

Plaza Little League Baseball/Softball 2026 Handbook



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PLAZA LITTLE LEAGUE 2026 BOARD OF DIRECTORS

President	Jeff Moffett	757-449-5561
Vice President	Andy Sytsma	757-705-8131
Secretary	Kate Sytsma	757-553-8692
Treasurer	Patrick Cohen	757-381-5123
Player Agent	Leah Donohue	757-450-1756
Umpire In Chief	Ron Moore	757-468-2204
Safety Officer	Neil Donohue	757-309-2083
Coaching Coordinator	Carlos Munoz	757-289-9599
Team Parent Coordinator	George Baker	757-715-9666
Sponsorship Coordinator	Jeremy Atkinson	919-592-8187
Concession Manager	Brittany Potter	603-325-5020
Equipment Manager	Mike Edlinger	757-401-8660
Facilities Manager	James Rainey	757-651-4477
Facilities Manager	Roger Mason	731-415-2142
Member At-Large	Joe Locy	757-735-2896
Information Officer	Eddy Hendricks	757-470-0100
Challenger Representative	Meri Machado-Cohen	757-202-4902

PROPOSED BUDGET – FISCAL YEAR 2025-26

Plaza Little League Total Budget 2025-2026		
Checking Budget Balance Brought Forward 2024-2025		\$ 47,348.05
Budget Income	PROPOSED	ACTUAL
Registrations		
<i>Spring Registrations</i>	17,000.00	#REF!
<i>All-Star Registrations</i>	4,500.00	#REF!
<i>Fall Registrations</i>	11,000.00	#REF!
Donations	2,000.00	
Concessions	35,000.00	#REF!
Auxiliary & Fundraising		
<i>Community Support Programs</i>	500.00	#REF!
<i>Event Income</i>	500.00	#REF!
<i>Raffle</i>	10,000.00	#REF!
<i>Fundraiser Incomes</i>	3,000.00	#REF!
<i>Spirit Wear</i>	1,000.00	#REF!
Misc Income	150.00	#REF!
Sponsorship	3,000.00	#REF!
Refunds	100.00	#REF!
TOTAL INCOME	\$ 87,750.00	\$ -
Budget Expenditures	PROPOSED	ACTUAL
Administration		
<i>Bank & Merchant Fees</i>	300.00	#REF!
<i>Charters & Insurance</i>	4,000.00	#REF!
<i>Dues (Little League, Memberships, etc)</i>	551.00	#REF!
<i>Literature</i>	100.00	#REF!
<i>Marketing & Postage</i>	600.00	#REF!
<i>Medals/Trophies/Prizes</i>	700.00	#REF!
<i>Office Supplies</i>	700.00	#REF!
<i>Registration Refunds</i>	500.00	#REF!
<i>Savings Transfers</i>	1,200.00	#REF!
<i>Volunteer Expenses</i>	400.00	#REF!
Auxiliary & Fundraising		
<i>Event Expenses</i>	500.00	#REF!
<i>Raffle Expenses</i>	950.00	#REF!
<i>Spirit Wear Expenses</i>	1,500.00	#REF!
<i>Sponsorship Expenses</i>	1,500.00	#REF!
Concession		
<i>Coke Orders</i>	5,000.00	#REF!
<i>Icee Orders</i>	2,500.00	#REF!
<i>Food Purchases</i>	18,000.00	#REF!
<i>Misc Concession Expenses (includes repair)</i>	1,000.00	#REF!
Game Play		
<i>First Aid Supplies</i>	200.00	#REF!
<i>Game Balls</i>	2,000.00	#REF!
<i>Player Gear</i>	1,000.00	#REF!
<i>Score & Announcing</i>	100.00	#REF!
Maintenance & Repair		
<i>Building (repair & upkeep)</i>	5,000.00	#REF!
<i>General Upkeep (trash bags, cleaner, etc)</i>	1,000.00	#REF!
<i>Small Engines (repair, upkeep, & replacement)</i>	1,000.00	#REF!
<i>Fuel</i>	800.00	#REF!
Playing Fields		
<i>Chalk/Quik Dry</i>	500.00	#REF!
<i>Field Supplies (bases, pitch rubber, etc)</i>	1,500.00	#REF!
<i>Field Tools (repair, upkeep & replacement)</i>	1,000.00	#REF!
Umpires		
<i>Fall Umpire Expenses (training, hospitality, etc)</i>	2,500.00	#REF!
<i>Spring Umpire Expenses (training, hospitality, etc)</i>	2,800.00	#REF!
<i>All-Star Umpire Expenses (training, hospitality, etc)</i>	2,500.00	#REF!
Uniforms		
<i>Regular Season</i>	8,000.00	#REF!
<i>All Star</i>	5,000.00	#REF!
<i>Fall Season</i>	3,500.00	#REF!
<i>Patches</i>	800.00	#REF!
Utilities		
<i>Dominion Electricity</i>	6,800.00	#REF!
<i>HRSD</i>	650.00	#REF!
<i>COX - Internet</i>	1,600.00	#REF!
<i>VB City - Water</i>	800.00	#REF!
<i>TFC Trash</i>	1,000.00	#REF!
TOTAL EXPENDITURES	\$ 90,051.00	\$ -
TOTAL BUDGET BALANCE		\$ 47,348.05

LITTLE LEAGUE INSURANCE

Little League insurance is designed to afford protection to the local league. It is used to **supplement** other insurance policies carried by a family, or other policies provided to the family by the parent's employer. Little League insurance is purchased and will be used only in cases where other medical policies are not available. All of the family's other policies **must** be used first. For example, if the family is covered by Blue Cross/Blue Shield these policies will be used to cover needed medical expenses.

Plaza Little League **does not incur the cost of medical expenses.** Little League Headquarters has a fully staffed insurance investigation team, and will investigate all insurance claims.

Little league insurance covers all activities associated with Plaza Little League as described below:

- ◆ Practice, exhibition or scheduled games.
- ◆ Participation in District, State/Sectional, Division, Regional and World Series Play.
- ◆ Use of parks, bleachers, stadiums, grounds or other premises specifically designated by the league.

Little League insurance does not cover activities associated with:

- ◆ Practice or exhibition games in non-designated areas or fields.
- ◆ Practice or exhibition games or "unofficial" games with other leagues or youth baseball/softball programs.
- ◆ Injuries incurred during non-scheduled practices or games.
- ◆ Injuries incurred from outside normally traveled routes to and from practices or scheduled games.

In the unlikely event that a player is not covered by a family or company insurance policy, then and only then will Little League insurance become primary.

Should your family insurance policy not cover the full injury treatment, Little League insurance will assist in paying the difference up to the maximum of stated benefits.

Treatment of dental injuries may extend beyond the normal 52-week period if dental work must be delayed until the player is older. Benefits may be paid at the time treatment is given, even though it may be some years later. All associated documentation must be kept by the parent and made available to the insurance investigator upon request.

PLAZA LITTLE LEAGUE OPERATIONS - 2026

1. The Board of Directors is the Governing body of the Plaza Little League and sets all the policies of the League; hereinafter referred to as the Local League.
2. The Local League shall be governed by one Board of Directors that will be elected annually by the Local League Regular Membership at an annual general meeting conducted the first Friday of June each year.
3. The Board of Directors meetings are open to all Regular Members of the Local League. Regular Members will not have a vote in the Board proceedings. Information as to meetings of the Board of Directors can be obtained from the Local League Secretary.
4. ALL board members shall be active participants in league operations, to include regular attendance at meetings and/or other league-wide functions. Newly elected board members are expected to attend meetings as soon as elected to shadow incumbent board members. Board members are expected to communicate when unable to attend a meeting and/or perform their appointed duties.
5. Annual membership fee is \$5.

ADMINISTRATION

1. Opening Day is **March 21, 2026** at the Plaza Little League Complex.
2. Coaches
 - a. The League President, with approval of the Board of Directors, shall appoint all managers, coaches, and umpires.
 - b. All managers, coaches and team volunteers must complete an application, background check, medical release, and training.
 - c. If a coach needs to be replaced, the manager may name a replacement and submit an Application Form to the President for approval.
3. Sons/Daughters of Coaches
 - a. A NEW coach shall not be appointed nor approved until after the draft to avoid “Red Shirting” of players through selective coaching appointments.
 - b. A returning coach, through the manager, may exercise an option in writing to the Player Agent provided:
 - i. The coach has served as a manager or coach in the league (at any level) for the past two years AND,
 - ii. The coach is with the same manager as they have for the last two years consecutively.

IMPORTANT: In order for a manager to exercise this option, the coach must qualify under BOTH conditions above, in accordance with the Little League handbook.

LEAGUE AGE LIMITS

Tee Ball	4, 5, 6 Year Olds
Minor B Baseball (Coach Pitch)	6*, 7, 8 Year Olds
Minor A Baseball (Kid Pitch)	8, 9, 10, 11 Year Olds
Major Baseball	9, 10, 11, 12 Year Olds
50/70 (Intermediate) Baseball	11, 12, 13 Year Olds
Senior Baseball	13, 14, 15, 16 Year Olds
Minor Softball	6*, 7, 8, 9 Year Olds
Major Softball	9, 10, 11, 12 Year Olds
Senior Softball	13, 14, 15, 16 Year Olds

* To be eligible for Minor B Baseball and Minor Softball, 6 Year Old players must have completed at least 1 Spring season of Tee Ball and have been evaluated by the League President or the Vice President of their division. To request a 6 Year Old evaluation please email plazalittleleaguevb@gmail.com.

** Players in a “swing age” (players that are eligible to play in multiple divisions) are not automatically placed in the upper division. Players MUST attend Spring League Evaluations for assessment of skills for proper playing division assignments.

LOSS OF PLAYERS

1. If a player is lost for any reason, the manager shall notify the proper Player Agent, **in writing, within 48 hours** after the loss. Replacement of players lost must come from the player replacement list.
2. **The Player Agent will notify the prospective player’s parents of the impending addition.** The replacement player shall report to the new manager no later than three (3) days after official notification. **Under no circumstances shall a manager or coach contact any prospective players until after the player has been officially rostered to the team by the Player Agent and the manager has been notified.**
3. No players shall be picked up after midnight, June 1, 2026, unless mitigating circumstances (parents/player out of town) impede notification. All player replacements must be **completed** by this date.
4. If a player “refuses” to move up, such refusal will result in forfeiture of eligibility to move during the current season.

INJURIES

1. The manager shall notify the Safety Officer **within 24 hours** of all injuries (on and off the field). Injured players shall be retained on the *team* roster until a terminating release is received, in writing, from a physician or parent/legal guardian. The parent/legal guardian must submit a medical release and/or letter from their family physician or a medical professional before the player is authorized to participate in the Local League games or other Little League Baseball games.

2. An injured player may participate in team activities other than practice or actual play but may not actively participate in a game or practice in any capacity (including sitting in the dugout) involving field participation.

PLAYER EVALUATION SCHEDULE

Prospective players are required to attend 1 of the 3 scheduled player evaluation sessions. Failure to attend the required number of evaluations will result in a loss of the player's evaluated round draft status. If unable to meet requirement parent/guardian must contact the Player Agent in writing.

BASEBALL PLAYER EVALUATIONS *

<u>Saturday, February 21</u>	<u>Sunday, February 22</u>	<u>Monday, February 23</u>
Age 14, 15, 16 – 10am	Age 14, 15, 16 – 12pm	Age 14, 15, 16 – 7pm
Age 11, 12, 13 – 11am	Age 11, 12, 13 – 1pm	Age 11, 12, 13 – 7pm
Age 8, 9, 10 – 12pm	Ages 8, 9, 10 – 2pm	Age 8, 9, 10 – 6pm

* Ages listed above are **league ages**. Baseball players league age 7 and below do not have evaluations.

SOFTBALL PLAYER EVALUATIONS +

<u>Saturday, February 21</u>	<u>Sunday, February 22</u>	<u>Monday, February 23</u>
Age 13, 14, 15, 16 – 11am	Age 13, 14, 15, 16 – 1pm	Age 13, 14, 15, 16 – 7pm
Age 9, 10, 11, 12 – 12pm	Age 9, 10, 11, 12 – 2pm	Age 9, 10, 11, 12 – 6pm

+ Ages listed above are **league ages**. Softball players league age 8 and below do not have evaluations.

TENTATIVE DRAFT SCHEDULE

Tuesday, February 24 beginning at 5pm
Wednesday, February 25 (if necessary)

Specific days/times for each division will be communicated to the managers and are dependent upon the teams that are formed.

PLAYER PARTICIPATION

1. **"Continuous Batting Order"** is used – all players present at the game will be in the batting order and must play a minimum of six (6) defensive outs. Managers are to ensure that despite winning or losing, number of innings or time limits, each player participates in the game as specified.
 - a. Pool players will play 9 defensive outs.
 - b. Pool players are not permitted to pitch.
2. Violation of player participation will result in the affected player(s) participating in the next scheduled **official** game or rescheduled game in its entirety.

3. For violation of the player participation rule the manager shall receive the following disciplinary action:
 - a. First offense—a one (1) game suspension.
 - b. Second offense—A three (3) game suspension.
 - c. Third offense—Expulsion from the Local League.
 - d. **While under suspension, the manager may not participate or communicate in any way with or to the team and is not allowed on the Plaza Little League complex.**

DISCIPLINARY ACTIONS

1. **Suspension or Termination.** Membership may be terminated by resignation or action of the Board of Directors as follows:
 - a. The Board of Directors by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class including managers and coaches if the conduct of such a person is considered detrimental to the best interests of the Local League and/or Little League Baseball. The member involved shall be notified of such a meeting a minimum of 72 hours prior to the meeting and informed of the general nature of the charges and given an opportunity to answer the charges.
 - b. The Board of Directors shall in the case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear in the capacity of an advisor with the player before the Board of Directors or duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such players right for future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

RAIN OUTS/RESCHEDULED GAMES

1. **Under no circumstances will a Manager/Coach set the date and time for a rescheduled game.**
2. The first game rained out goes to the first rain date, unless that causes a team to have more than four games in a playing week. League Vice-Presidents shall notify the Board of Directors of rescheduled games and make arrangements for umpires, giving the date and time for the rescheduled game.
3. No game will be rescheduled due to "convenience." If a team of at least eight (8) players cannot be fielded the team manager must first attempt to utilize the player pool by contacting the Player Agent. If the game cannot be played, the Division Vice President will reschedule the game within seven (7) days, notify the Board of Directors of the rescheduled date/time, and make arrangements for umpires. Failure to play the rescheduled game will result in a forfeit and the offending team charged with a loss.

ADDITIONAL PLAYING RULES

1. All Official Rules of Little League Incorporated shall be followed without modification.
2. Participants may participate in other programs during the Little League regular season provided that such participation does not disrupt the Little League season.
3. Games may be terminated when in the judgment of the umpire and/or League official; darkness or weather conditions prevent safe continuation of play.
4. **Pitch count must be kept in ALL Baseball divisions (following Little League regulations).**
5. The regular season eight (8), ten (10) and fifteen (15) run rules (as specified in the Little League Rulebook) shall apply to all divisions of play at Plaza Little League.
6. Unsportsmanlike conduct (foul language/gestures, threatening remarks/gestures, etc.) by players, coaches, or spectators before, during, or after a game will not be tolerated. Officials, board members, and security personnel have the authority to ask unruly players, coaches, or spectators to leave the facility. Police assistance may be called for if necessary. Individuals asked to leave the facility may be suspended for future games, up to and including indefinite suspension. Disciplinary committee meeting will be scheduled to address any ejections.
7. Pool play is authorized for Minor League and above. Player pool is to be maintained by the Player Agent. At no time may a manager or coach contact or pick a pool player. Proper player rotation must be maintained. Regular team players must start each game. Pool players may not pitch.

TEE BALL

1. All games will be a minimum of 45 minutes and no longer than one and one half (1½) hours duration nor consist of more than four (4) innings, daylight permitting. A new inning will not start if there is less than 15 minutes before the scheduled start of the next game scheduled on the field.
2. No standings or score will be kept.
3. All 4 year olds must hit off the tee. 5 and 6 year olds should receive 4 pitches, after that they must hit off the tee.
4. An inning half is completed when three outs are made or the entire lineup has batted.

MINOR B (COACH PITCH)/MINOR SOFTBALL

1. All games will have no new inning after 1 hour, 45 minutes nor consist of more than six innings. A new inning will not start if there is less than 15 minutes before the scheduled start of the next game scheduled on the field.
2. Five (5) runs or three (3) outs, whichever occurs first, will form a complete inning half, (the final play must be completed and all scored runs count).
3. The batting order will consist of the entire team roster present at the game.

4. The runner on third base cannot score on a passed ball either from pitcher to catcher or catcher to pitcher.
5. The infield fly rule will not apply.
6. Only Managers and Coaches of record are permitted in the dugout and the playing area.
7. This division is alternating Kid and Coach Pitch every other inning. 7 pitch maximum or 3 swinging strikes. No walks. Batter is out after the 7-pitch maximum. 2-strike foul balls do not count toward the maximum. During Kid Pitch, at 4 balls (Minor B Baseball: 3 balls) the coach steps in to pitch the remainder of the player's at bat. NOTE: A game may be all Kid Pitch upon the agreement of both managers before the game.
8. No standings will be kept.

MINOR A BASEBALL (KID PITCH)

1. All games will have no new inning after 1 hour, 45 minutes nor consist of more than six innings. A new inning will not start if there is less than 15 minutes before the scheduled start of the next game scheduled on the field.
2. Five (5) runs or three (3) outs, whichever occurs first, will form a complete inning half, (the final play must be completed and all scored runs count). In the sixth (6) inning only **(do not read last inning)** there shall be **NO** run limit.
3. No inning will start after 9:45pm.
4. No standings will be kept.

MAJOR BASEBALL AND MAJOR SOFTBALL

1. A new inning will not start if there is less than 15 minutes before the scheduled start of the next game scheduled on the field.
2. No inning will start after 10:00pm.
3. In case of a tie in any League, first tiebreaker is head-to-head play amongst all tied teams. If head-to-head is tied, a one game play-off between the tied teams will decide the winner of that League.
4. Double headers are authorized (two games in the same day).
5. Major Baseball: 11 and 12 year olds may also play in the Intermediate (50/70) Baseball Division in the regular season, and are eligible to participate on either tournament team provided they meet the eligibility requirements.

INTERMEDIATE (50/70) BASEBALL

1. A new inning will not start if there is less than 15 minutes before the scheduled start of the next game scheduled on the field.
2. No inning will start after 10:00pm.
3. In case of a tie in any League, first tiebreaker is head-to-head play amongst all tied teams. If head-to-head is tied, a one game play-off between the tied teams will decide the winner of that League.
4. Double headers are authorized (two games in the same day).
5. 11 and 12 year olds may also play in the Major Baseball Division in the regular season, and 13 year olds may also play in the Senior Baseball Division in the regular season. Players are eligible to participate on either tournament team provided they meet the eligibility requirements.

SENIOR BASEBALL AND SENIOR SOFTBALL

1. A new inning will not start if there is less than 15 minutes before the scheduled start of the next game scheduled on the field.
2. Double headers are authorized (two games in the same day).
3. No inning may start after 10:00pm.
4. In case of a tie in any League, first tiebreaker is head-to-head play amongst all tied teams. If head-to-head is tied, a one game play-off between the tied teams will decide the winner of that League.
5. Senior Baseball: 13 year olds may also play in the Intermediate Baseball (50/70) Division in the regular season, and are eligible to participate on either tournament team provided they meet the eligibility requirements.

EQUIPMENT

1. All equipment must meet current Little League specifications.
2. Managers will complete and sign a form when equipment is issued, verifying receipt.
3. All equipment issued by the Local League must be returned to the Local League Equipment Manager within seven (7) days after completion of the regular season.
4. **It is the manager's responsibility to arrange with the Local League Equipment Manager to turn in equipment. If the equipment is not returned the manager will be billed for recovery or replacement, and eligibility for coaching/managing in future seasons will be forfeited until equipment is returned.**
5. **All equipment issued by the league must be used for Little League sponsored practices and games ONLY.**

TOURNAMENT TEAMS — ELIGIBILITY

1. All teams should consist of one manager, two coaches and 12-14 eligible players.
2. Player eligibility:
 - 7 & 8 Year Old (“Special Games” at District Level)** — League age 7 or 8 who are assigned to a Minor Baseball or Minor Softball team. The player must have participated in at least 8 games.
 - 8, 9 & 10 Year Old (State Tournament)** — League age 8, 9 or 10 who are assigned to a Minor Baseball, Minor Softball or a Major team. The player must have participated in at least 8 games.
 - 9, 10 & 11 Year Old (State Tournament)** — League age 9, 10 & 11 who are assigned to a Minor Baseball, Minor Softball or a Major team. The player must have participated in at least 8 games.
 - Major League (World Series)** — League age 10, 11 or 12 who are assigned to a team. The player must have participated in at least 8 games.
 - 50/70 (Intermediate) League (World Series)** — League age 11, 12, or 13 who are assigned to a team. The player must have participated in at least 8 games.
 - Junior League (World Series)** — League age 12, 13, or 14 who are assigned to a team. The player must have participated in at least 8 games.
 - Senior League (World Series)** — League age 12, 13, 14, 15 or 16 who are assigned to a team.
3. **Any player, manager or coach suspended by the Disciplinary Board is ineligible for tournament play (any violation of the zero tolerance policy will apply).**

TOURNAMENT TEAMS — SELECTION

PLAYERS

After May 1, each Senior, Junior, Major, Minor Baseball and Minor Softball League Manager and coach shall be contacted by the Player Agent to receive a list of names of their tournament player nominations. The list should contain a maximum of 14 players from their appropriate division. Players are to be nominated based on the player’s playing ability at one or more positions. No alternates.

Tournament team player rosters will be prepared by the League President, division Vice President and Player Agent based on collected nomination lists from managers and coaches, player statistics collected from official scorebooks, and observations. The lists will be held until the League announcement date.

After player selection has been made and announced, the Player Agent shall collect and present to the League President all supporting documents necessary to complete the Little League Tournament Team Eligibility Affidavit. Only the Local League President will officially verify each document. After verification, the respective Player Agent will prepare a Team Roster/Eligibility Package for each Team Manager to carry to all games at all levels of play.

All documentation required will be submitted to Little League Baseball by the respective Player Agent. The respective Player Agent will maintain all supporting documentation for eligibility until the end of tournament play.

Players selected for a Little League All-Star team who opt to leave the All-Star team to play in another community sports program will not be considered for further play during that tournament season, unless exception is approved by the Local League.

MANAGERS

The manager and coaches for all-star tournament teams shall be approved by the League President and Vice Presidents. All managers and coaches must have completed proper volunteer applications, background checks, and training.

TOURNAMENT EXPENSES

Due to the added expense of District 8 All-Star tournaments there will be a per player fee of up to \$100 assessed for any player selected to a District 8 All-Star team.

Should a team(s) qualify for State Tournament play, an additional fee may be assessed.

SCHOLARSHIP/PAYMENT POLICY

Plaza Little League will make every effort to work with families facing hardship. Please reach out to the Player Agent to discuss options for league scholarship. Anyone applying for a scholarship must:

1. Make every reasonable effort to apply any grants/scholarships given from the league (example, T-Mobile Call Up Grant).
2. Consider a payment plan if possible.
3. If denied for above grants, or if none are available, and a payment plan will not work, provide proof of need by bringing paperwork showing approval of WIC, SNAP, or foster care paperwork.
4. Agree to volunteer during the season in exchange for payment credits. If volunteer payment credits are not earned as agreed, player status for All-Stars and future seasons may be paused until volunteer credit agreement is kept.

REFUND POLICY

NO refunds will be given after the last day of regular registration for the current season.

Refunds will only be processed in the case that we are unable to form a team.

If there are extenuating circumstances, a request may be reviewed, but there is no refund guarantee. All refund requests must be submitted to the Player Agent with the following information:

- Player(s) name and team
- Parent's name
- Contact Number
- Reason for refund

Reviewed and approved by the Plaza Little League October 23, 2025.

PLAZA LITTLE LEAGUE CONSTITUTION

ARTICLE I – NAME

This organization shall be known as Plaza Little League, Incorporated, hereinafter referred to as the "Local League."

ARTICLE II – OBJECTIVE

SECTION 1

The objective of the Local League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

SECTION 2

To achieve this objective, the Local League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of a Candidate for public office.

ARTICLE III – MEMBERSHIP

SECTION 1

Eligibility. Any person sincerely interested in active participation to further the objective of this Local League may apply to become a Member.

SECTION 2

Classes. There shall be the following classes of Members:

- (a) **Player Members.** Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management of the Local League.
- (b) **Regular Members.** Any adult person actively interested in furthering the objectives of the Local League may become a Regular Member upon election and payment of dues as hereinafter provided. Regular Members may be issued a card numbered in sequential order annually. The secretary shall maintain the roll of membership to qualify voting members.
Only Regular Members in good standing are eligible to vote at General Membership Meetings. All Officers, Board Members, Committee Members, Managers, Coaches, Volunteer Umpires and other elected or appointed officials must be active Regular Members in good standing.

Note: Regular Members of the league automatically include all current Managers, Coaches, Volunteer Umpires, Board Members, Officers of the Board and any other person who is recognized by the Board as

a volunteer in the Local League, including those volunteers with the following titles (Examples: Team Parent, Field Maintenance, etc.).

- (c) **Honorary Members** (Optional). Any person may be elected as Honorary Member by the unanimous vote of all Directors present at any duly held meeting of the Board of Directors but shall have no rights, duties or obligations in the management or in the property of the Local League.
- (d) **Sustaining Members** (Optional). Any person not a Regular Member who makes financial or other contribution to the Local League may by a majority vote of the Board of Directors become a Sustaining Member, but such person shall have no rights, duties or obligations in the management or in the property of the Local League.
- (e) As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.

SECTION 3

Other Affiliations.

- (a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.
- (b) Regular Members should not be actively engaged in the promotion and/or operation of any other baseball/softball program.

SECTION 4

Suspension or Termination. Membership may be terminated by resignation or action of the Board of Directors as follows:

- (a) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.
- (b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

ARTICLE IV – DUES FOR REGULAR MEMBERS (NOT PLAYERS)

SECTION 1

Dues for Regular Members may be fixed at such amounts as the Board of Directors shall determine for a particular fiscal year. (See Article XI, Section 7 for fiscal year of this league.) *Note: Dues for Regular Members are separate from registration fees for Player Members, which are determined annually, by the Board of Directors in accordance with Regulation XIII (c). If no dues for Regular Membership are collected, Section 2 below does not apply.*

SECTION 2

Regular members who fail to pay their fixed dues within thirty (30) days of application to become a member may, by majority vote of the Board present at a Board meeting, be dropped from the rolls and shall forfeit all rights and privileges of membership.

ARTICLE V – GENERAL MEMBERSHIP MEETINGS

SECTION 1

Definition. A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required.

SECTION 2

Notice of Meeting. Notice of each General Membership Meeting shall be given in such form as authorized by the board of directors, at least (10) ten days prior to said meeting, setting forth the place, time and purpose of the meeting.

SECTION 3

Quorum. At any General Membership Meeting, the presence in person or representation by absentee ballot of one-fifth (20 percent) of the members shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

SECTION 4

Voting. Only Regular Members shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings. Those eligible to take part at meetings of the Board of Directors are described in Article VI, Section 4.)

SECTION 5

Absentee Ballot. For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot may be requested and obtained from the Secretary of the League. The absentee ballot shall be properly completed, signed and returned in a sealed envelope to the Secretary prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairman appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process.

SECTION 6

Annual Meeting of the Members. The Annual Meeting of the Members of the Local League shall be held the Friday before Closing Day for the purpose of electing new Members, electing the Board of Directors, receiving reports, reviewing the Constitution, appointing committees, and for the transaction of such business as may properly come before the meeting.

- (a) The Membership shall receive at the Annual Meeting of the Members of the Local League a report, verified by the President and Treasurer, or by a majority of the Directors, showing:
2. The condition of the Local League, to be presented by the President or his/her designee;
 3. A general summary of funds received and expended by the local league for the previous year, the amount of funds currently in possession of the local league, and the name of the financial institution in which such funds are maintained;
 4. The whole amount of real and personal property owned by the Local League, where located, and where and how invested;
 5. For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;

6. The names of the persons who have been admitted to regular membership in the Local League during such year. This report shall be filed with the records of the Local League and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League Headquarters.
- (b) At the Annual Meeting, the Members shall determine the number of Directors to be elected for the ensuing year and shall elect such number of Directors. The number of Directors elected shall be not less than seven (7).
- (c) After the Board of Directors is elected, the Board shall meet to elect the officers. After the election, the Board of Directors shall assume the performance of its duties on October 1 to the following September 30. The Board's term of office shall continue until its successors are elected and qualified under this section.
- (d) The Officers of the Board of Directors shall include, at a minimum, the President, one or more Vice Presidents, Treasurer, Secretary, one or more Player Agents, Safety Officer, and Coaching Coordinator. The Board shall also include a minimum of one manager and one volunteer umpire. Only volunteer umpires may be elected to the Board.

SECTION 7

Special General Membership Meetings. Special General Membership Meetings of the Members may be called by the Board of Directors or by the Secretary or President at their discretion. Upon the written request of ten (10) Members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than ten (10) days after the request is received by the President or Secretary.

SECTION 8

Rules of Order for General Membership Meetings. Robert's Rules of Order shall govern the proceedings of all General Membership Meetings, except where same conflicts with this Constitution of the Local League.

ARTICLE VI – BOARD OF DIRECTORS

SECTION 1

Authority. The management of the property and affairs of the Local League shall be vested in the Board of Directors.

SECTION 2

Increase in Number. The number of Board of Directors so fixed at the Annual Meeting may be increased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership Meeting. All elections of additional Directors shall be by majority vote of all Regular Members present or represented by a properly execute signed absentee ballot filed with the Secretary prior to the election meeting.

SECTION 3

Vacancies. If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

SECTION 4

Board Meetings, Notice and Quorum. Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and on such days thereafter as shall be determined by the Board.

- (a) The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of five (5) Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.
- (b) Notice of each Board meeting shall be given by the Secretary personally, electronically or by mail to each Director at least three (3) day(s) before the time appointed for the meeting to the last recorded address of each Director.
- (c) Five (5) members of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.
- (d) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.

SECTION 5

Duties and Powers. The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper, provided such rules and regulations do not conflict with this Constitution.

The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of the Local League in accordance with the procedure set forth in Article III, Section 4 (a, b).

SECTION 6

Rules of Order for Board Meetings. Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where same conflicts with this Constitution of the Local League.

ARTICLE VII – DUTIES AND POWERS OF THE BOARD

SECTION 1

Appointments. The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

SECTION 2

President. The President shall:

- (a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
- (b) Present a report of the condition of the Local League at the Annual Meeting.
- (c) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Local League.
- (d) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the Local League by that organization.

- (e) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive and which have had prior approval of the Board.
- (f) Investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board or Executive Committee as circumstances warrant.
- (g) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- (h) With the assistance of the Player Agent, examine the application and support proof-of age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.

SECTION 3

Vice President. The Vice President shall:

- (a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President shall have all the powers of that office.
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.

SECTION 4

Secretary. The Secretary shall:

- (a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- (c) Maintain a list of all Regular, Sustaining and Honorary Members, Directors and committee members and give notice of all meetings of the Local League, the Board of Directors and Committees.
- (d) Issue membership cards to Regular Members, if approved by the Board of Directors.
- (e) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
- (f) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- (g) Notify Members, Directors, Officers and committee members of their election or appointment.

SECTION 5

Treasurer. The Treasurer shall:

- (a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all monies and securities of the Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.
 - 1. No checks can be written for more than \$500 without Executive Board Approval.
 - 2. No checks can be written for cash except for tournament expenses or petty cash.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.

- (e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League Headquarters.

SECTION 6

Player Agent. The Player Agent shall:

- (a) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (b) Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.
- (c) Conduct the tryouts, the player draft and all other player transaction or selection meetings.
- (d) Prepare the Player Agent's list.
- (e) Prepare for the President's signature and submission to Little League Headquarters, team rosters, including players claimed, and the tournament team eligibility affidavit.
- (f) Notify Little League Headquarters of any subsequent player replacements or trades.

SECTION 7

Safety Officer. The Safety Officer shall:

- (a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for youngsters and all participants of Little League Baseball.
- (b) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.

NOTE: In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:

1. Education - Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.
2. Compliance - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
3. Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.

SECTION 8

Coaching Coordinator. The Coaching Coordinator shall:

- (a) Represent coaches/managers in the league;
- (b) Present a coach/manager training budget to the board;
- (c) Gain the support and funds necessary to implement at league-wide training program;
- (d) Order and distribute training materials to players, coaches and managers;
- (e) Coordinate mini-clinics as necessary;
- (c) Serves as the contact person for Little League International.

ARTICLE VIII – EXECUTIVE COMMITTEE

SECTION 1

The Board of Directors may appoint an Executive Committee which shall consist of not less than three (3) nor more than five (5) Directors, one of whom shall be the President of the Local League.

SECTION 2

The Executive Committee shall advise with and assist the Officers of the Local League in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be

delegated to it by the Board, but in no event will the Executive Committee have authority over the Board of Directors.

SECTION 3

At any meeting of the Executive Committee, a majority of the total number of members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee.

ARTICLE IX – OTHER COMMITTEES

SECTION 1

Nominating Committee. The Board of Directors may appoint a Nominating Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and consider eligible candidates and submit at the Annual Meeting a slate of candidates for the Board of Directors. The Committee shall also submit for consideration by the Board of Directors a slate of Officers and Committee Members.

SECTION 2

Membership Committee. The Board of Directors may appoint a Membership Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall receive the names of prospective Honorary, Sustaining and Regular Members, investigate for eligibility and recommend those qualified for election at the annual, regular or any special meeting of the Members or the Board of Directors as the case may be.

SECTION 3

Finance Committee. The Board of Directors may appoint a Finance Committee consisting of not less than three (3) nor more than five (5) Directors. The Treasurer shall be an ex-officio member of the Committee. The Committee shall investigate ways and means of financing the Local League including team sponsorships and submit recommendations. It shall be responsible for taking up collections at games, if such collections are authorized by the Local League, and shall turn over said collections to the Treasurer immediately after each game.

SECTION 4

Building and Property Committee. (May be combined with Grounds Committee) The Board of Directors may appoint a Building and Property Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and recommend available, suitable sites and plans for development, including ways and means, the latter in cooperation with the Finance Committee. It shall be responsible for repair and improvement recommendations, other than normal maintenance, and supervise the performance of approved projects.

1. No contracts can be made without 3 competitive bids and board approval.

SECTION 5

Grounds Committee. (May be combined with Building and Property Committee) The Board of Directors may appoint a Grounds Committee which shall be responsible for the care and maintenance of the playing field(s), buildings and grounds. It shall operate within the amount appropriated in the approved budget for that purpose.

SECTION 6

Playing Equipment Committee. The Board of Directors may appoint a Playing Equipment Committee, which shall secure bids on needed supplies and equipment and make recommendations for their purchase to the Board. The Committee shall be responsible for the proper issuance of such supplies and equipment and for the repair, cleaning and storage thereof at the close of the season.

SECTION 7

Managers Committee. The Board of Directors may appoint a Managers Committee consisting of three (3) Directors. The Committee shall interview and investigate prospective managers and coaches, including those for the Minor League teams and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. It shall, during the playing season, observe the conduct of the managers and coaches and report its findings to the President of the Local League. It shall, at the request of the President or Board of Directors, investigate complaints concerning managers and coaches and make a report thereof to the President or Board of Directors as the case may be.

SECTION 8

Umpire Committee. The Board of Directors may appoint an Umpire Committee consisting of three (3) Directors and other appointed Regular Members. The Local League President shall be chairman of any such Committee. The Committee shall recruit, interview and recommend to the President for appointment a staff of umpires, including a chief umpire and replacements. When appointed, the staff of umpires shall be under the personal direction of the Local League President, assisted by the Chief Umpire who shall train, observe and schedule the staff.

SECTION 9

District Committee. The Board of Directors may appoint a District Committee consisting of the Local League President as chairman and two (2) other Directors. The Committee shall assist the District Administrator in inter-league district functions including the selection of members of the District Administrator's Advisory Committee and the selection of tournament sites and area tournament directors.

SECTION 10

Auxiliary Committee. The Board of Directors may appoint an Auxiliary Committee consisting of the Local League Treasurer and two (2) other Directors and other appointed Regular Members. The Committee shall coordinate the activities of the Auxiliary. It shall review and evaluate auxiliary projects for raising money and disposition of profits, and make recommendations to the Board. The Board of Directors shall approve in advance all projects and actions of the Auxiliary.

SECTION 11

Auditing Committee. The Board of Directors may appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer or signatories of checks are not eligible. The Committee will review the Local League's books and records annually prior to the Annual Meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer-, or may, if directed by the Board of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.

SECTION 12

Minor League Committee. The Board of Directors may appoint a Minor League Committee consisting of three (3) Directors. The Chairman of the Committee shall be the Minor League Vice President and be responsible to the Local League President for the proper conduct of the Minor League operation.

ARTICLE X – AFFILIATION

SECTION 1

Charter. The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

SECTION 2

Rules and Regulations. The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania shall be binding on this Local League.

SECTION 3

Local Rules, Ground Rules and/or Bylaws. The local rules, ground rules and/or bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each fiscal year, and are not considered part of this Constitution. (See Article X1, Section 7 for fiscal year of this league.)

ARTICLE XI – FINANCIAL AND ACCOUNTING

SECTION 1

Authority. The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2

Contributions. The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

SECTION 3

Solicitations. The Board shall not permit the solicitation of funds in the name of Little League Baseball unless all of the funds so raised be placed in the Local League treasury.

SECTION 4

Disbursement of Funds. The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules, regulations and policies of Little League Baseball, Incorporated. All disbursements shall be made by check. All checks shall be signed by the Local League Treasurer and such other officer or officers or person or persons as the Board of Directors shall determine.

SECTION 5

Compensation. No Director, Officer or Member of the Local League shall receive, directly or indirectly any salary, compensation or emolument from the Local League for services rendered as Director, Officer or Member.

SECTION 6

Deposits. All monies received, including Auxiliary Funds, shall be deposited to the credit of the Local League's Bank (Truist Bank).

SECTION 7

Fiscal year. The fiscal year of the Local League shall begin on October 1 and shall end on September 30.

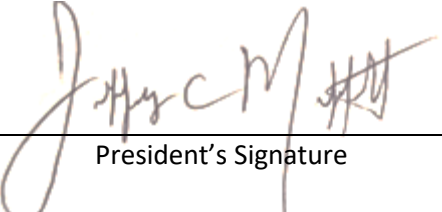
SECTION 8

Distribution of Property upon Dissolution. Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Local League to another Federally Incorporated entity which maintains the same objectives as set forth in Article 11 of this Constitution, which are or may be entitled to exemption under Section 501-(c)-(3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE XII - AMENDMENTS

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting. Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by the Plaza Little League on October 22, 2025.

Jeffrey Moffett		22 October 2025
President's Name (Print)	President's Signature	Date

Little League does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender or religious preference.