



Parks and Recreation Department Coaches Guidelines and Policies

1. Purpose

This document outlines the responsibilities, expectations, and policies for all volunteer coaches within City of Othello. The goal is to ensure a safe, respectful, and effective environment for all participants.

2. Eligibility Requirements

To volunteer as a coach, individuals must:

- Complete and pass a background check.
- Submit a completed volunteer application via Sports Connect.
- Attend mandatory training/orientation.
- Complete and pass the required coach trainings (Concussion Awareness, Abuse Awareness, etc.).

3. General Responsibilities

Volunteer Coaches are expected to:

- Foster a positive, inclusive, and respectful team environment.
- Prioritize safety, sportsmanship, and the well-being of all participants.
- Arrive on time for all games, practices, and events.
- Maintain open communication with players, parents, and staff.
- Enforce all league/organization rules and policies.
- Refrain from using drugs, alcohol, or tobacco at practices or events.
- Report any injuries, incidents, or misconduct to City of Othello Parks and Recreation immediately.

4. Safety and Conduct Policies

- Coaches must never be alone with a minor. Always ensure another adult is present.
- Physical discipline or verbal abuse is strictly prohibited.
- Coaches are required to report any suspected child abuse or neglect.

5. Communication & Media Policy

- All communication with minors should be professional and transparent.
- Avoid private or one-on-one digital communications with youth (text, social media, etc.). Only use group messages or communications with parents/guardians via TeamReach.
- Do not post images or videos of minors without explicit parental consent.

6. Grounds for Dismissal

Coaches may be suspended or removed for:

- Violation of any of the above policies.
- Inappropriate behavior toward participants, parents, or staff.
- Failure to attend mandatory meetings or training.
- Any conduct that undermines the values or safety of the program.

7. Acknowledgment

All volunteer coaches must sign this document to indicate they have read, understood, and agreed to follow these policies.

Coach Name: _____ Signature: _____ Date: _____