

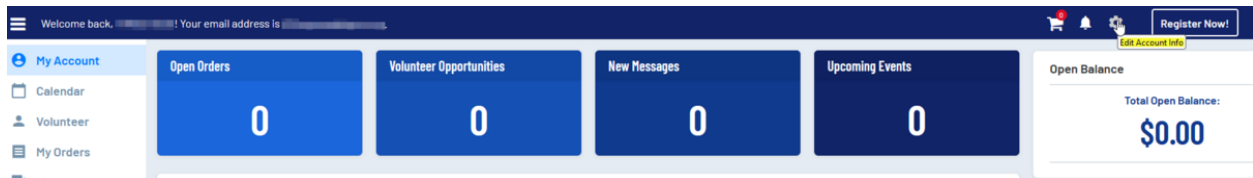
Please note that **ONLY the PRIMARY USER** do the following actions:

- Invite an additional user to their account
- Cancel an invitation to the additional user
- Resend an invite to the additional user

Follow these steps as a PRIMARY USER of the account to add secondary accounts:

1. In order to do any of the actions above, as a PRIMARY USER, first log in to your region on Sports Connect.

2. Then, click on 'Edit Account Info' Settings (⚙) on the right-hand side.



3. After clicking on Settings (⚙), it will take you to the 'Edit Account Info' page. The option to add an additional account holder will be at the bottom of the page in blue. Click it.

Account Holder Information

First name * Last name *

Upload Profile Picture

Relationship to Player *

[Change Password](#)

Contact Information

Email Address *

Cell Phone *

Telephone *

Address Information

Street * Unit City *

State * ZIP *

Additional Information

Enter Account * Employer *

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[Add Additional Account Holder](#)

4. After clicking on 'Add Additional Account Holder', the form below will show. Please double-check the correct information is added prior to inviting. You will have the option to change the Relationship to Player as you wish.

Additional Account Holder Information

First Name *

Last Name *

Relationship to Player
Other

Contact Information

Additional Contact Email *

[← Back to My Account](#) → [Invite Account Holder and Continue >](#)

5. As the primary user, please ensure the person you are adding as an additional user checks their email after being invited. We recommend to check their *spam inbox* as well. The sender will be addressed as **postmaster@bluesombrero.com**.

6. As the secondary account user, click on 'Accept Invite'!

Invitation to join account!

FN Additional User,
[redacted] created an account on the AYSO website and invited you to join it! By accepting this invitation you'll be asked to create a new username and password. You'll then have access to manage your joint account and participants as well as sign up as a team personnel or club volunteer.

[Accept Invite](#) ←

If you have any questions or concerns please feel free to reach out to your organization at [redacted].
Thanks!

The Sports Connect Team

7. As the secondary account user, you will be asked to create your own Username and Password to access the account, while **linked as an additional user**. This will allow multiple users to volunteer while linked to one family account but still have separate log-ins.

IMPORTANT to note:

- If you do not receive the email invite, make sure to check your spam/junk email folder.