

Durango Rapids Soccer Club Fundraising Policy

1) Purpose

- a) This document serves as reference material for teams or individuals who wish to conduct a fundraising event as a member of Durango Rapids Soccer Club (DRSC).
- b) Fundraising is described as the act of conducting an event or requesting funds for a team or group.

2) Background

DRSC teams or individuals conduct fundraising activities or make donation requests to gain funds for their individual team expenses.

3) Conditions and Limitations

- a) If a team or individual wishes to conduct fundraising through an event or a request to an individual or company, fundraising proposals must be sent to the DRSC Board of Directors, in writing and postmarked or emailed no later than 30 business days prior to the event. Completed proposals will be reviewed by the DRSC Board .
- b) Approved fundraising events are not covered by DRSC insurance.
- c) Fundraising or donation requests must comply with all club rules and guidelines.
- d) Proposals for fundraisers or donations can only be considered for soccer related activities for the team or group making the request. These purposes may include such things as:
 - i) banquet and trophy fees
 - ii) other Club approved purchases
 - iii) training fees
- e) Proposals for fundraisers or donations cannot be considered for the following types of reasons:
 - i) non-soccer related activities
 - ii) uses not listed or disclosed to the board
 - iii) personal expenses
- f) Retaining corporate sponsorship for individual DRSC teams is prohibited. If any individual wishes to negotiate with a vendor or business regarding corporate sponsorship for the Club, that negotiation shall be with the express permission of the DRSC Board. Should anyone negotiate with any corporation or organization without explicit Board approval, that individual may be held responsible for any financial commitment, liability or damages stemming from that negotiation.

4) Fundraising Request Procedure

a) DRSC Fundraising Requests must contain the following information in order to be considered complete:

i) Fundraising event

- (1) description of what raised funds will be used for
- (2) date(s) and location(s) event will be held
- (3) description of activities that will occur at event
- (4) description of items to be sold at event (if applicable)
- (5) name and contact information of adult in charge of the event
- (6) insurance requirements of event/location
- (7) all proper signatures must be present including those of the team Head Coach and Team Manager

ii) Donation Request

- (1) purpose of monetary donation or description of product/service
- (2) when donation request will be made and from whom
- (3) amount of donation or value of product/service
- (4) name and contact information of donor
- (5) all proper signatures must be present

b) Completed written Fundraising Requests must be submitted to the DRSC Board of Directors no later than 30 business days prior to the event:

Durango Rapids Soccer Club

862 Main Ave. #203

Durango, CO 81301

Email DRSC@frontier.net

c) Fundraising requests will be reviewed within fourteen days (14) days of receipt of the completed written request.

5) Non-Compliance

a) Anyone failing to comply with DRSC Fundraising rules is subject to being barred from participation or attending any Club function. To be sure that all team activities are coordinated with the teams Head Coach and Team Manager their signatures must appear on the Fundraising Request Form. Should a DRSC Team not comply with the rules set forth in this document, the offending teams Head Coach is subject to a single game suspension at the discretion of the DRSC Board of Directors.

b) Anyone found to have misrepresented the DRSC for personal financial gain, misused Club funds, or entered into financial or contractual agreements for personal gain are subject to criminal punishment.

6) Others

The DRSC Board has the final decision on approval of any fundraising event, funds request or disposition of financial commitment for the DRSC.

The DRSC Board of Directors

For a list of current DRSC Board of Directors, please see our web site www.durangosoccer.com or contact the DRSC office 970-247-1177; durangosoccer@gmail.com