



# Swansea-Somerset Youth Soccer League ByLaws

Revised December 2019

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## **Article I: Name**

This Corporation is a Non-Profit Organization and shall be called the Swansea-Somerset Youth Soccer League (SSYSL).

## **Article II: Philosophy**

The philosophy of SSYSL is to provide a program to teach youths of all ages and both sexes good sportsmanship and the game of soccer. In this spirit, all coaches, players, parents, spectators, and referees shall conduct themselves in a sportsmanlike manner in support of our philosophy.

SSYSL will not discriminate against any member of the league due to sex, age, race, religion or national origin. In addition, SSYSL will not tolerate any such discrimination and unsportsmanlike behavior and will take any action deemed necessary to remove any such discrimination and unsportsmanlike behavior detrimental to our organization.

## **Article III: Officers**

### **Section 1: Enumeration**

The Executive Officers of the Corporation shall be President, Vice President, Secretary, and Treasurer, all of whom shall be members of the Board of Directors. The immediate Past President shall be a member of the Board of Directors for a period of at least one year with voting privileges.

### **Section 2: Election**

The Officers shall be elected by ballot at the Annual Meeting of the Members of the Corporation and shall retain their offices for one year from the date of their election or until their successors are elected. The names and positions for each candidate must be submitted and approved by the Board of Directors prior to the Annual Meeting in December for election. No write-in names to the official ballot will be accepted or considered for Officer & Director positions on the day of the Annual Meeting. Any and all positions that are considered "open" at the Annual Meeting will be filled / voted upon as per Article IV, Section 4 of these ByLaws. All Members of the Corporation must be in good standing to serve on Board of Directors, i.e., no disciplinary action withstanding. Disciplinary action may be in the form of written warning, probation or suspension. Also, any coaches or assistant coaches who do not complete the season for any valid reason as determined by the President and/or Board of Directors shall not be considered a member in good standing. In addition, nominees for Executive Officers must serve on the Board of Directors for a minimum of three (3) consecutive years before being eligible for election, unless there are no other candidates who submit their intentions.

### Section 3: President

The President shall preside at all Meetings of the Members and the Board of Directors and shall have general charge of and control over the affairs of the Corporation, subject to the approval of the Board of Directors, and shall appoint the chairperson of all committees.

### Section 4: Vice President

The Vice President's duties will include being in charge of all Age-Group Directors, coordinating all playing schedules for all divisions, and securing fields of play. The Vice President shall also preside at all Meetings of the Members of the Board of Directors in the absence of the President.

### Section 5: Secretary

The Secretary shall record the records of the Meetings, i.e., meeting minutes from the Members of the Board of Directors. The Secretary shall notify the Board Members of the time, place and date of the Board Meeting. The Secretary or designee shall review and manage the league's e-mail address ([ssysinfo@gmail.com](mailto:ssysinfo@gmail.com)). This will be completed by reviewing the e-mail box every day or two for new mail received. When new mail is received, they will either:

- Reply directly to the question, comment or concern – cc'g the President and any other Director of the Board that the question/comment involves, e.g., a question with regards to travel tryout schedule, the travel director should be cc'd.
- If the answer or response is not fully known or understood, the e-mail should then be forwarded to the President and any other Director of the Board that the question/comment involves, so that they can respond accordingly.

### Section 6: Treasurer

The Treasurer shall collect, disburse, and have custody of all funds of the Corporation; shall sign all obligations of the Corporation which shall be open to inspection of the Members at reasonable times; shall report in writing at each regular Meeting of the Board of Directors the financial condition of the Corporation, including the balance of money on hand and the outstanding so far as practicable; shall make full and complete report of the receipts and disbursements with recommendations, if any at the Annual Meeting of the Members. The Treasurer must have authorization from the Board of Directors for expenditures greater than \$500.00. The Treasurer will create a separate checking account for the Director of Referees to utilize in order to pay for the referees during the season(s). The Treasurer will transfer funds to this referee account periodically throughout the season and he will monitor / reconcile the account as needed.

## Article IV: Directors

### Section 1: Enumeration, Election, Term

The Board of Directors shall include the Officers, Past President, and eighteen (18) to twenty-two (22) Directors which shall be elected by ballot at each Annual Meeting of the Members by such Members for a term of one year. The Director positions shall consist of the following:

• Pre-K ( U5) Age Group Director	• Director of Referees (1 or 2 as needed - Spring / Fall)
• K (U6) Age Group Director	• Registrar (1 or 2 as needed – Recreation / Travel)
• Gr. 1 (U7) Age Group Director	• Travel Director
• Gr. 2 (U8) Age Group Director	• Director of Fields and Field Equipment
• Gr. 3 (U9) Age Group Director	• Fundraising Director (if needed)
• Gr. 4-5 (U10/U11) Age Group Director	• Director of Soccer Development Program
• Gr. 6+ (U12/13/14/15) Age Group Director	• Indoor Facility Director
	• Director(s) of League Development (1 or 2)
	• Coaching Qualifications Director (CORI)
	• Director of Supplies, Services and Sponsors
	• Webmaster
	• Social Media Director

Note: All Director Positions listed above are authorized to delegate duties under their purview when necessary to complete the task; however, the Director will remain the individual responsible for ensuring that the delegated duties are completed properly and on time. No duty that would provide access to the personal information of league members to individuals not on the Board may be delegated.

## **Section 2: Management Quorum**

The management of the Corporation shall be entrusted to the Board of Directors of whom shall constitute a quorum for the transaction of all business.

## **Section 3: Meetings**

The Board of Directors will have a monthly General Meeting throughout the year on the first Wednesday of the month, except July and December. The July meeting can be optional based on the needs of the Corporation. The December meeting is replaced by the Annual Meeting as described in Article VI, Section 1. Any change in schedule to the General Meeting will be called by the President or his/her designee. They will inform all Board Members of the change in schedule for that particular month.

## **Section 4: Board of Directors**

- The Board of Directors shall have the responsibility and authority to:
  - a) Appoint special and standing committees;
  - b) Admit or expel Members;
  - c) Make, alter, and amend rules for the use of corporate property, the conduct of the Members, and the conduct of their own government and to fix and enforce penalties for the violation of such rules;
  - d) Establish and modify annual registration fees (late fees non-refundable);
  - e) Make purchases and contracts for goods and services;
  - f) Fill any expired term of office for any Director or Officer;
  - g) Vote other members of the league as Directors-at-Large. These positions and responsibilities will be set by the Board depending on the required need and are not limited in number;
  - h) Review infractions or misconduct of its fellow Board Members including the Officers. These are in regards to infractions of a Directors/Officers Responsibilities and not infractions with regards to the Rules of Play. Infractions of the Rules of Play by Directors or Officers is subject to review by the Rules Committee;
  - i) Elect Board members to positions during the year if they were vacant due to the lack of interest at the time of the yearly meeting/election or to replace a position, if a Director as decided to step down before the end of their term;
  - j) Purchase equipment/supplies for the league without Board approval as long as the total, one-time expenditure does not exceed \$100. Any purchase that exceeds \$100 must have prior Board approval or the Board member(s) who made the purchase could be responsible for paying the expense if the Board votes in this manner.
- The President, Vice President, and Treasurer have the power to write checks and authority to make purchases without the Board of Directors approval, if the value is \$500 or less.
- The President, Vice President, and Treasurer have the power to write checks and make purchases greater than \$500 pending review and approval from the Board of Directors with the exception of expenses associated with the construction of the SSYSL soccer complex in which purchases up to \$2,000 require approval solely from the President and Treasurer based on written request from the Director(s) of League Development.
- Each voting member of the SSYSL Board of Directors shall receive a total of two hours per month of free practice time during open time slots at the indoor facility provided facility cleanliness maintained during use.

## **Section 5: Transaction of Business**

A motion is made by any Board Member and it must be seconded before a vote can be casted. A minimum of five (5) "voting" Board Members (members who abstain are not included in the minimum count) are required for the transaction of all business and a majority vote of these Board Members shall be sufficient for the transaction of that business, unless otherwise required by law. Board Members are allowed to cast one (1) vote, regardless of the number of Board positions held.

## **Section 6: Attendance & Participation**

Directors are required to attend all meetings, unless they have another commitment that they need/must attend. If a Director misses three (3) consecutive meetings or a total of four (4) during their yearly term, the Board can vote to suspend that Director for either the remainder of their term or for a specific number of days. The vote to suspend will be completed as per Article IV, Sections 4 & 5 of these ByLaws and not by the Rules Committee. All Directors are expected to fully participate and perform their responsibilities per ByLaws.

## Section 7: Age Group Directors

The Age Group Directors shall have the responsibility and authority to:

- a) Review and recommend adjustments to the game schedule prior to the official schedule being published;
- b) Be responsible for coordinating any re-scheduling of games with the Vice president within their age group as allowed by these ByLaws and the Rules of Play;
- c) Be the first level of appeal for any problems arising within their age group;
- d) Where appropriate, coordinate any season ending events within their age group;
- e) Hold mandatory coaches' meetings prior to the start of the season to ensure that all coaches are familiar with the SSYSL Rules of Play and their responsibilities regarding sportsmanship and said Rules of Play;
- f) Notify all coaches in their age group when games are canceled by either the President, Vice President or Field Director due to poor field or playing conditions. Age Group Directors cannot cancel games due to poor conditions;
- g) Distribute and collect MYSA/SSYSL Membership Forms and CORI check information/ internet links to all coaches and assistant coaches in their division in coordination with the Coaching Qualifications Director (CORI);
- h) Recruit the necessary number of head coaches needed for their division in coordination with Coaching Qualifications Director (CORI);
- i) Assign players from the registration list to teams for the start of the season in coordination with the Director of Soccer Development Program to ensure teams as even as possible with regards to skill level to ensure competitive balance of all recreational teams.

## Section 8: Director of Referees (1 or 2 as needed – Spring/Fall)

The Director of Referees shall have the responsibility and authority to:

- a) Be the official contact between SSYSL and the Massachusetts Referees Committee and/or appropriate designees;
- b) Be a member of any Protest Board or Technical Appeal;
- c) Keep a record of all major infractions and report them to the Board of Directors;
- d) Be responsible to assign/schedule referees for all games;
- e) Be responsible for paying the referees from the special referee checking account that the Treasurer sets up. This includes writing and distributing the payment checks. The checkbook is to be turned over to the Treasurer at the end of the season for reconciling;

Fall Recreation Payment Policy:

Gr. 2:	\$12/gm.
Gr. 3:	\$15/gm.
Gr. 4:	\$20/gm.
Gr. 5-6:	Center Ref: \$20/gm. Assistant Ref (sidelines): \$12/gm.
Gr. 7+:	Center Ref: \$25/gm. Assistant Ref (sidelines): \$15/gm.

- f) The official referee assignor for the fall and spring seasons will be reimbursed for expenses at the following rates:

Fall Season: \$400  
Spring Season: \$300

- g) The official referee assignor will be reimbursed for the mandatory referee assignor course at a maximum expense of \$50. This reimbursement will be paid to the referee assignor for fall and spring, if they are two different people.

## Section 9: Director of Supplies, Services, and Sponsors

The Director shall have the responsibility and authority for:

- a. Supplies Responsibilities shall include securing adequate and sufficient supplies including:
  - T-shirts for all coaches and players for fall recreation and winter indoor sessions;
  - Soccer balls for each team for fall recreation, fall travel, winter indoor, and spring travel;
  - Medals for fall recreation and winter indoor session for all players;
  - Keep an inventory of any extra balls, medals, and shirts;
  - Be the official contact to any suppliers of equipment and uniforms for the league, including travel uniforms/ equipment;
  - To contact the High School Athletic Directors for SBRHS and Case to receive names of the seniors, and to order Senior Plaques for the annual Cabral Cup game;
  - Keep the Board of Directors informed of all bids on equipment and uniforms;
- b. Photography responsibilities shall include:
  - Being the primary contact representative between SSYSL and the photography company for fall recreation and winter indoor sessions;
  - Prepare the photo day schedule in coordination with the photography company;
  - Prepare any verbiage for blast emails or website updates regarding photos and photo day;
  - Assist the photography company with photo day setup as necessary;
  - Receive order forms from the photography company and organize and distribute forms to teams (recommend the use of High School volunteers to help distribute – High school students need volunteerism hours for graduation);
  - Receive photos from the photography company. Organize and distribute photos to teams
- c. Sponsorship responsibilities shall include;
  - Is responsible for procuring either personal or corporate sponsors for the Fall and Indoor Recreational T-shirts. Refer to SSYSL Fall & Indoor Recreation Sponsorship Form for sponsorship pricing tiers.
  - Is responsible for keeping the SSYSL Fall & Indoor Recreation Sponsorship Form up to date and relevant. The form shall be reviewed each year prior to the November Board meeting. Suggestions for change shall be presented to the SSYSL Board at the November Board Meeting and voted on at the December Board Meeting.
  - Is responsible for procuring either personal or corporate sponsors for the Indoor Soccer Facility. Each sponsor is responsible for supplying their own Banner to the Sponsorship Director which will be hung/displayed inside the Facility. The Standard Banner size is 3 ft. x 7 ft. and a charge of \$10.00/sq. ft. will be applied to all banners that are over the standard size. The cost for sponsorship is \$300 for the first year and \$250 for each repeating year. The year is from January 1<sup>st</sup> to December 31<sup>st</sup>. Once a banner is hung for the first time, the costs listed above are guaranteed for the first two years and are subject to change each of the following years.
  - Keep the Board of Directors informed of all sponsors.
  - The Sponsorship Director is responsible for supplying the Board a written report summarizing / listing all of the sponsors for the given year on an annual basis, i.e., November Board Meeting.

## **Section 10: Registrar (1 or 2 as needed)**

The Registrar shall have the responsibility and authority to:

- a) Maintain a complete listing of all Members in the league utilizing the on-line registration system, including any pertinent medical history of the players. This medical information will be available to the player's coach on the league's internet database;
- b) Protect the privacy the information that is saved in our on-line data system. This will be completed by not distributing the database to anyone outside of Board of Directors;
- c) Protect the welfare of our youth players by not giving out a players contact information, team information, schedule and/or add the adult's name and/or e-mail to the player information area, unless the person requesting the information is listed as an adult on the players' information page. If the adult is not listed, they must first confirm by e-mail that the parent listed on the site approves this information can be given to this adult. Even if the adult requesting the information is claiming to be a parent or legal guardian;
- d) Be the official contact between SSYSL and SportsManager System;
- e) Be the official contact for our Directors with regards to questions on how to use the SportsManager system;
- f) Set up the proper number of teams in each age group for the upcoming season in the system;
- g) Distribute the registration list (draft report) to the Age Group Directors, so that they can secure coaches for the season and assign players to teams;
- h) Collect and input any mail-in registrations (excluding uniforms) into the on-line data system and forwarding all checks to the treasurer based on the following schedule of fees: 1) Fall & Indoor Recreation \$95 (1 child) / \$75 (2 child) / \$200 (3 or more children from same household, 2) Spring Travel \$150 (SSYSL Fall participation) / \$165 (Non-SSYSL Fall participation), & 3) Fall Travel \$120.
- i) Be the official contact between SSYSL and MYS with regards to timely registration submission to MYS for insurance purposes per MYS requirements.
- j) in regards to travel teams:
  - Collect the roster information, checks, and birth certificates from the coaches;
  - Check to insure that the player's date of birth/age meets the age requirement for that team per the rules of SSYSL;
  - Input the information into the on-line data system in order to create the team rosters;
  - Properly complete each team's registration packet for SCSL and officially submit this information to SCSL by the required timeline. This includes printing and signing the official roster and printing the player/coach's cards;
  - Complete any adds or drops per the SCSL process & MYS's requirements for drops.
- k) Review and manage the league's registration e-mail address ([ssyslregistrar@gmail.com](mailto:ssyslregistrar@gmail.com)). This will be completed by reviewing the e- mailbox every day or two for new mail received. When new mail is received, they will either:
  - Reply directly to the question, comment or concern – cc'g the President and any other Director of the Board that the question/comment involves. Example – a question with regards to U9, the U9 Director should be cc'd.
  - If the answer or response is not fully known or understood, the e-mail should then be forwarded to the President and any other Director of the Board that the question/comment involves so that they can respond accordingly.

## **Section 11: Director of Fields and Field Equipment**

The Director of Fields shall have the responsibility and authority to:

- a) Coordinate, with the assistance of the appropriate Age Group Directors, the preparation of all playing fields, both in the fall and spring seasons;
- b) The Director Fields, the President, and the Vice President are the only authorized Board members who can cancel games for the entire day based on field or weather conditions for both fall and spring Seasons. If they feel that the conditions are not suitable for soccer that day, he/she will notify each Age Group Director and the Age Group Directors will notify the coaches in their respective division;
- c) Report to the Board incidents of theft or damage of field equipment and/or supplies;
- d) Keep an inventory of all equipment and supplies;
- e) Inform the Board, prior to the start of the fall & spring seasons, if any field equipment needs to be upgraded or replaced due to damage or age;
- f) Maintain sufficient supplies of paint, nets, and other field equipment;
- g) Secure port-a-potties for the fields and managing the vendor when needed;
- h) Insure / schedule that the various signs and other direction information for parking and traffic flow on Fall Rec Saturdays is properly set up and taken down.

## **Section 12: Coaching Qualifications Director (CORI):**

The Coaching Qualifications Director shall have the responsibility and authority to:

- a) Be the official contact between SSYSL and the MYS in regards to Adult CORI Checks & Registrations;
- b) Collect and retain all Adult MYS Membership Forms in coordination with Age Group Directors at the start of the registration period which must contain the required CORI Check information and personal information (including license copies) required by MYS for all adults, including head coaches, assistant coaches, team managers, snack truck volunteers, and anyone else who has direct interaction with the children of this league;
- c) Ensure that all Adults have:
  - Submitted the required MYS Adult Membership Form;
  - Submitted a copy of a valid driver's license;
  - Registered on-line with MYS;
  - Completed any other information required by MYS;
  - Completed concussion and abuse prevention trainings;
  - Current and cleared CORI check with MYS;
  - SSYSL issued coaching lanyard.
- d) Notify the appropriate Age Group Director of any and all coaches that do not meet any of the requirements in part "c" above;
- e) Coordinate the recruitment of head coaches with the Age Group Directors at the start of the registration period.
- f) Establish master list of CORI coaches within SportsManager.

## **Section 13: Fundraising Director**

The Fundraising Director shall have the responsibility and authority to:

- a) Organize and chair fundraising committee. Fundraising committee members must be approved by Board;
- b) Gather information on different types of fundraisers and report to the Board the options for the fall season. The Board will then vote on the fundraiser for the fall season which will be based on the Director's recommendation;
- c) Be the official contact with any suppliers and make arrangements for the delivery, invoicing and payments of any supplies needed to conduct the fundraiser;
- d) Keep the Board informed on the activities of the fundraising committee / fundraisers and supply them with a final report (written or verbal) on the success or failures of the fundraiser;
- e) Report to the Board anyone who participated in the fundraiser, but did not forward the money to the league;

Note: If parents do not want their children to participate in the yearly fundraiser then SSYSL will request that the family donate \$25 to the league.

## **Section 14: Travel Director**

The Travel Director shall have the responsibility and authority to:

- a) Be the official contact between the SSYSL and the travel organization/league that are participating in, i.e., Spring & Fall – South Coast Soccer League (SCSL);
- b) Manage all travel coaches;
- c) Declare the travel teams and collect all required documents, i.e., registration forms (players and coaches), birth certificates, player fees, Adult CORI forms. These forms are to be forwarded to the Registrar;
- d) Establish SSYSL home game schedule times and be the liaison for the rescheduling of all games which are cancelled due to poor weather or field conditions;
- e) Be the first level of appeal for any problems arising within the travel team program;
- f) Coordinate any travel team events, where appropriate;
- g) Hold mandatory coaches' meetings prior to the start of the season to ensure that all coaches are familiar with the travel rules and their responsibilities regarding sportsmanship, forfeits, and reporting of scores;
- h) Notify coaches when games are canceled either by the hosting club or by SSYSL's Director of Fields due to poor field or playing conditions. Coaches cannot cancel or reschedule games for any reason;
- i) Recruit the necessary number of head coaches needed for the travel season and submit the coaches' application forms to the Board for review and approval/vote. Inform all coaches on status of their coaching application based on the Board's approval/vote;
- j) Insure that travel coaches of SSYSL's are following the SSYSL travel rules and the rules that are set by league that we are participating;
- k) Be reimbursed for expenses for traveling to SCSL Meetings at a rate of \$30 per meeting that they attend;
- l) Determine the amount of Spring Referee Money needed, obtain the cash from the Treasurer and distribute the money to the Coaches, including completion of Chain of Custody for money disbursement.

## **Section 15: Webmaster**

The webmaster shall have the responsibility and authority to:

- Maintain and update the SSYSL website on a continuous, regular, and timely basis;
- Redesign the website when necessary or warranted;
- Secure prices and qualifications for outside vendors, if necessary, for website work outside of the expertise of the webmaster and submitting said information to the Board for consideration and approval;
- Secure prices for necessary software or subscriptions for the website and submitting;
- Keep the website functioning and current at all times with said information, including recommending updates to the Board for consideration and approval;
- Be the official contact between SSYSL and [ssysl.net](http://ssysl.net) on-line representative;
- Support the SSYSL Facebook page.



## **Section 16: Director of Soccer Development Program**

The Director shall have the responsibility and authority to:

- a) Be the official contact between SSYSL and MYS and/or any other organization that will be putting on the soccer camp and/or that can supply Coach Education Courses, Clinics, or educational materials for the coaches of league.
- b) For Coach Education, the Director is responsible to:
  - i.) Gather coach's education information and forwarding it to the Board and coaches of the league;
  - ii) Organize, distribute and collect all sign-up sheets and checks for the coach's course and clinics;
  - iii) Forward all checks to the Treasurer and follow up with the Treasurer to insure that all fees for the courses and clinics are paid in the agreed/contracted time periods;
  - iv) Keep the Board informed on the activities of the MYS and any other organizations with regards to coach education and supply them with year- end report (written or verbal) on the progress of soccer education in the league.
- c) For Soccer Camps, the Director is responsible to:
  - i.) Gather information and quotes on the different camps that are offered in the local area, as per the direction given by the Board, and report back to the Board the options for the camp. The Board will then vote on which camp organization will be used for that year based on the Director's recommendation;
  - ii) Organize, distribute and collect all sign-up sheets and checks for the camp;
  - iii) Forward all checks to the Treasurer and follow up with the Treasurer to insure that all fees for the camp are paid in the agreed/contracted time periods;
  - iv) Be the official contact between SSYSL and the town offices to insure that all permits and regulations are completed and met;
  - v) Keep the Board informed on the activities of the camp and supply them with a final report (written or verbal) on the success or failures of the camp.
- d) For Fall Recreation and Travel Soccer, the Director is responsible to support the player evaluation process.

Note 1: Coach Education Reimbursement Policy – Coaches of SSYSL will be reimbursed at a rate of 100% for Level "F" & "E" of MYS/USYSA Coaching Courses. For all of the remaining courses (D-A), they will be reimbursed at a rate of 50% for all courses that are passed. To be reimbursed for a course, the Coach must submit a copy of the license certificate to the Director of Soccer Development Program or President who will inform the Treasurer that a Coach is to be reimbursed for passing a SSYSL authorized course.

Note 2: Level "G" & "F" courses of MYS/USYSA are valid licenses; however, no longer accepted as the prerequisite to the National "E" course. The National "F" course is a prerequisite to the National "E" course. The "F" license is a 2-hour course conducted entirely on-line, intended for coaches of youth players. The National "E" course is an 18-hour course which covers the elementary principles of coaching and prepares interested coaches for the "National "D" license.

## **Section 17: Indoor Facility Director**

The Indoor Facility Director shall have the responsibility and authority to:

- a) Manage and negotiate indoor facility rentals by the hour to coaches of SSYSL and any other sports teams/leagues in the area during Peak (November to April) and Off-Peak (May to October) rental time periods – SSYSL Teams \$40/hr. / \$20/hr. & Non-SSYSL Teams \$75/hr. / \$40/hr.;
- b) Track the times and days that the facility is rented in order to maximize the income of the facility;
- c) Forward all checks to the Treasurer and follow up with the renters to insure that all fees for the facility are collected in a timely manner;
- d) Keep the Board informed on the rental hours of the facility and any payment problems that may be occurring;
- e) Ensure timely completion of indoor facility maintenance, including but not limited to, electronic lock programming, cleanup, repairing broken windows, lining field, replacing bulbs, fixing toilets, locks, painting, and other general maintenance. The general maintenance of the facility can be shared with other coaches or delegated to anyone else who is qualified. The maintenance person / coach(es) shall receive a total of one (1) extra hour of free practice time per week for keeping the facility cleaned and repaired, e.g., two coaches would receive 30 minutes each per week.

## **Section 18: Director(s) of League Development** (1 or 2 – as needed)

The Director(s) of League Development shall have the responsibility and authority to make decisions, negotiate contracts, and purchase with regards to SSYSL's overall growth and development in coordination with President. They are to act with the best interest of SSYSL in mind and all business opportunities and contracts will need to be reviewed and approved by the Board as per Article IV, Section 4 of these ByLaws.

League Development includes, but is not limited to:

- Contract Renewals, i.e., leases;
- Acquisitions, e.g., new indoor facility, land, large maintenance type equipment;
- Coordinating Sub-Committee meetings for New Soccer Complex Development;
- Identifying Large Sponsors for Field/League Development and making presentations for raising funds/money for this development;
- Applying for League Loans/Mortgages in coordination with Treasurer;
- Identifying/Hiring Fundraising Organizations to raise funds for League Development
- Applying for Grants;
- Working with the Town Governments for League/Field Development;
- Coordinating/Assigning League members to tasks with regards to League Development.

Note: Fellow Board/League Members are not to take it upon themselves to try and create a deal or opportunity without first informing the Directors of League Development. These Directors are in place to coordinate all activities in regards to League Development, so that we do not end up with conflicting opportunities with two or more parties. Board Members are encouraged to help out with the overall development of the league, but SSYSL cannot have individuals create a deal or opportunity that could jeopardize a bigger or better opportunity or be perceived as a conflict of interest and compromise the integrity of the league.

## **Section 19: Social Media Director**

The Social Media Director shall have the responsibility and authority to:

- a) Be Administrator and manage the SSYSL social media outlets; e.g., Facebook and Instagram pages, but not limited to:
  1. Manage day to day execution of social media messages
  2. Respond to all inquiries from the public
  3. Review and post all communications from SSYSL or at the request of fellow directors
- b) Authorize one (1) director to be an authorized user on the social media pages to have access to post
- c) Partner with the Director of Soccer Development Program to create impactful media to use on platforms to raise SSYSL brand awareness
- d) Partner with Webmaster to integrate website with social media platforms
- e) The director of this role must have experience with social media administration and have been on the SSYSL board for at least 1 year.

## **Article V: Members**

- The parents or guardians of any child registered to participate in the activities of the Corporation shall be Members of the Corporation.
- All coaches and assistant coaches who have completed SSYSL registration forms for coaching in the current fall or spring season from August 1<sup>st</sup> of that fall season to July 30<sup>th</sup> of the following year shall be Members of the Corporation, e.g., if a coach completes a SSYSL registration form for the fall season in 2017 or for the spring season in 2018, they are considered current members of SSYSL from August 1<sup>st</sup> to July 31<sup>st</sup>.

## **Article VI: Meetings of the Members**

### **Section 1: Annual Meeting**

The Annual Meeting shall be held the first Monday in December at a physical location to be determined. Board Members can attend this meeting in person. This meeting shall include the following agenda items at minimum:

- Election of Officers – Voting time shall be a minimum of one hour. The Board can extend the time needed, if there are members in attendance who are waiting to cast their vote due to the overwhelming turnout of members; electronic absentee votes are permissible for Board Members that are unable to attend the meeting and must be e-mailed to the President prior to voting time closing;
- ByLaws Review – Vote to accept proposed amendments to ByLaws;
- Review Minutes from previous Board Meeting

- Open Agenda Items – review of pertinent SSYSL business, including the transaction of business.

## **Section 2: Special Meetings**

Special Meetings of the Board Members and invitees may be called by the Secretary or President.

## **Section 3: Notice**

The Secretary shall send printed notification to all Board Members at least five (5) days in advance stating date, time, place and purpose of such Special Meeting. E-mail can be used for notification; however, if confirmation of receipt is not received two (2) days before the meeting, verbal notification needs to be completed.

## **Section 4: Quorum**

A quorum of at least five (5) "voting" Board Members shall be requisite for an official SSYSL Board Meeting and the transaction of business at any Meeting of the Corporation; except a lesser number may vote to adjourn the Meeting.

## **Section 5: Transaction of Business**

The transaction of business is completed by Board Members "only" as per Article IV, Section 5 of these ByLaws.

## **Section 6: Motions**

Motions can only be made by current Board Members and they must be seconded by another Board Member before they can be voted upon.

Any motion or resolution offered for the consideration of the Corporation shall at the request of any member be reduced to writing before it is acted upon.

Any member of SSYSL can submit to any Board Member a written Motion. The Motion must include the members name and address in order for it to be read and reviewed by the Board. If the Motion includes this information, it must be read at the next Meeting of the Board and be considered for a vote by the Board. The Member who wrote the Motion must be notified if the Motion was accepted as is and if it was rejected, they should receive a written response from the Secretary summarizing the reasons why it was rejected by the Board. The member can then address the issues and re-submit their Motion for consideration.

## **Article VII: Amendments**

These ByLaws and the Articles of Organization may be amended in whole or part by a two-thirds vote of the eligible Members present and voting at any Annual or Special Meeting of the Members. A copy of the present ByLaws and a copy of the proposed changes, i.e., red-lines, thereto shall accompany the notice of such Meeting.

Note: The Rules of Play is the only Article of the Organization which can be reviewed, updated, and revised during the year, since this Article includes rules and information which needs to have the flexibility of being amended throughout the year.

## **Article VIII: Rules of Play**

The Rules of Play for each Division in the Fall Recreation Program and the Rules pertaining to player eligibility for Spring & Fall Travel Teams are to be chosen. Players and Coaches conduct for Travel Teams with regards to SCSL, Indoor Play & Tournament Play, and Field Dimensions for SSYSL Divisions will be adopted by a vote of the Board of Directors. These rules shall be binding upon all SSYSL Members (Players, Parents, Coaches, and Directors).

The Rules of Play are written as a separate Article of the Organization and is the only Article of the Organization which can be reviewed, updated, and revised during the year since this Article includes rules and information which needs to have the flexibility of being amended throughout the year.

Note: Rules of Play for the Spring & Fall Travel Division, Indoor, and Tournament Play will be dictated by the league overseeing those soccer events.

## Change /Amendment History

### 12/96:

- Article IV: Directors: Section 4: Powers: Added the power to have Directors at Large
- Article IV: Directors: Section 9: Equipment Director: Added this Director position to the Board.
- Article IV: Directors: Section 10: Registrar: Added this Director position to the Board.

### 12/3/01:

- Article I: Name: Added Non-Profit Organization.
- Article IV: Directors: Section 1: Enumeration, Election, Term
  - Updated the definition area.
  - Added Director of Fields, Sponsorship Director, Fundraising Director (if needed) & Soccer Camp Director.
- Article IV: Directors: Section 3: Meetings: Updated the definition.
- Article IV: Directors: Section 4: Powers:
  - Added Director at Large powers set by the Board.
  - Added the power of the Board to be able to review infractions or mis-conduct of fellow Board Members
  - Added the power to elect Board members to positions that are vacant/open at the Annual Meetings election.
  - Added the power to write checks at a value of \$500 or less by the President, Vice President and Treasurer without Board approval.
  - Added the power to write checks at a value of \$500 or more by the President, Vice President and Treasurer with the Boards approval.
- Article IV: Directors: Section 5: Transaction of Business: Updated the definition.
- Article IV: Directors: Section 6: Attendance: Updated the definition.
- Article IV: Directors: Section 7: Age Group Directors
  - Added the power to reschedule games within their age group.
  - Added the responsibility of notifying their coaches of their age group when games are cancelled.
  - Added the responsibility of distributing and collecting official MYS & SSYSL forms.
- Article IV: Directors: Section 9: Equipment Director:
  - Added the responsibility of reporting to the Board the theft or damage of equipment.
  - Added the responsibility of keeping an inventory of all equipment and extra T-Shirts from Fall.
- Article IV: Directors: Section 11: Director of Fields: Added this Director position to the Board.
- Article IV: Directors: Section 12: Sponsorship Director: Added this Director position to the Board.
- Article IV: Directors: Section 13: Fund-Raising Director: Added this Director position to the Board.
- Article IV: Directors: Section 15: Soccer Camp Director: Added this Director position to the Board.
- Article V: Members:
  - Added that all coaches and assistant of a given year are Members of the Corporation.
- Article VI: Meetings of the Members: Section 1: Annual Meeting:
  - Added the length of time that the election/voting will remain open.
  - Added the clarification that at the Annual Meeting the current Board will vote to approve amendments to the ByLaws and Rules of Play for the following year.
- Article VI: Meetings of the Members: Section 3: Notice: Added that email can be used for notifications.
- Article VI: Meetings of the Members: Section 4: Quorum:
  - Added the minimum number of voting Board members required for the transaction of business at any Meeting of the Corporation.
- Article VI: Meeting of the Members: Section 6: Motions:
  - Clarified that Motions can only be made by current Board Members and must be seconded before acted upon.
  - Clarified that any Member of SSYSL can submit a written Motion to any current Board Member and what is required in order for the Motion to be read and considered. Also included is that the member should receive a written response from the Secretary summarizing if the Motion was passed or why it was rejected.

## Change /Amendment History

### **12/2/02:**

- Article III: Officers: Section 6: Treasurer:
  - Added the area with regards to the referee checking account.
- Article IV: Directors: Section 1: Enumeration, Election, Term: Added U5 & U6 Directors.
- Article IV: Directors: Section 4: Powers: Added that the quantity of Directors at Large are unlimited.
- Article IV: Directors: Section 8: Director of Referees:
  - Added the responsibility of paying the referees from a dedicated referee check book account and set the Payment rates.
- Article IV: Directors: Section 12: Sponsorship Director:
  - Added that the Director will be reimbursed for expenses yearly with a rate for returning sponsors and new sponsors.
- Article IV: Directors: Section 13: Fund-Raising Director:
  - Added that the Director will be reimbursed for expenses yearly.
- Article IV: Directors: Section 16: Coach Education Director: Added this Director position to the Board.
- Article IV: Directors: Section 17: Indoor Facility Director: Added this Director position to the Board
- Article IV: Directors: Section 18: Directors of League Development:
  - Added this Director position to the Board – 1 or 2 as needed.

### **12/1/03:**

- Article III: Officers: Section 2: Election:
  - Added content in regards to the when the ballot is to be submitted, approved in order to be voted upon at the Annual Meeting with no write in candidates.
- Article IV: Directors: Section 8: Director of Referees:
  - Added that the director will be reimbursed for expenses with a different rate for the Fall and Spring seasons.
  - Added that the director will be reimbursed for the mandatory referee assignor course at a maximum cost of \$50.
- Article IV: Directors: Section 16: Coach Education Director:
  - Added a reimbursement policy for coaches that take and pass coach education courses offered by MYS.
- Article VII: Amendments:
  - Added a Note: that the Rules of Play is the only Article of the Organization which can be reviewed, updated and revised during the year since the Article includes rules and information which needs to be flexible of being amended throughout the year.
- Article VIII: Rules of Play:
  - This was added as an official Article of the Organization in order to separate it from the ByLaws.

### **12/1/04:**

- Article III: Officers: Section 2: Election: Added Director positions
- Article IV: Directors: Section 8: Director of Referees:
  - Added that there can be 1 or 2 Referee Directors as needed for Spring/Fall
  - Clarified that the Payment Policy is for Fall Recreation since the rates for Travel are set by South Coast Soccer League.
- Article IV: Directors: Section 13: Fund-Raising Director:
  - Added if needed since we have stopped all fund-raising activity and simply increased the registration fee.
- Article IV: Directors: Section 14: Kid Safe Director:
  - Removed this position from the Board, since MYS has stopped requiring Kid Safe checks/forms. Section 14 is now an open section.

### **12/5/05:**

- Article IV: Directors: Section 8: Director of Referees:
  - Adjusted the payment rate for U9-U10 to \$15/gm.
  - Added a payment rate for U11-12 single referee now that they are 8v8 games versus 11v11 games with 3 referees.
  - Added the payment rate for Assistant Referees for U13/14 to \$10

### **12/4/06:**

- Article IV: Directors: Section 3: Meetings: Added the term General for the monthly meetings.

## Change /Amendment History

### 12/6/09:

- Article IV: Directors: Section 7: Age Group Directors
  - Added the responsibility of reviewing, adjusting and approving games schedules.
  - Added the responsibility of recruiting the necessary number of coaches required.
  - Added the responsibility of assigning players to teams and to do their best to make the teams as even as possible.
- Article IV: Directors: Section 10: Registrar:
  - Added the responsibility of making the medical information available to the coaches on the internet database system.
- Article IV: Directors: Section 11: Director of Fields
  - Added that along with the Director of Fields, the President and VP also have the power to cancel games if they feel the conditions are not suitable for soccer.
- Article VI: Meetings of the Members: Section 1: Annual Meeting:
  - Removed that the Rules of Play can only be approved at the Annual Meeting. This was done to align with Article VII: Amendments – At the 12/3/01 Annual Meeting this section was updated to state that the Rules of Play was the only Article of the Organization which can be updated during the year.

### 12/5/10:

- Article IV: Directors: Section 1: Enumeration, Election, Term:
  - Added the Travel Director position.
  - Combined U11/12 from separate divisions.
- Article IV: Directors: Section 14: Travel Director: Added this Director position to the Board.

### 12/3/12:

- Created this Amendment area with the list of changes versus the previous method of marking every area in the ByLaws with a symbol for the year it was amended. Deleted/cleaned up all the symbols in order to make the ByLaws much cleaner and easier to read.
- Article IV: Directors: Section 8: Director of Referees:
  - Added an Assistant Referee rate of \$10 for U11/12.
- Article IV: Directors: Registrar:
  - Added the title and responsibility of CORI Submitter.
  - Added all of the responsibilities listed from b) thru m).
- Article IV: Directors: Section 17: Indoor Facility Director:
  - Increased the rental rate for non-SSYSL teams.
- Article VIII: Rules of Play:
  - Changed Spring Competition Teams to Travel Teams.
  - Added/Clarified that these rules shall be binding to all SSYSL Members – including Parents.

### 12/3/13:

- Article IV Directors –
  - Adjusted verbiage in age group director and b dealing with schedules and g referencing Coach Qualifications Director
  - eliminated equipment director,
  - eliminated sponsorship director
  - combined soccer camp and coach education director into Coach education and soccer camp director
  - removed CORI duties from registrar
  - created Coaching Qualifications Director
  - Created Webmaster
  - Created Director of Supplies, Services and Sponsors
  - Added referee money duties to Travel Director
  - Added maintenance duties to Indoor Facility Director
  - Added Field equipment duties to Director of Fields and Field Equipment

## Change /Amendment History

**12/1/14:**

- Article IV Directors:
  - Adjusted Section 1 so that Registrar is listed as 1 or 2 as needed as per written in Section 10.
  - Adjusted Section 4 so that the President, VP and Treasure can not only write checks, but can make purchases of \$500 or less without the prior approval of the Board.
  - Adjusted Section 4 so that the President, VP and Treasure can not only write checks, but can make purchases of \$500 or more with the approval of the Board.
  - Updated Section 8 as per the August '14 Board Mtg in which the Board approved an increase to the Fall Rec Referee Rates.
  - Section 12 slight clarification to verbiage part “d” and “e” ... added the word “part” prior to “c” & “b”.
  - Adjusted Section 14, part “a” by removing: Fall – Cranberry. Added: Spring & Fall – South Coast Soccer League (SCSL)
  - Added to Section 17, part “e” the policy that has been in place since the indoor facility opened – but was never officially documented in the ByLaws: The general maintenance of the facility can be shared with a Travel Coach or delegated to one or two Travel Coaches. The maintenance person/people shall receive a total of one (1) extra hour of free practice time per week for keeping the facility clean and repaired. (ex: two coaches would receive 30min ea./week).

**12/7/15:**

- Article II: Philosophy: Updated to include reference to spectators and unsportsmanlike behavior.
- Article III: Officers: Section 1: Enumeration: Immediate Past President - member of Board of Directors for at least one year.
- Article III: Officers: Section 2: Election: Election ballot must be approved by Board of Directors prior to the Annual Meeting in December.
- Article III: Officers: Section 4: Vice President: Duties clarified as being in charge of all Age-Group Directors.
- Article III: Officers: Section 5: Secretary duties clarified to include reference to meeting minutes.
- Article IV: Directors: Section 1: Enumeration, Election, Term: Incorporated reference to U15Age Group.
- Article IV: Directors: Section 3: Meetings: General Meeting changed to the 2<sup>nd</sup> Tuesday of each month, except in July & December. These meetings can be attended in person or remotely via electronic web-based live media.
- Article IV: Directors: Section 4: Powers:
  - Changed Board of Director one-time expenditure limit to \$100 from \$500 without Board approval. Any purchase that exceeds \$100 must have prior Board approval.
  - Deleted corresponding Note based on change to expenditure limit.
- Article IV: Directors: Section 7: Age Group Directors:
  - Added President & Vice President in addition to Field Director with the responsibility and authority to cancel games due to poor conditions.
  - Added the responsibility of distributing and collecting official MYS & SSYSL forms in coordination with Coaching Qualifications Director.
  - Added verbiage to section 7i) to “ensure competitive balance of all recreational teams”.
- Article IV: Directors: Section 8: Director of Referees:
  - Deleted U8 referee fees / payment rate to align with current MYS guidelines.
  - Added reference to U15.
- Article IV: Directors: Section 9: Director of Supplies, Services, and Sponsors: Duties clarified as being the primary contact representative between SSYSL and the photography company.
- Article IV: Directors: Section 12: Coaching Qualifications Director:
  - Added the responsibility of collecting official MYS & SSYSL forms in coordination with Age Group Directors at the start of the registration period.
  - Added the responsibility of coordinating the recruitment of head coaches with the Age Group Directors at the start of the registration period.
- Article IV: Directors: Section 14: Travel Director: Added verbiage to section 14l) to reference “including completion of Chain of Custody for money disbursement”.
- Article IV: Directors: Section 17: Indoor Facility Director:
  - Updated rental rates during Peak (November to April) and Off-Peak (May to October) – SSYSL Teams \$40/hour / \$20/hour & Non-SSYSL Teams \$75/hour / \$40/hour.
  - Duties updated in section 17e) to “ensure timely completion of indoor facility maintenance”.
- Article IV: Directors: Section 18: Director(s) of League Development:
  - Duties updated to include reference to new indoor facility and coordinating sub-committee meetings for the new soccer complex.
  - Note updated to address perceived conflict of interest amongst Board Members in regard to league development.

## Change /Amendment History

### **12/7/15: Continued**

- Article VI: Meetings of the Members: Section 1: Annual Meeting:
  - Clarified Annual Meeting minimum agenda items – 1) Election of Officers, 2) ByLaws Review, 3) Review Minutes from previous Board Meeting, & 4) Open Agenda Item - review of pertinent SSYSL business, including the transaction of business.
  - Added “Board Members can attend this meeting in person or remotely via electronic web-based live media”.
  - Added “electronic absentee votes are permissible for Board Members that are unable to attend the meeting and must be e-mailed to the President prior to voting time closing”.
- Minor clerical updates made throughout this document revision.

### **12/5/16:**

- Article IV: Directors: Section 1: Enumeration, Election, Term: Added reference to Pre-K through Gr. 7+ divisions.
- Article IV: Directors: Section 3: Meetings: General Meeting changed to the 2<sup>nd</sup> Tuesday of each month, unless announced otherwise by the President.
- Article IV: Directors: Section 4: Powers: Added “late fees non-refundable” for annual registration fees. Also, added “Each voting member of the SSYSL Board of Directors shall receive a total of 30 minutes of free practice time per week or two hours per month during open time slots at the indoor facility provided facility cleanliness maintained during use.”
- Article IV: Directors: Section 8: Director of Referees:
  - Added Gr. 2 referees fee - \$12/gm.
  - Added reference to Pre-K through Gr. 7+ divisions.
- Article IV: Directors: Section 16: Coach Education and Soccer Camp Director: Added “Note 2: Level “G” & “F” courses of MYS/USYSA are valid licenses; however, no longer accepted as the prerequisite to the National “E” course. The National “F” course is a prerequisite to the National “E” course. The “F” license is a 2-hour course conducted entirely on-line, intended for coaches of youth players. The National “E” course is an 18-hour course which covers the elementary principles of coaching and prepares interested coaches for the “National “D” license.”
- Article VI: Meetings of the Members: Section 4: Quorum: Requisite for official SSYSL Board Meeting clarified.



## Change /Amendment History

12/4/17:

- Article II: Philosophy: Replaced “the Corporation” with “SSYSL” and added “in support of our philosophy” at the end of the second sentence. Also, added “our organization” at the end of the last sentence.
- Article III: Officers: Section 1: Enumeration: Added “with voting privileges” at the end of the second sentence.
- Article III: Officers: Section 2: Election: Added “All Members of the Corporation must be in good standing to serve on Board of Directors, i.e., no disciplinary action withstanding. Disciplinary action may be in the form of written warning, probation or suspension. Also, any coaches or assistant coaches who do not complete the season for any valid reason as determined by the President and/or Board of Directors shall not be considered a member in good standing.”
- Article IV: Directors: Section 1: Enumeration, Election, Term: Renamed Coach Education and Soccer Camp Director position to Director of Soccer Development Program to align with MYS requirements.
- Article IV: Directors: Section 3: Meetings: Deleted “on the 2<sup>nd</sup> Tuesday of the month” to allow meeting schedule flexibility.
- Article IV: Directors: Section 4: Board of Directors: Added “with the exception of expenses associated with the construction of the SSYSL soccer complex in which purchases up to \$2,000 require approval solely from the President and Treasurer based on written request from the Director(s) of League Development.” regarding President, Vice President, and Treasurer power to write checks greater than \$500.
- Article IV: Directors: Section 4: Board of Directors: Replaced “30 minutes per week” with “two hours per month” of free practice time during open time slots for each voting member of the SSYSL Board of Directors.
- Article IV: Directors: Section 5: Transaction of Business: Added “Board Members are allowed to cast one (1) vote, regardless of the number of Board positions held.”
- Article IV: Directors: Section 6: Attendance:
  - Renamed section “Attendance & Participation”.
  - Added “All Directors are expected to fully participate and perform their responsibilities per ByLaws.”
- Article IV: Directors: Section 7: Age Group Directors: Added reference to Director of Soccer Development Program to part “i”.
- Article IV: Directors: Section 8: Director of Referees: Changed referee assignor reimbursement to \$400 and \$300 for Fall and Spring seasons from \$340 and \$250 respectively.
- Article IV: Directors: Section 9: Director of Supplies, Services, and Sponsors: Deleted reference to reimbursement for sponsorships raised.
- Article IV: Directors: Section 10: Registrar: Added the following schedule of fees for Recreation and Travel Soccer to part “h”: 1) Fall & Indoor Recreation \$85 (1 child) / \$150 (2 or more children from same household, 2) Spring Travel \$150 (SSYSL Fall participation) / \$165 (Non-SSYSL Fall participation), & 3) Fall Travel \$120. Also, added exclusion for uniforms (collecting fees).
- Article IV: Directors: Section 12: Coaching Qualifications Director (CORI): Added references to completed any other information required by MYS, completed concussion training, SSYSL issued coaching lanyard, and establish master list of CORI coaches within SportsManager.
- Article IV: Directors: Section 13: Fundraising Director: Revised responsibilities to include the following: Organize and chair fundraising committee. Fundraising committee members must be approved by Board. Deleted reference to reimbursement for funds raised during given year.
- Article IV: Directors: Section 15: Webmaster: Replaced “Maintain” with “Support” regarding SSYSL Facebook page.
- Article IV: Directors: Section 16: Coach Education and Soccer Camp Director:
  - Renamed section “Director of Soccer Development Program” and updated position reference.
  - Added part “d” – “For Fall Recreation and Travel Soccer, the Director is responsible to support the player evaluation process.”
- Article IV: Directors: Section 17: Indoor Facility Director: Added negotiate rentals as part of responsibilities.
- Article VI: Meetings of the Members: Section 1: Annual Meeting: Removed reference to attend meeting “remotely via electronic web based live media”.
- Minor clerical updates made throughout this document revision.

## Change /Amendment History

### **12/3/18:**

- Article III: Officers: Section 2: Election:
  - Added content in regards to nominees for Executive Officers must serve on the Board of Directors for a minimum of three (3) consecutive years before being eligible for election, unless there are no other candidates who submit their intentions.
- Article III: Officers: Section 5: Secretary:
  - Added proviso that the Secretary or designee shall review and manage the league's e-mail address (ssyslinfo@gmail.com).
- Article IV: Directors: Section 3: Meetings:
  - General Meeting changed to the first Wednesday of each month, except July and December. The July meeting can be optional based on the needs of the Corporation.

### **12/2/19:**

- Article IV: Directors: Section 1: Enumeration, Election, Term:
  - Updated titles for Gr. 4-5 and Gr. 6+Age Group Directors. Added Social Media Director to Board of Directors.
- Article IV: Directors: Section 9: Director of Supplies, Services, and Sponsors:
  - Updated section c. Sponsorship responsibilities to align with revised sponsorship form, including sponsorship banners.
- Article IV: Directors: Section 10: Registrar:
  - Revised part "h" schedule of fees for Fall & Indoor Recreation Soccer from \$85 to \$95 (1st child), from \$150 to \$200 (3 or more children from same household instead of 2 or more children), and added \$75 (2<sup>nd</sup> child).
- Article IV: Directors: Section 12: Coaching Qualifications Director (CORI):
  - Updated section c) to include reference to abuse prevention training.
- Article IV: Directors: Section 19: Social Media Director:
  - Added responsibility and authority within ByLaws as newly created Board position.