BIFC Board Meeting Minutes

January 14, 2019

Marge Williams Center

Board Members in attendance: John Thornton, Ron Piland, Sherry LaMonica, Ben Dugan, Justin Marshall, Elizabeth Chambers, Liming McMillian, JP Werlin, Peter Murchie, Phil Avison, and Ian McCallum

Elizabeth Chambers took the minutes.

A quorum being present, the meeting was called to order at 7:20 PM.

Reports:

President (John Thornton)

* The Board unanimously approved the November and December minutes

Vice President (Ron Piland)

* Looking forward to participating in and sharing the Strategic Plan and development document.
* Developing 360 club annual review
* Spearheading technology initiatives

Treasurer (JP Werlin)

* Reported out on year end financials, including positive net income, and cash on hand

Registrar (Liming McMillan)

* Sent out coaches w-2 and 1099 forms
* Renewed business license, and will re-apply for minor worker permit

VP of Select Program (Ben Dugan)

* Founders cup going well
* Working on coach hiring
* Interested in bringing data and statistics to coaches experience

VP of Recreational Soccer (Justin Marshall)

* Looking at simple, mobile friendly new website design
* Needs assistance with migration of data; Peter may be able to assist while on furlough

Technical Director (Phil Avison)

* Provided an update on Founders Cup - 12 of 14 teams have advanced, won 28/38 games

Director of Coaching (Ian McCallum)

* DOC Report Circulated and reviewed with Board
* Ian continuing to meet with Parks and Rec and to discuss possibility of BIFC running the parks and rec soccer program for younger children
* Indoor class at Wilkes started this week, but needed to adjust times and add space at Island School due to conflicting class with Parks and Rec

Director of Fundraising (Peter Murchie)

* Wants to discuss how to articulate what we are fundraising for and value add for sponsors
* Reviewed detailed fundraising program overview circulated board and sought feedback

Director of Volunteers (Sherry LaMonica)

* Reported on Soccer Ball and Island Cup

Old Business:

President (John Thornton)

* On a motion duly made and seconded the Board unanimously approved the following appointed positions: Peter Murchie (Fundraising), Sherry LaMonica (Volunteer), and Greg Troyan (Communications)

Vice President (Ron Piland)

* Ron Piland made a motion to pay Craig Heisinger retroactively for his role as goalie trainer to date. The Board discussed how long he has had this role and history of his role as goalie coach. Peter Murchie suggested that Ian and Phil meet with Craig to discuss his expectations, the club’s expectations, and their collective goals for this role moving forward. Ian will meet with Craig and report back to the Board. Ron tabled the motion pending this discussion.

Director of Volunteers (Sherry LaMonica)

* Discussed onboarding and assuring that documents are saved as new people move into existing positions.

Director of Fundraising (Peter Murchie)

* Discussed hosting a celebration for departing board members (thank you, Peter)

New Business:

President (John Thornton)

* Discussed soccer ball, Feb. 8

Vice President (Ron Piland)

* Discussed attendance at NSYSA meeting; Ian to circulate board meeting dates.
* NPSL AGM – want to discuss clubs that are notorious for poor behavior, and specifically how many coaches on the sideline can be communicating at once.
* DOC / TD with Founders Cup – how are we partnering with coaches as teams move forward? Phil provided an overview of involvement by both Ian and Phil with all teams that are advancing
* Discussed referee challenges, and specifically mistreatment of referees by coaches and whether BIFC can help mentor

Director of Coaching (Ian McCallum)

* Kitsap Alliance expressed concern over tryout dates; Kitsap Alliance suggested one centralized tryout. Bainbridge not interested in joining combined tryouts.
* Discussed interactions to date with potential new coaches for upcoming select season

The regular meeting adjourned at 8:58 PM. Phil, Ian, Ben and Sherry departed.

Executive Session:

* Ian to leading Strategic Plan draft to be presented in September to the Board, working with Ron, Peter, and others in advance to assure structure and parameters of deliverables are in place. Presentations on initial thinking and framework should be presented to the Board throughout the year.
* On a motion duly made and seconded, the board approved COLA adjustments for all staff members, which Liming will include in contracts for signature.

The meeting was called to a close at 9:27 PM.