



PSC Board Annual Meeting

Thu Sep 5, 2024 - 7 to 8:30 p.m. ET

Portland Golf Course on Bartlett:
MS Teams Details Below

Agenda & Minutes

- 1) Call to Order & Roll Call - **Quorum was achieved with Chris, Chad, Cassie, Rebecca, Rob, Kevin in-person at the Portland Golf Course and Dan and Evan joining remotely. Meeting was officially in-session.**
- 2) PSC Member Comment
- 3) Approval of Prior Meeting Minutes. [PSC Board Meeting Minutes](#) -
- 4) President's Report:
- 5) Vice President's Report:
- 6) Secretary's Report:
- 7) Treasurer's Report (tax filing reminder for July 1; at season end be sure to collect payment): **Cassie** - Cassie provided a comprehensive update on treasury matters, including providing recommendations regarding deposits and financial matters. The update regarding taxes includes Eric Springer confirming that the club's taxes will be due this coming November 15th and that an extension was NOT needed. Meeting attendees noted that the club's goal for having all doc's to Eric by the end of September.....Cassie noted that the club ought to decide on how to manage/replenish the Scholarship Reserve when we pay out scholarships. Chris provided some background on the genesis of the Reserve.....Cassie noted that of the club's approximate \$28K in Savings Account, it would be wise, given current return rates, to put some of it into a 6-9 month CD as a way to generate a bit of income for the club at a low risk over the short-term. Some discussion followed regarding upcoming expenses (uniforms for example) and a figure of \$15K was a generally acceptable amount for the club to move to a CD. Dan mentioned the importance of not hampering the club's liquidity along with parking a sum of the club's money into CD for 6-9 months, and the \$15K figure seemed to all to be a good balance of keeping the club liquid if needed while also using some of the club's savings to earn the club some more money. Kevin made a motion for the club to move \$15K from the Savings Account into a 6-9 month CD. Chris Second'd the motion. There was no further discussion and all in attendance issued an "I" indicating motion approval.....There was some discussion regarding the decision to officially grant Cassie the club's approval to read-only all of the club's financials for review and assessment and guidance purposes - and when that was determined. A review of minutes did not identify that point. Kevin noted he'd go back to his notes to see if/when

that transpired and report back to the board. (It is noted that after the meeting, Kevin's review did not produce notes from a previous meeting whereby the board made an official motion for Cassie to function in the said capacity - that may need to be redone at the upcoming meeting in Oct.).Finally - attendees all agreed that Chad and Cassie would guide Tony in executing the bank steps to move the money into a CD accordingly.

8) Registrar's Report:

9) Committees -

a) Nominating - (Dan, Kev Lav, Kev Law, Chad) -

b) Travel Soccer (Chad W, Erin G, Ingrid S, Jonah P, Kevin L)

- **Travel Season readiness** Everything to get the season off to a start is in place. Fields are assigned and game slots are assigned. Bethanne has all the details of who is playing at home and when to work on all the ref assignments. Setting up the home-game schedule for all of the season's travel teams during an in-person meeting went very well and might be the best model to do so moving forward.

- **Small-sided games U9-U10 Travel** Kevin and Chad updated that the U10B sessions are pretty locked-down. 9/21 is a date that has PSC, Granby, and Plainville attending, and Evan confirmed that the PSC teams would be ready to go. Although E Hampton had expressed some interest, the feeling was that a fourth team would be too much to try to manage as the club will be hosting a small-sided event for the first time on the 21st.....9/28 is the second date, with PSC, Simsbury, and RHAM participating. Chad, Kevin, and Chris will be on hand to set the small-sided fields up and get the REC fields broken-down. The plan is to use the entire 7v7 space for the small-sided games.

c) Recreational Soccer-

- **Rec Season readiness** Chris noted there are new start times for the various divisions which should work well for what Travel needs and for the REC numbers.

- **Small-sided games U7-U8 Kickers** The plan is for the final few weeks of REC to move away from traditional Kickers games and use small-sided events instead. Will look to do the same iterations as what we plan on using for the U10's - but rather than go with multiple fields each with a different iteration, we will have all the teams play the SAME iteration the first week, then play a DIFFERENT, but all the SAME, iteration the next week. We don't want to confuse the kids with too many different rules on the same day, nor do we want to over-complicate things for the coaches.

d) Training for coaches and players

e) By-Laws - (Recommendations in April, if any) (Chris, Dan, Evan, Kevin)

f) Scholarship (Kevin, Tony, Annie; start communicating to community early *January*; deadline *May*) We discussed the status of the scholarship. It does seem that Tony was able to award the recipient as there is a \$500 check that was cashed. We still need to set up a picture and announce it in the Rivereast and on the website.

10) Coordinators -

- a) Evaluation -
 - b) Field Management -
 - c) Referee Assigner - [Plan for fall](#) See above, Bethanne has all the dates and teams for Fall Travel home games. She can build ref assignments for the whole season off of what she currently has.
 - d) Equipment - [Uniforms](#)
 - e) Rec Soccer -
 - f) Camp (Bethanne and Evan)
 - g) Awards/Pictures (Bethanne) - [Picture Day](#) Bethanne noted the date is likely to be **October 19th** which has been reserved by the vendor. More details will come.
 - h) Website -
 - i) Risk Management -
 - j) Communications - [Code of conduct email sent](#)
- 11) Other ongoing activity monitoring
- a) Summer Soccer - [recap Drop In and High School Soccer league](#) Chad noted it went well and suggested we look to build ref fees for the HS league into the registration costs next year, along with insurance and field permits.....Regarding Drop In - the adult supervision was extremely light with Bethanne and Anne the only two board volunteers. Last summer there was 6 sessions, it might be better to drop to only 3 next summer unless we have a boost in volunteers to monitor them.
 - b) Winter Futsal / Winter Oakwood field rental -
 - c) Fundraising
 - d) River East Game Recaps
 - e) Central District Meetings
 - f) CJSA Meetings
- 12) Old Business
- 13) New Business
- a) [Discuss Meeting schedule for 2024-2025](#) [link to meeting schedule](#)
 - [Library Mary Flood Room 7-8:30 pm 2nd Thursdays](#) Chad reiterated the plan to shoot for Thursday's in the coming year for our meeting date, noting that if attendance suffers we can always revisit moving to a different night.
 - b) [Credits for coaches or board members](#) Meeting attendees talked about options to compensate coaches in some way. It was noted that any compensation ought to occur AFTER a season is complete vs. doing so before-hand. The club may need to limit the number of coaches in the event teams look to have an abundance of volunteers in a given season. One suggestion might be some PSC clothing for coaches as a token for appreciation. REC offers a discount to coaches' kids registration - that too might be a viable option.
 - c) [Require travel teams to help with Rec](#) In the future, in order to help with REC operations on Saturdays, the club may look to require Travel teams to assist. We can create a rotation whereby each team is assigned a date and time slot to come help.

- 14) **Open Discussion** Discussion covered the need to better adhere to the club's timelines and formalities associated with team formations and the registration requirements for the Registrar to get CNC entries done. This past summer was an example of too-little sense of urgency to get things done which put several board members way too far behind the curve with next-steps that had to be done and added unreasonable stressors to far too many members and board members. We had uniforms arriving at players' homes literally the day before the first game of the season - we can and need to do better than that.....Chris noted that we need to take a closer look at our CJSA Insurance payments for 2023-2024 and 2024-2025 to ensure those payments were made and in what amount.
- 15) **Adjournment** Chris made a motion to Adjourn the meeting. Rob second'd the motion. There was not additional discussion. All in attendance issued an "I" to approve the motion to Adjourn. Meeting was Adjourned.

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 210 234 324 899

Passcode: NuGBub

[Download Teams](#) | [Join on the web](#)

Call in (audio only) One touch: [+1 860-785-9308..882493348#](#)

Or manually: 860-785-9308 with Conference ID: 882 493 348#