

SSSC Program Handbook and Administrative Guide

This is a complete guide to the operational tasks associated with the day-to-day operation of the Stafford Springs Soccer Club. Close coordination is needed between many of the varying activity threads to ensure smooth experiences for families as well as volunteers.

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I. Sports Connect Platform

The Sports Connect platform is key to managing player registrations, website presence, email distributions, registration fees, CJSAs player and volunteer affiliation, and related club communications. The platform is fully integrated with CJSAs which is key to easing the burden of that interface. The club site can be found at <https://clubs.bluesombrero.com/StaffordSprings>

- a) Public facing website – There are several roles associated with authorized use of the platform to manage content and publish reports. There is an overall club admin with full authority, and there can be up to three of these. Other levels of access include Teams Admin, Newsletters Admin, Reports-Admin, Programs-Admin, and a dozen others each with varying authority. The primary page for managing content is shown below:



STAFFORD SPRINGS SOCCER CLUB

LOGOUT 

MY ACCOUNT 

HOME REGISTRATION INFO SSSC NEWS HOW TO VOLUNTEER SSSC FANWEAR TEAM CENTRAL ABOUT US

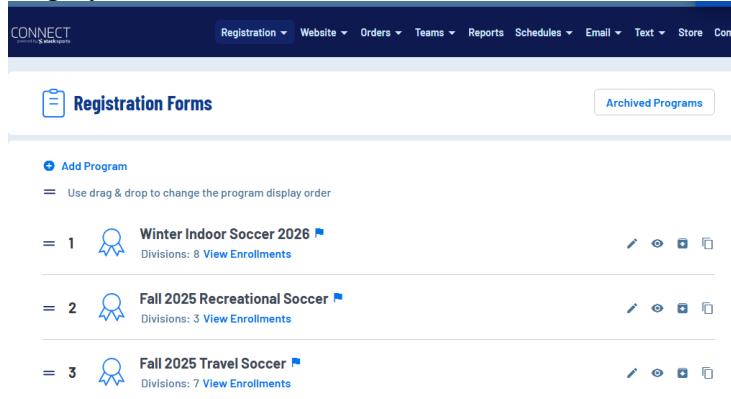
Current Pages

		Function	Visibility	Edit	Settings	Copy	Move	X
	Home	<input checked="" type="checkbox"/> Page	<input checked="" type="checkbox"/> Showing	Edit	Settings	Copy	Move ▾	
	Registration Info 	<input type="checkbox"/> Tab	<input checked="" type="checkbox"/> Showing	Edit	Settings	Copy	Move ▾	
	SSSC News 	<input type="checkbox"/> Tab	<input checked="" type="checkbox"/> Showing	Edit	Settings	Copy	Move ▾	
	How To Volunteer	<input checked="" type="checkbox"/> Page	<input checked="" type="checkbox"/> Showing	Edit	Settings	Copy	Move ▾	

- b) Player registration and fee structure – All players must register and pay online. While there is a capability for an administrator to collect cash and manually record that and complete the player registration manually, we do NOT operate that way. The registration process requires parents or guardians to provide key player information including date of birth, photocopy of birth certificate for travel players, photo of players face for a player pass and/or travel roster, and to sign a medical waiver and code of conduct. The fee structure is based upon the cost of the respective program to SSSC. This is calculated in the annual budget spreadsheet. For fall travel players, there is a \$15.25 fee for CJSAA affiliation rounded up to \$17 to contribute to the \$5 volunteer fee for each coach. There is a cost associated with paying the referees (\$120/home game) so 5 home games equals \$600 divided by about 12 players adds another \$50 to our per player cost. We allocate \$10/player for either a trophy (younger teams) or entry fee to a district tournament (older teams). And then \$5/player for equipment and scholarship kitty. There is a \$2.80 transaction fee charged by Sports Connect. The actual fee is then \$85/player. I have historically scaled that

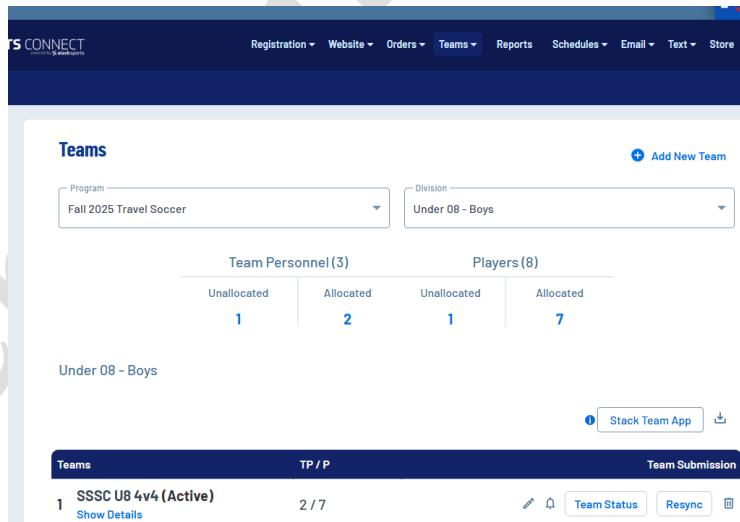
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back to \$75/player by counting on generous donations and being lean on some of these items. The fee is then configured in Sports Connect as \$72.20 so the family actually pays \$75 because the \$2.80 gets added at checkout. Note that the \$2.80 is a per transaction fee so it is cheaper for a multi-kid family to register all kids on the one transaction. On the Rec side, it costs SSSC \$11.25 for CJSO affiliation, \$8-\$10 for a t-shirt, \$10 for a trophy and \$5 for equipment, and \$2.80 for transaction fee. No referees. I round down to \$35. The 3-year-old microkickers also get a #2 size ball to keep – I usually donate those but they can be purchased pretty cheap in bulk from Dick's Sporting Goods or Amazon. This final fee needs to be configured in Sports Connect. Our Rec programs fall under the Recreational category and our travel programs fall under Competitive category.



The screenshot shows the 'Registration Forms' section of the Sports Connect software. At the top, there are navigation links: Registration, Website, Orders, Teams, Reports, Schedules, Email, Text, Store, and Com. Below this, a button for 'Registration Forms' is visible, along with a link to 'Archived Programs'. A 'Add Program' button is present. A note says 'Use drag & drop to change the program display order'. Three programs are listed: 1. Winter Indoor Soccer 2026 (Divisions: 8, View Enrollments), 2. Fall 2025 Recreational Soccer (Divisions: 3, View Enrollments), and 3. Fall 2025 Travel Soccer (Divisions: 7, View Enrollments). Each program entry includes edit, delete, and view icons.

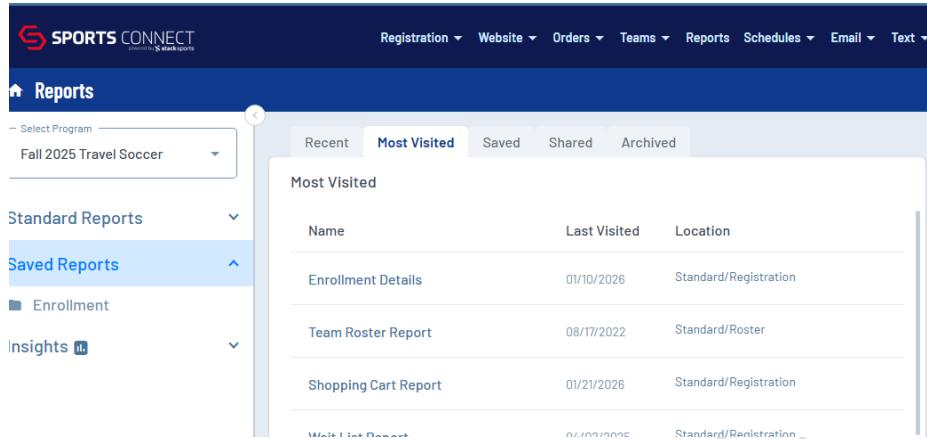
- c) Program reporting – The admin can use the Teams drop down to set up teams, to put players onto teams, and to report who is on a team and who has not been assigned to a team.



The screenshot shows the 'Teams' section of the Sports Connect software. At the top, there are navigation links: Registration, Website, Orders, Teams, Reports, Schedules, Email, Text, Store, and Com. Below this, a 'Teams' button is visible, along with a link to 'Add New Team'. There are dropdown menus for 'Program' (Fall 2025 Travel Soccer) and 'Division' (Under 08 - Boys). A table shows 'Team Personnel (3)' and 'Players (8)'. The personnel table has columns for Unallocated (1) and Allocated (2). The player table has columns for Unallocated (1) and Allocated (7). Below the table, it says 'Under 08 - Boys'. A 'Stack Team App' button is present. At the bottom, a table shows 'Teams' (SSSC U8 4v4 (Active)), 'TP / P' (2 / 7), and 'Team Submission' buttons for 'Team Status' and 'Resync'.

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One also needs to look at those stuck in **Shopping Cart** since those are families who registered and didn't pay, not always on purpose.

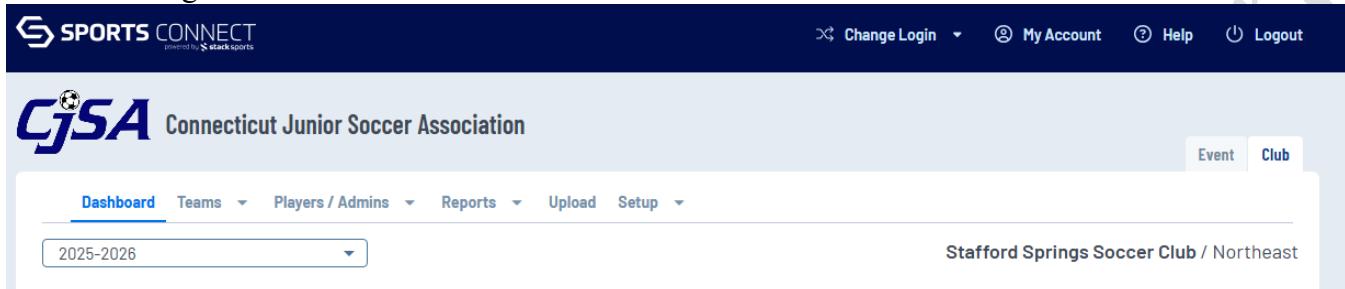


The screenshot shows the SPORTS CONNECT software interface. At the top, there is a navigation bar with links for Registration, Website, Orders, Teams, Reports, Schedules, Email, and Text. Below the navigation bar, the word "Reports" is displayed in a blue header. On the left side, there is a sidebar with a dropdown menu for "Select Program" set to "Fall 2025 Travel Soccer". The sidebar also contains sections for "Standard Reports", "Saved Reports" (which is currently selected and highlighted in blue), "Enrollment", and "Insights". The main content area is titled "Most Visited" and contains a table with the following data:

Name	Last Visited	Location
Enrollment Details	01/10/2026	Standard/Registration
Team Roster Report	08/17/2022	Standard/Roster
Shopping Cart Report	01/21/2026	Standard/Registration

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- d) CJSO Program Affiliation – From your personal account dropdown on the admin home page far to the right of the tabs, you can jump to the Connecticut Junior Soccer Association website for SSSC. It is an affinity.com site that CJSO uses and it is automatically populated with our registration information. For SSSC, it is needed to formally validate travel team rosters. It is helpful in identifying who has completed their background checks and Safesport training. For our competitive travel teams, we need to use this interface to enter into the CNC fall or spring leagues.



SPORTS CONNECT
powered by stacksports

Change Login My Account Help Logout

CJSA Connecticut Junior Soccer Association

Event Club

Dashboard Teams Players / Admins Reports Upload Setup

2025-2026

Stafford Springs Soccer Club / Northeast

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II. Registering Players

The Sports Connect platform is key. All registration begins with adding a Program under the Registration tab from the admin home page. The registration group configuration must be carefully assembled for the registrants to land into age groups that can be easily allocated to their respective teams.

New Age brackets. Basically, kids born on or after August 1 stay in their current age groups. Kids born on or after January 1 but on or before July 31 naturally move up one age group.

Age groups for the seasonal year that begins August 1, 2026 – July 31, 2027			
U4	Players born 8/1/22 – 7/31/23	U12	Players born 8/1/14 – 7/31/15
U5	Players born 8/1/21 – 7/31/22	U13	Players born 8/1/13 – 7/31/14
U6	Players born 8/1/20 – 7/31/21	U14	Players born 8/1/12 – 7/31/13
U7	Players born 8/1/19 – 7/31/20	U15	Players born 8/1/11 – 7/31/12
U8	Players born 8/1/18 – 7/31/19	U16	Players born 8/1/10 – 7/31/11
U9	Players born 8/1/17 – 7/31/18	U17	Players born 8/1/09 – 7/31/10
U10	Players born 8/1/16 – 7/31/17	U18	Players born 8/1/08 – 7/31/09
U11	Players born 8/1/15 – 7/31/16	U19	Players born 8/1/07 – 7/31/08

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Activating Teams

Players Assigned

10

Players Pending

110

Players Activated

99

[View All Players](#)

Admin Counts

Admins Assigned

0

Admins Pending

9

Admins Activated

21

[View All Admins](#)

Team Counts

Total Teams

9

Teams Inactive

1

Teams Active

8

[View All Teams](#)

Compliance Type	Player/Admin	Total	Complete	Incomplete	View
Risk Status	Admin	30	24	6	View
Profile Photo	Admin	30	30	0	View
SafeSport	Admin	30	23	7	View
Background Check Consent	Admin	30	30	0	View
Concussion Policy	Admin	30	30	0	View
Connecticut Safe Sport Policy: Child Abuse Prevention	Admin	30	30	0	View
Mandated Reporter	Admin	30	30	0	View
Profile Photo	Player	111	109	2	View
Birth Certificate	Player	197	117	80	View
Connecticut Safe Sport Policy: Child Abuse Prevention	Player	219	217	2	View
Medical Release	Player	219	217	2	View

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III. Volunteers

a. Registering Volunteers

The Sports Connect platform is key to track registrations and to have insight into completion status of background checks, SafeSport training and other waivers. Volunteers themselves must enroll and register and choose one or more volunteer opportunities. Opportunities include any board roles, and team coach, assistant coach, manager. All volunteers are shown at Admin in the compliance report below.

✓ Compliance						
Compliance Type	Player/Admin	Total	Complete	Incomplete	View	
<input checked="" type="checkbox"/> Risk Status	Admin	30	24	6	View	
<input type="checkbox"/> Profile Photo	Admin	30	30	0	View	
<input type="checkbox"/> SafeSport	Admin	30	23	7	View	
<input type="checkbox"/> Background Check Consent	Admin	30	30	0	View	
<input type="checkbox"/> Concussion Policy	Admin	30	30	0	View	
Connecticut Safe Sport Policy: Child Abuse Prevention	Admin	30	30	0	View	
<input type="checkbox"/> Mandated Reporter	Admin	30	30	0	View	
<input type="checkbox"/> Profile Photo	Player	111	109	2	View	
<input type="checkbox"/> Birth Certificate	Player	197	117	80	View	
Connecticut Safe Sport Policy: Child Abuse Prevention	Player	219	217	2	View	
<input type="checkbox"/> Medical Release	Player	219	217	2	View	

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III.b. SSSC Volunteer Guide

A guide for Volunteer Roles for the Stafford Springs Soccer Club

All volunteers must consent to a background check biannually and complete a SafeSport training module annually.



[Stafford Springs Soccer Club > Home \(bluesombrero.com\)](http://bluesombrero.com)

A screenshot of the Stafford Springs Soccer Club website. The header features the club's logo on the left, the text "STAFFORD SPRINGS SOCCER CLUB" in large white letters, and a "Follow us online!" button with a Facebook icon on the right. Below the header is a navigation bar with links for "HOME", "REGISTRATION INFO", "SSSC NEWS", "HOW TO VOLUNTEER", "SSSC FANWEAR", and "ABOUT US".

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SSSC Volunteer Roles & Tasks

All volunteers must consent to a background check biannually and complete a SafeSport training module annually.

Position	Description of Duties	Time Commitment
Coach	Organize training sessions, attend travel game competitions, teach the game, coordinate logistics	10 hours / week in season
Assistant Coach		
Team Parent Coordinator	Coordinate schedules, team pictures, fund raising, passes for a team.	2-3 hours / week in season
Registrar, Assistant Registrar	Handle mechanics of registration and register all kids and volunteer adults with the state CJSAs office. Facilitate team rosters for all travel teams. Computer and computer skills required.	10-15 hours / week pre-season (Aug/Mar) 8-10 hours / week in-season
Referee Assignor	Organize the referee program and schedule referees for all matches. This includes becoming certified with the state (Referee Assignor) to learn how to appropriately assign referees. Recruit and mentor new referees is a plus.	10-12 hours for original schedule 2-4 hours / week to manage changes / reminders in-season Fall and Spring seasons
Fund Raising Officer	Organize all fund-raising events and establish fund-raising strategy.	Depends on personal level of effort
Communications Officer	Publish Newsletters, advertise registration, and Manage Web Site content	10 hours / month in-season; 4 hours / month off-season
Treasurer	Responsible for checkbook, managing payments, and financial reports to the board & Rec director.	2 hours / week in-season; 10 hours/year off-season
Equipment Manager	Assemble all equipment requirements and purchase equipment from appropriate sources (Goals, nets, balls, cones, uniforms, t-shirts, etc.). Fanwear PoC	20 hours / fall season
Travel Club Program	Coordinate communications and activities for the travel club coaches. Represent SSSC travel team interests at district travel team events (scheduling meetings).	12 hours / season
Recreational Program Commissioner(s)	Coordinate scheduling and activities for: Under 8 (Intramurals) – Tuesday, Thursday, Saturday Under 6 (Minikicker) - Wednesdays and Saturdays Three-Year-Old (Microkicker) - Saturdays	24 hours / season
Summer Camp Director (Challenger)	August event. Duties include coordinating with the summer camp outfit, assisting with the registration process and camp counselor accommodations.	20 hours / year almost entirely in the summer
NE District Representative	Attend monthly Northeast District board and annual CJSAs AGM. Attend infrequent SSSC Board meetings.	12 hours / year
Photographs	Coordinate with the photographer of choice to organize photograph-taking session with each SSSC group in the Fall.	12-20 hours / year to do a good job
COVID-19 Director	Manage the COVID-19 protocols for the club. Keep current with CDC, State, School and CDC guidelines. Communicate expectations to club; Manage inquiries from the club membership.	Variable. As Covid-19 behaviors become second nature to most families, scope is diminishing.

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About SafeSport:

SafeSport is a national platform to provide safety training to volunteers. In addition to overall physical safety on the field, modules include concussion awareness, harassment awareness including sexual harassment, bullying, how to prevent dangerous behavior, and what it means to be a mandated reporter.

See [SafeSport Training - Connecticut Junior Soccer Association](#)

Also on the CJS website [Resources - Connecticut Junior Soccer Association](#)

Please see below for valuable resources from Connecticut Junior Soccer Association.

- [Mandated Reporting](#)
- [Policies & Procedures](#)
- [Club Reaffiliation](#)
- [Indoor Sanctioned Facilities](#)
- [Recognize To Recover & Goal Safety](#)
- [Member Benefits](#)
- [Heading & Concussions](#)
- [SafeSport Training](#)
- [Forms](#)
- [Permission to Travel](#)
- [Scholarships](#)

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IV. Recruiting coaches

Under Construction

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V. Referees

a. Recruiting, Assigning, Payment

The referee assignor is responsible for assigning referees to each game on the travel schedule. I have managed the schedule using a Word document for many years and there is a template and sample from 2025 shown below. There is a new-ish state referee mandate to assign using the state platform called Central Assign. Central Assign is a powerful tool to leverage all certified youth soccer referees for match assignments, communication, and match reporting. I will use this for the certified referees in parallel with the Word document. The reasoning is to leverage uncertified referees on the lines as they develop their skills on their way to certification.

The referee assignments can be handled week to week, but I prefer to develop a schedule with assignments for the whole season published. It helps the referees to lock in for our games before they commit to working games in other towns. And I always send an email the week prior to all the referees AND coaches to validate the plan and provide updates to the schedule or assignments that are bound to happen.

Referees need to be paid weekly. I have remained stubborn with my position to pay after the fact by mail. Many referees in other towns get paid by check, or even cash, at halftime at the field. I send an email to our treasurer Sunday evening or Monday morning indicating what each referee is to be paid. The treasurer issues a check that gets sent to each referee at an address that we maintain with the bank account. As you can see below, we pay \$60/middle and \$30/line and \$30/4v4. ONLY certified referees can work the middles.

I recruit new referees throughout the year. I provide a new referee clinic to cover the rules for any kids 13 years old or older, or even 12-year-olds turning 13 soon. This is my minimum requirement for an uncertified assistant referee to work any games. And I encourage all to take the entry level referee certification class and subsequent referee refresher each year. I have looked to Tolland, Ellington, Somers and Mansfield/Willington for center referees when we are short.

Referee instructions:

A **Game report** is needed if you issue yellow or **red cards**. Please let me know if such a situation arises as soon as possible and complete the game report within 48 hours. You must login to Central Assign to find the form for the game report. Please notify me when that happens or if you need help. We are NOT posting our whole schedule into Central Assign.

Referee Substitutes: If you cannot cover an assignment, it is OK to find a substitute. Only certified referees can substitute for center referee assignments. Any of the assistants can substitute for any AR assignment this season because I understand your experience. Always let me know if you do make a substitution. Or let me make the re-assignment if you cannot find someone or are not comfortable doing so.

Sportsmanship Zero Tolerance: There is a statewide emphasis on sportsmanship especially toward eliminating referee dissent. This applies to coaches and spectators. Games can be abandoned if even the mildest dissent is cited by the referee. Also see the following as another initiative to curb referee dissent.

Technical Bench area credentials: There is a statewide mandate that **EVERY** adult in the bench area have up to date credentials. Please check this at **EVERY** match, including Division 5 games where you don't need to check all the players. If there are no coaches with credentials, the match cannot be played. We are looking to get a coach pass on a lanyard as proof of credential, but a coach listed on any verified roster counts as credentialed.

Other rule changes: There is a new rule internationally that limits a goalkeeper from holding the ball longer than 8 seconds, punishable by awarding the opponent a corner kick. We are NOT enforcing this at the level of soccer we play in our district.

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Referee availability

Certified and available: Carlie Dreyfus (available Saturdays except 10/11, 10/18), Ryan Niderno, Mike Richards, Romeo Escotto, *Francesca Niderno*, Nicole Tillquist, Aiden Bryden

Available for lines: Julia Barcellos (not 9/6, 10/11, 10/25), Austin Irwin, Grace & Jake Hoffman, Josh Bushior, Logan Moriarty, Bentley Gaulin

Limited or Not available: *Sean Puglisi, Nathan Poirier, Viviana Poirier, Jillian Verney*

Very limited availability: Dave Bachiocchi, *Matt Rood*

Seeking Entry clinic: Austin Irwin, Cailyn Pragluski

Fees (all ages): Travel Middle=\$60.00; Lines=\$30.00; 4v4 Referee=\$30.00

Referee email list (from Fall 2025)

Carlie Dreyfus <carlie.dreyfus@gmail.com>;
Mike Richards <ra2471@cs.com>;
Jillian Verney <cmverney97@gmail.com>;
Sean Puglisi <annpuglisi@yahoo.com>;
Nathan Poirier <npoirier0809@gmail.com>;
Viviana Poirier <vpoirier0725@gmail.com>;
Ana Poirier <Anapoirier@gmail.com>;
Romeo Escotto <escottoffamily12@gmail.com>;
Romeo Escotto <romeo.escotto@gmail.com>;
Logan Moriarty <jaymoirish@att.net>;
Bentley Gaulin <bentleygaulin@gmail.com>;
Aiden Bryden <bryden17.a@gmail.com>;
Francesca Niderno <frankieloo@icloud.com>;
Ryan Niderno <referee@tollandsoccerclub.org>;
Josh Bushior <ebushior@gmail.com>;
Jake Hoffman <avhoffma@gmail.com>;
Grace Hoffman <avhoffma@gmail.com>;
Julia Barcellos <amybarcellos2005@gmail.com>;
Austin Irwin <lirwin6@yahoo.com>;
Austin Irwin <austinirwin319@yahoo.com>;
Nicole Tillquist <nmtillquist@gmail.com>;
Mason Larochele <mason.a.l068@gmail.com>

Template

Date	Time	SSSC Team	Opponent	Field Location	Referee Assignment – Ref, AR, AR
mm/dd	8:00a	Under 13-14 Boys	CWSA	Columbia Rec Park	AWAY
mm/dd	9:00a	Under 8 Boys 4v4	CWSA	SMS Front Softball 4v4	Referee
mm/dd	11:00a	Under 10 Boys	WAM	SMS Front Softball 7v7	Referee, Assistant, Assistant

Sample schedule (from Fall 2025)

Date	Time	SSSC Team	Opponent	Field Location	Referee Assignment – Ref, AR, AR
09/06	8:00a	Under 13-14 Boys	CWSA	Columbia Rec Park	AWAY
09/06	9:00a	Under 8 Boys 4v4	CWSA	Columbia Rec Park	AWAY
09/06	11:00a	Under 10 Boys Jared	WAM	Mansfield Lions Park	AWAY
09/07	1:00p	Under 9 Boys	Coventry	Coventry Laidlaw Park	AWAY
09/07	2:30p	Under 9 Girls	RHAM	SMS Front Softball 7v7	MRichards, LMoriarty, JBushior
09/07	2:30p	Under 10 Boys Ray	NECONN	SMS Rear Softball 7v7	REscotto, JBarcellos, GHoffman
09/07	4:00p	Under 10 Boys Jared	Coventry	Coventry Laidlaw Park	REscotto, JBarcellos, JBushior
Date	Time	SSSC Team	Opponent	Field Location	Referee Assignment – Ref, AR, AR
09/12	6:00p	Under 11-12 Boys	Ellington	Ellington Tedford Park	AWAY
09/13	12:00p	Under 8 Boys 4v4	Bolton	SMS Front Softball 4v4	AIrwin
09/13	2:30p	Under 10 Boys Ray	WAM	Lions	AWAY
09/13	2:00p	Under 13-14 Boys	Ellington	SMS 9v9 Field	REscotto, NTillquist, AIrwin
09/13	2:30p	Under 9 Girls	Canterbury	SMS Front Softball 7v7	MRichards, LMoriarty, Assistant
09/14	12:00p	Under 10 Boys Jared	Ellington	SMS Front Softball 7v7	Referee, AIrwin, Assistant AWAY?
09/14	1:00p	Under 9 Boys	WAM	SMS Rear Softball 7v7	MRichards, LMoriarty, JBushior
09/14	2:30p	Under 10 Boys Ray	Ellington	SMS Rear Softball 7v7	MRichards, LMoriarty, JBushior
09/14	2:30p	Under 10-11 Girls	Bristol	AWAY	AWAY
09/14	3:00p	Under 9 Girls	Coventry	Coventry Laidlaw Park	AWAY
Date	Time	SSSC Team	Opponent	Field Location	Referee Assignment – Ref, AR, AR
09/20	9:30a	Under 11-12 Boys	Tolland	Cross Farms	AWAY
09/20	12:00p	Under 8 Boys 4v4	Coventry-F	SMS Front Softball 4v4	NPoirier & LoganMoriarty
09/20	12:00p	Under 10-11 Girls	Canton Crush	AWAY	AWAY – PPD from 9/7
09/20	1:00p	Under 10 Boys Jared	NECONN	Woodstock Elementary	AWAY
09/20	2:00p	Under 13-14 Boys	Coventry	SMS 9v9 Field	AChater, GHoffman, JBarcellos
09/21	12:30p	Under 10 Boys Jared	SSSC Ray	SMS Front Softball 7v7	MRichards, GHoffman, JBarcellos
09/21	12:30p	Under 10 Boys Ray	SSSC Jared	SMS Front Softball 7v7	AWAY @ HOME
09/21	1:00p	Under 9 Boys	Ellington M	SMS Rear Softball 7v7	ABryden, NTillquist, REscotto
09/21	2:00p	Under 9 Girls	WAM	Lions	AWAY
09/21	3:00p	Under 10-11 Girls	Simsbury Stingra	SHS Varsity 9v9 field	RNiderno, NTillquist, REscotto
Date	Time	SSSC Team	Opponent	Field Location	Referee Assignment – Ref, AR, AR
09/27	11:00a	Under 9 Girls	RHAM	148 East St Hebron	AWAY
09/27	12:00p	Under 8 Boys 4v4	Lebanon	SMS Front Softball 4v4	MRichards
09/27	12:30p	Under 10 Boys Jared	WAM	SMS Rear Softball 7v7	NTillquist, JHoffman, GHoffman
09/27	1:00p	Under 11-12 Boys	Coventry-A	SMS 9v9 field	CDreyfus, LMoriarty, JBushior
09/27	2:30p	Under 13-14 Boys	CWSA	SMS 9v9 Field	REscotto, LMoriarty, JBushior
09/28	11:00a	Under 10 Boys Ray	NECONN - CX	SMS Rear Softball 7v7	CDreyfus, BGaulin, Assistant CX
09/28	1:00p	Under 9 Boys	NECONN		AWAY
09/28	1:00p	Under 9 Girls	Canterbury	Robert Manship Park	AWAY
09/28	3:00p	Under 10-11 Girls	Vernon Wildcats	SHS Varsity 9v9 field	RNiderno, REscotto, BGaulin
09/28	4:00p	Under 10 Boys Jared	Coventry	SMS Rear Softball 7v7	MRichards, BGaulin, REscotto
Date	Time	SSSC Team	Opponent	Field Location	Referee Assignment – Ref, AR, AR
10/03	6:00p	Under 10 Boys Jared	Ellington	Pinney St	AWAY
10/04	12:30p	Under 11-12 Boys	WAM	SMS 9v9 field	REscotto, JHoffman, GHoffman
10/04	2:00p	Under 13-14 Boys	Ellington	SMS 9v9 Field	RNiderno, KNiderno, VNiderno
10/04	6:30p	Under 10 Boys Ray	Ellington	Ellington Pinney fields	AWAY
10/04	TBA	Under 8 Boys 4v4	Lebanon Classic	479 Exeter Rd Lebanon	AWAY
10/05	1:00p	Under 9 Boys	NECONN	SMS Rear Softball 7v7	REscotto, JHoffman, GHoffman
10/05	2:30p	Under 10-11 Girls	WHartford Inter	SHS Varsity 9v9 field	NPoirier, LMoriarty, JBushior
10/05	2:30p	Under 9 Girls	Coventry	SMS Front Softball 7v7	MRichards, AIrwin, JBarcellos
10/05	2:30p	Under 10 Boys Ray	WAM	SMS Rear Softball 7v7	REscotto, Assistant, GHoffman
10/05	3:00p	Under 11-12 Boys	Coventry-B	Coventry Laidlaw Park	AWAY
Date	Time	SSSC Team	Opponent	Field Location	Referee Assignment – Ref, AR, AR

10/07	5:15p	Under 10 Boys Jared	Vernon	SMS Front Softball 7v7	MRichards, Assistant, Assistant
10/11	9:30a	Under 11-12 Boys	RHAM-B	Hebron	AWAY
10/11	11:30a	Under 13-14 Boys	Ellington	Ellington Tedford Park	AWAY
10/12	10:00a	Under 8 Boys 4v4	Coventry-C	Coventry Laidlaw Park	AWAY
Date	Time	SSSC Team	Opponent	Field Location	Referee Assignment – Ref, AR, AR
10/18	9:30a	Under 8 Boys 4v4	RHAM	347 Gilead St, Hebron	AWAY
10/18	10:30a	Under 13-14 Boys	Coventry	Coventry Laidlaw Park	AWAY
10/18	11:00a	Under 11-12 Boys	CWSA-B	Columbia Rec Park	AWAY
10/18	12:00p	Under 10-11 Girls	Suffield	SHS Varsity 9v9 field	RNidero, Assistant, REscotto
10/18	4:30p	Under 10 Boys Jared	SSSC Ray	SMS Rear Softball 7v7	AWAY @ HOME
10/18	4:30p	Under 10 Boys Ray	SSSC Jared	SMS Rear Softball 7v7	MRichards, REscotto, LMoriarty
10/19	1:00p	Under 9 Boys	RHAM	SMS Rear Softball 7v7	MRichards, JHoffman, JBushior
10/19	2:30p	Under 9 Girls	BYE	BYE	BYE
10/19	2:30p	Under 10 Boys Ray	Coventry	SMS Rear Softball 7v7	NTillquist, JHoffman, JBushior
Date	Time	SSSC Team	Opponent	Field Location	Referee Assignment – Ref, AR, AR
10/25	8:00a	Under 13-14 Boys	CWSA	Columbia Rec Park	AWAY
10/25	12:00p	Under 8 Boys 4v4	WAM	SMS Front Softball 4v4	AIrwin
10/25	1:00p	Under 10-11 Girls	New Britain	AWAY	AWAY
10/25	1:00p	Under 11-12 Boys	Lebanon	SMS 9v9 field	NTillquist, LMoriarty, JHoffman
10/26	10:00a	Under 11-12 Boys	CWSA-A	SMS 9v9 field	REscotto, LMoriarty, JBarcellos
10/26	1:00p	Under 9 Boys	Ellington	Tedford Park	AWAY
10/26	1:00p	Under 10 Boys Jared	NECONN	SMS Rear Softball 7v7	REscotto, BGaulin, JHoffman
10/26	2:30p	Under 9 Girls	WAM	SMS Front Softball 7v7	MRichards, BGaulin, AIrwin
10/26	3:00p	Under 10 Boys Ray	Coventry	Coventry Laidlaw Park	AWAY
Date	Time	SSSC Team	Opponent	Field Location	Referee Assignment – Ref, AR, AR
11/02	10:30a	Under 8 Boys 4v4	Coventry-F	Coventry Laidlaw Park	AWAY
11/01	9:00a	Under 8 Boys 4v4	Jamboree TBA	Star Hill, Tolland	AWAY
Date	Time	SSSC Team	Opponent	Field Location	Referee Assignment – Ref, AR, AR

VI. Recreation Program Scheduling

Microkicker Basics

Microkickers Saturday 3-Year-Old Sessions 9:00am-9:45am at Stafford High School

Note: All activities at Stafford High School Varsity Field except when SHS activities conflict. Any weather-related announcements via email and posted at <https://clubs.bluesombrero.com/staffordsprings>

Commissioner: Marco Andreoli **Assistant Commissioner:** open

Microkicker Session Guidelines	Coaches Marco Andreoli	Players (12)
<p>Skill activities should:</p> <ul style="list-style-type: none">• use a size #2 ball provided• focus on <u>kicking</u> and <u>dribbling</u> not passing• include something silly• include frequent activity changes• include lots of touches for every kid• include frequent water breaks• AVOID passing drills• AVOID kids standing in lines• comprise 90% of the time <p>Play It Safe! Safety... is no accident!</p> <ul style="list-style-type: none">• fall down? get up immediately <p>Scrimmage activity should NOT be used Download the MOJO app; resist MOJO+ fees</p>		<ol style="list-style-type: none">1.2.3.4.5.6.7.8.9.10.11.12.
<p>Schedule</p> <p>Every Saturday 9:00am-9:45am September 6 thru October 25 (including October 11)</p>		

Players get a #2 sized ball and tie-dyed t-shirt to wear/keep and bring to every session. Wear shin guards. Bring own water bottle. Frequent water breaks. Dress for the weather.

Activity Suggestions

General: Emphasize kicking, dribbling, and running in all activities. Keep activities very basic and simple to understand. Encourage energy around the ball. If anything is too hard, either simplify it or move onto something else. Attention spans are not long in any case. Activities should be structured so all or many kids are participating at once. Kids standing in line watching one shoot the ball is VERY BORING.

1. **Knock Down Cones** – Coaches set up cones. Every kid has a ball. Have kids kick ball to knock down cones. Coaches race to set them back up while kids continue to try to knock down every cone at once.
2. **Knock Out** – *Every kid has a ball in an enclosed, marked area. Kids move ball around the area trying to kick other balls out while keeping their own ball inside the area. Ball out of the area (or three times out of the area) means that kid sits on the perimeter. Last one in wins.*
3. **Red Light, Green Light** – Kids line up and coach is a distance away facing away. Kids dribble toward coach on green light and must stop on red light.
4. **Character square** –Mark a square area. Assign each side of the square a name of some character the kids know. (Let the kids pick the characters.) Coach calls out a character and kids must dribble their ball to the line marking that side of the square and stop the ball on the line.
5. **Relay Races** – Two or three teams in a short line take turns dribbling one ball per team up and back in a team race.
6. **Cone dribbling** – Set up a small course using cones or parents or both for the kids to dribble through. If you don't let the return trip follow the same route you can send one kid off, then another after the first gets out a few cones, etc. This lets every kid participate at once.
7. **Punt the ball from hands** – Have the kids pick up the ball with their hands, drop it and punt it before it hits the ground. While this is really goalie practice, it is a good skill to develop coordination and can be done at home. Try with either foot.
8. **Long Kicks** – Match up kids that can kick about the same distance and let the kids just kick back and forth as far and hard as they can. The objective is to strengthen their legs and learn to kick hard with either foot. Try to spend five minutes on this one every session.
9. **Follow the Leader** – kids take turns dribbling and are encouraged to do something creative or silly while doing so.

MOJO app; choose FREE version; 5 & Under team

Minikickers Sessions 6:00-7:00pm Wednesdays and 10:00am-11:00am Saturdays

Note: All activities at Stafford High School Varsity Field North except noted Wednesdays in October.

Weather-related announcements <https://clubs.bluesombrero.com/staffordsprings>

Commissioner: Marco Andreoli

Assistant Commissioner: open

Team #1: Soccer Purples Color: Purple Coaches: _____ Players: _____ _____ _____ _____ _____ _____	Team #2: Laser Robots Color: Safety Green Coaches: Andy Roland Kyle Whitehead James Carboneau Players: _____ _____ _____ _____ _____ _____	Team #3: Tigers Color: Orange Coaches: Ryan Baer Steve Wotherspoon Players: _____ _____ _____ _____ _____ _____
Team #4: Hawks & Butterflies Color: Red Coaches: Marco Andreoli Adam Pallanck Players: _____ _____ _____ _____ _____ _____	Team #5: Blue Birds Color: Royal Blue Coaches: Kristen Hatch Kayla Burgess Players: _____ _____ _____ _____ _____ _____	Team #6: Green Lights Color: Kelly Green Coaches: Rachel Freeman Brianna Glidden Players: _____ _____ _____ _____ _____ _____
		Volunteers: Marco Andreoli, Adam Pallanck Andy Roland, James Carboneau Ryan Baer Rachel Freeman, Brianna Glidden

DOWNLOAD the MOJO app; do NOT pay for MOJO+

Create a team / season in the Under 6 age group to get some good activity suggestions including video illustrations

Also see:

[9 Awesome Soccer Dribbling Drills For Kids - QuickStartSoccer.com](http://QuickStartSoccer.com)

Minikickers Field Assignments / Schedule 6 teams

Team #1: Soccer Purples

Team #4: Red Hawks & Butterflies

Team #2: Safety Green Laser Robots

Team #5: Royal Blue

Team #3: Orange Tigers

Team #6: Green Lights

* Session held on SHS Lighted field tentative

Date	Field I	Field II	Field III
Sat 9/6	4 vs 1	3 vs 5	6 vs 2
Wed 9/10	2 vs 1	4 vs 3	5 vs 6
Sat 9/13	6 vs 1	3 vs 2	4 vs 5
Wed 9/17	1 vs 5	2 vs 4	6 vs 3
Sat 9/20	3 vs 1	5 vs 2	6 vs 4
Wed 9/24	1 vs 4	5 vs 3	2 vs 6
Sat 9/27	1 vs 2	3 vs 4	6 vs 5
Wed 10/1 *	1 vs 6	2 vs 3	5 vs 4
Sat 10/4	5 vs 1	4 vs 2	3 vs 6
Wed 10/8 *	1 vs 3	2 vs 5	4 vs 6
Sat 10/11	4 vs 1	3 vs 5	6 vs 2
Wed 10/15 *	2 vs 1	4 vs 3	5 vs 6
Sat 10/18	6 vs 1	3 vs 2	4 vs 5
Wed 10/21 *	Makeup session		
Sat 10/25 *	Season ending Minikicker Jamboree special activities, trophy presentation		
Wed 10/29	Minikicker Jamboree Makeup date, if necessary		

Minikicker Session Guidelines

1. Coaches and players are here to have FUN.
2. Sessions should be 30 or so minutes of contrived skill activity and 30 or so minutes of scrimmage activity.
3. Skill activities should:
 - focus on kicking and dribbling not passing.
 - include something silly (not necessarily soccer related)
 - include frequent activity changes and frequent water breaks
 - include lots of touches for every kid
 - AVOID passing drills and AVOID kids standing in lines
4. Take frequent water breaks.
5. Scrimmage activity should:
 - keep teams fair (4 versus 4 is optimal) -- and don't keep score!
 - borrow players to cover for absences
 - not worry about positions, NO GOALIES
 - look like bunches of kids chasing a ball
 - include frequent breaks
6. Coaches and players are here to have FUN.

Logistics

1. Please set up portable PUGG goals. At end of session arrange for availability at the next event.
2. Field #I uses space at the far right (west) side of the lighted field. Or space nearest parking lot on varsity surface.
3. Pair up on a field with the team you are matched with on the schedule. A coach might need to help two teams whenever short-handed.

Stafford Springs Soccer Club – Under 8 Intramurals 2025

Intramurals Rosters

Note: All activities at Stafford Middle School Fields.

Commissioner: Dave Bachiochi **Ass't Commissioners:** open

Team #1: Peppers Color: Red Coaches: Andy Roland Beth Hackner Players: <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	Team #2: Birds Color: Royal Blue Coaches: Alyssa Chenard Sara Silvernail Players: <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	Team #3: People Eaters Color: Purple Coaches: David McPhail Erin McPhail Players: <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
Team #4: Yellow Jackets Color: Yellow Coaches: Nick Hummel Players: <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	Team #5: Aliens Color: Orange Coaches: Renee Leduc Nisbet Players: <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	Team #6: <team name> Color: Green Coaches: unassigned Pepe Scarpa Players: <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
		Volunteers: Pepe Scarpa, guest only Andy Roland, Beth Hackner Renee Leduc Nisbet Nick Hummel David McPhail, Erin McPhail Alyssa Chenard, Sara Silvernail

Stafford Springs Soccer Club – Under 8 Intramurals 2025

Intramurals Under 8 Schedule Fall 2025, 6 teams			
Team #1: Red Peppers	Team #4: Yellow Jackets	7A	7C
Team #2: Blue Birds	Team #5: Orange Aliens	7B	
Team #3: Purple People Eaters	Team #6: <BYE>		
* - play at SHS lighted field (10/16, 10/23) - tentative			
https://quickstartsoccer.com/7-fun-soccer-drills-for-7-year-olds			

Date	Field #7A	Field #7B	Field #7C	Time
Sat. 9/6	4 vs 1	3 vs 5	BYE vs 2	11:00am
Tue. 9/9	2 vs 1	4 vs 3	5 vs BYE	5:30pm
Thur. 9/11	BYE vs 1	3 vs 2	4 vs 5	5:30pm
Sat. 9/13	1 vs 5	2 vs 4	BYE vs 3	11:00am
Tue. 9/16	3 vs 1	5 vs 2	BYE vs 4	5:30pm
Thur. 9/18	4 vs 1	3 vs 5	BYE vs 2	5:30pm
Sat. 9/20	2 vs 1	4 vs 3	5 vs BYE	11:00am
Tue. 9/23	BYE vs 1	3 vs 2	4 vs 5	5:30pm
Thur. 9/25	1 vs 5	2 vs 4	BYE vs 3	5:30pm
Sat. 9/27	3 vs 1	5 vs 2	BYE vs 4	11:00am
Tue. 9/30	4 vs 1	3 vs 5	BYE vs 2	5:30pm
Thur. 10/2	2 vs 1	4 vs 3	5 vs BYE	5:30pm
Sat. 10/4	skills/obstacle course preparation, first 5 challenges (mid-term)			11:00am
Tue. 10/7	BYE vs 1	3 vs 2	4 vs 5	5:30pm
Thur. 10/9	1 vs 5	2 vs 4	BYE vs 3	5:30pm
Sat. 10/11	3 vs 1	5 vs 2	BYE vs 4	11:00am
Thur. 10/16 *	4 vs 1	3 vs 5	BYE vs 2	6pm @ SHS lighted
Sat. 10/18	2 vs 1	4 vs 3	5 vs BYE	11:00am
Thur. 10/23 *	BYE vs 1	3 vs 2	4 vs 5	6pm @ SHS lighted
Sat. 10/25	11:00am -- Final day, skills/obstacle course, trophy presentation – 11:00am			

Event Schedule (at the Middle School fields unless otherwise specified):

All sessions are held on Tuesdays and Thursdays and Saturdays.

EVERY session consists of 20 minutes skill development / drills and the balance scrimmage / match activity.

Field 7 is large field adjacent to the SMS front parking lot.

From the Parking lot, field 7A is near left, field 7B is near right, field 7C is far left, field 7D is far right.

Match Rules:

Play 4 versus 4 on the field. Seek alternates from other teams if short-handed. Not totally opposed to 5v5 if coaches OK
Play four 7-minute quarters and use #3 ball. No goalies. No Offsides. Substitute on the fly.

Second chance on throw-in if first is ruled illegal. Please explain / instruct.

Every player must play at least half the match (unless injured). All players playing all the match is OK too.

NO HEADING. Stop play and opposing team takes an indirect free kick is penalty for intentional head ball.



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VII. Travel Program Scheduling

a. NorthEast District (NED) representation

Representation at the NED board takes on two roles. One role is to represent the club at the periodic board meetings. Generally, the club president covers this commitment. The other role is to solicit the club team interest prior to the fall and spring seasons and submit team information for each league we are entering, which we are asking to be included in a league schedule. Fall season team entries are needed on or around mid-August for the fall season that starts the weekend after Labor Day. Spring season team entries are due toward the end of March for a spring season that starts on the 3rd or 4th weekend in April.

Managing the coaching staff, recruiting coaches, ironing out how we are going to form the teams, and recommending which level of play to enter are the key responsibilities.

Stafford	Boys	D4	U10	Ray Pacheco / Eric Maynard	860-983-6929	raysstaffordservice@gmail.com
Stafford	Boys	D4	U10	Jared Huckle		huck1421@gmail.com
Stafford	Boys	D4	U9	Ashley Converse	413-386-6783	ashley.converse15@gmail.com
Stafford	Girls	D4	U9	Jared Huckle		huck1421@gmail.com
Stafford	Boys	CNC	U13	Joe Introvigne	860-748-1374	jintro@yahoo.com
Stafford	Girls	CNC	U11	Amorette Bianchi Janet Pufahl	860-933-5951	amorette03@gmail.com haffjanet@gmail.com
Stafford	Boys	D5	U8	Adam Pallanck		adampallanck@yahoo.com
Stafford	Boys	D5	U12	Andy Roland	860-966-4391	aroland8517@gmail.com
Stafford	Boys	D5	U13/14	David Blais	413-426-7971	mrdavidblais@icloud.com



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VIII. Annual Calendar

Key dates for administrative action throughout the calendar year for the various programs. The soccer playing season starts on September 1 and runs through August 31. And just to be confusing, kids fit into an age group when they are born between August 1 thru July 31.

May 1 – Lock in travel coaches for the Fall and Summer HS league

May 15 – Open registration for summer high school league, assuming there is a team.

June 1 – Open registration for both Travel and Recreation programs. Important to advertise prior to school summer vacations. It is important to do both to allow families to leverage full family discounts. Send a newsletter to previous year's mailing list announcing registration is open. Add that language to the online newsletter and post on the club Facebook page. Send flyers home from school; publicize on Social media. Emphasize travel registration by July 15.

August 1 – OK for teams to start practicing on the fields.

August 15 – Deadline to submit for travel team league schedule entries. Actual deadline might vary by a few days. NED Division 5 teams are Rec Travel. Competitive teams U11 and older compete in the CNC district and deadline is published separately.

Late August – NED Scheduling meeting at Star Hill, followed shortly by publishing of the consolidated travel schedule and referee assignments.

September 1 or Labor Day – all travel team rosters are activated which means players birth certificates are validated, coach credentials are validated, and photos are uploaded for the roster

Recreation coaches preseason meeting – Wednesday or Thursday prior to Labor Day/ avoid first day of school

Recreation programs start – First Wednesday after Labor Day for Minikickers; First Thursday after Labor Day for Intramurals; First Saturday morning after Labor Day for Microkickers

First weekend after Labor Day – first weekend of Fall travel schedules (all districts)

Late September – Car Wash fund raising event (tickets go on sale September 1?)

October 12 – Order trophies to be ready in time for last Saturday in October

November 15 – Ask Becky to reserve the SHS gym for Sunday afternoons in January thru Easter.

December 1 – Set up registration for Winter Indoor and publicize that Registration is open.

January 1 – Publish Winter Indoor soccer gym times based on registration numbers

Last weekend in February – CJSAs AGM and CJSAs President's dinner and Awards

Public information

Sport	Season Duration	Registration Window	Registration Fee	Age Ranges
Soccer Fall	August – early November	June 1 – September 15	Travel 8-14 \$70 Rec 3-7 \$35	Ages 8-14 Ages 3-7
Soccer Winter Indoor	January - March	December 1 – January 31	Ages 3-17 \$25	Ages 3-17
Soccer Spring	Late April - June	March 31 – May 15	Travel 8-14 \$35 Rec 3-7 \$20 or \$0 if played in fall	Ages 8-14 Ages 3-7
Soccer Summer HS	Late June – early August	Late May – July 1	HS Ages \$40	Ages 14-17

- a. Fall season (primary recreation and district travel)



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- b. Winter season (indoor gym time)
- c. Spring season (offseason recreation and district travel)
- d. Summer season (high school ages)

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IX. Program annual budget

Budget planning

SSSC Program Planning assumptions	associated fee	Planned	Actual QTY	Planned
		QTY		QTY
# Club Travel Players	\$ 15.25	65	65	100
# Intramural Players	\$ 11.25	41	41	50
# Minikicker Players including 3 year olds	\$ 11.25	56	56	60
# volunteers	\$ 5.00	24	24	24
Total CJS fees		\$ 2,202.50	\$ 2,202.50	\$ 2,882.50
# Intramural Games		0	0	25
	\$ 10.00	\$ -	\$ -	\$ 250.00
# Home Travel Games (est. 4 home games per 10 players)		26	26	40
	\$ 80.00	\$ 2,080.00	\$ 2,080.00	\$ 3,200.00
Referee Recertification Reimbursement # (including b/g chk)		6	6	6
	\$ 115.00	\$ 690.00	\$ 690.00	\$ 690.00
Referee Entry Level Certification Reimbursement #		4	4	2
	\$ 95.00	\$ 380.00	\$ 380.00	\$ 190.00
Total Referee fees		\$ 3,150.00	\$ 3,150.00	\$ 4,330.00

Per player Registration fee covers	Travel *	Intramural	Minikickers	Microkickers	line item totals
CJSA affiliation (insurance); fee for players and contribution to volunteer affiliation fee to pay for background checks	\$ 17.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 2,269.00
Sports Connect transaction fee	\$ 2.80	\$ 2.80	\$ 2.80	\$ 2.80	
Specialized Training (ex: futsal)	\$ -	\$ -	\$ -	\$ -	
Tournaments	\$ -	\$ -	\$ -	\$ -	\$ -
Referee fees	\$ 32.00	\$ -	\$ -	\$ -	\$ 2,080.00
Equipment Contribution (ball for micro)	\$ 5.00	\$ 5.00	\$ 5.00	\$ 9.00	\$ 1,034.00
T-shirts (pinnies for travel)	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 1,620.00
Trophy	\$ 15.00	\$ 15.00	\$ 15.00	\$ 10.00	\$ 2,150.00
less per player stipend from town					
less per player fund raising accommodation		\$ (10.00)	\$ (10.00)	\$ (10.00)	
Totals	\$ 81.80	\$ 34.80	\$ 34.80	\$ 33.80	\$ 9,153.00
Proposed Registration Fee as of 5/28/2022	\$ 70.00	\$ 35.00	\$ 35.00	\$ 35.00	
Division fee (Reg fee less \$2.80)	\$ 67.20	\$ 32.20	\$ 32.20	\$ 32.20	
* travel uniforms ordered individually per team	\$ 50.00				



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X. Treasurer

The current treasurer is Dave Buchanan. He manages the checking account we have with Stafford Savings Bank. The treasurer is the only person who can write checks. All checks are approved by the president via email in advance. Duties include issuing checks, balancing the checkbook, providing an annual expenditure report to the club board and to the town hall as part of the Program Governance.

The Treasurer and President (or Youth Director) are key players in adhering to the Segregation of Duties policy. The policy is included as part of the club Bylaws as published in the ABOUT US tab.

10. Segregation of Duties (SoD)

The club will take every care to protect the financial flow of funds to minimize (ideally eliminate) the potential for fraudulent behavior including the perception of fraudulent behavior. The responsibility for SoD lies with the Youth Director and the Treasurer. The Treasurer will provide annual reports of all outgoing expenses. The Treasurer will require and maintain records of approval-to-spend authorization from the Youth Director. Anyone assigned the responsibility to collect revenue must submit revenue to the Treasurer with a summary report of the source and value of the funds provided to both the Youth Director and Treasurer.



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XI. Fund-Raising

Fund-Raising is pretty limited. We get a few donations. We get a stipend from the town to the tune of \$1,400 per year (just not this year). We receive a small earmark from each FanWear purchase.

In 2025 Becky Murphy initiated a car wash fund-raiser that netted \$4,000. Our fund-raising goal is \$5,000 and is used to purchase travel uniforms.

We should enhance this going forward.

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XII. Equipment procurement

- a. Rec T-shirts
- b. Travel uniforms

Stafford Springs Soccer Club							
Description	Quantity	Size	Unit Price	Budget		Actual	
				\$ 2,972.80		\$ 1,246.40	
Description	Quantity	Size	Unit Price	Budget	Actual Unit	Actual Unit	Actual
MICROKICKERS, 3 year olds							
T-shirts w/SSSC logo & NO number							
All tie-dye	24		\$ 10.00	\$ 240.00		\$ -	
Size All Youth Small							
MINIKICKERS, excluding 3 year olds							
T-shirts w/ SSSC logo & number 1-6							
6 teams of 6 shirts, 6 different colors	36		\$ 12.00	\$ 432.00		\$ -	
4 Youth Small and 2 Youth Medium each team							
INTRAMURALS							
T-shirts w/ SSSC logo & number 1-6	36		\$ 12.00	\$ 432.00		\$ -	
6 teams of 6 shirts, 6 different colors (same 6 colors as MK is ok)							
4 Youth Medium, 2 Youth Large each team							

Uniform kits by travel team

TRAVEL TEAM UNIFORMS estimated need by team so vendor can pre-order								
Adidas Jerseys & Shorts & Socks kit	108	AXL	\$ 40.00	\$ 4,320.00	AS/YXL	YL	YM	YS
Total by size	108	0	6	12	24	24	20	22
Intro Boys U13-U15	16		6	6	4			
Roland Boys U11/U12	14			4	6	4		
Janet Girls U11-U12	14				6	6	2	
Blais Boys U13	14				6	6	2	
Ray/Eric Boys U10								
Huckle Boys U9-U10	10						4	6
Dom Girls U10	12					4	4	4
Ash Boys U9								
Jared Girls U9	12						4	8
Pallanck Boys U8 4v4								
TBD Girls U8 4v4								
Extras by size	16			2	2	4	4	4



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Uniforms

TRAVEL TEAM UNIFORMS (order extra kits of size noted in table below for extras and single items) Self serve portal otherwise eliminates player uniforms from budgeting.				
Jerseys & Shorts & Socks kit	16	\$ 40.00	\$ 640.00	
<i>Royal Blue socks (extras)</i>	0	\$ 4.00	\$ -	
<i>all youth sizes</i>	30			
<i>adult sizes</i>	10			
<i>T-shirts (w/ SSSC logo & number)</i>	0	\$ 10.00	\$ -	
<i>(alternative travel uniforms) - none for now</i>				
4 sets:				
<i>2 sets of 18 (#2-19)</i>				
<i>10 YL</i>				
<i>8 AS</i>				
<i>2 sets of 12 (#2-13)</i>				
<i>6 YM</i>				
<i>6 YL</i>				
<i>Royal Blue Coach Shirts (55% cotton w/collar)</i>	0	\$ 30.00	\$ -	
<i>"need any more?"</i>				
Adult Sizes: 3@XXL, 3@XL, 6@AL, 2@AS				
Goalie Gloves (higher quality for larger sizes) w/finger spines	6	\$ 25.00	\$ 150.00	
<i>size 8</i>	4			
<i>size 9</i>	2			
<i>size 7</i>	0			
<i>size 6</i>	0			
Goalie Shirts	0	\$ 28.00	\$ -	
<i>U9, U10, & U11 size YL</i>	0			
<i>U12 size AS</i>	0			
<i>U14 size AL</i>	0			



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c. Soccer Balls, Corner Flags, First Aid supplies, Cones

Description	Quantity	Size	Unit Price	Budget	Actual Unit	Actual
U10 Goals <i>QwikGoal 5'x12' or 6.5'x12' w/ nets & sandbags</i>	0	2 goals	\$ 1,250.00	\$ -	\$ 996.00	\$ -
Replacement nets for 6'x18'	0	1 pair	\$ 360.00	\$ -	\$ 216.00	\$ -
Sandbags to anchor goals (get two for every goal)	4		\$ 50.00	\$ 200.00	\$ 55.75	\$ 223.00
6' Champion goals (Pugg)	2	pairs	\$ 81.00	\$ 162.00	\$ 85.00	\$ 170.00
Corner flags (set of 4)	2	sets of 4	\$ 75.00	\$ 150.00	\$ 115.00	\$ 230.00
Game balls	6	size 4	\$ 25.00	\$ 150.00	\$ 29.50	\$ 177.00
	0	size 5	\$ 25.00	\$ -	\$ 28.50	\$ -
Practice balls	24	size 1	\$ 10.00	\$ 240.00	\$ 10.25	\$ 246.00
	0	size 3	\$ 12.00	\$ -	\$ 11.45	\$ -
	10	size 4	\$ 10.00	\$ 100.00		
Cones, Flat	50	\$15.30/25	\$ 0.61	\$ 30.60	\$ 0.72	\$ 36.00
Cones, Tall 9"	48	\$19.55/12	\$ 1.63	\$ 78.20	\$ 1.55	\$ 74.40
Whistles (for Intramural and MK coaches)	0	12/box	\$ 0.80	\$ -	\$ 0.67	\$ -
Clipboards (Staples is a good source)	0		\$ 1.80	\$ -		
Athletic tape (cases or boxes)	0	2@32/box	\$ 40.00	\$ -		
Ice packs (cases)	2	16/box	\$ 60.00	\$ 120.00	\$ 13.00	\$ 26.00
Coaches first aid kits (Dave Bachiochi will get this)	4		\$ 22.00	\$ 88.00	\$ 16.00	\$ 64.00
Practice pinnies (all SMALL size)	0	Red	\$ 5.00	\$ -		
	0	Yellow	\$ 5.00	\$ -		
(12 / team x 6 teams)	0	Green	\$ 5.00	\$ -		
	0	Blue	\$ 5.00	\$ -		



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d. Trophies

Trophies

Stafford Springs Soccer Club - Fall 2025

Order needed for pick up by October 23 – Order No. 218184

Dave Bachiochi d.bachiochi@live.com 860-424-1502

Inscription	Quantity	Trophy Model	Price each	Amount
Stafford Springs Soccer Club Fall 2025 Under 8 Intramurals	32	RF1813	\$12.12	\$387.84
Stafford Springs Soccer Club Fall 2025 Under 8 Boys 4v4 Travel	8	RF1813	\$12.12	\$96.96
Stafford Springs Soccer Club Fall 2025 Under 6 Minikickers	34	RS18	\$11.76	\$399.84
Stafford Springs Soccer Club Fall 2025 Three-Year-Old Microkickers	14	LBR18	\$11.40	\$159.60
Stafford Springs Soccer Club Fall 2025 Under 9 Boys Travel	12	RF2638	\$14.88	\$178.56
Stafford Springs Soccer Club Fall 2025 Under 10 Boys Travel	11	RF2638	\$14.88	\$163.68
Stafford Springs Soccer Club Fall 2025 Under 10 Boys Viper Strikers	11	RF2638	\$14.88	\$163.68
Stafford Springs Soccer Club Fall 2025 Under 11-12 Boys Travel	15	RF2638	\$14.88	\$223.20
Stafford Springs Soccer Club Fall 2025 Under 9 Girls Travel	13	RF2619	\$11.28	\$146.64
Stafford Springs Soccer Club Fall 2025 Under 11 Girls Travel	14	RF2619	\$11.28	\$157.92
Total	164			\$2,077.92
		Sales tax	\$131.95	\$2,209.87



Stafford Springs Soccer Club – Program Handbook



XIII. State of CT Business EIN



Dear STAFFORD SPRINGS SOCCER CLUB INC.,

Congratulations. Your business filing - 0013744332 was successfully filed with the Connecticut Secretary of the State. Please save the attached documents for your records.

Would you like a certified copy of this filing? The statutory fee for a certified copy is \$55 and it will be emailed back to you. You do not need to order a certified copy. A plain copy is included in this email and will always be available in your "My Filings" folder. Plain copies are also available in the filing history for your business on the business records search. Get a certified copy [now!](#)

Filing Details

Business ALEI: US-CT.BER:0114458

Business Filing Number: 0013744332

Filing Type: Annual Report

Status: Approved

Filing Date & Time: 1/14/2026, 12:46 PM

Sincerely,

Connecticut Secretary of the State

Business Services Division

165 Capitol Ave, P.O. Box 150470

Harford, CT 06115-0470

crd@ct.gov

Business.CT.gov

If you need additional assistance, please contact the Business Services Division.



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XIV. SSSC Bylaws

The SSSC Bylaws are published on the website home page under the ABOUT US tab. The text as of February, 2026 is:

Stafford Springs Soccer Club Youth Division Bylaws

The following principles outline the rules and bylaws that govern the operation of the Stafford Springs Soccer Club youth division. These statutes were last revised and approved on May 23, 1999. The playing up policy was amended on July 20, 2013. Revisions made in March, 2024 include procedures for selecting and appointing a new Youth Director, and language to identify how financial Segregation of Duties (SoD) are handled and documented.

1. **The Club** is called the Stafford Springs Soccer Club or SSSC.
2. SSSC abides by the rules and bylaws set forth by the **Connecticut Junior Soccer Association (CJSA)**. SSSC affiliates with CJSA on an annual basis.
3. SSSC operates as a **non-profit** organization.
4. SSSC operates **youth soccer programs** for kids aged 3 through 13 years and supports limited programs for kids aged 14-23 years. All players, coaches and active adult participants are registered as members of CJSA.
5. SSSC operates **Fall soccer programs** outdoors for both recreational level in-town activity and local travel team programs for kids of appropriate age to compete with CJSA member organizations.
6. SSSC collects **registration fees** and conducts fund raising activities to pay for CJSA registration, which includes liability insurance and secondary medical insurance, basic equipment including T-shirts, soccer balls, goals, corner flags, cones, first aid equipment, and referee fees and trophies for the Fall season.
7. SSSC is operated by a **board of directors** appointed by the Club Youth Director. The **Youth Director** is responsible for the overall operation of the club, disciplinary matters, budget planning (in conjunction with the treasurer), publicity and the club representative at the CJSA Northeast District board. The Youth Director appoints directors to manage each of the following activities:

Travel Team Program - both competitive and recreational level teams as defined by the Northeast District of CJSA. Activities are held throughout the Fall, Winter, and Spring seasons. Player passes are required. A Travel Team Director is required to operate this program, recruit certified coaches for each travel team, assemble and disseminate district travel schedules and supply the referee assignor with the appropriate home schedule to insure proper referee assignments.

Intramural Program - In town recreational level league play for children ages 6-7 consisting of formal teams, league standings, certified referees, and year end championship jamboree. The Intramural Director is required to organize the intramural leagues, coordinate league-wide schedules, recruit coaches, and supply the referee assignor with the appropriate match schedule to insure proper referee assignments, if applicable.

Minikicker Program - 4-5-year-old instructional league for both players and parent/coaches. The Minikicker Director is required to operate the minikicker programs, recruit coaches/parents, assemble and distribute activity schedules and look after the overall experience of all the players. When interest permits, a three-year-old microkicker program is offered.

7.1. **Winter Indoor Program** - Weekends January through March at SHS gymnasium for interested age groups, this program is typically an informal gathering for off season exercise. Some travel teams organize to compete in the CJSA NED Indoor tournament. The Youth Director is responsible for initiating the indoor program and insuring that appropriate registered and responsible adults are chaperoning all indoor activity.

7.2. **Summer Camp** - Annual weekly camp hosted by SSSC and run by Challenger Sports at SHS. It is typical to assign a special Summer Camp coordinator to this task.

7.3. **SSSC Club Registration** - The Registrar has the large task of accepting all formal club registrations, recording information in club database, reporting registration/updates to the NE District Registrar on a quarterly basis, and providing all pertinent census information to coaches and program directors as needed.

7.4. **Referee Assignment and Recruitment** - The referee assignor is responsible for assigning certified referees to all travel team home matches, all intramural league matches, and any State Cup assistant referees required for home matches in the State Cup. Responsibilities also include recruiting new referees to become certified in the Spring certification courses and encouraging all certified referees to recertify every Fall. The referee assignor must be certified with CSRA through the CJSA state office.



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- 7.5. **Fund Raising** - to coordinate all major fund-raising activities.
- 7.6. **Treasurer** - The treasurer is responsible for the annual budget, writing checks, balancing the checkbook, and publishing an annual treasurer's financial report.
- 7.7. **Equipment Management** - The equipment manager is responsible for organizing, ordering and purchasing all equipment. This includes all T-shirts, uniforms, soccer balls, goals, corner flags, first aid kits and other practice equipment.
- 7.8. **Coach Instruction** is typically a joint effort between the Youth Director, Travel Team Director, Intramural Director, and Minikicker Director to schedule appropriate coach clinics using professional coach instruction clinics at the Stafford fields or circulate other appropriate coach clinic information.

8. SSSC Player & Team Placement policy and guidelines

SSSC looks to assign youth players to age-appropriate teams in accordance with the level of competition available in the CJSAs Northeast District leagues. Team placement is based on several factors with the express intent of maximizing the developmental opportunity for the players and teams, and to maximize the enjoyment the players get out of the experience.

Some of the factors include:

At no time will a player be permitted to participate on a team that competes in the district in which they are older than the maximum allowed age for the competition.

The club will sponsor a player assessment session for every team competing in the district division 3 and 4 leagues. This player assessment will guide the team formations, including identifying players best suited for division 5 teams. Players that register after the player assessment sessions are held may try out for the team but the club may not be able to accommodate all players that register and assess late.

An emphasis is placed on every player participating in an age group that matches their league age or one year older. For example, a player of Under 11 age will ideally be placed on an Under 11 age team, or secondarily on an Under 12 age team.

Any player wishing to play up against competition of two or more years their senior must be granted approval by the youth director. For example, a player of Under 10 age needs such approval to play against Under 12 competition. The youth director must consider several factors before granting permission. The player must be physically capable of competing against the older players. The player's parents must initiate the request and be willing to support their child in this environment. The player must be socially capable and compatible to mix in with the older players. The coaches of the teams impacted must agree that the change is in the best interests of the player. The youth director should also consider the impact on the number of players of the two teams likely involved. The younger team should remain viable with this player's departure. The older team should not drop age-appropriate players to make room for this younger player.

A team must adhere to the age restrictions dictated by the CJSAs Northeast District or CJSAs State or Connecticut Cup competitions as a minimum condition of participating. This includes age restrictions and gender restrictions. It IS permissible for a girl to play on a boys team, but it is NOT permissible for a boy to play on a girls team.

9. SSSC Youth Director Appointment

The SSSC Youth Director is selected by an extended board consisting of the current board leadership (see section 7 above) and registered volunteers. Whenever more than one candidate seeks the position, the extended board will conduct a ballot election to choose a youth director.

10. Segregation of Duties (SoD)

The club will take every care to protect the financial flow of funds to minimize (ideally eliminate) the potential for fraudulent behavior including the perception of fraudulent behavior. The responsibility for SoD lies with the Youth Director and the Treasurer. The Treasurer will provide annual reports of all outgoing expenses. The Treasurer will require and maintain records of approval-to-spend authorization from the Youth Director. Anyone assigned the responsibility to collect revenue must submit revenue to the Treasurer with a summary report of the source and value of the funds provided to both the Youth Director and Treasurer.



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XV. CJSA Annual General Meeting (AGM) & Affiliation





Upcoming

FEBRUARY / MARCH EVENTS 2026

USA STATE ASSOCIATION

27 FEB

2026 ANNUAL PRESIDENTS AWARDS DINNER
FRIDAY, FEBRUARY 27

6:00 COCKTAILS
7:00 DINNER



NOMINATIONS ARE OPEN NOW AT CJSA.ORG



CLUB LEADERS - SUGGEST A TOPIC
OFFICE@CJSA.ORG

28 FEB

A MORNING OF EDUCATIONAL WORKSHOPS APPROPRIATE FOR CLUB ADMINISTRATORS, PLAYERS AND PARENTS!

28 FEB

ANNUAL GENERAL MEETING
1:00PM




CJSA Club Leadership Symposium

Morning of Educational Workshops

February 28, 2026 / DoubleTree Hotel by Hilton, 42 Century Dr, Bristol, CT / 8:00am-12:45PM

Schedule is subject to change, please check back for updates!

ROOM/ TIME	ENGLSH	WHITE	GOLDEN	CEDAR	HEMLOCK, PINE & SPRUCE
8:00 to 8:45AM	Tackling College Sports College Recruiting Truths	State Registration System (PlayMetrics) Times TBA	Prevent to Perform: ACL Injuries.	Advanced Registration Required- US Soccer 9v9 Course 8:00-10:00am	CT STATE REFEREE
9:00 to 9:45AM	Deep Breaths Counseling & Mental Performance - "Anxiety Management"	State Registration System (PlayMetrics) Times TBA	When Fun Turns Frenzy: Adults, Expectations, and Youth Sports	Advanced Registration Required- US Soccer 9v9 Course 8:00-10:00am	CT STATE REFEREE
10:00 to 10:45AM	Summer of Soccer: How Connecticut Clubs Can Activate in 2026 "The Big Tournament" - Josh Krusawski	State Registration System (PlayMetrics) Times TBA	Speeding Up the Brain-Body Connection	Advanced Registration Required- US Soccer 11v11 Course 10:30am-12:30pm	CT STATE REFEREE
11:00 to 11:45AM	Deep Breaths Counseling & Mental Performance - "Supporting Players Coaches & Parents in Avoiding Burnout"	State Registration System (PlayMetrics) Times TBA	Clubs Social Media Marketing	Advanced Registration Required- US Soccer 11v11 Course 10:30am-12:30pm	CT STATE REFEREE
12:00 to 12:45PM	TOPSOCCER - Best Practices and CJSA Support	State Registration System (PlayMetrics) Times TBA	Focus on the Field - Admin & Business Services	Advanced Registration Required- US Soccer 11v11 Course 10:30am-12:30pm	CT STATE REFEREE

CJSA Affiliation to identify key club officers [Follow this link to Log in](#)



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CJSA Annual Affiliation 2025-2026

1 INTRO

2 CONTACT INFO

3 CUSTOM FIELDS

4 UPLOAD

5 ELA

6 SUMMARY

7 RECEIPT

INTRODUCTION

Welcome to the 2025-2026 CJSA Club Re-Affiliation. This form will show all information that you entered last year and you should make updates as needed. When you get to the upload section you will have to submit a copy of your bylaws. You cannot submit your reaffiliation until this step is complete. When you get to the page that shows your receipt you will know that you're complete.

For any questions about the Re-Affiliation process please email Sue Schultz Sue@CJSA.org

For any technical questions about the Re-Affiliation process please email office@cjsa.org

[Follow this link to Log in](#)



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XVI. SSSC Board Structure

1. SSSC President – Dave Bachiochi
2. Overall Program Director – shared board responsibility temporarily
3. Treasurer – currently Dave Buchanan turning over to
4. Registrar & Website admin – Ray, Eric and Jared
5. Referee Assignor – need help here
6. Equipment Manager – Becky M?
7. Travel Coordinator – Jared Huckle
8. Recreation Commissioner – Andy Roland, Pepe Scarpa
9. Communications, social media & Website admin – Sherry was volunteered



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XVII. Social media

Stafford Springs Soccer Club Facebook page

The screenshot shows the Facebook 'Manage Page' interface for 'Stafford Springs Soccer Club'. The left sidebar includes links for Professional dashboard, Insights, Ad Center, Create ads, Boost Instagram post, Settings, More tools (with a note about managing business across Meta apps), and Meta Verified. The main content area displays the club's logo as the cover photo, followed by a grid of nine smaller photos showing various club activities like tournaments and training sessions. The top navigation bar of the Facebook page includes icons for Home, Groups, Videos, Photos, and a profile picture.

SSSC website: Newsletter, Announcements, News Headlines, Rotator

The screenshot shows the Stafford Springs Soccer Club website. The header features the club's logo, the text 'STAFFORD SPRINGS SOCCER CLUB', and social media links for Facebook and Twitter. The top navigation bar includes links for HOME, REGISTRATION INFO, ABOUT US, SSSC NEWS, HOW TO VOLUNTEER, SSSC FANWEAR, and TEAM CENTRAL. Below the navigation is a dark banner with various management icons: Settings, Rotator, News Headlines, Field Status, Sponsors, Site Links, Banner, Announcement, Themes, and Interest List. A progress bar for 'Module Settings' is shown at 50% Complete.



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Rotator Images:

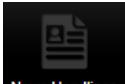
Top 3 Sort Order are displayed on the home page

MANAGE CONTENT

[+ Add New Content](#)[< Back to Home](#)**Thumbnail****Title****Url****Sort Order****SSSC Fan Wear Store**<https://clubs.bluesombrero.com/Default.aspx?tabid=1462516>**1**[Delete](#)[Edit](#)**SSSC & SHS Girls Alumni****2**[Delete](#)[Edit](#)**Shhh!**Just let them play!
It's Silent Sidelines Weekend!**Silent Sidelines****3**[Delete](#)[Edit](#)



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News Headlines

Click the pencil icon to make changes to any of the news headlines. The top 3 are always visible but all

News

[Read More](#)

that have active dates can be seen if someone clicks on

The screenshot shows the Stafford Springs Soccer Club website with a blue header. The header features the club's logo on the left, the text 'STAFFORD SPRINGS SOCCER CLUB' in large white letters in the center, and social media links (Facebook, Twitter) and account links ('LOGOUT', 'MY ACCOUNT') on the right. Below the header is a navigation menu with links for 'HOME', 'REGISTRATION INFO', 'SSSC NEWS', 'HOW TO VOLUNTEER', 'SSSC FANWEAR', 'TEAM CENTRAL', and 'ABOUT US'. The main content area is titled 'MANAGE NEWS'. It includes a 'Delete' button with a checkbox, an 'Add News Entry' button, and a 'Back' link. Three news entries are listed in a grid:

Date	Headline	Image	Content
15 Feb, 2026	Headline		Winter Soccer Logistics Winter Indoor Soccer 2026 Underway Sunday afternoons January 11-March 29, at SHS gym. Gym Times below starting at 12:30pm.
18 Jan, 2026	Headline		SSSC FanWear store Get your SSSC Fan Wear online at the SSSC FANWEAR store. https://clubs.bluesombrero.com/Default.aspx?tabid=1462516
10 Jan, 2026	Headline		Silent Sidelines May 16-17 and October 17-18 Silent sidelines 5/16-5/17 for Spring 2026 and 10/17-10/18 for Fall 2026 throughout Connecticut. "no names" - don't distract any player on the field by calling out their name during active play