

USAI ABUSE REPORTING PROCEDURE

Abuse can cover any of the following 5 areas:

Physical, Emotional, Sexual, Neglect, Bullying

And can be perpetrated by Parents, Coaches, Players or other Staff Members at USAI

The purpose of the abuse Prevention and Intervention procedure is to help players, parents and staff understand the specifics of the USAI reporting procedures and form.

WHAT ARE THE RULES AT USAI WHICH PROHIBIT ABUSE? DOES IT INCLUDE ACTIVITIES OUTSIDE OF THE CLUB?

At USAI and at all USAI facilities

At club-sponsored or club-related functions, whether on or off club grounds

Through the use of technology or an electronic device

At non-club-related locations and through non-club activities if the bullying affects the club / team environment

Encouraging others to target a student with any of the behaviors listed above is also be considered bullying.

WHAT WILL THE CLUB BE CONSIDERING IN DECIDING IF A REPORT IS ACTUALLY AN ABUSIVE INCIDENT?

Every incident will be evaluated on a case by case basis and treated seriously. That said, it's important to remember that not every situation is, in fact, ABUSE. Sometimes misunderstandings and miscommunications will result in one party feeling that they were a target of ABUSE. The Club Welfare Officers and committee will review the initial ABUSIVE Incident report and determine if the incident warrants further investigation.

USAI in determining if a behavior is bullying, will consider the following questions:

Is there a pattern of repeated behaviors by one aggressor towards one or more target(s)?

Has the behavior caused physical or emotional harm to the target player or damage to his or her property?

Does the behavior put the target in reasonable fear of harm to him or herself or of damage to his or her property?

CAN A REPORT BE FILED ANONYMOUSLY?

Yes, the club has a box for anonymous reporting located in the main indoor center. However, keep in mind that while you do not have to give your name or email address when reporting, if you don't, we will not have a way to contact you to help or to fully investigate the incident. You should also be aware that false accusations, filling out a report to "get back at someone" or just because you don't like them will not be tolerated and could result in disciplinary action.

WHAT HAPPENS AFTER AN INCIDENT IS REPORTED?

1. The designated administrator (Club Welfare Officer) will acknowledge receipt of the report in writing.
2. A preliminary review of the incident may be conducted to determine need for the investigation.
3. If warranted, an investigation will be conducted and completed within 10 days
4. Parents of both the victim and perpetrator will be notified of the outcome and action plan in the event of a repeat behavior.
5. The club will take appropriate action to prevent repeated ABUSE.

WILL I BE TOLD THE DISCIPLINARY OR OTHER ACTION TAKEN AFTER THE INVESTIGATION?

Confidentiality laws prohibit educators from telling a player or parent specifics about any action taken against another player. But this doesn't mean we are not working on it. No report will be ignored. And, though it might mean that you won't get specific information, the person investigating the incident will keep you informed.

Does the behavior create a hostile environment at the club for the target player?

Is this situation infringing on the rights of the target player at the club?

Is this behavior substantially disrupting the educational process or the orderly operation of the club?

HOW DO I FILE A REPORT OF A BULLYING INCIDENT?

You/your parents or friend (s) can complete an ABUSIVE INCIDENT form located on the website or if written it is found at the main indoor center. When complete, place in box located outside the main office and a Club Welfare Officer will review and act upon it within 48 hours

