

# New Staff Member

(Next Steps, What To Expect and Teamsnap App)

# What is Canton Soccer Club youth class?

The goal of youth class is to offer community-based soccer.

The Canton Soccer Club offers classes year-round.

Classes are staffed by collegiate students, DCFC professional players, current DCFC West players and local community sports enthusiasts.

Classes follow a curriculum researched by Community Director, Jamie Scott.

# What can I expect to become a staff member?

Step 1) **Orientation:** Observe a youth soccer class by confirming a date/time with Coach Jamie Scott. During that time, observe or shadow on the field with a lead coach.

Step 2) **Assignment:** Once you have had an orientation day, then you have the opportunity to be assigned to a class for training with a lead coach. Update your availability in Teamsnap (Teamsnap details on next slide).

Step 3) **Confirmation:** Once you have received your assignment via Teamsnap, confirm your receipt by responding to the reminder message from Coach Jamie Scott. Review the class session plan that corresponds to your assignment (Files/Media in Teamsnap).

Step 4) **Day of Class:** Wear your coaching t-shirt and athletic attire, dress to the weather. Arrive 15 minutes prior to the start time. Check in on the field with Coach Jamie Scott or the contact for the day. Plan on assisting with activity set-up, take-down, demonstrations, and encouraging young soccer players within the activities.

# How to use the Teamsnap app:

**Accept the invite:** Teamsnap will send you an email invite (avoid school email addresses). After accepting the invite from Teamsnap via email, download the app and create an account. For returning users, make certain to use the same email address as with previous Teamsnap accounts.

**Upload your contact information:** Include your phone number. Adding a family member to your contact list is a good idea for a checks and balance.

## **Turn on communication:**

(on your phone) find More - My Preferences - turn on Alerts and Schedule Updates under Mobile Notifications.

(on your PC) locate Preferences - select Send push notifications. Also, under Roster - Contact Info - select Receive Emails and select Team alerts sent via SMS.

## **Update your availability:**

(on your phone) locate the Schedule - choose the hours you can work by selecting Going on the question mark box.

(on your PC) locate Availability tab - select Going on all open boxes.

# How do I know if I am assigned to work?

Step 1) **Select the hours you can work.** Do so before each Monday of the upcoming week, you can review open assignments under “assignments” on the pc site or view the “schedule” feature on the mobile site.

Step 2) **Respond to reminder message.** At the beginning of each week, Coach Jamie Scott sends a reminder message via Teamsnap. You must respond to that message to confirm your spot.

Step 3) **Once you are assigned,** review the corresponding session plan. All plans can be located in the “files” section of your Teamsnap account.

Step 4) **Communicate any conflicts** or changes asap. Last minute cancels but stress on the entire crew. Too many last minute cancels will decrease hours assigned.

Of note, not all staff are assigned to work. You can always preview assignments under the “assignments” tab in Teamsnap. But, always look for and respond to the reminder message from Coach Jamie Scott.

# Training Weeks Outline:

Week 1) **Assist a lead coach.** During that time, observe the coach and listen to the instruction given. Use that language to communicate the same to the class. Turn the language into your own coaching style.

Week 2) **Assist and instruct with a lead coach.** Take opportunities to lead an activity within the class to acclimate to instructing.

Week 3) **Lead class with an assistant.** At this point, you are the lead coach with an assistant. Utilize your assistant to set yourself up for success.

Week 4) **Lead class on your own.** Review session plans prior to class. Organize your field ahead of player arrival. Learn player's names. Project your voice to instruct.

Of note, training is paid time at \$10/class. Your hourly rate will increase once you can show effective with on-field presence. Some staff will need more time to train and others less.

# How can I be an effective staff member?

Working with young people is the best way to give back. By offering verbal reassurance and positive feedback to beginning soccer players, you will earn their trust and respect. Use your voice as a valuable resource.

Get involved right away. Have a ball at your feet, perform the skills that you are teaching. Allow soccer players to watch you.

Ask questions and clarify unknowns. Every staff member, including Coach Jamie Scott, has been in your situation, we are here to help you succeed.

## **Additional Resources:**

- Review other session plans and ask clarifying questions.
- Watch YouTube videos on what coaching looks like.

## Additional Details of Importance:

The goals of coaching are to foster the love of the game in young soccer players and give back to the community.

Help train junior volunteer coaches become staff members.

Communicate any cancellations immediately. Last minute staff cancels put stress on the entire crew. Too many last minute cancels will decrease assigned hours.

Soccer classes run year-round. Classes are held at Independence Park, within PCC-S school district, Rosey's Daycare and High Velocity Sports on MI AVE.

## Next Steps:

1) Complete the short online form which will prompt an email invite from Teamsnap. Follow the outline in the description above to operate Teamsnap.

Online form: [QUESTIONNAIRE](#)

2) Schedule an orientation date with Coach Jamie Scott at:

[jamiescott@cantonsoccerclub.com](mailto:jamiescott@cantonsoccerclub.com)