BIFC Board Meeting Minutes

September 18, 2020, 7:30 PM

Via Zoom Conference Call

Board Members in attendance: Peter Murchie, Ron Piland, Elizabeth Chambers, Liming McMillan, Sherry LaMonica, Ben Dugan, Brett Deits, and Ian McCallum.

President (Peter Murchie):

Peter provided an overview of the agenda. The Board agreed without a formal vote to not disclose the score of the Sounders game to those on the phone, nor other games that may have taken place today.

The Board then reviewed and unanimously approved the August 10, 2020 minutes.

Peter discussed the current smoke situation and how anxious all have been; it appears that teams may be able to be on the field by Monday.

BIFC had a zoom call with families over the past month, which was a good example of positive communication with the club. Board members noted that families have communicated that the value what BIFC is doing under the circumstances. The Board discussed a follow up survey.

Peter thanked all for involvement in securing director and officers and employment liability insurance for BIFC, with a dollar one deductible. BIFC had a policy through WYS previously, but the caps covered all clubs collectively. The Board discussed putting employment policies into place, and Ron will follow up.

The Board tentatively agreed to meeting October 9, 2020 for the next meeting.

The Board next discussed the Annual General Meeting to be held in November, 2020. It will be a virtual meeting. Elizabeth and Peter will meet before the next Board meeting to discuss an agenda and notice requirements, as well as how to handle voting. Peter and Elizabeth will also review whether it is appropriate to propose that candidates interested in running for positions announce their intention in advance of the meeting.

Treasurer (Brett Deits and Liming McMillan):

Brett reviewed the Club’s financials, copies of which have been provided to the Board. BIFC is in a stronger position than it was several months ago. With respect to refunds, the Club refunded amounts related to tournament to approximately 30% of families. Additionally, BIFC has processed 8-9 scholarships to date, and 4 more are in the process of being reviewed; this is in the range of what BIFC has done in the past. There are 51 families on payment plans, and BIFC appears to be in good shape to collect on receivables. The Board then discussed a desire that Liming and Brett present at the October board meeting regarding where we anticipate BIFC will be financially at the end of the year given certain income and expenses that BIFC understands will not happen due to the pandemic; ultimately, the goal will be to anticipate any shortfall. The Board also discussed that there will be charges for the fields starting in 2021 and that, while not appropriate during the pandemic due to the economy, the Board needs to start planning for increases in fees to account for these changes over the next several years.

Director of Coaching (Ian McCallum):

Ian reviewed his Report, previously circulated to the Board. It has been very frustrating not being able to play due to the air quality conditions. Ian reviewed the various training programs’ status around the peninsula. Most have cancelled recreation; most are running small group training at this time. With respect to the BIFC Fall Recreational program, there are about 150 kids participating and coaches have committed; the start date has been pushed back due to smoke. TOPS soccer is rescheduled to Spring. The Fall Select league has paused training due to air quality, but NPSL is hoping to begin games in early October pending review and approval by the State. The Board discussed in some detail guidelines and enforcement for families and parents who may desire to be spectators at future games. The Board will see what the state provides in terms of guidance or rules and will meet if necessary to determine whether return to play rules need to be changed; communication with families will be important. Finally, Ian discussed demos of cameras which is ongoing; decision on purchasing them or not is on hold. Ian reviewed club and community engagement as well.

Peter and Ian agreed to brainstorm regarding fundraising thoughts and ideas.

Peter again thanked Ian, Phil, and Liming for all they’ve done for BIFC during this critical time.

Action Items:

* Anticipate board call if we are going to return to play;
* Ian and Peter to discuss fundraising strategies;
* Brett and Liming to provide financial information for Oct. meeting on revised forecast;
* Ron to follow up on employment policies;
* Elizabeth to review AGM requirements with Peter prior to Oct. meeting for Board review and discussion.

On a motion to adjourn duly made and seconded, the meeting was called to a close at 9:20 PM.