

# TJ Youth Cheer Association (TJYCA)

## Board Meeting Minutes

Meeting Date:	Monday, January 12, 2026
Time:	6:00 PM
Location:	Jefferson Hills Borough Building
Meeting Type:	Regular Meeting

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### 1. Call to Order

The meeting was called to order at 6:14 PM.

### 2. Roll Call / Quorum Verification

Board members present: A. Conley, D. Huenfeld, J. Foltz, S. Kaufman, C. Mendicino, A. Rapach, and K. Andrews.

A quorum was established.

### 3. Approval of Previous Minutes

Minutes from the December 8, 2025 Board Meeting were presented and approved.

Motion carried unanimously.

### 4. Officer and Committee Reports

#### President Report

- Sports Connect account maintenance and payment procedures were discussed and approved.
- A meeting with the football organization is scheduled for January 21, 2026 to discuss expectations for the upcoming season.
- Cheer camp planning and scheduling updates were reviewed.
- Storage unit pricing updates for 2026 were discussed.
- The Coaches Code of Conduct was reviewed and approved.
- 2026 budget planning will continue following registration and final participant counts.

#### Vice President Report

- Registration flyers were approved for school distribution.
- Parent meeting scheduled for February 23, 2026.
- Registration will open February 23, 2026 and close March 6, 2026.
- Registration updates will include acknowledgements for policies, procedures, mandatory camp participation, and attendance requirements.

#### Treasurer Report

- Annual audit process is underway.
- Financial obligations and banquet expenses for the 2025 season were reviewed.

#### **Secretary Report**

- Updates regarding facility rental procedures and reservation systems were reviewed.

#### **Fundraising Report**

- Fundraising opportunities for the 2026 season were discussed, including food sales, ticket sales, and additional community partnerships.
- Planning is underway for a potential spring fundraising event.

#### **Banquet Report**

- Banquet venue options and scheduling considerations were discussed.
- Entertainment and event planning preparations are underway.

#### **Technology Report**

- No report.

#### **Uniform Report**

- No report.

#### **Community Day Report**

- No report.

## **5. Unfinished Business**

- Board email account setup remains in progress.
- PO Box access transition is underway.
- Bank account update procedures are in progress.

## **6. New Business**

2026 Board Nominations for Open Positions:

- Fundraising Co-Coordinator – Approved
- Uniform Co-Coordinator – Approved
- Treasurer – Approved
- Community Day Chair – Open Position

## **7. Next Meeting**

The next TJYCA Board Meeting is scheduled for February 9, 2026 at 6:00 PM.

## **8. Adjournment**

Meeting adjourned at 8:00 PM.