as the discretion of the President with consultation of the other officers.
- Potential coordination tasks to include recreation, challenge, or classic league coordinators. Also specific functional task like reporter, awards, tournaments, publicity could be assigned to these officers.
- Any of these specialized coordination tasks can also be assigned by President to any of his/her officers on the Boards.

REGISTRAR

- Monitor all fees and turn the money over to the Club Treasurer weekly.
- Prepare all team rosters for use by the following: Coaches, President, Treasurer, and NCYSA.
- Mail a copy of all team rosters and/or computer disk to NCYSA before deadline set by NCYSA.
- Mail in a list of any additional players.

Article 17 COMMITTEES AND APPOINTED OFFICERS

The Club may establish any committees that the Board deems necessary, or appoint any officer not specified to be elected in the Bylaws. They shall function as follows:

- All Committees and appointed officers shall report to the Board of Directors. The Committee Chairperson shall present oral or written reports at Board Meeting or Annual General Meeting as requested by the President.
- All committees and appointed officers shall have a job description that details their authority, duties and obligations.
- Committees and Appointed Officers may be given authority to act without further consultation with the Board on specific matters. These powers and limitations shall be included in their mandate or job description.
- All committees and appointed officers shall server from June 1 – May 31.

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- Recommendations made by the Committees and Appointed Officers shall be submitted to the Board of Directors for consideration. Any recommendations that require action before the next regularly scheduled Board Meeting shall be submitted to the President, who will contact the Board Members and call a special Board Meeting if necessary.

Article 18 REMOVAL AND SUSPENSION OF COACH, PLAYERS, REFERREES, PARENTS AND SPECTATORS FOR MISCONDUCT

- Any incident of poor sportsmanship on the part of anyone may be cause for suspension from any Club activities, at the discretion of the Board of Directors.
- Anyone who violates rules or any Bylaws of the Club, NCYSA, USYSA, USSF, or FIFA, will be subject to disciplinary actions per NCYSA D&A process.
- The Secretary of the Board will investigate any such incidents as listed above and recommend to the Board removal or suspension from Club activities and the level of sanctions imposed. The Board's decision in these cases will be final, and a written notice will be sent to the sanctioned party by certified mail.

Article 19 COACHES

- The Board of Directors must approve all Coaches and Assistant Coaches.
- Every Coach shall be a positive role model to every youth in the Club and other teams from other associations.
- There must be a Coach at every game.
- Coaches are not permitted to enter the playing field while the game is in progress unless summoned by the Referee.

Article 20 TEAM

- All teams shall be part of the Club and shall abide by the Clubs Bylaws and the Policy & Procedures Manual.
- If all the current recreation teams are full any late sign-up players shall be placed on a waiting list and if an opening comes open on a team the player will be placed on a first come basis or if there are lots of these players new teams can be formed. Classic and Challenge players will be selected competitively, at the discretion of the coach.

Article 21 PLAYING AND PRACTICE RULES

- All Club games shall be played at FIFA or modified FIFA rules.
- All Field and goals shall be the proper size and fields shall be properly marked, per NCYSA recreation Field Chart.
- After the season start all scheduled games will be played by member teams and shall be under the jurisdiction of the Club. The President of the Association must approve any post-season cups, tournaments and festivals.

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- Approval is presumed for tournaments sanctioned by a USYSA association.
- No coach, assistant coach, player, spectator or referee shall be given a warning or caution and if the action continues they may be subject to removal under the sanctions stated in Article 18.

Article 22 PLAYERS

- Players must be able to verify their age and the Club shall have on record proof of age (copy of birth certificate or equal).
- Only the club's Registrar may add players to a team's roster and the roster must be mailed to NCYSA State Office before the player can play.
- Youth Academy players can not play on a recreation team.
- Challenge players can play on a designed recreation team.
- Classic players cannot play on any recreation team.
- Players must have USYSA player passes with their pictures, if their team is participating in any Cup or Tournament, per NCYSA rules.

Article 23 AGE DIVISIONS – RECREATION

- Age Divisions shall be per USSF and NCYSA AGE CHART.

Article 24 AGE DIVISIONS – CLASSIC

- Players cannot play down. Players can play up, with the Director of Coaching's approval.
- Age divisions are set by NCYSA for Classic play.

Article 25 RECREATION TEAM AND PLAYER (DEFINITION)

- Coaches, team managers, players and parents do not select the players or determine whether the players play or not, or on what team they play. They cannot recruit players for a team unless it is the only team in a particular age division. They can recruit players for the Club.
- Every youth that signs-up must be placed on a team unless the teams are full or the player signed-up late.
- All players must be accepted regardless of playing ability.
- In NCYSA Recreation Soccer players cannot be placed on teams by any selection procedures, in order to keep the game for the youth. Recreation players cannot be recruited, drafted, nor can they be required to participate in a tryout, or denied their right to play (black balled). The better players cannot be "fixed" by anyone. Teams are established based on geographic area, NCYSA's age chart and rules for Recreation. No All-Star teams are allowed.
- Everyone must be given the opportunity to play soccer. (USFF Rule)

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Article 26

- No Article or provision of these Bylaws may be deleted or amended without approval of 2/3rd of those members present at the AGM.