



### Direct Deposit Authorization

I authorize ADP to initiate entries to my bank account (savings and/or checking). I realize that deposits must be verified before attempting to withdraw funds or write checks on that account.

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Choose One:

\_\_\_\_ New Direct Deposit

\_\_\_\_ Replace Direct Deposit (Cancel ALL current)

\_\_\_\_ Change Amount/Percent

\_\_\_\_ Add Account (Leave ALL Current)

Name of Bank 1: \_\_\_\_\_

Bank Phone Number: ( ) - \_\_\_\_\_ - \_\_\_\_\_

Account Number: \_\_\_\_\_

Routing Number: \_\_\_\_\_

Amount: \$ \_\_\_\_\_ **OR** Percent of Check: \_\_\_\_\_ %

\_\_\_\_\_ Checking (Please attach a voided check) \_\_\_\_\_ Savings

Name of Bank 2: \_\_\_\_\_

Bank Phone Number: ( ) - \_\_\_\_\_ - \_\_\_\_\_

Account Number: \_\_\_\_\_

Routing Number: \_\_\_\_\_

Amount: \$ \_\_\_\_\_ **OR** Percent of Check: \_\_\_\_\_ %

\_\_\_\_\_ Checking (Please attach a voided check) \_\_\_\_\_ Savings

Name of Bank 3: \_\_\_\_\_

Bank Phone Number: ( ) - \_\_\_\_\_ - \_\_\_\_\_

Account Number: \_\_\_\_\_

Routing Number: \_\_\_\_\_

Amount: \$ \_\_\_\_\_ **OR** Percent of Check: \_\_\_\_\_ %

\_\_\_\_\_ Checking (Please attach a voided check) \_\_\_\_\_ Savings

Signature: \_\_\_\_\_ Date: \_\_\_\_\_