

West Carroll Recreation Council
Meeting Minutes
June 12, 2017

Members Present

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|---------------------|------------------|---------------|
| • Heather McKenzie | • Shannon Marble | • Frank Beahm |
| • Penny Rockwood | • Carlos Felicia | • John Reid |
| • Sandy Sullivan | • Melissa Lease | • Lynn Hasty |
| • Jenifer Patterson | • Loren Lustig | • Rob Hasty |
| • Kevin Cornick | • Mike Smith | • Ivy Smith |
| | | • Jami Beahm |

Meeting Call to Order – By President, H. McKenzie at 7:02 pm.

Previous Months Minutes – May 2017 Meeting Minutes reviewed. Motion to approve K. Cornick, second, M. Lease, voted for approval.

Presidents Report – H. McKenzie reported:

- Continuing to work with programs on updated by-laws.
 - Communication between county, WCRC and Springdale Prep School about NW Middle School because school has not been transitioned to SPS yet. No use of gymnasium due to air conditioning. Some programs have been transitioned to new SPS facilities. NWMS fields still being used by rugby.
 - Heather notes to Loren that county still needs to maintain fields. Bruce Dutterer others did a great job in cutting the fields.
 - Thanks to S. Marble for representing WCRC at FSK High School graduation to present the WCRC Scholarship to Luke Luckenbaugh.
 - Notes new by-laws with Taneytown included, has hard copy will send out by email to coordinators.
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Treasurers Report – S. Sullivan reported:

- Balance as of May 8, 2017 = \$41,253.69. Income \$1,514.97 and expenses of \$2,882.21. Balance as of June 12, 2017 = \$39,886.45. Motion to approve M. Lease, second K. Cornick. Voted for approval. Refer to Treasurer Report for detailed accounting.
 - Kevin asked if WC Basketball will continue to show on WCRC treasurer's report until the by-laws for combined WC and TT basketball have been approved and they will set up the new account.
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County Rep Report – L. Lustig reported:

- County has put on the 30th annual LAX MAX event. Several hundred participants.
 - Rec it in Parks – to encourage people to use parks. Will see the program continue through the summer. He is teaching fishing on 6/23, there will be a safe boating course at Hashawa on 7/12.
 - Park Pursuit – opportunities for families to explore, find following locations and take photos, wrap up event on 8/18 at the Farm Museum.
 - CCPR will have a presence at the summer carnivals, asking rec councils for volunteers.
 - 7/25 FOCR next meeting presidents and coordinators can provide agenda items.
 - Summer use policies to remember – lightening, thunderstorms, remember protocol is 30 minutes of non-play, with no lightening or thunder. Heat index issues if practicing, keep the players safe.
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Area Coordinator Report – P. Rockwood reported:

- Sent flyers for baseball, soccer and getting ready to send out field hockey.
 - Cheer and boys basketball camp bumped from using space at FSK, she is looking into other space options for these summer programs. She continues to re-work locations now that no programs can use New Windsor Middle school during the summer.
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- Park designer for new Sulphur Springs Park attended the New Windsor Town Planning meeting and took suggestions for elements to be included in the space planning. Planner will attend an upcoming meeting to present her plan.
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NW Liaison Report – K. Cornick reported:

- Meeting changed to 6/15 due to carnival will report at July meeting.
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UB Liaison Report – S. Marble reported:

- Meeting changed due to carnival, will report at July meeting.
 - UB Fire Company has requested donation, S. Marble wants council to make the donation.
 - S. Sullivan responds last year made \$100 donation to both UBFC and NWFC. S. Marble asks that WCRC do that again. S. Sullivan says board needs to vote. S. Marble motions to make a donation to both NW and UB for \$100, second M. Lease.
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Communication Committee - No report.

Program Reports – See detailed program reports.

Soccer – Not present

Cheer – Deferred until July 2017 meeting.

Adult Volleyball – Not present

M. Lease, Field Hockey - in past charged registration, then bought uniforms for all, collected funds for spirit wear, tournaments etc. This time will wrap all into one fee, except for pictures. Players have to buy shin guard covers. Included tournament in registration fee. Girls don't get name on shirts now and no zebra kilts. New names in registration, a lot of communication and 1 new coach. Lost 2 others. Hoping to be over 55 players, up from last season, only issue is field problem, getting fields nights they need.

Old Business –

Taneytown Liaison – Still looking for a liaison to the TAA, someone who lives in 21787 zip code. K. Cornick says Basketball has a position that he has to attend the TAA meetings, he self-nominated for temporary position. Heather says wants to remind everyone why it's important to find a resident of 21787.

M. Lease explains TAA meetings are brief, have two meetings, open meeting for coordinators and closed meeting for admin meeting. Coordinators meeting is only 25 minutes.

K. Cornick says he can't go to upcoming Wednesday meeting due to NW Town Council meeting.

New Business –

- Scholarship Luke Lukenbaugh, S. Marble presented the WCRC scholarship award. Next year need more promotion to encourage more applications. Applications not robust compared to years past. Is for graduating senior as stated in guidelines.
- M. Lease – Has question regarding field space issues, North West Middle has an open field, what is the proper procedure to ask county if it can be made into a playing field. Just would need lines? She says her program is competing against fall ball and it's a ball field so what is the procedure to put lights out there, they can do fundraisers.

P. Rockwell asked and L. Lustig said this would qualify for self-help funds. Forms are due 9/6/17 and the CCPR committee meets two weeks after that. Program pays 20% and county pays 80%. Have done that with score boards, goal posts, ball dirt for baseball

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fields. Penny can request useage. M. Lease to write something up and Penny will forward to the principal at Northwest Middle. Penny will forward self- help paperwork to M. Lease.

It was suggested that EWES has a good field for field hockey but no lights.

L. Lustig suggested that the Council can be proactive and work out a plan, well put together and submitted through the president can be successful.

- Baseball requested if they can use field space in New Windsor for summer and fall baseball.

Community Forum/Public Comments –

- Mike Smith, Robert Hasty, Frank Beahm and John Reed - Three couples, parents and coaches for the WCRC Baseball program attended in order to discuss the baseball program and management by the current coordinator Jenn Griffin. Asked what the protocol is for being a part of the board for the baseball program. Explained that some of them have been coaches and parents with the program for several years and were not included in or informed of the creation of a board for the baseball program.

H. McKenzie responded that baseball submitted by-laws, and were approved. Were told they have a board and names and positions. H. McKenzie suggested they follow the processes in the baseball by-laws to bring their concerns to the baseball board at their next meeting. H. McKenzie would inform baseball coordinator that there were concerns raised and that WCRC board is available to attend next meeting to assist with facilitation.

- Coordinators only meeting 7/10/17 next meeting. Not open to general public.

Wrap Up/Announcements – Next meeting scheduled, Monday, July 10, 2017 at 7:00pm.

Adjourn – M. Lease proposed adjourn, S. Marble second. Meeting adjourned at 8:45pm.

Respectfully Submitted – 2017 WCRC Secretary Jenifer Patterson

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Follow Up Items	
WHO	WHAT
H. McKenzie	Email reminder of background check fees process to coordinators. They must advise S. Sullivan of how much to pay.
H. McKenzie	Email out final WCRC by-laws with new update.
H. McKenzie	Schedule board work session about process for basketball merger and funds.
H. McKenzie	Contact J. Griffin about concerns and that WCRC has directed baseball coaches and parents to address concerns directly with baseball board first.
P. Rockwood / H. McKenzie	Submit feedback on Bark Hill Park upgrades to L. Carroll.
K. Cornick	Attend MOM meeting in June and report back to WCRC at next meeting.
P. Rockwell	Forward field hockey paperwork with request to principal at North West Middle School
P. Rockwell	Forward self-help paperwork to M. Lease
Soccer	Program report not submitted for May 2017
Adult Volleyball	Program report not submitted for May 2017.
Softball	Pre-season softball report not submitted for March 2017.

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Board Work Session Follow Up – BOARD ONLY Distribution

Board Only Follow Up Items	
WHO	WHAT
H. McKenzie	Will check with CCRP and see if WCRC can hire a part time contractor for Treasurer position for WCRC.
	Reach out to independent programs with outstanding by-laws
M. Watkins	Will contact all programs to check for compliance with county CCRP checklist
	Will track compliance with boards of independent programs to whether or not their Treasurer has submitted their monthly financial reports to WCRC.
J. Patterson	Nothing at this time.
K. Cornick	Will mention WCRC need for new treasurer at town meetings until someone is found.
S. Marble	Will mention WCRC need for new treasurer at town meetings until someone is found.
S. Sullivan	Will set up joint bank accounts with independent programs once contacted.