

MUSC REFEREE POLICIES AND RULES

I INFORMATION SHEET - Complete and hand in before you leave.

II LICENSING AND RE-CERTIFICATION

A) CURRENT LICENSE/BADGE

1) Check your license status www.njrefs.com. Your badge indicates what year your referee licence is valid.

B) ANNUAL RE-CERTIFICATION

2) Classes listed at www.njrefs.com. Re-certify every year.

III SCHEDULES

A) Email or call in your availability by the Monday before upcoming games. Referees will be assigned games based on their availability. The referees who provide the most flexible availability will be given preference. Your availability should be stated as one of the following time frames:

- | | | | |
|----|---------|---|--------------------|
| 1. | All Day | - | 9:00 AM - 5:00 PM |
| 2. | AM | - | 9:00 AM - 1:00 PM |
| 3. | PM | - | 12:00 PM - 5:00 PM |

Referee s who do not provide availability by Monday evening, might not be assigned games that week. If you submit availability and don not get assigned games you will be put on the back up list in the event there is a cancellation by one of your fellow referees.

B) SCHEDULES WILL BE EMAILED BY WEDNESDAY NIGHT. You must confirm that you received the schedule by sending a reply email to the scheduler by Friday evening. If you submit availability and do not receive a schedule by Thursday, send an email or call to make sure you were not put on the schedule.

C) BE ON TIME - ARRIVE 10 MINUTES BEFORE START OF YOUR SCHEDULED GAME

D) UNIFORM - Must have the following for your games:

- 1) Referee Shirt - Must be worn on top of sweat shirts or shirts and visible.
- 2) Badge
- 3) Whistle
- 4) Watch - You may use your cell phone to keep time of game. **Do not use your cell phone for any other purpose during a game except for an emergency on the field.**
- 5) Sneakers or cleats - No shoes. Laces must be tied!
- 6) No hoodies or baggy jeans (prefer athletic pants/shorts, sweat pants or warm ups)

- E) BRING WATER & SNACK - Make sure you bring a bottle of water or sport drink. Bring a snack if you're working 2 or more games.
- F) TIME SHEET
 - 1) Bring Game record sheet to your games.
 - 2) Must have a coach from the game sign.
 - 3) Complete all information. Only provide your social security number if you have not already given it to MUSC. Keep your SS# confidential! Do not give it to your friends.
- E) ILLNESS
 - 1) If you can't make it to a game because of illness or personal problem, you must contact Paul Burr (201) 207-8596 with as much advance notice before the game as possible.
 - 2) Try to find a replacement if you know well in advance that you can't make it to your game. If you find a replacement tell the referee coordinator, so the schedule can be changed.
- F) NO SHOWS/NO CALL
 - 1) If you fail to show up for a game or fail to call in will result in the following:
 - (a) 1st offense - 3 week suspension
 - (b) 2nd offense - Suspended for remainder of season.
 - (c) 3rd offense - Permanent ban from reffing MUSC games and removal from MUSC Referee list.

IV GAMES

- A) KNOW THE LAWS OF SOCCER AND THE RULES FOR MUSC RECREATIONAL SOCCER.
 - 1) Read and re-read your rules book.
 - 2) Go to www.montclairsoccer.com and read the MUSC Rules. (print a copy for quick reference)
 - 3) Different divisions have different rules, i.e. no off sides in grades 1st/2nd.
 - 4) Check with coaches for any agreed rule changes before the start of a game.
 - 5) Making calls during the game
 - 7) 1st/2nd Grade Referees - Teachers more than referees
- B) KEEPING ACCURATE TIME OF THE GAME
 - 1) Games are to start on time.
 - 2) Games are 55 minutes long. 25 Minute halves and 5 minute halftime. 5 minutes between the games.
 - 3) If game starts late or half, end the half or Game on time, which means shorten the half that started late. Games must end on time. If the Coaches both agree to shorten halftime that is permissible.

4) Use a watch or stop watch. You may use a cell phones to keep time of game. **Do not use your cell phone for any other purpose during a game except for an emergency on the field.**

C) POSITIONING AND RESPONSIBILITIES ON THE FIELD

1) 3 Referees assigned to a field - Visualize the field in folded in 3 parts length wise. The lead referee takes the center of the field. The 1st assistant referee take the spectator side of the field and the 2nd assistant referee takes the coaches/teams side of the field. During the game, the lead referee moves up and down the middle of the field keeping up with the pace of play. The 1st assistant moves up and down the spectators side of the field from the goal line to midfield keeping up with the pace of play. The 2nd assistant moves up and down from the opposite goal line of the 1st assistant to midfield. The Lead referee is primarily responsible for starting the game, keeping time and making calls in the middle portion of the field. The assistants are primarily responsible for calling possession of the ball out of bounds on their side of the field, calling offsides for their half of the field, confirming goal when scored, making calls near the sideline on their half of the field. The lead referee is the person who is listed 1st for that game on the schedule, the 1st assistant is listed below the lead ref and the 2nd assistant is listed under the 1st asst.

2) 2 Referees assigned to a field - Visualize the field with a diagonal line running from one corner of the field to the other corner of the field. The lead ref takes coaches side of the field and the assistant ref takes the spectator side of the field. Both referees move and down the field of play (each one on the opposite half of the field) diagonally from midfield to the goal line. The Lead referee is primarily responsible for starting the game, keeping time and making calls in the their half of the field, calling possession of the ball out of bounds on their side of the field, calling offsides for their half of the field, confirming goal when scored, penalty, hand balls, rough play, free kicks, direct and indirect kicks. The assistant ref is responsible for making calls on their half of the field, calling possession of the ball out of bounds on their side of the field, calling offsides for their half of the field, confirming goal when scored, penalty, hand balls, rough play, free kicks, direct and indirect kicks. The lead referee is the person who is listed 1st for that game on the schedule, the assistant is listed below the lead ref.

C) Must make calls - **BLOW YOUR WHISTLE LOUD WHEN MAKING CALLS**

- 1) Rough play
- 2) Fouls
- 3) Offsides
- 4) Throw-ins
- 5) Hand Balls

D) 1st/2nd Grader - Boys and Girls

- 1) 5 on 5 Format
- 2) No Goalies
- 3) Smaller fields
- 4) Teaching the game to the players more than refereeing - Must like working with younger kids.

- E) CANCELLATIONS DUE TO INCLEMENT WEATHER - RAIN OR SNOW
1) In case of bad weather, call the MUSC hotline (973) 783-MUSC to find out if games are canceled. Check your email and cell phones for a text message.
- F) BE COURTEOUS AND POLITE TO COACHES, PLAYERS AND PARENTS
- G) PROBLEMS DURING THE GAME
1) Keep track of problem players. Inform coach of the problem at half time or end of game. Write player's jersey color and number, field and time of game on the bottom of your time sheet. If serious problem, i.e. intentional and excessive rough play, hitting, spitting, taunting, cursing, etc.; blow whistle, stop game and speak to both coaches about problem and ask the coach to remove player(s) to be removed from game for five minutes. If problem continues when player resumes play, throw them out of game.

2) If a coach or spectator/parent cause a problem, i.e. yelling at referee, arguing calls, coming onto field, etc; 1st) ask coach or spectator "to please stop or you will have to stop game" If spectator or coach does not stop, blow your whistle and stop play. Go to coaches (or in case where it is one of the coaches, go to the other coach) and ask them "To have the spectator (or other coach) stop the offending behavior or the game will be called." If this happens, call Paul Burr at (201) 207-8596, if you have a cell phone or ask one of the coaches to call me if you don't have a cell phone. Move off the field and wait for your next game.

3) If a coach or parent approaches you with a problem, listen to them and then politely provide them with you name and tell them to contact the "MUSC Referee Coordinator Paul Burr". You may give them my cell # or the MUSC telephone #, which is (973) 783-MUSC.
- H) NO CELL PHONE CALLS OR TEXT MESSAGING OR MINGLING/JOKING AROUND WITH OTHER REFS DURING GAMES

1) Any referee breaking this Rule, will result in same suspensions listed above in paragraph III (F) (1) a-c No Shows/No Call.

PAUL BURR
MUSC RECREATIONAL REFEREE COORDINATOR
Email Address: MontclairRefs@gmail.com