

**Prince William Lassie League  
Board of Directors Meeting  
Minutes  
9 March 2020**

**Call to order:** The meeting was convened by Patrick Ware, President, at 7.35 pm on March 9, 2020, in the Ferlazzo Building Cafeteria.

Board members in attendance included Weela Arevalo, Natalie Brunner, Loren Deel, Pete Demeter, Brandy Hall, Mike Holmes, Lauren Newton, Tyler Newton, Bill Rutherford, Dave Tyler, Patrick Ware, and Wil Yow.

Kris Lewis arrived shortly after the start of the meeting.

**Minutes:** The minutes of the February 10, 2020 Board meeting were approved unanimously by the Directors present.

**Officer Reports:** The following officer reports were given by, in the order of presentation:

- President: Patrick
  - Ferlazzo Building spaces have been reserved for our next three meetings.
- Vice President: Tyler
- Director of Umpires and Scheduling: Wil
- Equipment: Kris.
- Instructional Division: Lauren
- Pigtail Division: Natalie
- Junior Division: Mike
- Treasurer: Weela
- Secretary: Bill
- Registrar: Bill
- Publicity Director – Lauren
- Webmaster: Bill

Where an officer report is not listed, none was given.

**Unfinished Business:**

***Girl Scout Clinics:*** Wil

- Wil will provide Girl Scout-preferred clinic date to Division Directors by March 13, 2020.

***PWLL Signage:*** Wil

- Dave and Lauren will design signs and provide recommendation with three cost estimates to the Board by the April meeting.

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**New Business:**

***Motion to change for the current season only the Junior Division to a USA Softball 16U division:*** Bill

Bill made and Pete seconded the motion:

For the Spring 2020 season only, Section 4.9.1 of the PWLL Operations Manual "Divisions" shall be changed to abolish the Senior Division and change the Junior Division to a USA Softball 16U division. The maximum player age for the Junior Division shall, for the Spring 2020 season, be 15 years. Further, all 14 and 15 year old Senior Division registrants shall be moved to the Junior Division for the season unless their parents wish to withdraw them from the PWLL for the season in which case they shall receive a full refund of registration monies paid.

The motion passed unanimously by those present.

***Motion to update the PWLL codes of conduct:*** Bill

Bill made and Weela seconded the motion:

Section IX "Responsibilities and Expectations, Codes of Conduct" of the PWLL Operations Manual shall have the following wording added to it:

Coaches in the PWLL shall maintain custody of their players' and parents' signed codes of conduct during a season.

Division Directors shall maintain custody of their coaches' and adult staff's signed codes of conduct during a season.

The Secretary shall maintain custody of the PWLL's Board of Directors signed codes of conduct during a season.

New codes of conduct must be signed before the first practice of each season.

The motion passed unanimously by those present.

Blank code of conduct forms were distributed to those present and were signed and returned by meeting's end.

***@pwll.org email addresses:*** Bill (with Patrick input)

- Spreadsheet containing current @pwll email addresses distributed to attendees.
- Corrections were made for Bill's action post-meeting.

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**Website updates:** Bill

- Areas of the PWLL website in need of updating were discussed for Bill's action post-meeting.

**Google doc uniform order form:** Tyler

- Proposed form shared with Board.
- General consensus was to use it.

**All Star uniform shirt options and pricing:** Tyler

- Pricing data and shirt options shared with Board.
- General consensus was to proceed with planned shirt procurement.

**Senior Division recommendation by parent:** Bill

- A proposal by a parent recommending making the Senior Division a co-ed division was presented.

**Photo Schedule:** Patrick

- One and two-photographer options and associated proposed schedules were presented.

**Who Reports Game Scores:** Patrick

- In all PWLL games the home team will report the game score.

**Adjournment:**

Patrick made and Pete seconded a motion to adjourn the meeting at approximately 8.48pm. The motion passed with unanimous consent and the meeting adjourned.

v/r



William O. Rutherford  
Secretary, PWLL