



The Operating Constitution of Sky Valley Little League League ID# 04470123

Highlight of Significant Changes from Previous Version Dated January 3rd, 2016

- Changed expiration date of the Constitution and Bylaws to December 31st, with the purpose of allowing the Board to adjust the Constitution well prior to election of the next Board.
- Changed titles such as “League Secretary” to “Secretary”.
- Changed “Director of Communications and Volunteers” to simply “Director of “Volunteers”.
- Added language to Director of Majors Baseball to the effect that he/she shall have supervision of all upper divisions of baseball as well.
- Added similar language to Director of Minors Baseball
- Eliminated “Director of Challenger”
- Combined the positions of VP of Finance and Treasurer
- Eliminated all Softball director positions except “Director of Softball”
- Eliminated Director of Fields
- Eliminated Director of Tournaments
- Changed “Director of Purchasing and Inventory” to “Director of Equipment”
- Added Director of Scheduling
- Reorganized the reports of the Player Agent to include a baseball player agent, a softball player agent and a registrar
- Clarified that board members with more than one position of responsibility nevertheless have only one vote
- Clarified that the League Information Director’s title continues to be “Webmaster.”
- Added sections describing the duties of the Umpire in Chief, Director of Sponsorships, Registrar, Director of Scheduling, Director of Uniforms, Director of Volunteers, Director of Activities
- Changed the name of the Nominating Committee to the Recruitment Committee
- Added provisions for a protest committee and a discipline committee
- Removed confusing language regarding honorary (adult) members
- Adjusted the annual calendar to better suit league deadlines
- Removed provisions for an absentee ballot
- Reinforced the Conflict of Interest policy in several places.
- Changed references to Little League, Inc. and other synonymous phrases to “Little League International”
- Removed unnecessary or confusing language, and added clarifying material throughout.

ARTICLE 1 – THE VISION AND MISSION STATEMENT OF SKY VALLEY LITTLE LEAGUE

SECTION 1

The Vision of Sky Valley Little League. Sky Valley Little League will provide a quality baseball and softball experience for all participants. Through fair opportunities for boys and girls we will establish an ongoing foundation of support for all athletes to reach their full potential.

SECTION 2

The Mission Statement of Sky Valley Little League. In Sky Valley Little League our primary goal is to provide a safe and positive environment for kids to learn the game of baseball and softball. This will be accomplished through a quality organization that:

- Acts with integrity, is responsible with finances, communicates effectively at all levels and ensures the safety of all participants.
- Provides exemplary leadership, proper guidance, and quality coaching that will teach the values as established by Little League International of character, courage, and loyalty.
- Emphasizes the development of responsible young citizens and the importance of teamwork, sportsmanship and fair play.

SECTION 3

To achieve these objectives, Sky Valley Little League will provide a supervised program under the Rules and Regulations of Little League International. All Board members, Directors, and General members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501(c)(3) of the Federal Internal Revenue Code, Sky Valley Little League will operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball instructional practices and games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE 2 – AFFILIATION

SECTION 1

Charter. Sky Valley Little League shall annually apply for a charter from Little League International, and shall do all things necessary to obtain and maintain such charter. Sky Valley Little League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

SECTION 2

Rules and Regulations. The Official Playing Rules and Regulations as published by Little League International, Williamsport, Pennsylvania, shall be binding on Sky Valley Little League.

SECTION 3

Local Rules, Ground Rules and/or Bylaws. The local rules, ground rules and bylaws of Sky Valley Little League shall be adopted by the Board of Directors at the December meeting and shall in no way conflict with the Rules, Regulations and Policies of Little League International, nor shall they conflict with this Constitution. The local rules, ground rules and bylaws of Sky Valley Little League shall expire each December 31st and are not considered part of this Constitution.

ARTICLE 3 – THE EXECUTIVE BOARD OF SKY VALLEY LITTLE LEAGUE

SECTION 1

The Board of Directors will appoint an Executive Board in August which shall consist of not less than three (3) no more than seven (7) (Vice) Presidents. The current Executive Board is: President, Vice President of Administration, Vice President of Baseball, Vice President of Finances, Vice President of Operations, Vice President of Softball and the Player Agent.

SECTION 2

Each appointed Executive Board member is a member of the Board of Directors and will have full voting privileges on all actions taken by the Board of Directors.

SECTION 3

The Executive Board shall advise with and assist the Sky Valley Little League Board of Directors in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Board have authority over the Board of Directors.

SECTION 4

At any meeting of the Executive Board, a majority of the total number of members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee.

SECTION 5

The Executive Board Member term shall be two years and must be reelected to maintain that position.

SECTION 6

The President's term shall begin on years ending in an odd number and the VP of Finance's term shall begin on years ending in an even number. The intent of this provision is to maintain continuity of financial decisions.

SECTION 7

Executive Board members may not be actively engaged in the promotion and/or operation of any other competing youth baseball/softball program.

ARTICLE 4 – DUTIES AND POWERS OF THE EXECUTIVE BOARD

SECTION 1 – DUTIES OF THE LEAGUE PRESIDENT

The President shall:

- (a) Conduct the affairs of Sky Valley Little League and execute the policies established by the Board of Directors.
- (b) Present a report of the condition of Sky Valley Little League at the Annual Meeting in September.
- (c) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of Sky Valley Little League.
- (d) Be responsible for the conduct of Sky Valley Little League in strict conformity to the policies, principles, Rules and Regulations of Little League International, as agreed to under the conditions of charter issued to the Local League by that organization.
- (e) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the Sky Valley Little League such contracts and leases they may receive and which have had prior approval of the Board.
- (f) Investigate complaints, irregularities and conditions detrimental to Sky Valley Little League and report thereon to the Board or Executive Committee as circumstances warrant.

(g) Prepare and submit an annual budget in September to the Board of Directors and be responsible for the proper execution thereof.

(h) With the assistance of the Player Agent, examine the application and support proof of age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.

(i) Serve as primary point of contact for District staff.

(j) Review the results of volunteer background checks and to assure their confidentiality.

SECTION 2 – DUTIES OF THE VICE PRESIDENT OF ADMINISTRATION

The Vice President of Administration shall:

a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President of Administration shall have all the powers of that office.

b) Serve as a member of the Executive Board and will work with other Executive Board members to provide leadership, direction and guidance for league issues and affairs.

c) Be responsible for the coordination and development of all aspects of the administration of SVLL.

d) Recruit, train, assist and oversee the following (recommended but not limited) Board Director positions:

- Secretary
- Webmaster
- Director of Activities
- Director of Volunteers

SECTION 3 – DUTIES OF THE VICE PRESIDENT OF BASEBALL

The Vice President of Baseball shall:

a) Serve as a member of the Executive Board and will work with other Executive Board members to provide leadership, direction and guidance for league issues and affairs.

b) Be responsible for the coordination and development of all aspects of the baseball divisions of SVLL.

c) Plan, coordinate and supervise all baseball related tryouts (i.e. beginning of season and any All Star tryouts)

d) Recruit, train, assist and oversee the following (recommended but not limited) Board Director positions:

- Director of Majors Baseball (which shall be considered to include Intermediate, Juniors and Seniors divisions)
- Director of Minors Baseball (includes AAA, Farm, Rookies and any other Minors level which Sky Valley may establish)
- Director of Fall Ball
- Director of T-Ball

SECTION 4 – DUTIES OF THE VICE PRESIDENT OF FINANCES / TREASURER

The Vice President of Finances shall:

a) Serve as a member of the Executive Board and will work with other Executive Board members to provide leadership, direction and guidance for league issues and affairs.

b) Be responsible for the coordination and development of all aspects of the finances of SVLL.

c) File annual federal tax reports or supervise filing of tax reports by a professional accountant

d) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors.

e) Keep records for the receipt and disbursement of all monies and securities of the Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.

f) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting and to Washington State Little League District 1 and Little League International.

- g) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Washington State Little League District 1 and Little League International.
- h) Prepare a monthly financial report, under the direction of the President, for submission to the Membership and Board of Directors at monthly meetings.
- i) Recruit, train, assist and oversee the following (recommended but not limited) Board Director positions:
 - Director of Uniforms
 - Director of Sponsorships

SECTION 5 – DUTIES OF THE VICE PRESIDENT OF OPERATIONS

The Vice President of Operations shall:

- a) Serve as a member of the Executive Board and will work with other Executive Board members to provide leadership, direction and guidance for league issues and affairs.
- b) Be responsible for the coordination and development of all aspects of the general operations of SVLL.
- c) Assist the President in the development and application of the league safety plan (ASAP).
- d) Recruit, train, assist and oversee the following (recommended but not limited) Board Director positions:
 - Director of Equipment
 - Director of Safety
 - Director of Tournaments
 - Umpire in Chief
 - Director of Scheduling

SECTION 6 – DUTIES OF THE VICE PRESIDENT OF SOFTBALL

The Vice President of Softball shall:

- a) Serve as a member of the Executive Board and will work with other Executive Board members to provide leadership, direction and guidance for league issues and affairs.
- b) Be responsible for the coordination and development of all aspects of the softball divisions of SVLL.
- c) Recruit, train, assist and oversee the following (recommended but not limited) Board Director positions:
 - Director of Softball

SECTION 7 – DUTIES OF THE PLAYER AGENT

The Player Agent shall:

- a) Serve as a member of the Executive Board and will work with other Executive Board members to provide leadership, direction and guidance for league issues and affairs.
- b) Record all player transactions and maintain an accurate and up-to-date record thereof.
- c) Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.
- d) Plan, coordinate, and conduct tryouts, the player draft and all other player transaction or selection meetings.
- e) Prepare the Player Agent's list.
- f) Prepare for the President's signature and submission to Little League International, team rosters, including players' claimed, and the tournament team eligibility affidavit.
- g) Notify Little League International of any subsequent player replacements or trades.
- h) The Player Agent may recruit, train, assist and oversee the following divisional player agents, which shall also serve as members of the Board of Directors:
 - Baseball Player Agent
 - Softball Player Agent
 - Registrar

ARTICLE 5 – THE BOARD OF DIRECTORS OF SKY VALLEY LITTLE LEAGUE

SECTION 1

Authority. The management of the property and affairs of the Local League shall be vested in the Board of Directors.

SECTION 2

Increase in number. The number of Board of Directors will be recommended by the Executive Board at the Annual Meeting in August. The number of Directors may be increased at any General Membership Meeting or Board Meeting. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership Meeting. All elections of additional Directors shall be by majority vote of all Regular and Board Members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting.

SECTION 3

Vacancies. If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

SECTION 4

Board Meetings, Notice and Quorum. Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and on such days thereafter as shall be determined by the Board.

(a) The President or the Executive Board may, whenever they deem it advisable, shall at the request in writing of 3 Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.

(b) Notice of each Board meeting shall be given by email to each Director at least 3 days before the time appointed for the meeting to the last recorded email address of each Director.

(c) A majority of the Board of Directors and of the Executive Board shall constitute a quorum for the transaction of business. If a quorum is not present, no business decisions shall be ratified.

(d) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. Each member of the Board of Directors shall have only one vote. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.

SECTION 5

Duties and Powers. The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate. The Board may adopt such rules and regulations for the conduct of its meetings and the management of Sky Valley Little League as it may deem proper, provided such rules and regulations do not conflict with this Constitution or the rules of Little League International. The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of Sky Valley Little League in accordance with the procedure set forth in Article 8, Section 4 (a,b).

SECTION 6

Rules of Order for Board Meetings. Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where same conflicts with this Constitution of the Local League.

ARTICLE 6 – DUTIES AND POWERS OF SKY VALLEY LITTLE LEAGUE BOARD OF DIRECTORS

SECTION 1

Director Positions. The Executive Board of Directors will recommend the various Board of Director positions at the Annual Meeting in August. While it is recognized that some of these Board of Director positions possibly could change from year to year depending on the various league needs. The following Board of Director positions will stay constant.

NOTE: In the event any Director position is shared, there will only be one vote as a voting member of the Board of Directors. (This note does exclude the divisional player agents who each have one vote)

SECTION 2

Secretary. The Secretary, under the guidance of the Administrative Vice President shall:

- (a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary.
- (c) Maintain a list of all Regular, Sustaining and Honorary Members, Directors and committee members and give notice of all meetings of the Local League, the Board of Directors and Committees.
- (d) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
- (e) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.

SECTION 3

Webmaster. The webmaster, under the guidance of the VP of Administration shall:

- (a) Manage the league's official home page and other internet-related media, as directed by the Board of Directors
- (b) Assign administrative rights to league volunteers and teams;
- (c) Ensure that league news and scores are updated on a regular basis;

SECTION 4

Safety Officer. The Safety Officer, under the guidance of the Operations Vice President shall:

- (a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for youngsters and all participants of Little League Baseball.
- (b) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.

NOTE: In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:

- (1) Education – Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.
- (2) Compliance – Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
- (3) Reporting – Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.

SECTION 5

Director of Equipment. The Director of Equipment, under the guidance of the Vice President of Operations shall:

- (a) Perform such duties as are herein set forth and such other duties as may be assigned by the Board of Directors.

- (b) Maintain an inventory of equipment and determine equipment requiring repair or replacement.
- (c) Distribute equipment to managers in a timely fashion prior to the season and collect equipment from the managers at the conclusion of the season.
- (d) Prepare a report of all equipment owned, as well as equipment acquired, sold, or discarded, for the annual Membership Meeting.
- (e) Make requests to the executive board regarding purchase, sale, or discarding of equipment.

SECTION 6

Umpire in Chief.

This umpire-in-chief should be, as a minimum, a role model to the children, and should have basic rule knowledge as well as being able to recruit, teach or train volunteer umpires and interpret rules.

The Umpire in Chief, under the guidance of the Vice President of Operations shall:

- Recruit and train new umpires and/or managers/coaches for base umpires.
- Schedule umpires in all or most divisions of Softball and Baseball league play and should umpire as well.
- Establish a dress code for the volunteer umpires that will be umpiring in the local league.
- Report to the Board of Directors regarding unusual game situation, manager/coach situations, etc.
- Be available to debrief after games if asked by those volunteer umpires that want an evaluation.

SECTION 7

Direct of Tournaments. The Director of Tournaments, under the guidance of the Vice President of Operations shall:

- Assist the Board in submitting applications to host tournaments
- Supervise the planning of SVLL-sponsored tournaments
- Identify fields and facilities to be used in SVLL-sponsored tournaments
- Recruit volunteers needed to staff tournaments
- Serve as a liaison to District or State or other officials during the tournament

SECTION 8

Director of Sponsorships. The Director of Sponsorships, under the guidance of the Vice President of Finance shall:

- Solicit and secure local sponsorships to support league operations
- Maintains a list of interested sponsors for coaches/ managers
- Collection and review of sponsorship and fundraising opportunities
- Organization and implementation of approved LOCAL League fundraising activities
- Maintains records of monies secured through sponsorship and fundraising initiatives
- Coordinate with Director of Uniforms and Webmaster to ensure Sponsor information is disseminated correctly

SECTION 9

Registrar. The Registrar, under the guidance of the Player Agent shall:

- Create and distribute materials related to league registration for the current season.
- Assure compliance with the age, boundary and other registration guidelines.
- Work with the other officers to provide information about the members for distribution to the managers and coaches as required.
- Once per season, report to Little League International the entire makeup of the league, players, administrators and other volunteers.

SECTION 10

Director of Scheduling. The Director of Scheduling, under the guidance of the VP of Operations shall:

- Coordinate scheduling of all SVLL practices and games.
- Work with District 1 in efforts to schedule Inter League games.
- Keep record of the city/school district field usage slots used and unused to ensure proper billing.

SECTION 11

Director of Uniforms. The Director of Uniforms, under the guidance of the VP of Finance shall manage the uniform ordering process by:

- Collecting quotes and presenting options to the board for vendor approval
- Ordering uniforms
- Working with teams for distribution of uniforms to coaches
- Assisting with any additional items deemed necessary by the board

SECTION 12

Director of Volunteers. The Director of Volunteers, under the guidance of the VP of Administration shall:

- Collect and process volunteer applications
- Distribute volunteer badges
- Assisting with any additional items deemed necessary by the board

SECTION 13

Director of Activities. The Director of Activities, under the guidance of the VP of Administration shall:

- Coordinate the SVLL Jamboree, National Night Out, parades and other festivals
- Coordinate fundraisers and league functions (ex: Mariners LL days)
- Compile Team Parent information packages

SECTION 14 – OTHER APPOINTMENTS

The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

ARTICLE 7 – OTHER COMMITTEES

SECTION 1

Recruitment Committee. The Board of Directors may appoint a Recruitment Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and consider eligible candidates and submit at the Annual Meeting a slate of candidates for the Board of Directors. The Committee shall also submit for consideration by the Board of Directors a slate of Officers and Committee Members.

SECTION 2

Auditing Committee. The Board of Directors may appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer or signatories of checks are not eligible. The Committee will review the Local League's books and records annually prior to the Annual Meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.

SECTION 3

League Development Committee. The Board of Directors may appoint a League Development Committee

consisting of three (3) Directors and other appointed Regular Members to develop players, managers and coaches.

SECTION 4

Safety Committee. The Board of Directors may appoint a Safety Committee consisting of three (3) Directors and other appointed Regular Members.

SECTION 5

Activities Committee. The Board of Directors may appoint a Activities Committee consisting of three (3) Directors and other appointed Regular Members.

SECTION 6

Protest Committee. The Board of Directors may appoint a Protest Committee for the purpose of resolving protests in accordance with Rule 4.19, consisting of the President, Player Agent, Umpire in Chief and one or more Directors who are not managers or umpires. In no circumstance shall any manager or coach or umpire serve on the Protest Committee.

SECTION 7

Discipline Committee. The Board of Directors may appoint a Discipline Committee consisting of three (3) Directors in accordance with Rule 9.05(c).

ARTICLE 8 – THE GENERAL MEMBERSHIP OF SKY VALLEY LITTLE LEAGUE

SECTION 1

Eligibility. Any person sincerely interested in active participation to further the objective of Sky Valley Little League may apply to become a Member.

SECTION 2

Classes. There shall be the following types of Members:

(a) **Player Members.** Any player candidate meeting the requirements of Little League Regulation IV shall be considered a Player Member. Player Members shall have no voting rights, duties or obligations in the management of business of Sky Valley Little League.

(b) **Regular Members.** Any adult (18 years and older) interested in furthering the league vision and missions statement may become a Regular Member. All regular members will be required to submit the Little League International Volunteer Application and submit to a criminal background check (and be cleared). The secretary shall maintain the roll of membership to qualify voting members. Only Regular Members in good standing are eligible to vote at General Membership Meetings. All Officers, Board Members, Committee Members, Managers, Coaches, Volunteer Umpires and other elected or appointed officials must be active Regular Members in good standing.

SECTION 3

Other Affiliations.

(a) Members shall not be required to be affiliated with another organization or group to qualify as members of Sky Valley Little League.

(b) Regular Members actively engaged in the promotion and/or operation of any other competing baseball/softball program may serve as volunteers but are not eligible to serve on the Executive Board.

SECTION 4

Suspension or Termination. Membership may be terminated by resignation or action of the Board of Directors as follows.

(a) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of Sky Valley Little

League and/or Little League International. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.

(b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

ARTICLE 9 – DUES FOR MEMBERS

SECTION 1

There are no membership dues for Sky Valley Little League

ARTICLE 10 – MONTHLY MEETINGS FOR SKY VALLEY LITTLE LEAGUE

SECTION 1

Executive Board Meetings will be called at the discretion of the league President. The purpose of these meetings will be to discuss sensitive league business or membership issues. The Executive Board meetings can also be used to provide direction for Board of Director meetings and league issues. The Executive Board shall be confirmed during the July meeting (if possible). The Executive Board will then meet prior to the August General membership meeting to review Director positions for the following year and to set the General membership meeting agenda.

SECTION 2

Monthly meetings shall be held for the Board of Directors for the following but not inclusive purposes

- Review past minutes
- Review league finances
- Conduct league business

SECTION 3

Within the scope of these monthly meetings the following is a suggested timeline format:

- September Establish League calendar for coming year
- October Establish manager criteria and establish field/facility needs for upcoming season
- November Prepare for registration
- January Prepare for draft and team selections
- February Prepare for season and League jamboree, confirm all divisional managers
- March Prepare for post season play and confirm schedules
- April Prepare All-star uniform ordering process; prepare for All-Star player selection process
- May Confirm All Star Managers
- July Wrap up all league business
Confirm Executive Board for following year, establish working calendar, confirm Fall Ball managers
- August Annual membership meeting, confirm Director positions for Board of Directors; prepare for Fall Ball

ARTICLE 11 – GENERAL MEMBERSHIP LEAGUE MEETINGS

SECTION 1

Definition. A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required.

SECTION 2

Notice of General Membership Meeting. Each Member shall be notified at least 21 days in advance of any General Membership Meeting setting forth the place, time and purpose of the meeting.

SECTION 3

Quorum. At any General Membership Meeting, the presence of at least 3/4 Executive Board members, 2/3 Board of Directors and 5 of the Members shall be necessary to constitute a quorum. If a quorum is not present, no business decisions shall be ratified.

SECTION 4

Voting. Only Regular Members shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings.

SECTION 5

Annual Meeting of the Members. The Annual Meeting of the Members of Sky Valley Little League shall be held during the month of August each year for the purpose of electing the Board of Directors, receiving reports, appointing committees, and for the transaction of such business as may properly come before the meeting.

(a) The Membership shall receive at the Annual Meeting of Sky Valley Little League a report, verified by the President and Treasurer, or by a majority of the Directors, showing:

- (1) The condition of Sky Valley Little League, to be presented by the President or his/her designates;
 - (2) A general summary of funds received and expended by the League for the previous year, the amount of funds currently in possession of the League, and the name of the financial institution in which such funds are maintained;
 - (3) The whole amount of real and personal property owned by the League, where located, and where and how invested;
 - (4) For the year immediately preceding, the amount and nature of the property acquired and/or sold, with the date of the report and the manner of the acquisition and/or sale, the amount applied, appropriated expended or collected, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;
 - (5) The names of the persons who have been admitted to regular membership in the League during such year. This report shall be filed with the records of Sky Valley Little League and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League International.
- (b) At the Annual Meeting, the Members shall vote to approve of the number of Directors (for the ensuing year) as recommended by the Executive Board. The number of Directors elected shall be not less than six (6).
- (c) After the Regular Members have approved the recommended number of Director Positions, then the Members will vote to approve eligible members for those Director positions. The Board shall also include a minimum of one manager and one volunteer umpire. Only volunteer umpires may be elected to the Board.
- (d) These Regular Member-approved Director Positions are one-year terms and must be reelected each year.
- (e) In the event an approved Director position cannot be filled at the Annual Meeting, this position can be voted and approved at a future Board of Director meeting.
- (f) In the event two people are sharing one designated Director Position they shall share one Board vote.

SECTION 6

Special General Membership Meetings. Special General Membership Meetings of the Members may be called by the Executive Board or by the Board of Directors or the Board of Directors at their discretion. Upon the written request of 15 Members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than 14 days after the request is received by the President or Secretary.

SECTION 7

Rules of Order for General Membership Meetings; Robert's Rules of Order shall govern the proceedings of all General Membership Meetings, except where such rules may conflict with this Constitution.

ARTICLE 12 – THE FINANCES OF SKY VALLEY LITTLE LEAGUE

SECTION 1

Authority. The Board of Directors shall decide all matters pertaining to the finances of Sky Valley Little League and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2

Contributions. The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of Sky Valley Little League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of Sky Valley Little League.

SECTION 3

Solicitations. The Board shall not permit the solicitation of funds in the name of Little League International unless all of the funds so raised be placed in the Sky Valley Little League treasury.

SECTION 4

Disbursement of Funds. The Board shall not permit the disbursement of League funds for other than the conduct of Sky Valley Little League activities in accordance with the rules, regulations and policies of Little League International. No disbursements shall be made by cash. All checks shall be signed by the VP of Finance and such other officer or officers or person or persons as the Board of Directors shall determine.

SECTION 5

Compensation. No Director or Officer of Sky Valley Little League shall receive, directly or indirectly any salary, compensation or emolument from the League for services rendered as Director, Officer or Member.

SECTION 6

Deposits. All monies received, including Auxiliary Funds, shall be deposited to the credit of the Sky Valley Little League at a banking institution as determined by the Board of Directors.

SECTION 7

Fiscal year. The fiscal year of the Local League shall begin on October 1 and shall end on September 30.

SECTION 8

Distribution of Property upon Dissolution. Upon dissolution of Sky Valley Little League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Sky Valley Little League to another Federally Incorporated chartered Little League organization which maintains the same vision and mission statement as set forth in Article 1 of this Constitution, which are or may be entitled to exemption under Section 501-(c)-(3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE 13- AMENDMENTS

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting. Draft of all proposed amendments shall be submitted to Little League International, for approval before implementation.

This Constitution was approved by the Sky Valley Little League Board of Directors on January 30, 2017.



President's Signature

Melinda Ulle

President's Name (Print)

1/30/2017

Date

Sky Valley Little League
ID No. 04470123
Federal ID No. 94-3060680

Make one copy for the District Administrator and copies for the Local League. Send original to Regional Headquarters. This Local League's Constitution on file at Regional Headquarters (most recently-approved copy) is the official Constitution of this Local League. Little League Baseball does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.