



PSC Board Annual Meeting

Tue Aug 13, 2024 - 6:30 p.m. to 8:00 p.m. ET

*Not In-Person, **Hybrid only**: MS Teams Details Below*

Agenda & Minutes

- 1) Call to Order & Roll Call - Chad, Kevin, Evan, Cassie, Chris, Bethanne, Rob, and Evan.
7+ attendees = Quorum Established for official meeting.
- 2) PSC Member Comment Don S. made/read statement regarding his involvement in an incident that took place last Fall at a PSC game involving the U9B team to detail his involvement and recollection of a follow-up conversation he had with President Chad Wilson. It was a comprehensive statement. Highlights of his recollection were that he alleges he was only involved for the purpose of intervening with other adults who were engaging in inappropriate behavior that in some degree involved the referee; the encounter eventually involved President Chad Wilson who was in attendance at the game (which he stated he'd never done prior or since) who he noted was not adhering to the club's code of conduct to a larger degree than the others who were involved; that he has professional training and experience in handling similar situations and as a result his demeanor and volume were in-accordance to the way he's been trained when encountering confrontational matters; that he had signed and agreed to the clubs code of conduct that season; that he has extensive experience with youth coaching positions in several sports in another town; and that he is concerned that PSC has unjustly categorized him as a result of that one event. With regards to the follow up conversation he had with Chad after the event, he stated it resulted in them cordially agreeing to disagree. Upon completing the statement he thanked the board for the opportunity to speak, and the board thanked him for his time and contribution.
- 3) Approval of Prior Meeting Minutes. [PSC Board Meeting Minutes](#) - Chris motioned to approve the prior meeting minutes. Bethanne Second'd the motion. There was no discussion, and the motion passed unanimously.
- 4) President's Report: [Reminders about phishing/hacking attacks](#) -Chad issued a reminder of how there has been an uptick in some phishing attacks that use his name and wanted to make a point to both newcomers - Rob and Cassie - what they looked like and the importance in ignoring them.
- 5) Vice President's Report:
- 6) Secretary's Report:
- 7) Treasurer's Report (tax filing reminder for July 1; at season end be sure to collect payment): [Cassie can share](#) - Cassie spent significant time detailing findings of her review of PSC financial documents and her efforts to aid in the preparation for Tax

filings that are due. There was lengthy discussion on how to categorize certain expenses, which Chris was helpful in clarifying. One was for a June 2024 equipment order and another was for a random \$170 for a travel registration.Before going further - Chris made a motion for Cassie to act as an assistant treasurer for banking reviews, activity assessments, and reporting as it pertains to PSC. Rob Second'd the motion. There was no discussion and the motion vote passed unanimously.....Continued Treasurer discussion covered how to track and trend refunds, creating a dedicated refund account, finding out administration fees associated with CJSa and Stack Sports; exploring how to not lose money when we refund fees; and getting the numbers so Cassie can see our payment fees.....Regarding Year to Date (2024) - it is unclear what docs are missing to get Eric Springer, the Tax Preparer, which means we are not square with YTD for 2024 tax filing. Tony's efforts to connect with Eric have not yielded any info, Chris will connect with him.....Cassie needed input on the club's Reserve Fund - and Chris shared that it was set up about 10 years ago to cover about 50% of the club's expenses. Chris noted that we also have a Long Term Capital Account that seems to be from many years ago.....At this time, the club does not really account or quantify Ref Fees and Unpaid Fees associated with payments to coaches to then pay refs, and what ends up being reconciled at the end of travel seasons. We need to categorize those better and account for them accordingly.....We agreed to to combine the costs for Gildersleeve Winter Soccer and Oakwood in our Facilities category.....We also agreed to breakout Uniform Expenditures for REC and for Travel so we can see that at a glance.....The estimation is that PSC is at an unaudited balance of \$2500 for the year.....We discussed the club's balance sheet and reserves. Needed some explanation of the Peterson Scholarship origin and how it's accounted for by the Club.....After Cassie's review, it seems we have a much more clarified view of club expenses and financial movement.....*****CHAD NEEDS TO GET A BANK STATEMENT TO CASSIE SO SHE CAN WORK ON 2024 TAX DOCUMENTATION AND FILING NEEDS.....Discussed a Merchandise Venmo account to customers can buy swag and other items. We need to explore it more in terms of how to account for taxes on those transactions.....Regarding donations - Cassie did not see any line items for donations. However, there is a way for members to donate through the registration process. It is possible a report can be run to mine that information - Chad will look into that function.

8) Registrar's Report:

9) Committees -

a) Nominating - (Dan, Kev Lav, Kev Law, Chad) -

b) Travel Soccer (Chad W, Erin G, Ingrid S, Jonah P, Kevin L)

- **Team Formation finalized via email (See Appendix)** Chad noted a thanks to everyone for getting team formation finalized in the last few days remotely. *****CHAD STATED HE WOULD ENTER THE TWO MOTIONS INTO THE MINUTES SO THAT THOSE TEAM FORMATIONS CAN BE MADE OFFICIAL*****
- **Proposed additional U10 Coach** Discussion ensued on the matter of adding a coach (Don S.). Some discrepancies were noted with what he said at tonight's meeting and what Chad has reported, as well as a notable

gap in information reporting that was to have occurred afterward (specifically code of conduct verification/signing). Chad reviewed his account for the board. The point Don made this evening about Chad being the encounter's biggest violator of code of conduct guidelines is not something Chad agrees with, nor was that ever a part of their follow-up discussion. Had it been, Chad would not have agreed to that point. Chad reiterated that in their follow-up discussion last Fall, Don stated that, to paraphrase, if refs are getting paid they need to have thicker skin - which is a point Don did not mention in his statement this evening; which would have potential impact on any decisions pertaining to his coaching for PSC. It was also noted that at this time that Tony and Evan (both U10 coaches who coached U9 in the Fall) would endorse Don at this time - however; Tony has not provided the board any feedback as to his previous statement that Don did not sign the code of conduct for parents (which Don contends is false) nor on the outcome of his intended follow-up with Don and all the parents on the code of conduct which was something he was asked to do after we learned of the encounter - and Evan stated that he stayed completely out of last Fall's encounter and any subsequent follow-up conducted by Tony and that he has not had any discussions with Tony about the matter in question to gain insight or clarity on what exactly happened - although based on the absence of any further issues with Don - he'd consider the encounter a one-off, bad-day situation.....All in all, it was decided that there are more unknowns and discrepancies at this time to consider Don as a coach for this season. To that end - it was decided that a small group could meet with Don to get more information and insight into his role then and views overall. One point of focus would need to be what was at the center of their agreeing to disagree situation. PSC expects coaches to support the program including, but limited to, the club's approach and principles - and learning as much as possible about what a proposed coach disagrees with the club's president on would be important information to consider. Said group should/may be best advised to also talk to/get a statement from Chad, Tony, and Evan as to their roles/lack of roles as a way to guide the discussion with Don. Bethanne volunteered to meet with him in that regard, and she was given the support to recruit a few other board members to join her (several board members are not in attendance tonight and might be interested). Kevin offered, but noted that he'd only be involved if we had written statements from Evan, Tony, and Chad in advance of meeting with Don, in order to ensure those meeting with Don could have as many facts and perspectives as possible so that the meeting could cover, in one shot without having to go back and forth, all the elements of the encounter and his statement this evening. It was noted that the group could then come back to the board with what would hopefully be conclusive information on the Fall 2023 encounter as well as

Don's take on things then and now, before the matter of coaching can be properly considered.

- **Small-sided games** Small sided games are still in planning phases. Chris, Chad, and Kevin are working various contacts and avenues to schedule them with clubs. It would be great to have another club bring more than one age group and we can conduct two at the same time - kind of like what Gbury does - but their numbers require girls first then boys, we can maybe do something like that.

It was noted that all Travel teams DO want Vagell sessions, so that will be built into the scheduling for the practices sessions which Chris is working on.

Uniform orders are all put out, other than personal orders.

Permits for the fields have been submitted.

- c) Recreational Soccer- need to determine a uniform distribution night - Chris will look to schedule and share with all necessary parties.
- d) Training for coaches and players
 - **CPR - responses needed from coaches** - Chris said that he is seeing slow commitment to the necessary CPR training he scheduled. It is set for 8/26.
 - **Coaching skills**
- e) **By-Laws** - (Recommendations in April, if any) (Chris, Dan, Evan, Kevin)
- f) Scholarship (Kevin, Tony, Annie; start communicating to community early *January*; deadline *May*)

10) Coordinators -

- a) Evaluation -
- b) Field Management -
- c) Referee Assigner -
- d) Equipment -
- e) Rec Soccer -
- f) Camp (Bethanne and Evan)
- g) Awards/Pictures (Bethanne) -
- h) Website -
- i) Risk Management -
- j) Communications -

11) Other ongoing activity monitoring

- a) Summer Soccer - [Google link](#) need 2 volunteers for the last week, this Thursday
- b) Winter Futsal / Winter Oakwood field rental -
- c) Fundraising
- d) River East Game Recaps
- e) Central District Meetings
- f) CJSA Meetings

12) Old Business

13) New Business

- a) **Discuss Meeting schedule for 2024-2025** [link to meeting schedule](#)

- Chad has conflicts Mondays and Wednesdays The need to determine a meeting schedule was discussed, and the importance of doing them in person was noted. Chad will talk to the Library to see what nights, other than Mon and Wed, would be good to use space there.
 - b) Credits for coaches or board members
 - c) Require travel teams to help with Rec
- 14) Open Discussion
- 15) Adjournment Chris motioned to Adjourn the meeting. Kevin Second'd the motion. No discussion followed. All in attendance voted in favor of adjournment. Meeting Adjourned.

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 210 234 324 899

Passcode: NuGBub

[Download Teams](#) | [Join on the web](#)

Call in (audio only) One touch: [+1 860-785-9308..882493348#](#)

Or manually: 860-785-9308 with Conference ID: 882 493 348#

Appendix Team Formation business conducted after unanimous consent to do business via email

On Tue, Aug 6, 2024, 6:51 PM Liz Trojanowski <ettrojano@comcast.net> wrote:
This motion is being brought forward by Tony Trojanowski

Motion Re the formation of two U10 Boys teams

I hereby move for the Board to approve the formation of two U10 Boys teams. Both teams would be registered separately and play in two different leagues within CJSA. There are 17 players that were placed on these two teams.

Tony's Team 8 players. Parker Strong as an assistant here. Tony Trojanowski as team manager and head coach

Isaiah C

Isaiah M

Miles B

Cooper S

Nolan

Aj A

Christian R

Clayton T

Evans team 9 players. Mike K as assistant split between two teams, this team and the older boys team. Marie as assistant and team manager

Declan
Nathan
Evan K
Connor
Jackson
Max
Elliott P
Ryan
Wilder

Update Aug 10:

Votes For:

1. Tony
2. Evan
3. Rebecca
4. Anne
5. Cassie
6. Bethanne
7. Dan
8. Rob

Votes Against:

- Chris (emailed to me)

Motion presented by Tony: Aug 6

Seconded by Evan: Aug 7

Discussion closed: Aug 8

Appendix - motion from Dan

Motion Re U13G

I hereby move for the Board to approve formation of a U13G team comprised of Portland and East Hampton players ranging from U12-U15, which will play as a U13 team *with* the understanding that coaches must obtain approval from opposing coaches and referees to allow the one U14 and the one U15 player to participate during competition.

Motion Re U13G coaches

I hereby move to appoint the following coaches for the U13G girls: Erin (head coach), Tony, Kathy, and Dan (assistance coaches).

Update Aug 9:

Votes For:

1. Dan (assumption based on him presenting the motion)
2. Kevin (assumption based on him seconding motion)
3. Rob
4. Tony
5. Cassie
6. Evan
7. Anne
8. Stephanie
9. Bethanne
10. Chris
11. Rebecca

Votes Against:

- None

Motion presented by Dan and seconded by Kevin: Aug 6

Discussion closed: Aug 7