

West Carroll Recreation Council
Meeting Minutes
May 8, 2017

Members Present

- Heather McKenzie
- Penny Rockwood
- Sandy Sullivan
- Jenifer Patterson
- Kevin Cornick
- Shannon Marble
- Matt Watkins
- Jennifer Griffin
- Wyatt Griffin
- Brian Clinton
- Carlos Felicia
- Josh Porter
- Loren Lustig

Meeting Call to Order – By President, H. McKenzie at 7:00 pm.

Previous Months Minutes – April 2017 Meeting Minutes reviewed. Motion to approve M. Watkins. Second, W. Griffin, voted for approval.

Presidents Report – H. McKenzie reported:

- Continuing to work with programs on updated by-laws.
- Attended FOCRCP meeting, second year for WCRC and community coordinators to sign to accredit that we have met the checklist from the county. Spell out per list from H. McKenzie. WCRC needs a full accounting that all meet the checklist.
- Reminder – background checks, need to stay ahead of these so will receive badges / or stickers in time for your season. Need council to be reimbursing or paying at the time the registrations are over. As a council need to keep up with paying those fees.

S. Sullivan says as of 4/11 track and field are paid, she has not heard from lacrosse as to number of participants that need to be paid. P. Rockwood said lacrosse has a credit but this will need to be figured out. Lacrosse treasurer needs to look into it and figure it out. Rugby paid directly to the county and now owes the council.

S. Sullivan explained that \$5 comes to the council from each program and she disperses payment to the county on behalf of WCRC. A follow up communication needs to be sent out to all coordinators as a reminder of the process.

- EIN - Any program under WCRC should be using the WCRC EIN number not the county EIN. If not already using it, use the WCRC EIN. This is especially relevant to the programs that have independent boards.
- County RP looking for help with volunteers to set up table on their behalf on all carnival nights. From J Degeitz, wants a CCRP presence at the carnivals, requesting participation from the councils. Great chance to make people aware of the council programs. New Windsor, Union Bridge carnivals. CCRP literature will be freely available.
- Communicating with Frock brothers on volleyball, camp programs, Springdale.

Treasurers Report – S. Sullivan reported:

- Balance as of April 30, 2017 = \$52,072.50. Income \$415.00 and expenses \$11,000.00. Balance as of May 8, 2017 = \$ 41,253.69. Motion to approve M. Watkins. Second S. Marble. Voted for approval. Refer to Treasurer Report for detailed accounting.

County Rep Report – L. Lustig reported:

- [Free Kids Fishing Rodeo events](#), for kids under 15 years old, 8 am – 3 pm, April 30th at Westminster Community Pond and May 21st, 8:00 am at Krimgold Park. First kids' rodeo went well, 150 anglers. Classic free event. Kids got free lunch.
 - There is a waiver form that all parents had to sign to register kids at the Fishing
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Derby's and per L. Carroll all WCRC registrations must use this waiver as well. The new waiver holds the county commissioners and recs and parks harmless. H. McKenzie said to make sure programs are including this on the online registrations too.

- [Disc Golf Tournament](#), April 22nd at Leister Park and Park Legacy Golf Outing to support the park legacy fund on May 22 at 7:30 pm at Oakmont Golf course in Hampstead.
 - Suggested WCRC consider a yard sale fundraiser as CCRP legacy Fund raised over \$800 at recent community yard sale in South Carroll area.
 - L. Lustig brought flyers for the CCRP Rec it in the park" and shared activities.
 - [CCRP Spring Rec Guide](#) now available.
 - [Self Help Program](#) funds available beginning in July 2017. Application due date is 9/6/17 and presentation date of applications is 9/27/17. Total funds available - \$60,000 - \$70,000.
 - L. Carroll asking if fields are being mowed by the WCRC. P. Rockwood reported that the council has been keeping up the fields but school has not been keeping up with the last 3 mowings. The county needs to come back and mow. Bruce Dutterer said they will mow one more time at NWMS before the building is transferred. WCRC has not mowed over last 2-3 weeks. Penny said too large of an area for volunteers to maintain.
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Area Coordinator Report – P. Rockwood reported:

- CCRP have discounted tickets for children to Hershey Park and other activities, just call in and request the tickets.
 - CCRP also are giving away tickets during May and June. See back of program guide for information.
 - No use of facilities were requested.
 - May need to contact coordinators for information whose reports are outstanding to get the information she needs. Penny asked J. Porter about the dates for the track and field season. J. Porter responded that season is March 1st through August 2017.
 - Asked L. Lustig about use of NWMS use of facility, equipment, and air conditioning? L. Lustig said to submit as have been doing.
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NW Liaison Report – K. Cornick reported:

- Governor Hogan will be in Carroll County on 5/18 for some events.
 - Town conducted beautification efforts in the spring, may have one in the fall in conjunction with music on the main. Kevin volunteered for the council to participate, meeting on MOM will take place in June.
 - Elections for town council members is tomorrow, 5/9. Please vote.
 - Carnival starts on 6/4, parade is on June 7th, there is a postcard entry that needs to be filled out and sent in.
 - Krimgold Park is very nice, has four ponds, family oriented, lots of fields, 250 acres.
 - Memorial Day Service 5/28 6pm at Presbyterian Church.
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UB Liaison Report – S. Marble reported:

- Memorial Day Service at VFW on Memorial Day.
 - Union Bridge Fireman's Carnival dates are 5/29-6/3.
 - Union Bridge Fireman's Carnival Parade on 5/31 starts at 7pm. WCRC programs are invited to attend.
 - H. McKenzie will send out an email with both Union Bridge and New Windsor parade entry information if anyone wants to participate. If so, please send in your own form.
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Communication Committee - No report.

Program Reports – See detailed program reports.

Soccer – Not present

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Cheer – Not present

Adult Volleyball – Not present

Track – J. Porter presented. For season had 40 kids. Current challenge is high jump equipment. The high school equipment is not good and is very expensive to replace. At home meet had 721 attendees and parking was an issue. May have already outgrown FSK track but event was well attended and had great volunteers. Great article in the newspaper.

Old Business –

Springdale Prep School – Asked to submit potential use of NWMS, county looked at programs, need a final answer on basketball. Basketball clinic and girls camp at NWMS. Art program will be on site at the prep school. Yoga will also be starting in July at SPS.

Taneytown Liaison – Motion by M. Watkins and second by K. Cornick. Approved with the revision of Article V, Section V. Heather will send out final with the edit to coordinator by email.

Heather asked for any self-nominations, or ideas. M. Watkins volunteered to fill in the spot until a liaison is found. Officially when bylaws go out, Heather will also include that we are looking for a TAA liaison.

New Business –

Bark Hill Park - Lisa Carroll sent information to H. McKenzie and P. Rockwood about tot lot and picnic tables to be installed at Bark Hill Park and requested feedback. P. Rockwood said that bleachers are already in the location where the tot lot and tables are to be installed. There are four sets of bleachers onsite. The placement of the new equipment does not make sense in light of the main usage of the park space for sports events which need the bleachers in their current position for spectators and as regards need for parking space. L. Lustig suggested that P. Rockwood or H. McKenzie communicate this feedback to L. Carroll.

WCRC Scholarship – WCRC received two applications and will review at a board work session immediately following the WCRC meeting close.

Community Forum/Public Comments –

K. Cornick - Asked if WCRC board put a due date on by-laws from programs wanting to become independent organizations. H. McKenzie responded yes and that three of five organizations by-laws have been received.

J. Griffin – Said that the Frederick keys are having a WCRC nite and tickets are available, she can be contacted for more information.

At a recent New Windsor baseball game there was a problem with a homeowner near the field who called a tow truck on a parent from the opposing team (Taneytown) for parking illegally in their yard. Homeowner was within their rights to have the car removed from their property.

H. McKenzie - Has had inquiries about use of fields in the fall if baseball is not using them. J. Griffin responded that WCRC baseball will have a fall baseball season and need to put a limit on usage of fields until they are total ready which will probably take about two years.

J. Griffin also said the WCRC baseball has a coach seriously interested in integrating a softball program. H. McKenzie responded that to do so they need to update bylaws to include softball.

J. Patterson – Art program has tournament against Freedom Rec on May 12th and Exhibit at New Windsor Community Room on May 20 from Noon – 4:00, all are welcome.

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M. Watkins – Lacrosse has two girls’ games on Friday at Robert’s Mill if anyone interested in attending.

Wrap Up/Announcements – Next meeting scheduled, Monday, June 12, 2017 at 7:00pm.

Adjourn – Meeting adjourned at 8:05pm.

Respectfully Submitted – 2017 WCRC Secretary Jenifer Patterson

Follow Up Items	
WHO	WHAT
H. McKenzie	Email new liability waiver language to all coordinators with a reminder that must be used for all registrations including online.
H. McKenzie	Email reminder of background check fees process to coordinators. They must advise S. Sullivan of how much to pay.
H. McKenzie	Email coordinators requesting volunteers for CCPR tables at carnivals.
H. McKenzie	Email parade information for Union Bridge and New Windsor to all coordinators.
H. McKenzie	Email out final WCRC by-laws with new update.
H. McKenzie	Follow up with CCRP on use of NWMS for summer programs.
H. McKenzie	Schedule board work session about process for basketball merger and funds.
P. Rockwood / H. McKenzie	Submit feedback on Bark Hill Park upgrades to L. Carroll.
K. Cornick	Attend MOM meeting in June and report back to WCRC at next meeting.
Lacrosse	Need to follow up with S. Sullivan about their background check fees credit.
Rugby	Owe WCRC for background fees paid directly to county.
Soccer	Program report not submitted for May 2017
Adult Volleyball	Program report not submitted for May 2017.
Cheer	Program report not submitted for May 2017
Softball	Pre-season softball report not submitted for March 2017.