



**LOLLL Board of Directors Meeting  
Old Lyme Town Hall –American Legion Room  
October 16, 2019  
6:30 pm**

Present

Vice President	Matt Cabell
Treasurer	Matt Ward
Secretary	Michelle Lea
Safety Officer	Tracie Ortoleva
Player Agent (Softball)	Leo Holland
Fundraiser	Joe Carpentino
Non-Board Members	Matt Reed
Sam Maeby	
Don Bugbee (Old Lyme Park and Recreation Director)	

Not Present

Field Coordinator	Mike Bucior
Website Manager	Kyle Snurkowski

Meeting called to order by Treasurer Matt Ward at 6:35 pm.

**Guest Presentation:**

- Don Bugbee discussed the LOL Little League and Old Lyme town relationship:
  - Capital requests for the town board of finance are due in the next few weeks.
    - League should have a five year plan.
    - Requests must show a need.
  - The town safety committee has a representative from the insurance company perform a mock Occupational Health and Safety Administration (OSHA) inspection.
    - Fines for OSHA violations can be significant.
    - Cross Lane facility has had several issues that need to be addressed:
      - Areas around electrical panels must be clear.

- Fire extinguisher mounting locations (town public works can mount extinguishers in elevated locations).
- The storage facility needs clean-up
- Don Bugbee is our interface with town public works, noting that the town owns the Cross Lane Facility.
- Don Bugbee requested a 5 year average of the number of kids from Lyme participating in the league to determine facility cost sharing with the town of Lyme. Michelle Lea agreed to provide this information.

### **Old Business:**

- Meeting minutes from September 17, 2019 were reviewed and approved.
- Matt Ward reviewed the 2018-2019 budget and presented the 2019-2020 budget.
  - The League made \$1200.00 in 2018-2019
  - Tax filing was not required only a report to the accountant
  - Coach training fees were discussed. Matt Reed noted that coaches are required to attend training annually.
- Budget was approved.

### **New Business:**

- Board positions and slate were discussed. The following Board was voted on and approved:
  - President - Vacant
  - Vice-President - Matt Cabell
  - Treasurer - Matt Ward
  - Secretary - Sam Maeby
  - Player Agent Baseball/Uniforms - Michelle Lea
  - Player Agent Softball - Leo Holland
  - Safety Officer - Tracie Ortoleva
  - Player Agent (Softball) - Leo Holland
  - Player Agent (Baseball) - Michelle Lea
  - Webmaster/IT/Communications - Kyle Snurkowski
  - Concessions Managers - Jamie Snurkowski/Tara Ward/Jen Ziokowski
  - Fundraising - Joe Carpentino
  - Coaching Coordinator - Matt Reed
  - Field Maintenance - Vacant
  - Coaching/Clinic Coordinator (non-voting ) - Matt Reed
- The Board discussed the Cross Lane sound system, which caught fire at the end of last season
  - Personal sound equipment had to be used
  - The cost of a new sound system is expected to be \$2,000-\$3,000.
  - Doing a movie night on the field to raise funds for a new sound system was discussed. Movie would be free with money raised by selling concessions and taking donations.
  - It was suggested to approach the town for sound system funding as a capital project.
- The Board will determine what should be included in the five year and short term capital plan.
- The Board discussed field maintenance and facilities, including:
  - Requesting the town to perform field maintenance.
  - Using a landscape company to perform field maintenance. Matt Reed agreed to contact companies for estimates.
  - Purchasing new field maintenance equipment

- It was noted that there is \$13,000 in the town budget for field clay.
- The lack of bathroom facilities at the softball field.
- Leo Holland and Matt Reed took action to provide a wish list for the softball and baseball fields.
- Engaging Region 18 about their fields.
- Forming a committee to reform the league by-laws was discussed. The committee will consist of Michelle Lea and Kyle Snurkowski. The following specific areas needing attention were noted:
  - All-star selection
  - Coaching
  - Remove specifics related to East Lyme
  - Draft process
- The Board discussed scheduling and inter-league play.
  - Moving to District 9 is not possible unless another team agrees to move to District 10.
  - An inter-league scheduling committee consisting of Matt Reed and Mark Cabell was formed to coordinate scheduling within District 10.
- Winter clinics were discussed including scheduling, potential locations, and format.
  - Several locations were discussed including Center School gym and Mile Creek gym.
  - Sports in season get priority for scheduling gym space.
  - Michelle Lea took action to contact facilities for space.
  - Winter clinics will start January 20, 2020.
  - Registration will be required to participate in winter clinics.
  - Children will need to check in at clinics to ensure they are registered.
  - A \$20.00 fee will be charged for clinics.
  - Clinics will be divided by age, two groups (7-9 and 10-12). No tee ball clinics.
  - Clinics will be held from 6-8:15 with a gap between age groups.
  - A specialty pitching clinic is planned, which may be invite only.
  - Adequate clinic staffing and parent support will be necessary for successful clinics.
- Matt Ward took action to get Homer Run and facebook account access by obtaining passwords.
- The Board agreed to open registration from November 1, 2019 to January 30, 2020 to support registration for winter clinics and scheduling.
- Sending a notification letter to parents was discussed. Sam Maeby and Tracy Ortoleva took action to draft a letter.

### **Open Discussion**

- Upcoming meeting November 20, 2019, 6:30 PM, Old Lyme Town Hall, American Legion Room.

Meeting Adjourned at 8:10 pm