

Boyne Soccer Club
By-Laws

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Article 1: Name

The body shall be known as the Boyne Soccer Club. The initials BSC or the "Club" shall equally refer this organization.

Article 2: Purpose

The Boyne Soccer Club strives to develop individual soccer players by providing a comprehensive program to the youth of the Boyne area (which includes Boyne City, Boyne Falls, and East Jordan). To this end, BSC offers competitive soccer to players from U10 to U19 by emphasizing the technical, tactile, physical, and psychological aspects of playing soccer.

Article 3: Membership

Membership in the BSC shall be open to all players, parents/guardians, Coaches (Head Coaches and Assistant Coaches), Team Managers, and Board Members.

Players under 18 years old do not have voting rights within the club nor eligible to serve as Board members. All others, those over 18 years old, are voting members of the club.

Article 4: Teams and Registration

Section 1: Team Responsibilities

The Executive Director is responsible to ensure that the Assistant Coaches, Team Managers, players, and parents adhere to the by-laws and policies of BSC and associated Governing Bodies (i.e. Michigan State Youth Soccer Association). Failure to enforce and abide by these by-laws may result in the person or persons being recommended for disciplinary action by the Board of Directors.

Section 2: Registration of Players and Teams

The Board of Directors shall designate a period and fees for registration of players in the BSC policies and rules. Each player shall register by completing the approved form and submitting the fee to the BSC. Each team must designate a Head Coach and may also register an Assistant Head Coach and/or a Team Manager. The team staff shall conform to the policies and rules of the BSC.

Article 5: Meetings, Quorum, and Voting

Section 1: General Meeting

An Annual General Meeting (AGM) shall be held during the Spring playing season (approximately April 1 to Memorial Day) each year at a date, time, and location to be determined by the Board of Directors. The AGM shall be an open meeting with the purpose of electing the Board of Directors and approving the annual budget. In the case of cancellation, the AGM the Secretary shall reschedule the AGM and publish the date, time, and location to the membership.

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Section 2: Quorum

A quorum shall consist of a majority of the BSC membership which is present in person. There shall be no voting by proxy.

Section 3: Voting

All members of the BSC shall be granted one vote at the AGM. Members having more than one role (such as a parent and a Head Coach) shall only cast one vote.

Article 6: Fees

Section 1: Registration Fees

The Board of Directors shall determine the player registration fees and any late fees. These fees will be payable by a time established by the Board of Directors. The fees and payment date shall be part of the BSC policy and rules.

Section 2: Needs Based Waivers

Any member of the Boyne Area can request a waiver or a reduction of the registration fee based on financial need. All waivers will be handled on a case-by-case basis by the Board of Directors. The Executive Director shall be authorized to grant needs-based waivers as seen fit.

Article 7: Directors

Section 1: Directors and Election

The BSC Board of Directors shall consist of a President, a Vice President, a Treasurer, a Secretary, and a minimum of 1 and a maximum of 3 At-Large members. The Officers of the board shall consist of the President, Vice President, Treasurer, and the Secretary.

All Board members are elected at the AGM. The executive members shall serve a term of two years. The President and the Treasurer shall be elected in even numbered years. The Vice President and the Secretary shall be elected in odd numbered years. At-Large members shall be elected on an annual basis.

Section 2: Vacancies and Implied Resignation

Vacancies on the Board shall be filled by a vote of the Board of Directors and will fulfill the remaining term of the vacated Board member.

Any Officer or Director that misses three (3) consecutive Board meetings without prior approval shall constitute an implied resignation from the BSC Board of Directors.

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Article 8: Powers

Section 1: Disciplinary Authority Concerning Persons

The Board of Directors has the authority to bar completely, suspend, or otherwise discipline, any player, Executive Director, Director of Coaching, Coach, Team Manager, Club Officer, Club Director, Referee, Parent, or Fan representing BSC when violating the Code of Conduct. The Board of Directors will determine the guilt or innocence and if appropriate the sanction against the individual.

Section 2: General Powers as to Negotiable Paper

The Board of Directors shall, shall from time to time, prescribe the manner of making signatures or endorsements of checks, notes, acceptances, bills of exchange, obligations and other negotiable paper or other instruments for the payment of money and shall designate the Officer or Officer, Agent or Agents, who shall from time to time be authorized to make, sign, or endorse the same on behalf of the BSC.

Section 3: Powers as to Other Documents

The Board of Directors in writing may authorize any Officer or Officers, Agent or Agents, to enter into any contract or execute or deliver any conveyance or other instrument in the name of the Club, and such authority may be general or confined to specific instances.

Article 9: Committees

Section 1: Executive Committee

The Executive committee shall consist of the President, Vice President, Secretary, and Treasurer.

Section 2: Other Committees

The BSC shall create committees as deemed necessary to conduct the business of the Club.

Section 3: Procedures

All committees and each Member thereof, shall serve at the discretion of the Board of Directors. The Board of Directors shall have the power at any time to increase or decrease the number of Members of any committee, to fill vacancies, to change any member and to change the functions or terminate the existence of any committee. All committees shall keep minutes of all meetings of the committee, which shall be submitted to the next meeting of the Board of Directors for approval.

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Article 10: Duties of the Board of Directors

Section 1: President

The President of the Board of Directors shall preside at all meetings of the members and the Board of Directors. The president shall execute all authorized conveyances, contracts, or other obligations in the name of the Club except where required by law to be otherwise signed and executed and except where the signing and the execution thereof shall be expressly delegated by the Board of Directors to some other officer or agent of the Club. The President shall only cast a vote in case of a tie, President shall represent the Club at scheduled meetings of other organizations.

Section 2: Vice President

The Vice President of the Board, in the absence of the President of the Board, shall preside at all meetings of the members and of the Board of Directors. The vice president shall have such other powers and duties as may from time-to-time are prescribed by the Board of Directors.

Section 3: Treasurer

Render to the President and Directors, at the regular meetings of the Board, or whenever they may require it, an account of all transactions as Treasurer and of the financial condition of the BSC. The Treasurer shall submit a fiscal report showing income and expenses by budget categories and the current balance of all Club accounts twice a year at the end of each season or as required by the Board of Directors,

The Treasurer shall have custody of the funds and securities of the Club and shall keep full and accurate accounts of receipts and disbursements in books belonging to the Club and shall deposit all moneys and other valuable effects in the name and to the credit of the Club in such depositories as may be designated by the Board of Directors.

The Treasurer shall disburse the funds of the Club as may be ordered by the Board, taking proper vouchers for such disbursements, and shall the Treasurer give the Club a bond, in such sum and with such surety or sureties as shall be satisfactory to the Board, for the faithful performance of the duties of office and for the restoration to the Club (in case of death, resignation, or removal from office) of all books, papers, vouchers, moneys and other property of whatever kind in his possession or under his control and belonging to the Club.

The Treasurer shall also be responsible for preparing any and all federal or state tax returns. The Treasurer shall be responsible for preparing any and all papers regarding the tax-exempt status of the Club. The Treasurer shall arrange for a class II audit of all Club accounts at the conclusion of each fiscal year such that the report will be completed by the time of the Annual General Meeting.

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Section 4: Secretary

The Secretary shall attend all meetings of the Board and all meetings of the members and record all votes and the minutes of all proceedings and have such other duties as delegated by the Board of Directors. Shall also provide at every meeting the minutes from the previous meeting for approval by the Board of Directors

Section 5: At-Large Members

At-Large Members shall vote at Board meetings and serve on committees as necessary. Additionally, At-Large Members may perform duties as requested by the Board of Directors.

Article 11: Ex-Officio Directors

The Board of Directors may appoint individuals to the following ex-officio positions to assist in the operation of BSC.

Section 1: Executive Director

The Executive Director shall be the Chief Executive of the club and shall have general and active management of the activities of the BSC, and shall see that all orders and resolutions of the Board are carried into effect. The Executive Director shall also serve as the registrar of the Club.

Section 2: Director of Coaching

The Director of Coaching shall establish the philosophy of the club, establish the curriculum, and, as necessary, train BSC coaches.

The Executive Director and Director of Coaching serve at the discretion of the Board of Directors and are appointed annually at the first board meeting after the AGM. The Board of Directors may also appoint interim Executive Director or Director of Coaching should either resign.

Article 12: Compensation and Expenses

Section 1: Compensation

The members of the Board of Directors of the BSC shall not be compensated for the performance of services for the BSC.

The Executive Director and the Director of Coaching may be compensated as deemed appropriate by the Board of Directors.

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Section 2: Expenses

Boyne Soccer Club members may be reimbursed for expenses incurred on behalf of the BSC. Expenses identified within the club budget do not require prior approval from the Board of Directors. Unbudgeted expenses exceeding \$100 require Board approval.

Article 13: Seasonal Year, Fiscal Year, Seals, and Notices

Section 1: Seasonal Year

The seasonal year of the BSC shall be August 1 and end on July 31 of the following year.

Section 2: Fiscal Year

The fiscal year shall be January 1 to December 31 of each calendar year.

Section 3: Corporate Seal

The Board of Directors may (but need not) prove a suitable corporate seal for use by the Corporation.

Section 4: Notices

Any notice required by statute or by these Bylaws to be given to the members, to the Directors, or to any Officers of the BSC, unless another requirement is provided herein or in any statute, shall be sufficient if given by depositing it in a United States Post Office box or receptacle in a sealed, postpaid wrapper, addressed to the member, trustee or officer at his last address as that appears on the records of the BSC, and the notice shall be deemed to have been given at the time of the mailing.

Article 14: Discrimination

Boyne Soccer Club shall comply with all applicable laws governing non-discrimination and shall be open to membership without discrimination on the basis of race, color, religion, national origin, citizenship, disability, age, sex, sexual orientation, or gender identity.

Article 15: Amendments, Rules and Regulations

Section 1: Amendments to the By-Laws

These Bylaws may be altered or repealed or new Bylaws may be altered in lieu thereof by a majority, and this vote after the subcommittee should be taken to the meeting for all with a vote to vote on vote of the members present at any Annual or Special Meeting of members, if a notice of the proposed alteration, repeal or substitution is contained in the notice of the meeting made at least 30 days prior to the meeting. Voting is as provided in Article 5, Section 6.

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Section 2: Rules, Regulations and Policies

The Rules, Regulations and Policies of this Club as now established and as hereafter amended may be altered, repealed or new Rules, Regulations and Policies may be adopted in lieu thereof by a majority of the Board of Directors then in office and present at the meeting of the Board, subject to membership approval.

Article 16: Dissolution.

Boyne Soccer Club may only be dissolved with approval of the majority of active members present at a meeting of dissolution. The Board of Directors must notify the membership of the intent to dissolve at least 30 days prior to conducting a meeting of dissolution.

If at any time the BSC is dissolved in its entirety, any and all monies and assets will be relinquished to the Boyne City Public Schools for the promotion of the game of soccer.

Article 17: Post Office Box

The BSC shall establish and maintain a Post Office Box for the purpose of conducting BSC business.

Article 18: Club Colors

The BSC colors shall be Red and Navy Blue.