

Article 1 – Name

- This organization shall be known as Delaware County Futbol Club. (hereinafter referred to as DCFC) and shall be affiliated with the Indiana Soccer Association, Inc.(hereinafter referred to as Indiana Soccer), the United States Youth Soccer Association (hereinafter referred to as USYSA) and the United States Soccer Federation (hereinafter referred to as USSF).

Article 2 – Purposes

- Section 1. To develop, promote and administer the game of soccer among youth (a player who has not reached the age of nineteen (19) prior to August 1 immediately preceding the start of any seasonal year) residing in area defined by Article 3.
- Section 2. Provide written rules and regulations in compliance with Indiana Soccer By-Laws, assure adequate insurance coverage for liability and accident reimbursement through Indiana Soccer; and conduct business as a non-profit corporation.
- Section 3. To encourage said youth and/or adult teams to enter and participate in tournaments in the state and nation.
- Section 4. To do any and all other acts necessary or desirable in the furtherance of the foregoing purposes and for the good of youth and adult soccer, including the providing of equipment and facilities.

Article 3 – Sites of Principle Operation

- Section 1. The principle operation of this organization shall be in and about the city of Muncie, county of Delaware, and the state of Indiana.
- Section 2. DCFC will draw its players from the area in and around Delaware County .

Article 4 – Colors

- The representative colors of this club shall be gold, white and black.

Article 5 – General Structure

- Section 1. DCFC shall be divided into such operating divisions as the Board may, from time to time, determine. Present operating divisions will include a President, Vice President, Secretary, Treasurer, Director of Travel, Director of Coaching, Director of Fundraising/Uniforms, Director of Fields/Equipment, and one(1) Team Parent Administrator.

Article 6 – Members

- Section 1. Categories of Membership: There shall be four categories of members, namely: Executive Officers, Board Members, Participating Members, and Lifetime Members.
- Section 2. Executive Officers: Executive officers shall be those who serve as President, Vice-President, Treasurer, and Secretary. No member shall hold more than one executive position at one time. Such membership shall not be transferable. Length of Terms shall be staggered two (2) year terms. The President and Secretary will expire in one given year and the Vice President and Treasurer expire the following year.
(Author note: Pres/Sec. expire and are elected in even numbered years)
- Section 3. At-Large Board Members. There shall be five (5) at-large board members. Length of Terms shall be staggered two (2) year terms. Two at-large positions expire in one given year and three at-large positions expire the following year.

- Section 4. Board Members. Board Members shall be: Executive Officers, and Five (5) at-large members.
- Section 5. Participating Members. Participation membership shall be extended to all players, coaches and managers, and community representatives. The terms of each participating member shall be the length of time such participating member is registered in good standing.
- Section 6. Lifetime Members. Lifetime members shall be persons selected to by the DCFC Board as having made significant contributions to the growth and welfare of the club. This is an honorary position, and as such, carries no voting privileges or powers.
 - Author note: See below for list of Lifetime Members
- Section 7. Regular Meetings: The President or a majority of the Board may provide, by resolution, the time and place for the holding of regular meetings without other notice than such resolution.
- Section 8. Special Meetings: Special meetings of the Board may be called by or at the request of the President or the majority of the Board. The person or persons authorized to call special meetings of the Board may fix the place for holding any special meeting of the Board called by them.
- Section 9. Notice: Notice shall be e-mailed to each member, at such e-mail address as is shown in the records of DCFC or may have been given for purposes of notice.
- Section 10. Quorum: A quorum for voting purposes shall consist of at least a majority of the members of the Board.
- Section 11. Manner of Acting. The act of the majority of the directors present at a meeting at which a quorum is present shall be the act of the Board.
- Section 12. Duties: The Board shall be responsible for:
 - A. Reviewing and approving the programs planned and presented by the Executive Committee;
 - B. Reviewing and approving the budget planned and presented by the Executive Committee;
 - C. Formation of a Protest and Appeals Committee to handle matters of discipline, involving players and officials upon request of DCFC members;
 - D. Replacing non-functioning Board members;
 - E. Setting fees for the club and recreational teams.
- Section 13. Bonds: The Board shall bond its members as deemed necessary.

Article 7 – Officers

- Section 1. Number: The officers of the corporation shall be a President, Vice President, Treasurer and Secretary.
- Section 2a. President: The President shall be the Chief Executive Office of the corporation and shall in general supervise and control all of the business and affairs of the corporation. The President shall preside at all meetings of the Board. The President shall serve an ex-officio member on all committees. The President may sign with the Secretary or any other proper officer of the corporation thereunto authorized by the Board any bonds, contracts or other instruments which the Board have authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board or by these bylaws to some other officer or agent of the corporation, or shall be required by law to be otherwise signed or executed; and in general shall perform all duties as may be prescribed by the Board from time to time. In addition, the President shall represent this corporation and its member teams in meetings with other soccer corporations and associations.
- Section 2b. Past President: The Past President position is filled by appointment by the duly elected board. The Past President position is not considered to be an officer of the board and shall be non-voting and advisory in nature.

- Section 3. Vice President: In the absence of the President or in the event of the inability or refusal of the President to act, the Vice President shall perform the duties of the President, and when so acting shall have all the powers of and be subject to all the restrictions upon the President.
- Section 4. Treasurer: The Treasurer shall discharge his or her duties in such sum and with such surety or sureties as the Board shall determine and shall be a member of the Finance Committee. The duties of the Treasurer shall include:
 - A. Having charge and custody of and being responsible for all funds and securities of the corporation; receiving and giving receipts for money due and payable to the corporation from any source whatsoever, and depositing all such monies in the name of the corporation in such banks, trust companies or other insured depositories as shall be selected in accordance with these bylaws;
 - B. Preparing and presenting a treasurer's report and financial statement for each meeting of the Board or membership;
 - C. In general perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to the Treasurer by the President of the Board.
 - D. In general perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to the Treasurer by the President of the Board.
- Section 5. Secretary: The Secretary shall:
 - A. Keep minutes of the members and the Board meetings in one or more books provided for that purpose;
 - B. See that all notices are duly given in accordance with the provisions of these bylaws or as required by law;
 - C. Be custodian of the corporate records and of the seal of the corporation and see that the seal of the corporation is affixed to all documents, the execution of which on behalf of the corporation under its seal is duly authorized in accordance with provisions of these bylaws;
 - D. In general perform all duties incident to the office of Secretary by the President of the Board.
- Section 6. Election and Term of Office: All expiring Board member positions, up for election, shall be at-large positions. These positions will be elected at the Annual Meeting, to be held within 30 days of the end of the spring soccer season. From the pool of elected at-large members, the duly elected Board, at its next regular meeting, will organize by choosing which of the elected members shall fill the open officer board positions. Notice will be given for annual meeting and/or elections 2 weeks prior to the meeting. If the election of officers shall not be held at such meeting, such election shall be held by the Board as soon thereafter as may be convenient. Vacancies may be filled or new offices filled at any meeting of the Board. Each officer shall hold office until his or her successor shall have been duly elected/appointed and shall have qualified or until his or her death or until he or she resigns or shall have been removed in the manner hereinafter provided. No individual may hold more than one office simultaneously.
- Section 7. Removal: Any officer or agent elected or appointed by the Board may be removed by a two-thirds vote of the Board whenever in its judgment the best interests of the corporation would be served thereby.
- Section 8. Vacancies: A vacancy in any office because of death, resignation or removal may be filled by the nomination of any member of the Executive Committee with the approval of the Board for the unexpired portion of the term.

Article 8. Committees and Directors

- Section 1: Executive Committee: The business of DCFC shall be conducted by an Executive Committee consisting of the President, Vice President, Secretary, Treasurer.
 - A. Duties: The Executive Committee shall be responsible for the day-to-day business of the corporation, including team and player registrations and tournaments, preparation of a proposed budget for the year to be presented to the Board for approval and dealing

with all matters pertaining to the finances of DCFC subject to budget approval by the Board.

- Section 2: Committees:
 - Director of Coaching. The Director of Coaching shall be responsible for training, licensing and selection of all DCFC coaches and shall assure there is adequate opportunity for training and licensing. This Director will assume all responsibilities regarding player development, try-out activities, and recruitment of players. This Director shall recruit parent volunteers to assist in the stated duties.
 - Director of Travel. The Director of Travel shall be responsible for all issues concerning Travel Soccer including, but not limited to, preparing and collecting team rosters, acting as a liaison between coaches and the Board, and assist the Treasurer in the collection of all fees. The Director of Travel will also be responsible for scheduling all games and playing sites, and may create the position of and assign duties of Referee Assignor to a member in good standing.
 - Director of Recreation. The Director of Recreation shall be responsible for the organization and coordination of the Recreation league season each Spring and Fall; Maintain the player and coach database following registration; Compose teams; and work in coordination with the Director of Travel and Director of Coaching in player and coach development.
 - Director of Fields/Equipment. The Director of Fields/Equipment shall be responsible for the maintenance of all fields including organizing mowing, painting the fields, goal maintenance, flags and equipment. This Director shall also be responsible for the inventory and custody of all equipment associated with the Association. this Director shall have the power to assign duties pertaining to weekly lining of fields to each team or recruit parent volunteers to assist in the stated duties.
 - Director of Fundraising /Uniforms. The Director of Fundraising/Uniforms shall be responsible for all activities resulting in the generation of revenue through fundraising and ensuring proper uniform ordering/distribution. Individual team fundraising representatives will report to the person during fundraising events. this Director will work with the Treasurer to ensure proper credit is assigned to teams respectively.
 - Team Parent Administrator. One (1) Team Parent Administrator (TPA) shall represent all travel teams. The TPA shall assign a team representative from each team and that person will be responsible for relating issues and concerns of parents to the TPA, who in turn will present said issues to the Board.

Article 9. Financial Policy

- Section 1. Finances: The DCFC Executive Committee shall decide all matters pertaining to the day-to-day finances of DCFC.
- Section 2. Contracts: The Board may authorize any officer or officers, agent or agents to enter into any contract or execute and deliver any instrument in the name and on behalf of the corporation and such authority may be confined to specific instances.
- Section 3. Loans: No loans shall be contracted on behalf of the corporation and no evidences of indebtedness shall be issued in its name unless authorized by a resolution of the Board. Such authority may be general or confined to specific instances.
- Section 4. Checks, Drafts, Etc.: All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the corporation, shall be signed by such officer or officers, agent or agents of the corporation and in such manner as shall from time to time be determined by resolution of the Board.
- Section 5. Deposits: All funds of the corporation not otherwise employed shall be deposited from time to time to the credit of the corporation in such banks, trust companies or other insured depositories as the Board may select.
- Section 6. Fund Raising: With the approval of the Board, the Board or its agent or agents may solicit sponsors and contributions; receive gifts, bequests and devices from any person, firm or corporation; and administer such fees, gifts and devices on behalf of DCFC.

Article 10. Fiscal and Seasonal Playing Year

- Section 1. The Fiscal Year of the corporation shall begin on the first day of May in each year and end on the last day of April in the following year. The Seasonal Playing Year of the corporation shall begin on the first day of August in each year and end on the last day of July in the following year.

Article 11. Seal

- Section 1. The Board shall provide a corporate seal which shall be in the form of a circle and shall have inscribed thereon the name of the corporation and the words "Corporate Seal, Indiana."

Article 12. Politics and Distribution of Assets

- Section 1. Any and all assets of the corporation are permanently dedicated to exempt purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code of 1954 (or corresponding provisions of future laws). The corporation shall not be operated for pecuniary profit and shall have no capital stock and shall make no distribution of dividends to its members, directors, officers or persons having a private interest in the activities of the corporation, except that of the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in these bylaws.
- Section 2. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.
- Section 3. In the event the corporation is dissolved, the Board shall pay, satisfy and discharge all liabilities and obligations of the corporation or make adequate provisions therefore and distribute all remaining assets of the corporation to an organization or organizations engaged in activities substantially similar to those of the corporation and organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or corresponding provision of future law.)

Article 13. Amendments

- Section 1. These bylaws may be altered, amended or repealed and new bylaws may be adopted at any meeting of the corporation by a two-thirds vote of the duly recognized voting members represented at the meeting, provided each proposed amendment must first be submitted to the President, who with the rest of the Board shall, before presentation for consideration by the membership, decide whether or not to recommend its adoption at the next annual or special meeting. No amendment shall be eligible for presentation at a meeting unless it shall have been submitted to the President at least thirty (30) days prior to such a meeting or published at least fourteen (14) days prior to such a meeting.

ANYTHING below not officially part of By Laws

Current Lifetime Members are: Jerry Schiefelbein(Founder), Leland Wilhoite(Founder), Lon Fox(Founder), Andrea Cross(Long Serving Board Member and Director), and Shane Guinn(Long Serving Board Member and Director) ---7/14/16, MB

***Bylaws amended most recently at the 2017 AGM. MB ***