



NP ELITE FC BOARD MEETING MINUTES

March 9th, 2026, 7:30pm

Location: Country Harvest, 3345 Kimber Dr, Unit C, Newbury Park, CA 91320

- Meeting was **called to order** by Chris Roos, interim President, at 7:37pm.
- Vote unanimously passed to approve the February 2026 Board Meeting Minutes as presented. Motion made by Candice Henry and seconded by Lauren Shaffer to approve.

Board members in attendance: As requested during the meeting, the below list clearly states interim position holders that have been appointed.

- o President (Interim) - Chris Roos
- o Vice President - Candice Henry
- o Treasurer - Hun Kaplowitz
- o Director of Coaches (Interim)- Jamie Cannon
- o Director of Managers & Secretary (Interim)- Cristi Chavez
- o Registrar (Interim) - Kimmarie Taylor
- o Director of Volunteers NP Elite FC - Lauren Shaffer
- o Director of Service , NP Elite FC - Malinda Young

Not in attendance:

- o Director of Fields (Interim) - Alan Chavez
- o Director of Equipment , NP Elite FC - Scott Hammerslag

Observers in attendance:

- o Jared from Lions team
- o Marci Hise
- o Unnamed parent from Blaze team
- o Kevin Jespersen
- o Josue Castillo

Key Points Discussed

Open Discussion for observers to ask questions:

- Open discussion
 - o Questions regarding recent coach departure
 - o Direction of the club
 - Foundation
 - Community Based
 - Compete (NPL)
 - Partner with local resources (AYSO, NPHS, etc.)
 - o Technical Director Activities



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- Technical committee formed by coaches
- 7v7, 9v9, 11v11 curriculum
- Breakout sessions for basics

Preside/VP Updates:

- Elections and AGM
 - The 2026 Annual General Meeting will be held in accordance with the NP Elite FC bylaws. However, no officer elections will be conducted this year because there are no officer terms currently open under the bylaw term structure.
 - Any Bylaws changes will be presented at the AGM and voted on
 - For the record no bylaws have been changed
 - Under Article V, officers are elected for open terms, and under Article VI, anyone appointed to fill a vacancy serves only the remainder of that existing term. Because no officer terms expire this year, there are no officer elections to hold at the 2026 AGM. The AGM will still occur and will include regular annual business and a vote on updated bylaws after attorney review.
- Recognition of current vacancy in Director of Managers
 - President nominated Melissa Ferrari as Director of Managers, motion to approve by Candice Henry and seconded by Kim Taylor.
 - Unanimous vote to approve.
- The President made a motion to create a new Director of Tournament position
 - Motion to approval made by Kim Taylor, seconded by Cristi Chavez
 - Unanimous vote to approve
 - President nominated Phil Debolt as Director of Tournaments
 - Hun Kaplowitz made a motion to approve, Lauren Shaffer second
 - Unanimous vote to approve
- Coaches contract enhancements being worked on
 - The NP Elite FC Executive Board establishes May 31 as the final date through which club-provided field permits are funded for the seasonal year.
- Updated Documents
 - Club Code of Conduct
 - Coaches Code of Conduct
- Calendar Review:
 - Little champs - 8 enrolled!
 - Spring camp April 6-8
 - Picnic in May, need alternate location

Treasurer Update:

- Reports shared via email

Service Update:

- Picnic
 - Keep date and look at other location options



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Secretary / Director of Managers:

- Meeting fore managers went great
- Rosters being collected from teams via email for CRPD and Media day needs

Registrar Update:

- Social releases happen from DOC to DOC
- Working on ways to organize and optimize registration, livescan, etc.
- Need to have onboarding process for new teams

Equipment Update:

- Not Present

Fields Update:

- Not Present - Email update:
 - Packet for Fall/winter season due end of the month; separate application for Summer Bash
 - We have space for Scrimmages, will share it tomorrow before we return unused space to CRPD; this will save \$ to the club
 - Reservations were made for Sequoia & Walnut. Peppertree is closed after this week and Borchard goes to 4/2
 - Will return to PT in May, Borchard in June; both reserved until 7/31
 - VSE continues making changes without emailing NPEFC members; scheduled another Sunday before our permitted time (see below)
 - Meeting with Shana of Rancho Simi Parks & Rec still pending

Fundraising Update:

- Poker - Postponed to later in the year, toward fall
- Looking at additional fundraisers during the picnic
- Popcorn fundraiser - will revisit plan

Volunteers Update:

- Emails will be going out Wednesdays, with note that game changes should be shared

Director of Coaches Update:

- Woman's Day event was awesome
- Spring Camp – Working with Jayro 3 day camp
- Coaches meeting
 - Social update
 - Age change thoughts
 - Moving testing to May since we'll be back practicing at PT
 - Posting top 5
- Futsol options being looked into
 - Could do Friday night clinics in the fall

Meeting was adjourned by Chris Roos, interim President, at 10:10pm.



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Action Items (This meeting and previous)

Task	Responsible	Status
Work with legal council to refine bylaws	Hun (Treasurer)	
Recirculate Code of Conduct to Board Members	Candice (VP)	
COMPLETE: Work on spring option for registration	Kim/Cristi	
Share inventory list	Scott	
COMPLETE: Set meeting with BK	Candice	
COMPLETE: Update toolkit and schedule managers meeting	Cristi	

Next Meeting

Date/Time: April 13th

Location: Country Harvest, 3345 Kimber Dr, Unit C, Newbury Park, CA 91320