

**March 22, 2009, CDAA Board/General Session Meeting  
7:00 p.m. at Rebel Youth Athletic Building**

**Board members present:** Bruce Ackerman, Jim Anderson, Jodi Anderson, Liz Anderson, Katie Ashburn, Chuck Crymble, Cindy Dockendorf, Kevin Faulds, Scott Frohreich, Susan Hargroder, Dallas Hixson, Beth Johnson, Chris Kloepfner, Kerry Larson, Steve Lundquist, Eric Marquardt, Gina McDonald, Matt Nelson, Suzy Scheller, Bill Shampine, Cindy Shampine, Reed Soderstrom, Rob Spah, Tim Unterberger, Chris Wester, John Whalen, Joe White.

**Board members absent:** Michelle Allender, Terry Christle, Dave Garrison, Shannon Garza, Dan Johnson, Kevin Loegering, Bob Munter, Tera Naslund, Mike Ross.

**Other attendees:** Doug Baines, Keri Gerads, Dan Masloski.

**Executive Board meeting called to order at 7:09 p.m. by John Whalen:**

Gina McDonald made a motion approve the Agenda, second by Beth Johnson; motion carries.

**Previous Meeting Minutes:**

Cindy Dockendorf made a motion to approve January's CDAA Board/General Session minutes, second by Kerry Larson; motion carries.

**City Business:**

City of Dayton – Doug Baines was present from the City of Dayton but he had nothing to report. Kerry did ask Doug if Riversbend field would be ready for softball this year to which Doug replied it would not be.

City of Champlin – Dan Masloski was present from the City of Champlin and gave the following report:

- The city is looking at the parking lot at Northland.
- Baseball was present at the park & recreation committee on March 3<sup>rd</sup> and gave a report to the committee about the CDAA baseball program. Softball is scheduled to speak at the April 7<sup>th</sup> meeting and John Whalen will be there as well to give an overview of the CDAA program in general.
- The no smoking in the parks policy will be brought before the park & recreation committee for discussion. Currently it is only a policy not an ordinance or law so it cannot be enforced through law enforcement. If you have a concern/opinion on this policy/issue please come the next park & recreation committee to discuss.
- Dugouts have been ordered and should be arriving the 1<sup>st</sup> or 2<sup>nd</sup> week in April. Hoping, if the weather continues to be nice, to have the dugouts in at JRAC and Andrews 5 prior to the start of baseball.
- The netting will go back up again at Andrews on April 15<sup>th</sup>.
- The city may need to use some softball fields at Andrews for their softball leagues on Tuesday nights. Dan & Kerry will talk about this.

**New Business (Public):**

None.

**Executive Directors Report:**

Blue Sombrero –CDAA has received 3 or 4 checks from Blue Sombrero. Technology has received positive feedback from parents on the new online system. We did receive a certificate of insurance from Blue Sombrero. CDAA is still on track with Blue Sombrero in getting our merchant account online in June. Matt Nelson will re-confirm this with Blue Sombrero.

## Executive Directors Report (continued):

CMI – John received a call from the Minnesota Attorney General. They are not pursuing civil charges against CMI however they are considering criminal charges against them. CDAA was the 2<sup>nd</sup> highest company in Minnesota to lose/be out money from CMI. John will keep us informed as to what is going on.

Building Access Cards – John has new access cards for all board positions. Please get in touch with him to get your card if you have not done so. The cards are assigned a number to a position so if board members change positions that card stays with the position. Dan Masloski needs all the building keys back. Cindy Dockendorf will give Dan what building keys she has. If other board members have keys, please get them to Dan

Information on CDAA sports – John needs information on each CDAA sport for the park & recreation committee meeting on April 7<sup>th</sup>. Please submit your information to John by 3/27/09.

Board Notification Intention – the following positions need to state their intentions for the upcoming year. Responses are noted below:

- Basketball Director – Kevin Faulds. Kevin will continue on as the basketball director for another one year term.
- Basketball Director - Elect – Dan Johnson. Dan will continue on as the basketball director elect for another one year term.
- Basketball Director – At Large (2 positions) – Jim Anderson & Kevin Loegering. Both Jim & Kevin will continue on as the basketball director- at large for another one year term.
- Ethics Director – Chris Wester. With Suzy intention last month not to continue in this position the position is now open. Chris does not automatically move up because we did not know his intention to stay in the ethics director elect at the last month's meeting. Chris is interested in the Ethics Director position (open position) and will have his name placed on a ballot to vote on at the April meeting.

Elections for open positions – A ballot was distributed to all board members in attendance at the meeting to vote for candidates in the following open positions:

- Joe White – Football Director
- Dave Garrison – Football Director - Elect
- Keri Gerads – Soccer Director-at-Large

The result of the ballot voting was as follows:

- Football Director – Joe White – 24 votes  
Abstain – 1  
Write-In – None
- Football Director-Elect – Dave Garrison – 25 votes  
Abstain – 0  
Write-In – None
- Soccer Director-at-Large – Keri Gerads – 25 votes  
Abstain – 0  
Write-In – None

All three candidates won and were elected into their positions.

## **Executive Directors Report (continued):**

CDA Awards Recognition Event – Banquet will be held on Saturday, April 4<sup>th</sup> – John Whalen will be absent due to previous scheduled vacation. Evites were sent out to all current and past board members and sports volunteer recipients. Please make sure to respond to evite your RSVP for dinner counts. The dinner this year will be served banquet style. Joe White asked Cindy Dockendorf if any names were submitted for Football volunteers of the year. Cindy said no. Joe asked them if he could still submit 2 names. Cindy will contact Dave at Sterling Trophy to see if he can still do plaques for this people and will let Joe know. Kerry also requested to submit a volunteer for softball – Cindy will check for her as well and will let Kerry know what she finds out. Rob asked how it was going for finding casino volunteers. Grant Clavelle is working on getting volunteers and wants to know how many to get for sure. Gina and Rob will talk.

## **Secretary's Report:**

Nothing to report.

## **Treasurer's Report:**

Gina McDonald addressed the Board:

- Operating Budget – for the month of February was \$1,100.
- Deposits – There was mystery deposit in the month of February. It was discovered it was basketballs with the 3 on 3 tournament. Gina will move the deposit under Basketball's budget. Please make sure note on the deposit slip what it is for so Gina make sure it gets credited to the right budget.
- Savings Account – CDA currently has \$61,000 in saving account.
- Invoices – Please turn in all invoices to Gina within a week of receiving them. However, each sport director still needs to see the invoice and approve it prior to sending it on to Gina.
- Sport Expenses – If you know that your sport is going to be over in expenses please let the finance committee know.
- Burke Wheeler – Gina needs to talk to Brent at Burke Wheeler about a finance charge received on an invoice from them.

Gina distributed the following reports via email for February:

- 2009 CDA Admin. Income and Expenses
- 2009 Gambling Income and Expenses
- CDA General Fund Profit and Loss Detail – February 2009
- CDA Profit and Loss Detail - ALL – February 2009
- CDA Statement of Cash Flow – as of February 2009
- CDA Balance Sheet – as of February 28, 2009
- Individual Sports Budgets and reports (those with activity)

Dallas Hixson made a motion to approve the February payables and receivables as presented; second by Kerry Larson; motion carries.

## **Committee Reports:**

Finance – did not meet – nothing to report.

## **Sport reports:**

### **Baseball:**

Tim Unterberger updated the board.

Traveling– Indoor tryouts are done. Outdoor traveling tryouts will be the week of March 29<sup>th</sup>. In house evaluations were held on Saturday, March 21<sup>st</sup>.

## **Baseball (continued):**

Registrations – Registrations are down by about 130 participants in baseball. This is mainly in the upper grades. Tim did mention that the fees to play Babe Ruth in Champlin are higher than Brooklyn Park so some kids are signing up to play in Brooklyn Park.

## **Basketball:**

Kevin Faulds updated the Board.

Tournaments – State Rec Tournament was this past weekend (21<sup>st</sup> & 22<sup>nd</sup>.) The Senior High League tournaments will be the weekend of March 28<sup>th</sup> & 29<sup>th</sup>.

Basketball Board Meeting – A basketball board meeting was held last week (week of 15<sup>th</sup>) to discuss the basketball program and what improvements could be made for next year. Next year the basketball board will look at the 6<sup>th</sup> grade teams to see if it makes sense to keep them in the Northwest Suburban League. Hopefully more communities will enter in the Northwest Suburban League at the 6<sup>th</sup> grade level. May split the 1<sup>st</sup> and 2<sup>nd</sup> graders into their own leagues (they have been grouped together.) There was enough participants this year that could support a split.

## **Cheerleading:**

Chris Kloepfner updated the Board.

Registration - Online registration dates will be from 6/01/09-6/30/09. Walk in registrations will be held with football registrations. Last year there were 17 participants. They are hoping to get that same amount again. Looking at possibly having the cheerleading participants split into 2 groups – 3<sup>rd</sup> – 5<sup>th</sup> grade and 6<sup>th</sup> – 8<sup>th</sup>. Also Chris and Shannon are looking for volunteer coaches.

## **Football:**

Joe White updated the board.

Registration – Football walk in registration dates will be June 3<sup>rd</sup>, 9<sup>th</sup>, 15<sup>th</sup>, 18<sup>th</sup> & 24<sup>th</sup>. Participants in grades 3-8 need to register in person because they need to have their height & weight recorded and need to pick up equipment. Flag football participants – kindergarten – 2<sup>nd</sup> grade – can register online.

Equipment – Joe said CDAA purchased new helmets for the younger grades.

## **Soccer:**

Susan Hargroder updated the board.

Soccer Board Meeting/Update – The soccer board will be meeting on Tuesday, March 24<sup>th</sup> to discuss the upcoming soccer season. Susan said that Michelle Allender has expressed an interest in switching positions with Susan this year for soccer. Michelle would like to be the soccer director elect and Susan would then be the soccer director. John said in order for this to happen, Michelle has to formally resign and then Susan as the director elect would automatically move up. Then John would need to appoint Michelle to the open position.

Online Registration – Online registration for soccer will be April 11<sup>th</sup> – May 9<sup>th</sup>. This year a limited number of spots will be available per grade/playing level. Once that number is reached, then any interested participants who register after the grade/playing level is filled will be placed on a waiting list. If there enough participants per grade level on the waiting list to form another team then another team will be added and those participants will be placed on it.

Referee Clinic – the soccer board isn't sure if they will be hosting a referee clinic like they did last year. That will be discussed at the upcoming soccer board meeting.

### **Soccer (continued):**

Dan requested year end soccer tournament dates from Susan. Dan also suggested that maybe for the younger grades (the ones that don't play in the year end tournaments) the possibility of having a Saturday jamboree tournament and then have the ice cream social for those age groups at that time. This would in place of an ice cream social during the week on a Wednesday or Thursday. Susan said the board would discuss this at their meeting and will let Dan know.

### **Softball:**

Kerry Larson updated the board.

Registration – Numbers are down this year. In the 19 and under – they are down 100 participants. However many of those participants are college kids that don't sign up until later. The 16 and under is down about 75 participants. The walk in registration during the week was slow but the Saturday one was little busier. March 31<sup>st</sup> will be the final walk in registration.

Budget – John and Gina reviewed the softball budget and Kerry provided copies to board members to review and approve. Beth Johnson made a motion to approve the softball budget, second by Chris Wester; motion carries.

### **Volleyball:**

Nothing to report.

### **Ethics Report:**

Nothing to report.

### **Public Relations Report:**

Liz Anderson updated the board.

Scholarship – Liz distributed the scholarship applications to those board members present. We will vote on the applicants at the April meeting and select 6 recipients. Prior to the April meeting, please review the applications and select your top 6 recipients. At the April meeting prior to taking a vote, fellow board members if they know applicant and want to make an appeal on an applicant's behalf can do so. Suzy asked about the criteria that the scholarship committee established last year to assist board members in making their selections. Suzy will find the criteria and will send it out to board members via email. If you are unable to attend the April meeting, you may cast your vote for your top 6 choices and send your names to John Whalen.

Together for Kids– PR made a \$300 donation from their budget to the Together for Kids program.

CDAА Bulletin/Display Board at Broadway – Liz Anderson is trying to keep the CDAА board at Broadway up to date with activities and events. Make sure to get your information to Liz if you would like something posted.

### **Technology Report:**

Matt Nelson updated the Board.

Blue Sombrero – Update covered under Executive Director's report. Training for sports directors was held prior to tonight' board meeting and it went well.

### **Old Business:**

Track & Field – John said we ran out of time this year to get this going properly. Will try to get it going next year earlier to be able to offer it.

**New Business (Board):**

12 U Traveling Baseball Team Benefit – The 12 U traveling baseball team will be going to Cooperstown this summer. They will be holding a Steak/Fish Dinner Fundraiser on Friday, April 3<sup>rd</sup>. Tickets are \$10. If you are interested please let Chris Kloepner know.

CDAА Early Years Information – Dan Masloski asked how much past records does CDAА have archived – the early/formation years. If you have any information or know of anyone with information please let Dan know.

Feed My Starving Children – Suzy Scheller said her church, Grace Fellowship, will be doing work for Feed My Starving Children this week on Monday (23<sup>rd</sup>), Tuesday (24<sup>th</sup>) and Wednesday (25<sup>th</sup>) and are in need of volunteers to help. If you know of any students that need to earn their community service hours and/or if you would like to help please let Suzy know.

Family Assistance – Kerry Larson said there is a softball participant who is battling bone cancer. She wanted to know if there was anything CDAА could do to help the family. In the past CDAА has donated \$500 to families in need. Kerry Larson made a motion to donate \$500 to the family of Samantha Lind, second by Chuck Wester; motion carries. Kerry needs to let Gina know who and where to mail the check to.

**Next month's CDAА board meeting will be held on Sunday, April 19<sup>th</sup> at 7:00 p.m. at the Rebel Youth Athletic Building. Please provide any agenda items to John Whalen at least one week prior to the meeting.**

Motion to adjourn made by Dallas Hixson, second by Matt Nelson, motion carries.

**The regular board meeting was adjourned at 8:32 p.m.**