

INCORPORATED

BRUNSWICK MARYLAND

CONSTITUTION: Railroaders Little League (BRLL)

Brunswick, Maryland

League ID Number: 2200201

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ARTICLE I – NAME

This organization shall be known as the Brunswick Railroaders Little League (BRLL), hereinafter referred to as "Local League".

ARTICLE II – OBJECTIVE

SECTION 1

The objective of the Local League shall be to provide the children of the Brunswick community the best possible baseball/softball experience while fostering the Little League values of CHARACTER, COURAGE, & LOYALTY in which every player:

- Learns the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority
- Is provided positive coaching via the principles of the Little League
- Has fun while playing the game
- Feels like an important part of the team regardless of performance
- Learns the skills, tactics, and strategies of the game and improves as a player

To achieve this objective, the Local League will provide a supervised program under the Rules and Regulations of Little League, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance.

SECTION 2

In accordance with Section 501(c)(3) of the Federal Internal Revenue Code, the Local League shall be operated exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III – MEMBERSHIP

SECTION 1 – Eligibility

Any person sincerely interested in active participation to further the objective of this Local League may apply to become a Member.

SECTION 2 – Classes

There shall be the following classes of Members:

(a) **Player Members:** Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of the Local League.

(b) **Regular Members:** Any adult person (18 years or older) actively interested in furthering the objectives of the Local League may become a Regular Member. The Secretary shall maintain the roll of membership to qualify voting members. Only Regular Members in good standing are eligible to vote at General Membership Meetings. All Officers, Board Members, Committee Members, Managers, Coaches,

Volunteer Umpires, Team Parents, and other elected or appointed officials from the current and previous year are active Regular Members in good standing.

(1) Those not serving in one of the above capacities must have attended ≥ 50% of the current year's general meetings to be considered in good standing and thus be eligible to vote. The year is defined as October 1 through September 30.

(c) **Honorary Members:** Any person may be elected as Honorary Member by the majority vote of all Directors present at any duly held meeting of the Board of Directors but shall have no rights, duties or obligations in the management or in the property of the Local League.

(d) **Sustaining Members:** Any person not a Regular Member who makes financial or other contribution(s) to the Local League by a majority vote of the Board of Directors may become a Sustaining Member, but such person shall have no rights, duties or obligation in the management or in the property of the Local League.

(e) As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.

SECTION 3 – Other Affiliations

(a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.

(b) Regular Members should not be actively engaged in the promotion and/or operation of any other baseball or softball program in direct competition with the Local League.

SECTION 4 – Suspension or Termination

Membership may be terminated by resignation or action of the Board of Directors as follows:

(a) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball and Softball. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.

(b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

ARTICLE IV – GENERAL MEMBERSHIP MEETINGS

SECTION 1 – Definition

A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required.

SECTION 2 – Notice of Meeting

Notice of each General Membership Meeting shall be delivered personally, electronically, or by mail to each Member at the last recorded address seven (7) days in advance of the meeting, setting forth the place, time, and purpose of the meeting.

SECTION 3 – Quorum

At any General Membership Meeting, the presence in person or representation by absentee ballot of ten (10) Members shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

SECTION 4 – Voting

Only Regular Members shall be entitled to make motions and vote at General Membership Meetings. Adults, not listed above as being Regular Members, must have attended at least 50% of the general meetings held to date for the year (October – September). However, the Board of Directors may invite, admit, and recognize guests for presentations or comments during the General Membership Meetings. (Those eligible to take part at the meetings of the Board of Directors are described in Article VI, Section 4.)

SECTION 5 – Absentee Ballot

For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot may be requested and obtained from the Secretary of the League. The absentee ballot shall be properly completed, signed, and returned in a sealed envelope or submitted via email to the Secretary prior to the date of the election. The Secretary shall present all absentee ballots on the date of the meeting prior to the voting portion of the election process.

SECTION 6 – Annual Meeting of the Members

The Annual Meeting of the Members of the Local Little League shall be held the third Sunday of September at 6:00 P.M. each year for the purpose of electing the Board of Directors, receiving reports, reviewing the Constitution, appointing committees, and for the transaction of such business as may properly come before the meeting.

(a) The Membership shall receive at the Annual Meeting of the Members of the Local League a report, verified by the President and Treasurer, or by a majority of the Directors, showing:

  (1) The condition of the Local League, to be presented by the President or his/her designate;

  (2) A general summary of funds received and expended by the local league for the previous year, the amount of funds currently in possession of the Local League, and the name of the financial institution in which such funds are maintained

  (3) The whole amount of real and personal property owned by the Local League, where located, and where and how invested;

(4) For the year ending, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects, or persons to or for which such applications, appropriations or expenditures have been made;

(5) The names of the persons who qualify for regular membership in the Local League shall be entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League Headquarters.

(b) At the Annual Meeting, the Members shall determine the number of Directors to be elected for the ensuing year and shall elect such number of Directors. The number of Directors elected shall be not less than seven (7)

(c) The Board of Directors shall assume the performance of its duties immediately following the election and the Board shall meet to determine the officers. The Board's term of office shall continue until its successors are elected and qualified under this section.

(d) The Officers of the Board of Directors shall include, at a minimum, the President, one or more Vice Presidents, Treasurer, Secretary, one or more Player Agents, a Safety Officer, and a Coaching Coordinator. The Board shall also include a minimum of one manager and one volunteer umpire. Only volunteer umpires may be elected to the Board.

(e) A letter of intent to be elected to the Board for the upcoming year must be submitted to the Secretary by September 1. All Board members will require a background check, and all elections shall be conditional pending completion of the background check. The President, with approval from the Board of Directors, shall appoint any Directors not elected at the annual meeting.

SECTION 7 – Special General Membership Meetings

Special General Membership Meetings of the Members may be called by the Board of Directors, or by the Secretary or President at their discretion. Upon the written request of five (5) Members, the President or Secretary shall call a Special General Membership meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meetings shall be scheduled to take place not more than ten (10) days after the request is received by the President or Secretary.

SECTION 8 – Rules of Order for General Membership Meetings

Robert's Rules of Order shall govern the proceedings of General Membership meetings, and all regular meetings of the Board of Directors, except where same conflicts with this Constitution of the Local League.

ARTICLE V - BOARD OF DIRECTORS

SECTION 1 – Authority

The management of the property and affairs of the Local League shall be vested in the Board of Directors.

SECTION 2 – Increase in Number

The number of Board of Directors so fixed at the Annual Meeting may be increased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership

Meeting. All elections of additional Directors shall be by majority vote of all Regular Members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting.

SECTION 3 – Vacancies

If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

SECTION 4 – Board Meetings, Notice and Quorum

Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and on such days thereafter as shall be determined by the Board.

(a) The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of three (3) Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.

(b) Notice of each Board meeting shall be given by the Secretary personally, electronically, or by mail to each Director at least five (5) days before the time appointed for the meeting to the last recorded address of each Director.

(c) Greater than fifty percent (50%) of the members of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.

(d) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit, and recognize guests for presentations or comments during Board meetings.

SECTION 5 – Duties and Powers

The Board of Directors shall have the power to appoint such standing committees, as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it deems proper, provided such rules and regulations do not conflict with this Constitution and Little League Baseball and Softball rules.

The Board shall have the power by a two-thirds vote of those present at any Regular Board or Special Board Meeting to discipline, suspend or remove any Director or Committee Member of the Local League in accordance with the procedure set forth in Article III, Section 4 (a, b).

SECTION 6 – Rules of Order for Board Meetings

Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where it conflicts with this Constitution of the Local League.

ARTICLE VI – DUTIES AND POWERS OF THE BOARD

SECTION 1 – Appointments

The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

SECTION 2 – President

The President shall:

(a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
(b) Present a report of the condition of the Local League at the Annual Meeting.
(c) Communicate to the Board of Directors such matters as deemed appropriate and make such suggestions as may tend to promote the welfare of the Local League.
(d) Ensure League Charter and insurance are renewed annually.
(e) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of Little League, Incorporated, as agreed to under the conditions of charter issued to the Local League.
(f) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive and which have had prior approval of the Board.
(g) Investigate complaints, irregularities, and conditions detrimental to the Local League and report thereon to the Board or Executive Committee as circumstances warrant.
(h) Prepare and submit an annual budget in conjunction with the Treasurer to the Board of Directors and be responsible for the proper execution thereof.
(i) With the assistance of the Player Agent, examine the application and support proof-of age documents of every player candidate and certify to residence or school enrollment, and age eligibility before the player may be accepted for tryouts and selection.
(j) Complete the required background checks per Little League Regulation I (b) and I (c) 8 & 9; or delegate this responsibility to the league's Safety Officer, or other designated Board member.

SECTION 3 – Vice President of Baseball

The Vice President of Baseball shall:

(a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President shall have all the powers of that office.
(b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.
(c) Act as a liaison between the Board of Directors and those involved in the baseball program, both internally within the League and with other Leagues or external organizations.
(d) Coordinate baseball player and volunteer recruitment and retention efforts.
(e) Assist the Player Agent with baseball player evaluations.
(f) Oversee or delegate responsibility to the division representative the responsibility to oversee Special Baseball games.

SECTION 4 – Vice President of Softball

The Vice President of Softball shall:

(a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President shall have all the powers of that office.
(b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.
(c) Act as a liaison between the Board of Directors and those involved in the softball program, both internally within the League and with other Leagues or external organizations.
(d) Coordinate softball player and volunteer recruitment and retention efforts.
(e) Assist the Player Agent with softball player evaluations.
(f) Oversee or delegate responsibility to the division representative the responsibility to oversee Special Softball games.

SECTION 5 – Secretary

The Secretary shall:

(a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists, and necessary records.
(b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
(c) Maintain a list of all Regular, Sustaining and Honorary Members, Directors, and committee members and give notice of all meetings of the Local League, the Board of Directors, and Committees.
(d) Keep the minutes of the meetings of the Members and the Board of Directors and cause them to be recorded.
(e) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
(g) Notify Members, Directors, Officers, and committee members of their election or appointment.

SECTION 6 – Treasurer

The Treasurer shall:

(a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
(b) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors.
(c) Keep records for the receipt and disbursement of all money and securities of the Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.
(d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors.
(e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League International.
(f) Coordinate tax filings and interact with the IRS as needed

SECTION 7 – Player Agent

The Player Agent shall:

(a) Record all player transactions and maintain an accurate and up-to-date record thereof.
(b) Set up online registration and ensure player, manager, and coach data is uploaded to the Little League Data Center.
(c) Receive and review applications for player candidates and assist the President in verifying residence or school enrollment and age eligibility.
(d) Conduct player evaluations, the player draft, and all other player transactions, including the player pools or all-star selection meetings.
(e) Prepare the Player Agent's list.
(f) Prepare for the President's signature and submission to Little League Headquarters, team rosters, including players claimed, and the tournament team eligibility affidavit.
(g) Notify Little League Headquarters of any subsequent player replacements or trades.
(h) Oversee any issues involving players.

SECTION 8 – Safety Officer

The Safety Officer shall:

(a) Be responsible to create awareness, through education and information, of opportunities to provide a safer environment for children and all participants of Little League.
(b) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance, and reporting.

NOTE: In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:

(1) Education: Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians, and other volunteers.
(2) Compliance - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
(3) Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.
(4) Background Checks - If the League President so designates, the safety officer will complete the required background checks per Little League Regulation I (b) and I (c) 8 & 9.

SECTION 9 — Coaching Coordinator

The Coaching Coordinator shall:

(a) Represent coaches/managers in the Local League.
(b) Present a coach/manager training budget for inclusion in the annual budget.
(c) Gain the support and funds necessary to implement a league-wide training program.
(d) Order and distribute training materials to players, coaches, and managers.
(e) Coordinate mini-clinics as necessary and lead other coaching-related training in collaboration with the District.
(f) Serve as the contact person for Little League International with regard to manager-coach education initiatives.

SECTION 10 — League Information Officer

The Information Officer shall:

(a) Set up and manage the league's official website (site authorized by Little League International).

(b) Assign online administrative rights to other local volunteers.
(c) Encourage creation of team web sites to managers, coaches, and parents.
(d) Ensure that league news and scores are updated online on a regular basis.
(e) Collect, post, and distribute important information on league activities including direct dissemination of fund-raising and sponsor activities, the district, the public, league members, and the media.
(f) Serves as primary contact person for Little League regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League International.

SECTION 11 — Sponsorship/Fundraising Coordinator

The Sponsorship/Fundraising Coordinator shall:

(a) Solicit and secures local sponsorships to support league operations.
(b) Collect and reviews sponsorship and fundraising opportunities.
(c) Organize and implement approved league fundraising activities.
(d) Coordinate participation in fundraising activities.
(e) Ensure Treasurer has appropriate information to maintain records of monies secured through sponsorship and fundraising initiatives.
(f) Ensure regulation and polices related to sponsorships and fundraising are followed, including obtaining required fundraising permits.

SECTION 12 — Umpire-in-Chief (UIC)

The Umpire in Chief (UIC) shall:

(a) Serve as coordinator of the Local League umpire program.
(b) Advise the League President on the local league umpire program.
(c) Recommend volunteer umpires to League President to serve the league during the regular season.
(d) Recruit, review, and retain volunteer umpires.
(e) Establish and implement an umpire training program for volunteer umpires consistent with Little League guidelines.
(f) Communicate rule changes to league volunteer umpires, managers, and coaches.
(g) Recommend tournament worthy umpires to the District Umpire Consultant.
(h) Attend umpire training programs at the District, State, and Region levels.
(i) Ensure safety, sportsmanship, and game control when required.
(j) Schedule umpires in all divisions of league play where an umpire is required and should umpire as well.
(k) Establish a dress code for the volunteer umpires that will be umpiring in the Local League.
(I) Interface with the Local League Board of Directors as it relates to game situations, manager/coach situations, etc.
(g) Be available to debrief after games, if asked, by those volunteer umpires that want an evaluation.
(h) Interface with other Leagues across the District, State and Region for post-season tournament support.

SECTION 13 — Facilities Manager

The Facilities Manager shall:

(a) Be responsible for organizing the care and maintenance of the playing fields, buildings, and grounds.
(b) Investigate and recommend available, suitable, and affordable plans for the development and improvement of the Local League playing fields, buildings, and grounds.
(c) Be responsible for repair and improvement recommendations, including normal maintenance, and supervise the performance of approved projects.

SECTION 14 – Equipment Manager

The Equipment Manager shall:

(a) Maintain a uniform and equipment records inventory.
(b) Present a list of needed equipment each year.
(c) Upon approval of the Board, order replacement equipment.

SECTION 15 – Concession Manager

The Concession Manager shall:

(a) Maintain the operation of concession facilities, including obtaining required permits from the County Health Department.
(b) Organize the purchase of concession products.
(c) Be responsible for the management of the concession sales at league events.
(d) Ensure or delegate as appropriate scheduling of volunteers to work the concession facilities during league events.
(e) Collect and review concession related offers, including discounts and bulk purchasing opportunities.
(f) Organize, tally, and keep records of concession sales and purchases in conjunction with the League Treasurer.
(g) Recommend concessions price listings to the Board.

SECTION 16 – Assistant Player Agent

The Assistant Player Agent shall:

(a) Assist the Player Agent with registration and player evaluations.
(b) Work with the Player Agent to oversee issues involving players at all levels.
(c) Work with the Player Agent to verify addresses of players and ensure they are within the local league boundaries.
(d) Assist the Player Agent with the player draft, and all other player transactions, including the player pools or all-star selection meetings

SECTION 17 – Scheduling Coordinator

The Scheduling Coordinator shall:

(a) Maintain a field usage schedule.
(b) Interface with Frederick County Public Schools, Frederick County Parks & Recreation, the City of Brunswick, and others as need to facilitate field scheduling.
(b) Work with the Vice President of Baseball, Vice President of Softball, and division representatives to ensure field availability for all teams.
(c) Coordinate with other Leagues and the District on field scheduling matters.

SECTION 18 – Team Parent Coordinator

The Team Parent Coordinator shall:

(a) Represent team parents in the league and be the primary point of contact for team parents.
(b) Establish standard responsibilities for team parents.
(c) Organize and chair the team parent information meeting prior to the start of the season.

SECTION 19 – Uniforms and Spirit Wear Coordinator

The Uniforms and Spirit Wear Coordinator shall:

(a) Upon approval of the Board, work with the Player Agent and Assistant Player Agent to order unforms.
(b) Collect and review spirit wear related offers; work with spirit wear vendors to create spirit wear merchandise.
(c) Recommend spirit wear price listings to the Board.

SECTION 20 – Tournament Coordinator

The Tournament Coordinator shall:

(a) Ensure tournament managers and coaches are apprised on tournament structure and playing rules.
(b) Work with the Player Agent and Assistant Player Agent to ensure tournament team binders are properly completed.
(c) Work with tournament managers to schedule and conduct tournament team meetings.
(d) Track and collect tournament player fees.

ARTICLE VII – COMMITTEES

SECTION 1 – Executive Committee

The Board of Directors will appoint an Executive Committee which shall consist of not less than three (3) Directors, to include the President of the Local League and all Vice Presidents.

The Executive Committee shall advise with and assist the Officers of the Local League in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Committee have authority over the Board of Directors

At any meeting of the Executive Committee, a majority of the total number of members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee.

SECTION 2 – Membership Committee

The Board of Directors may appoint a Membership Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall receive the names of prospective Honorary, Sustaining and Regular Members, investigate for eligibility and recommend those qualified for election at the annual, regular or any special meeting of the Members or the Board of Directors as the case may be.

SECTION 3 – Finance Committee

The Board of Directors may appoint a Finance Committee consisting of not less than three (3) nor more than five (5) Directors. The Treasurer shall Chair the Committee. The Committee shall investigate ways and means of financing the Local League including team sponsorships and submit recommendations.

It shall be responsible for taking up collections at games; if such collections are authorized by the Local League, and shall turnover said collections to the Treasurer after each game.

SECTION 4 – Field and Property Maintenance Committee

The Board of Directors may appoint a Field Maintenance and Property Committee consisting of up to three (3) Directors and other appointed Regular Members. The Committee shall investigate and recommend available, suitable sites and plans for development, including ways and means, the latter in cooperation with the Finance Committee. It shall be responsible for repair and improvement recommendations, other than normal maintenance, and supervise the performance of approved projects.

The Committee shall be responsible for organizing the care and maintenance of the playing fields, buildings, and grounds. It shall operate within the amount appropriated in the approved budget for that purpose.

The Field Maintenance Director shall chair the committee.

SECTION 5 – Playing Equipment Committee

The Board of Directors may appoint a Playing Equipment Committee consisting of up to three (3) Directors and other appointed Regular Members, which shall secure bids on needed supplies and equipment and make recommendations for their purchase to the Board. The Committee shall be responsible for the proper issuance of such supplies and equipment and for the repair, cleaning, and storage thereof at the close of the season.

SECTION 6 – Managers Committee

The Board of Directors may appoint a Managers Committee consisting of three (3) to five (5) Directors.

The Committee shall interview and investigate prospective managers and coaches and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. It shall, during the playing season, observe the conduct of the managers and coaches and report its findings to the President and Coaching Coordinator of the Local League. It shall, at the request of the President, Coaching Coordinator, or Board of Directors, investigate complaints concerning managers and coaches and make a report thereof to the President and Board of Directors as the case may be.

Concerns regarding managers and coaches should be reported to the President or Board of Directors no later than the monthly meeting following the end of the season in which the concern arose.

SECTION 7 – Auditing Committee

The Board of Directors may appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer or signatories of checks are not eligible. The Committee will review the Local League's books and records annually prior to the Annual Meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.

SECTION 8 – Bylaws Committee

The Board of Directors will appoint a Bylaws Committee consisting of at least three (3) Directors and other appointed Regular Members. The committee will review and recommend the local rules, ground rules, and/or bylaws of this Local League for Board approval.

ARTICLE VIII – AFFILIATION

SECTION 1 – Charter

The Local League shall annually apply for a charter from Little League, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter, and it shall not be affiliated with any other program or organization or operate any such program.

SECTION 2 – Rules and Regulations

The Official Playing Rules and Regulations as published by Little League, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

SECTION 3 – Local Rules, Ground Rules and/or Bylaws

The local rules, ground rules, and/or bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month prior to player evaluations, and shall in no way conflict with the Rules, Regulations, and Policies of Little League, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules, and/or bylaws of this Local League shall expire at the end of each fiscal year and are not considered part of this Constitution. (See Article IX, Section 7 for fiscal year of this Local League).

ARTICLE IX – FINANCIAL ACCOUNTING

SECTION 1 – Authority

The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income including Auxiliary funds, in a common league treasury unless such funds have been collected via a fundraising activity designated for a particular purpose, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual team.

If funds are being collected for a particular league wide project they shall be held in a separate account until such time as sufficient funds have been collected for said project.

SECTION 2 – Contributions

The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League. Sponsorships can be affiliated with a particular team in terms of including the sponsor's name on coaches' shirts, but all funds shall be used for the good of the league.

SECTION 3 – Solicitations

The Board shall not permit the solicitation of funds in the name of Little League unless all the funds so raised are placed in the Local League treasury.

SECTION 4 – Disbursement of Funds

The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules, regulations, and policies of Little League, Incorporated. All disbursements shall be made by check or Local League credit card. All checks shall be signed by the Local League Treasurer and such other officer or officers or person or persons as the Board of Directors shall determine.

Only the President, Treasurer, Concessions Manager, Uniforms and Spirit Wear Coordinator, or Equipment Manager can authorize any expenditure under five hundred dollars ($500) without prior approval. All expenditures will be disclosed to the Board at the meeting immediately following the expenditure. Any expenditure greater than five hundred dollars ($500) and less than three thousand dollars ($3,000), can be approved by a quorum of the board prior to the expenditure. All expenditures over three thousand dollars ($3,000) must be approved in advance by a simple majority of the Regular Members in good standing in attendance at a General Membership Meeting.

Normal annual operating expenses such as charter or insurance fees, uniforms, concessions items for resale, etc. approved in the annual budget or by the Board do not require additional authorization regardless of amount. All such expenditures will be disclosed to the Board at the meeting immediately following the expenditure.

SECTION 5 – Compensation

No Director, Officer or Member of the Local League shall receive directly or indirectly any salary or compensation from the Local League for services rendered as Director, Officer, or Member.

SECTION 6 – Deposits

All moneys received, including Auxiliary Funds, shall be deposited to the credit of Railroaders Little League at PNC Bank.

SECTION 7 – Fiscal Year

The fiscal year of the Local League shall begin on October 1 and shall end on September 30.

SECTION 8 – Distribution of Property upon Dissolution

Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Local League to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501(c)(3) of the Internal Revenue Service Code or any future corresponding provision.

ARTICLE XI – AMENDMENTS

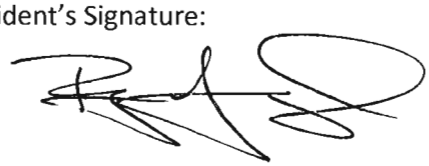
This Constitution may be amended, repealed, or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting.

This Constitution was approved by the Brunswick Railroaders Little League General Membership on 14 November, 2021

President's Name:

RYAN YAMAGATA

President's Signature:



Date

05 JAN 2022

Little League ID No. 2200201

Federal ID No. 52-1198570