

**Prince William Lassie League  
Board of Directors Meeting  
Minutes  
14 October 2019**

**Call to order:** The meeting was convened by Patrick Ware, President, at 7.33 pm on October 14, 2019.

Board members in attendance included Natalie Brunner, Loren Deel, Pete Demeter, Brandy Hall, Mike Holmes, Callie Mallow, Bill Rutherford, Dave Tyler, and Patrick Ware.

**Minutes:** The minutes of the September 2, 2019 Board meeting were approved unanimously by the Directors present.

Weela Arevalo, Lauren Newton, Tyler Newton and Shannon Williams arrived at 7:35pm.

**Officer Reports:** The following officer reports were given by, in the order of presentation:

- President: Patrick
- Equipment: Dave
- Umpires: Tyler *for Wil*
- Instructional Division: Lauren
- Pigtail Division: Natalie
- Junior Division: Mike
- Senior Division: Lauren
- Treasurer: Weela
- Secretary: Bill
- Publicity: Lauren
- Ways and Means: Shannon

**New Business:**

**Chalk:** Patrick appointed Tyler to be the Chalk Monitor, to monitor field chalk usage, to preclude future chalk shortages. Ways to better manage chalk usage were discussed.

**Establishment of a Board Meeting Schedule Policy:** Bill made and Tyler seconded the following motion:

“The standing time, date and location for each monthly meeting of the PWLL Board of Directors shall be at 7:30pm on the 2<sup>nd</sup> Monday of each month at the Ferlazo Building.”

The motion passed unanimously by the Directors present. This will be incorporated into the PWLL Operations Manual as Policy 4.18.

**Articles of Incorporation revision update:** Bill provided a status report on progress in revising the PWLL Articles of Incorporation and will provide the Board at its November meeting a list of candidate legal firms and a recommendation on how to proceed. Bill will provide Shannon the needed information with which to pursue a lead on one such firm.

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**USA Softball Coordinator:** Patrick will assume the role of USA Softball Coordinator, will investigate the duties integral to that role and will report to the Board in November about individual member insurance cards.

Kris arrived at the meeting at 8:05pm.

**Use of batting assistance devices during games:** The Board discussed the safety issues surrounding the use of batting assistance devices during games. Patrick made and Kris seconded the following motion:

“The PWLL rules of play shall be amended to ban the use of batting assistance devices during all PWLL games.”

After discussion the motion passed with 13 in favor and 1 opposed.

**Protective face masks for pitchers:** The Board discussed the use of protective face masks by pitchers during defensive play in PWLL games. Patrick made and Tyler seconded the following motion:

“The PWLL rules of play shall be amended to require the use of protective face masks by pitchers during defensive play in PWLL games.:

After discussion the motion passed unanimously by the Directors present.

**Enacting motion for the preceding two motions:** Patrick made and Lauren seconded the following motion to enact the preceding two motions immediately, in exception to normal Board policy of not changing the rules of play in mid-season, due to the urgent nature of the two rules changes:

“The rules changes to ban the use of batting assistance devices during games and to require the use of protective face masks by pitchers during defensive play shall both take effect as of 12:01am on October 15, 2019.

The motion passed unanimously by the Directors present.

**Tournament schedule:** The Board discussed the fall 2019 season tournament schedule in light of the fact that the PWLL does not have a field permit for Cloverdale Park for November 2, 2019.

**Date, time and location of the next Board meeting:** Due to the next normal meeting date being on November 11 which is a holiday during which the Ferlazo Building is closed, Patrick made and Bill seconded the following motion:

“The next regular meeting of the PWLL Board of Directors shall be on November 18 at 7:30pm at the Ferlazo Building.”

The motion passed unanimously by the Directors present.

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**Role of our umpires:** This was discussed, with Patrick describing the role of the umpire on the field. He will draft a description of the umpire's duties for inclusion in the ops manual. This was tabled for discussion at the November meeting.

**Position Descriptions:** Bill briefly discussed Appendix 2 of the ops manual, which contains several position descriptions, and Article III of the bylaws, which contains descriptions of the duties of the PWLL officers. Patrick tasked all Directors to review their officer duties as described in the bylaws and to work on position descriptions for themselves for inclusion in Appendix 2 of the ops manual, to be provided at the November meeting.

**Adjournment:** Tyler made and Kris seconded a motion to adjourn which passed unanimously by the Directors present at 8:38pm.

v/r



William O. Rutherford  
Secretary, PWLL