

Spotsylvania County Little League



2026 Bylaws

Significant changes from previous year are highlighted.

Revised: 2/15/2026

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Article I –League Information

Spotsylvania County Little League (SCLL), LLC, is a youth sports organization chartered for baseball and softball through Little League International (LLI), League ID 002-08-167. Hereinafter, Spotsylvania County Little League will be referred to as either SCLL or the ‘League.’ The primary mailing address for the League is P.O. Box 969, Spotsylvania, Virginia 22553. The League website is <http://www.spotsyll.org> and the primary contact is president@spotsyll.org.

Article II –Board of Directors

SCLL is governed by an elected Board of Directors per our League constitution.

Section I – Purpose of the Board of Directors

1. The Board of Directors governs SCLL, ensuring compliance with Little League International regulations, financial stewardship, and the promotion of a safe, inclusive, and enriching environment. The Board oversees League operations, develops policies, manages budgets, and supports volunteers, players, and families. It serves as the League’s decision-making body, addressing concerns, resolving disputes, and fostering community engagement to advance the League’s mission of providing a positive youth sports experience.

Section II – Board of Directors Meetings

1. Board meetings are held monthly to effectively manage League business and activities. Meetings are open to the public. The schedule for regular meetings will be posted to the League website and distributed to board members at least seven (7) days in advance.
2. Special Board meetings may be called by the President or at the request of at least two (2) Board members. Notification for special meetings must be provided at least three (3) days in advance.
3. Meeting notices will be posted on the League’s website for public view. Board members will additionally be notified via email and/or the current internal communication platform.
4. To conduct League business, the President or Vice President must be in attendance and the quorum as defined in the League constitution, must be met.
5. Meetings shall follow the approved agenda, with opportunities for discussion, motions, and votes on each item. Board members must maintain professional decorum and respect for all participants, including members of the public.

6. Minutes will be recorded for all regular, special, and closed meetings documenting attendance, actions, and key discussion points. Draft minutes will be provided to the Board within seven (7) days after the meeting. Board members will be given five (5) days to review and submit comments or corrections. A vote to approve the minutes will take place at the next regular Board meeting. Upon approval, the minutes will be made publicly available on the League website within seven (7) days.
7. Board meetings shall be conducted in accordance with Robert's Rules of Order, except where the bylaws or policies specify otherwise. The President or a designated parliamentarian shall resolve disputes concerning procedural questions.
8. Board members may participate in meetings remotely if approved in advance by the President, however Board members are expected to attend all Board meetings in person to promote effective discussion. Requests for remote participation must be submitted two (2) days prior to the meeting. The President retains the discretion to limit remote participation when necessary. Remote participants are included in the quorum and may vote on Board actions.
9. A closed meeting may be called by a majority vote of the Board for discussions of sensitive topics such as personnel issues or legal matters. The motion to enter a closed session must state the purpose and be documented in the minutes. Discussions and actions during closed meetings are limited to the specified purpose.
10. A designated portion of each regular meeting shall be reserved for public comments. Participants wishing to comment must be present at the start of the meeting and limit their initial comments to three (3) minutes. The Board reserves the right to establish guidelines to maintain decorum and ensure orderly proceedings.

Section III – Agendas

1. The Agenda shall include, at a minimum:
 - a. Call to Order
 - b. Roll Call
 - c. Public Comment
 - d. Approval of Minutes from previous meeting
 - e. Reports (e.g. Treasurer, Committees)
 - f. Old Business
 - g. New Business
 - h. Adjournment
2. The Secretary, in collaboration with the President, will prepare and distribute the meeting agenda at least seven (7) days prior to regular meetings and three (3) days prior to special

meetings.

3. Proposed agenda items for regular meetings must be submitted to the Secretary no later than ten (10) days prior to the meeting. Supporting documentation for agenda items must be submitted to the Secretary five (5) days prior to the meeting.
4. All proposed agenda items must include:
 - a. A clear description of the issue or proposal.
 - b. Supporting documentation or materials for Board review.
 - c. The name of the Individual or committee submitting the agenda item.
5. The President will review proposed items to determine their appropriateness for inclusion on the agenda. Proposed agenda items may be deferred to future meetings due to time constraints or if additional information is required.
6. The finalized agenda with all supporting documents must be distributed to Board members no later than three (3) days prior to the meeting. Items not included in the distributed agenda may only be added during the meeting with a 2/3rds majority vote of the Board.

Section IV – Attendance Requirements

1. Board members are expected to attend at least 75% of scheduled Board meetings and 50% of assigned League events annually. Absences must be communicated to the President or Secretary at least 24 hours in advance unless due to an emergency. Failure to meet this expectation may result in reassignment of duties or removal from the Board by a two-thirds majority vote.
2. The League will maintain a written policy outlining the procedures for tracking attendance, enforcement mechanisms, and exceptions. This policy may be amended by a majority vote of the Board.

Section V – Voting Methods and Electronic Communications

1. Votes are conducted openly unless a closed ballot is approved. Closed ballots are reserved for sensitive matters where confidentiality is necessary such as elections, personal decisions, or disciplinary actions. Closed ballots require the approval of 2/3rds of the Board Members present at the meeting.
2. The Board of Directors utilizes commercially available communication tools such as Slack to communicate outside of regular Board meetings. The Board may use these tools to make decisions and hold electronic votes on a variety of League issues as needed. These voting

actions will be included in the minutes of the next Board meeting.

3. The Board of Directors shall use official email accounts with the domain @spotsyll.org or @scllumpires.org to communicate with parents, managers, and other members of the League.

Section VI – Conflicts of Interest

1. SCLL is committed to ensuring the integrity of its operations and decision-making processes. To this end, all Board members must avoid any personal, professional, or financial interests that conflict with their duties to the League.
2. All Board members must adhere to the SCLL Conflict of Interest Policy. Failure to comply may result in disciplinary action, including removal from the Board.
3. Board members must disclose any actual, potential, or perceived conflicts of interest as soon as they arise. Disclosures must be documented in the meeting minutes and reviewed by the Board.
4. Board members with a conflict of interest must recuse themselves from any discussions, decisions, or votes related to the matter. Recusals must also be recorded in the meeting minutes.

Article III –Regular Season Operations

Section I – Age Waiver Process

1. Parents wishing to register their child for an SCLL division above what would be determined by their League Age can request a waiver for their player. The player must meet the League Age requirements for the desired division documented in Little League official regulations. A player waiving into 9-12 baseball or softball will be limited to the lowest subdivision of that program (Minors or AA depending on the division structure). Players who are League Age 5 or 6 and have participated in one regular season of Tee Ball are eligible to request an age waiver into the Coach Pitch or Machine Pitch division. Only League Age 5 players deemed to be a safety risk in T-Ball will be allowed to waiver into the Coach Pitch or Machine Pitch division. **League Age 6 players with Tee Ball experience do not need to assess.** Age waivers will not be accepted after safety assessments have been conducted for the current season. The waiver process is as follows:
 - a. Parent or legal guardian submits the request to the Player Agent using the SCLL Waiver Request Form.
 - b. On or before the date of SCLL’s player assessments, the player must complete the waiver assessment process in which the League will make a determination if, in their opinion, the player is able to advance into the desired division.

- c. The Waiver Assessment Committee, consisting of the President, Safety Officer, Player Agent, and Umpire in Chief will observe the player demonstrating skills to include throwing, catching, fielding, and hitting.
 - d. Following the assessment, the Waiver Assessment Committee will either approve or deny the waiver. The decision of the Waiver Assessment Committee is final and dependent on availability of the division being requested.
 - e. Waivers are automatically denied for any player requiring a safety assessment who, for any reason, does not assess.
 - f. Upon approval of the waiver, the player will be transferred into the new division and an invoice will be generated for the difference in cost (if any).
 - g. Upon approval of the waiver, and dependent on the division to which the player is transferred, the player still needs to attend the regular player assessments (if applicable). Please refer to the Team Formation and Draft Process in this document for more information.
2. Parents wishing to register their child for an SCLL division below what would be determined by their League Age can request a waiver for their player. The player must meet the League Age requirements for the desired division documented in Little League official regulations. The Waiver Assessment Committee will review the request and solicit input from past managers before rendering a decision. Players may be asked to participate in the waiver safety assessment in which the League will make a determination if, in their opinion, the player is able to safely play in the desired division.

Section II – Fall Season League Age Advancement

- 1. To prepare players for the next Spring Season, SCLL advances the observed League Age for the Fall season with the following exceptions:
 - a. Players who are League Age 3 cannot be observed as League Age 4 to play T-Ball for that first Fall Season.
 - b. Players who would age out of current SCLL divisions based on advancing the League Age will be permitted to play a final season based on current year League Age.
 - c. Parents wishing to hold their child back from advancing to a new division (Coach Pitch/Machine Pitch, 9-12, Junior, or Senior) can contact the Player Agent to do so.

Section III – Manager Selection Process

- 1. SCLL uses the following process when selecting Team Managers for the regular season.
 - a. Prospective Managers apply using the League website.
 - b. As an initial screening, the name of the manager is checked against the Little League International Ineligible List, the U.S. Center for SafeSport’s Centralized Disciplinary Database, and USA Baseball’s List of Ineligible Participants.
 - c. League initiates a background check using J.D. Palatine (JDP) and Manager completes the request.

- d. League reviews results and determines if candidate is eligible to become an Approved Volunteer.
- e. The Coaching Coordinator periodically compiles relevant information about manager candidates and shares it with the Managers Committee.
- f. The Managers Committee considers candidates according to criteria including, but not limited to, coaching experience, league history, parental feedback, interactions with umpires and league officials, and the need for managers in the division.
- g. Candidates deemed suitable by the Managers Committee are presented to the Board of Directors for consideration and collection of any additional feedback from the Board.
- h. Candidates are appointed by the President and confirmed by a vote of the Board of Directors.
- i. Managers are required to complete both the Little League Abuse Awareness Training as well as an approved concussion training course prior to the start of the season. Diamond Leader training is recommended.

Section IV – Player Assessment Process

1. Players in the player pitch divisions will be asked to attend Player Assessments prior to each season to assist the League in forming balanced teams.
 - a. Players not attending assessments will be selected to teams as “blind” draft picks. Attendance at assessments is not mandatory to be placed on a team.
2. The Player Assessment will be a demonstration of basic baseball or softball skills to include hitting, fielding, throwing, and optionally, pitching and catching.
3. Managers must make every effort to be present at the Player Assessments for their team’s age group. If a manager is unable to attend the Player Assessment, he/she will be allowed to request a specific proxy to observe and take notes on players. If the manager does not name a specific proxy, the League will provide player assessment notes compiled by a League representative. Managers must declare their method of participation (in person, by named proxy, or utilizing League assessment notes) to the Player Agent no later than 48 hours prior to the assessments.

Section V – Team Formation and Draft Process

1. T-Ball, Coach Pitch, and Machine Pitch division teams are formed randomly.
2. Players in 9-12 Baseball, once drafted onto either an American League or National League team must remain in the same league until they age out of 9-12 Baseball. Exception: This applies to Spring seasons only, and does not apply to players younger than League Age 9 players who waived into 9-12 Baseball. The League is split AL/NL in accordance with Charter Case #08-01-052.

3. If a manager is unable to physically attend their team's draft, the manager will be provided an opportunity to join virtually through a secure zoom session. If the manager is not able to attend either physically or virtually, he/she will be asked to fill out the [SCLL Draft Preference Sheet](#). A League appointed proxy (approved by the President, Vice President, and Player Agent) will be assigned to draft for that manager using the completed SCLL Draft Preference List.
 - a. To ensure the utmost privacy and confidentiality of the draft, managers participating virtually will utilize a secluded area or headphones.
 - b. Managers must declare their method of participation (in person, virtual, or proxy) for the draft to the Player Agent no later than 48 hours prior to the draft.
 - c. The SCLL Draft Preference List must be signed and submitted to the Player Agent no later than four hours prior to the start of the draft.
 - d. If a manager opts to draft via proxy and does not submit their preference list, SCLL reserves the right to assemble that team to the best of their ability to support competitive balance.
 - e. After being filled out by the manager, the SCLL Draft Preference List will be treated as confidential.
4. Teams in the player pitch divisions are formed with a draft following player assessments. SCLL utilizes the Alternate Method for Plan B draft format documented in the Little League Operating Manual.
 - a. The draft order is determined by a drawing immediately prior to the draft.
 - b. The draft is conducted as a "snake" style draft. For example with 3 teams in the division, Team A, Team B, Team C, Team C, Team B, Team A, Team A, Team B and so on.
 - c. Players in 9-12 divisions of baseball and softball are first drafted into the Major Division with the remaining players falling to the Minor Divisions (AAA then AA if applicable).
 - d. Managers' kids are selected as each teams' third pick and subsequent manager kids will be pick 4, 5, and so on. If a manager does not have a child or sibling in the division, they may request to select a grandchild, niece, nephew, or cousin with their third-round pick. This option is limited to one player per manager. This request must be submitted in writing by both the manager and the player's parent/guardian and is subject to approval by the Player Agent.
 - e. Players who did not attend assessments are accounted for as "Blind Picks." Managers have the option to blindly draw player names from a hat in lieu of selecting from the list of players who attended assessments.
 - f. Little League recommends that managers not select more than 8 players of the same League Age.
5. Player trades must be agreed upon by all managers involved in the trade, approved by the President and Player Agent, and finalized prior to leaving the draft room.
6. Before leaving the draft, managers must confirm and sign off on their roster of players.

7. Any attempt to undermine the integrity of the draft or team formation process such as, but not limited to, instructing players to not perform their best at assessments will be grounds for removal as a manager or denial as a coaching candidate.
8. All potentially sensitive details including but not limited to when players were drafted, trades, discussions about particular players, etc. must remain strictly confidential. These details DO NOT leave the draft room. Failure to adhere to this is grounds for suspension and/or loss of tournament team considerations.

Section VI – Appointment of Coaches and Team Volunteers

1. Once teams are formed, managers may select additional volunteers following the process outlined below.
2. The roles to which managers select volunteers are as follows:
 - a. Assistant Coach – There is a limit of two Assistant Coaches per team in player pitch divisions and a limit of three in Tee Ball and Coach Pitch / Machine Pitch divisions.
 - b. Non-Uniformed Coach – These coaches may assist in practices and may fill in during games when an Assistant Coach is absent. There is no limit on Non-Uniformed Coaches.
 - c. Scorekeeper
 - d. Team Parent
3. Volunteers must apply through the League website for the role they are interested in.
4. The League initiates a background check using J.D. Palatine (JDP) and the volunteer completes the request.
5. The Manager communicates to the Coaching Coordinator the names and roles of volunteer(s) they would like appointed to their team.
6. Volunteer completes the Little League Abuse Awareness course and submits a certificate of completion to the Coaching Coordinator. Additionally, Assistant Coaches and Non-Uniformed Coaches must complete and submit certification for an approved concussions training course.
7. Once the Manager selected Volunteer has completed the application, passed a background check, submitted required training certificates, the League President, with approval of the Board of Directors, officially appoints the Coach or Team Volunteer.

Section VII – Protest Committee

1. The Protest Committee consists of the President, Player Agent, Umpire-in-Chief, and Coaching Coordinator. In accordance with Rule 4.19(f), if the Coaching Coordinator is also an umpire or manager, he or she cannot be a member of the Protest Committee. Any member of the Protest Committee who is involved in the protest or is a manager or coach in the same division as the protested game, shall recuse themselves from both the discussion and decision.
2. The Protest Committee will return a decision within 10 days, and if the protest is upheld, will issue a remedy to satisfy the protest.

Section VIII – Rule or Regulation Waiver Process

1. Any rule or regulation can be requested to be waived or altered if the requestor believes there is a reason to do so. Authority to grant approval for waivers or alterations rests solely in the hands of the governing body that published the rule or regulation.
 - a. Rules and regulations published in the official Little League Rulebook must be approved by Little League International. Requests to Little League International must be endorsed and submitted by the local League.
 - b. Waivers or alterations to a local rule or bylaw must be approved by the SCLL Board of Directors.
2. All requests for waivers or alterations must be made in writing to the President via email. The President will ensure the request is first valid and if so, will direct the request to the appropriate governing body for review.

Section IX – Umpires

Without parents, players and friends of Little League volunteering as umpires, there may be games held with no scheduled umpires. The Board of Directors has enacted the following to help supply the League with a sufficient number of umpires to cover games.

1. Game assignments are made through our scheduling website (<https://www.scllumpires.org>), Umpire in Chief, or other individual designated by the Umpire in Chief.
2. Umpires who are unable to cover assignments must contact the League Umpire in Chief in a reasonable time frame to allow replacements to be scheduled.
3. All plate umpires must be properly equipped to provide sufficient protection for work behind the plate. This includes at a minimum, the use of a mask (with dangling throat guard), chest protector, and shin guards.
4. The Little League Abuse Awareness Training is an annual requirement for all umpires. Concussion training, while not required, is recommended.
5. To recognize the valuable effort of the volunteer umpires and to help defray the many costs associated with umpiring, the SCLL Board has approved an umpire incentive program. More details on this program can be found on the Umpire page on the SCLL Website.

Article IV –All Star Tournament Operations

Section I – Selection of All-Star Managers and Coaches

1. Anyone who wishes to be considered as an all-star manager must submit their name, in writing (email is acceptable), to the President and respective Vice-President by 9:00 p.m., April 19, 2026.
2. All candidates for all-star manager must ensure they are available for all practices and tournaments starting on or about June 1st and potentially running through August if their respective team advances. The tournaments may require travel outside of the area and game play during the day and on weekdays at the various levels.
3. The SCLL Board of Directors will consider only those who are approved volunteers, who have no written disciplinary actions, and who are in good standing with the League. Managers must fall into the following categories. Candidates from level 3.b will be considered only if there are no eligible candidates in the prior level.
 - a. Current Year Regular Season Managers or Coaches from the specific division/sub-division
 - b. Current Year Regular Season Managers or Coaches from within the League, as a whole, who do not have a child on a competing all-star team
4. The all-star managers for the various teams will be chosen by a majority vote of the Board of Directors. This vote will take place on or around Sunday, May 3, 2026.
5. All-Star coaches will be selected by the Manager and approved by the Board of Directors. The Manager may propose candidates from both 3.a and 3.b above.
6. Eligibility Restrictions and Special Requirements:
 - a. As outlined in Little League’s tournament rules, the President and Player Agent must obtain prior approval from the District Administrator to be eligible for selection or appointment as all-star Managers or Coaches.
 - b. While not prohibited, the Uniform Coordinator is strongly discouraged from serving as an all-star Manager due to the significant responsibilities and timelines associated with preparing uniforms for the all-star season. To be considered eligible for selection or appointment, the Uniform Coordinator must obtain prior approval from the President. The President must ensure that a detailed plan is in place to handle all uniform related tasks effectively and on schedule before granting approval.

Section II – Selection of All-Star Teams

1. Spotsylvania County Little League will strive to fill each roster with a minimum of 12 players.
 - a. In rare cases, where not enough eligible or available players are available, the SCLL Board of Directors may approve fielding an all-star team with 11 players pending approval from the District 15 Administrator.
 - b. In cases where injuries cause a team to drop below the minimum 12 players, players will not be replaced once the tournament affidavit is approved and the team has begun play.
2. The Spotsylvania County Little League President will appoint, with Board of Directors approval, an All-Star Committee to oversee the selection of players for the various all-star teams. This committee will consist of the President, Vice-President for Operations the respective Vice-President for the division, the respective Player Agent for the division, and the Umpire-in-Chief.
 - a. If one of the committee members has a child who is nominated by his/her team for an all-star team, the member will not be eligible to validate the ballot, approve the breaking of ties by the manager, and/or approve the final roster for all teams for which their son/daughter is considered.
 - b. If a committee member must step aside, he or she will be replaced by other members of the SCLL Board of Directors.
3. No All-Star team's initial roster shall be comprised of the majority of any one regular season roster; unless the all-star team has fewer than 4 eligible regular season teams to select from. Eligible regular season teams are defined as:
 - a. Baseball
 - i. Senior League: Teams in the Senior regular season division.
 - ii. Junior League: Teams in the Junior regular season division.
 - iii. Intermediate League: Teams in the Intermediate regular season division.
 - iv. 10/11/12 (Little League Division): Teams from the same league (AL/NL) in the AAA and Little League (Major) regular season divisions.
 - v. 9/10/11: Teams from the same league (AL/NL) in the AA and AAA regular season divisions.
 - vi. 8/9/10: Teams from the same league (AL/NL) in the AA and AAA regular season divisions.
 - b. Softball
 - i. Senior League: Teams in the Senior regular season division.
 - ii. Junior League: Teams in the Junior regular season division.
 - iii. 10/11/12 (Little League Division): Teams in the Little League (Majors) regular season division.
 - iv. 9/10/11: Teams in the Little League (Majors) and Minor League division.
 - v. 8/9/10: Teams in the Little League (Majors) and Minor League division.

Note: The definition of eligible teams in paragraph 3 above is only for the count of eligible teams for use in this bylaw and does not limit where a player may play within Little League

regulations. The initial roster is the full roster of players chosen before any replacements are made due to injury or other issues.

4. All individuals who cast ballots for selected All-Star players are expected to vote in good faith, with the primary goal of selecting the strongest and most qualified players based on regular season performance, skill, effort, sportsmanship, and commitment. Casting votes based on personal favors, reciprocal arrangements, or in exchange for consideration of any kind is strictly prohibited.

Section III – All Star Participation Expectations and Enforcement

Little League International expects all players on the All-Star roster to be present at the start of the game. The Little League Tournament Committee may enforce penalties up to and including removal of the team from the tournament if this expectation is not being met in good faith.

1. Parents are required to sign an All-Star Commitment Letter prior to the selection process declaring their commitment to the Little League Tournament. This includes putting the Little League Tournament above vacations, camps, and other sports teams.
2. Valid reasons for not being present at the game include, but are not limited to, family emergencies, illnesses, etc. Injured players, if medically able, are expected to accompany their teammates in the dugout wearing their team jersey.
3. In addition to presence at every tournament game, players are expected to attend a minimum of 2/3rds of the scheduled practices.
4. Players who fail to meet these expectations are subject to removal from the tournament team with the approval of the Board of Directors.

Section IV – Senior, Junior, and Intermediate All-Star Teams

1. Players who played in the Senior, Junior, and Intermediate Divisions during the current Spring Regular Season are eligible to be selected to the age appropriate all-star team if they:
 - a. Meet the Player Eligibility requirements documented in the Little League Tournament Rules and Guidelines.
 - b. Submit the SCLL Tournament Commitment Letter and disclose any conflicts they may have that would prohibit their full participation.
2. Eligible players are nominated by their respective teams according to the following method:
 - a. Each team must hold a vote to choose five (5) eligible players from their team to nominate for the all-star team.
 - b. The manager, 1st and 2nd assistant coaches of record, and all players shall cast a ballot choosing five (5) players (or 7 players if there are only 2 teams supplying

players for that all-star team). The Manager's vote shall break any tie votes. Players shall not vote for themselves.

- c. This vote must take place no earlier than the third week in April and no later than the second week in May. The results must be provided to the respective Player Agent.
3. After all teams have voted, the ballots will be tallied and all nominations will be listed on a final ballot. This ballot will be presented to the Board of Directors. The Board of Directors will verify eligibility of all players listed on the ballot and approve the ballot.
4. On or about June 1, the Managers for each team in the Senior, Junior, and Intermediate Divisions will meet with the Board of Directors All Star Committee to vote on the final members of the Senior, Junior, and Intermediate All-Star Teams.
 - a. Each team will go over their nominated players so everyone in the room is given the opportunity to hear the skills and abilities of each player.
 - b. After all nominations have been presented, the managers will vote for ten (10) players to be placed on each all-star team (each team is entitled to vote only once).
 - c. The All-Star manager for each team will break all ties with the consent of the Board of Directors Committee for all-stars.
 - d. The top ten (10) vote getters will be placed on the all-star team.
5. After the vote is completed, the all-star manager will select the remaining players to fill out the roster. These players may be selected from all eligible players even if not nominated.
6. The team(s) will be announced by the League following the player selection meeting once all players are deemed eligible. All vote tallies and player discussions will remain strictly confidential. Failure to adhere to this is grounds for removal from any tournament team and may result in future All-Star eligibility sanctions.

Section V – 10/11/12 (Little League Division) All-Star Teams

In baseball, SCLL will field a 10/11/12 All-Star Team for both the American and National Sub-Divisions. In softball, SCLL will field a single 10/11/12 All-Star Team.

1. Players who played during the current Spring Regular Season are eligible to be selected to the age appropriate all-star team if they:
 - a. Meet the Player Eligibility requirements documented in the Little League Tournament Rules and Guidelines.
 - b. Submit the SCLL Tournament Commitment Letter and disclose any conflicts they may have that would prohibit their full participation.
2. Eligible players are nominated by their respective teams according to the following method:
 - a. Each Major Division team must hold a vote to choose a maximum of five (5) eligible players from their team per player age to nominate for the all-star team.

- b. The manager, 1st and 2nd assistant coaches of record, and all players shall cast a ballot choosing a maximum of five (5) players per player age. The Manager's vote shall break any tie votes. Players shall not vote for themselves.
 - c. This vote must take place no earlier than the third week in April and no later than the second week in May. The results must be provided to the respective Player Agent.
3. After all teams have voted, the ballots will be tallied and all nominations will be listed on a final ballot specific to the division (Softball, American Baseball or National Baseball). This ballot will be presented to the Board of Directors. The Board of Directors will verify eligibility of all players listed on the ballot and approve the ballot.
4. On or about June 1, the Managers for each team in the Majors Division will meet with the Board of Directors All Star Committee to vote on the final members of the 10/11/12 All-Star teams.
 - a. Each sub-division (Softball, American Baseball, and National Baseball) will vote separately forming distinct teams.
 - b. Each team will go over their nominated players so everyone in the room is given the opportunity to hear the skills and abilities of each player.
 - c. After all nominations have been presented, the teams will vote for ten (10) players to be placed on each all-star team (each team is entitled to vote only once).
 - d. The All-Star Manager for each team will break all ties with the consent of the Board of Directors All-Star Committee.
 - e. The top ten (10) vote getters will be placed on the all-star team.
5. After the vote is completed, the All-Star manager will select the remaining players to fill out the roster. These players may be selected from all eligible players within the same sub-division (Softball, American Baseball, or National Baseball) including those not nominated.
6. The team(s) will be announced by the League following the player selection meeting once all players are deemed eligible. All vote tallies and player discussions will remain strictly confidential. Failure to adhere to this is grounds for removal from any tournament team and may result in future All-Star eligibility sanctions.

Section VI – 8/9/10 and 9/10/11 All-Star Teams

In baseball, SCLL will field 8/9/10 and 9/10/11 All-Star Teams for both the American and National Sub-Divisions. In softball, SCLL will field a single 8/9/10 All-Star Team and a single 9/10/11 All-Star Team.

1. Players who played during the current Spring Regular Season are eligible to be selected to the age appropriate All-Star Team if they:
 - a. Meet the Player Eligibility requirements documented in the Little League Tournament Rules and Guidelines.
 - b. Submit the SCLL Tournament Commitment Letter and disclose any conflicts they may have that would prohibit their full participation.

2. Eligible players are nominated by their respective teams according to the following method:
 - a. Each Minor Division Team (in Baseball -- AA and AAA teams) must hold a vote to choose a maximum of five (5) eligible players per player age from their team to nominate for the All-Star team
 - b. The manager, 1st and 2nd assistant coaches of record, and all players shall cast a ballot choosing a maximum of five (5) players per player age. The Manager's vote shall break any tie votes. Players shall not vote for themselves.
 - c. This vote must take place no earlier than the third week in April and no later than the second week in May. The results must be provided to the respective Player Agent.
3. After all teams have voted, the ballots will be tallied and all nominations will be listed on a final ballot specific to the sub-division (Softball, American Baseball, or National Baseball). This ballot will be presented to the Board of Directors. The Board of Directors will verify eligibility of all players listed on the ballot and approve the ballot.
4. On or about June 1, the Managers for each team in the Minors/Majors Division will meet with the Board of Directors All Star Committee to vote on the final members of the 8/9/10 and 9/10/11 All-Star teams.
 - a. Major division teams, from the appropriate sub-division, that have nominated 10/11-year olds that were not selected for the 10/11/12 team will be included in this group for the 8/9/10 and 9/10/11 team voting.
 - b. Each sub-division (Softball, American Baseball, and National Baseball) will vote separately forming distinct teams.
 - c. Each team will go over their nominated players so everyone in the room is given the opportunity to hear the skills and abilities of each player.
 - d. After all nominations have been presented, the managers will vote for up to ten (10) players to be placed on each all-star team (each team is entitled to vote only once).
 - e. The All-Star manager for each team will break all ties with the consent of the Board of Directors All-Star Committee.
 - f. The top ten (10) vote getters will be placed on the all-star team.
5. After the vote is completed, the all-star manager will select the remaining players to fill out the roster. These players may be selected from all eligible players within the same sub-division (Softball, American Baseball, or National Baseball) including those not nominated.
6. The team(s) will be announced by the League following the player selection meeting once all players are deemed eligible. All vote tallies and player discussions will remain strictly confidential. Failure to adhere to this is grounds for removal from any tournament team and may result in future All-Star eligibility sanctions.

Article V –League Management

Section I – League Policies

1. Policies are adopted by a majority vote of the Board of Directors during regular or special meetings. Policies must undergo a first reading, with a final vote occurring no sooner than the next scheduled meeting, allowing time for review and input. Emergency policies may be adopted without delay if deemed necessary by a two-thirds majority.
2. Administration in Policy Absence: In cases where immediate action is required and no policy exists, the President has the authority to act. Such actions are subject to review and ratification by the Board of Directors at the next meeting. The President must report the action taken and the rationale for the decision.

Article VI –Committees

Section I – Formation of Committees

1. Authority to Establish Committees: The President or the Board of Directors may establish committees as needed to support the operations, governance, and objectives of Spotsylvania County Little League.
2. Committee Purpose: Each committee must have a defined purpose, objectives, or other fundamental requirements approved by the President before commencing work.
3. Composition: Unless otherwise specified in these bylaws:
 - a. The President shall appoint committee members based on League needs, qualifications, and fit for the specific responsibilities of the committee.
 - b. Committees may include any League members in good standing.
 - c. The chairperson must be a current Board member, unless and exemption is granted by a 2/3rds vote of the Board.

Section II – Selection of Committee Chairpersons and Administrators

1. Voting for Chairperson: The committee members and the President shall vote to elect a chairperson.
2. Administrator Appointment: The chairperson must appoint a committee administrator to record minutes and maintain documentation of meetings.

Section III – Operation of Committees

1. Meetings and Reports: Committees shall meet as needed and must report their activities, findings, and recommendations to the Board at each regular meeting or as requested.
2. Quorum and Voting: A quorum for committee meetings shall be a majority of its appointed members. Decisions shall be made by majority vote of those present.
3. Minutes and Records: The committee administrator shall record meeting minutes, which must be submitted to the Board Secretary for archival purposes.

Section IV – Dissolution of Committees

1. Board Authority to Dissolve: A committee may be dissolved by a majority vote of the Board of Directors when its purpose has been fulfilled, is no longer necessary, or upon recommendation from the committee chair.
2. Final Report Requirement: Prior to dissolution, the committee must submit a Lessons Learned Report to the Board Secretary. This report shall document key takeaways, successes, challenges, and recommendations for potential future iterations of the committee and may include potential budget considerations.
3. Reassignment of Duties: Any unresolved business or duties of a dissolved committee shall be reassigned by the Board to an appropriate officer or another committee.

Article VII –Actions Detrimental to the League

SCLL expects all participants to exhibit exemplary behavior while involved in any SCLL associated events. SCLL reserves the right to discipline any Manager, Coach, Parent, Volunteer, or Player who violates the League’s published Code of Conduct policy during any game, practice, or event.

Disciplinary action will be taken according to the policies and procedures outlined in this Article.

Note: The policy and procedures outlined in this Article are separate and should not be confused with Section 4 of the League constitution in which an individual has their status as a voting Member of the League suspended and/or terminated.

Section I – Reporting Violations

1. Violations of the League’s Code of Conduct should be reported to the League President as soon as possible following the incident. If the complaint involved the League President, the complaint can be reported to the Vice President who will, in these cases, act as President.
2. The report should be issued in writing providing as many details as possible.

Section II – Disciplinary Committee Review

1. The Disciplinary Committee will be comprised of the President, Vice President, and the Umpire in Chief. Additionally, the Coaching Coordinator will be included if the incident involves a manager or coach, and the Player Agent will be included if the incident involves a player. Additional Board Members willing to serve on this committee can be appointed by a majority vote of the Board. If a member of the Disciplinary Committee is the subject of potential disciplinary action, they shall recuse themselves from the disciplinary process.
2. Following the report of a Code of Conduct violation, the Disciplinary Committee will request reports from all parties involved and conduct an investigation. Any reports received from uninvolved witnesses will also be accepted. The involved parties may be asked to appear in front of the committee or provide additional details of the incident during the investigation.
3. The Disciplinary Committee will make every effort to come to a decision prior to the next practice, game, or League event in which the accused is subject to suspension from.
4. Depending on the severity of the incident and potential serious detrimental impact the accused poses to the participants of the next League event, the disciplinary committee reserves the right to take disciplinary action before the investigation is complete. This could be the result of committee members being temporarily unavailable or not hearing from all parties involved in the incident.
5. Accused individuals will have the opportunity to appeal the decision of the Disciplinary Committee to the League Board of directors. The Board will review the appeal and may uphold, modify, or overturn any disciplinary actions taken.

Section III – Disciplinary Actions

The Disciplinary Committee may invoke the following disciplinary actions:

1. Suspension from League activities.
 - a. Managers, Coaches, Players, or any spectators are subject to suspension under this policy.
 - b. The League reserves the right to enforce suspensions as a lessee of Spotsylvania County facilities in accordance with the law and local regulations and in the best interest of maintaining a safe and positive environment for all participants.
 - c. Suspensions may vary in length and severity depending on the nature of the offense and the discretion of the Disciplinary Committee and/or the Board of Directors should and appeal be requested.
 - d. Repeat offenses or failure to comply with the terms of a suspension may result in further disciplinary action, up to and including permanent expulsion from the

League.

2. Removal from volunteer position.
 - a. Managers, Coaches, Scorekeepers, Umpires, and any other League volunteers are subject to removal from their current volunteer position or a complete revocation of their status as an approved volunteer.
 - b. Volunteers who have lost their approved volunteer status under this provision must appear in person before the Board of Directors prior to any subsequent seasons if they wish to be reinstated as an approved volunteer.

Article VIII – Financial Management

Section I – Annual Budget

1. The annual budget shall be prepared by the Treasurer in collaboration with the Finance Committee (if applicable) and presented to the Board of Directors for approval prior to the start of the fiscal year. The Little League Fiscal Year starts October 1st and ends September 30th.
2. The approved budget shall serve as the financial guide for all League activities and expenditures during the fiscal year. Any modifications to the budget during the fiscal year must be approved by a majority vote of the Board.

Section II – Financial Oversight

1. The Treasurer shall present a detailed financial report, including income and expenditures, at every regular Board meeting.
2. The Treasurer shall oversee the custody of funds and is responsible for maintaining accurate financial records including deposits, disbursements, and reconciliations, and ensuring proper accounting and reporting procedures are in place.
3. An annual financial statement, including a comparison of budgeted and actual expenses, shall be prepared and shared with the general membership during the Annual Meeting of the Members.
4. All bank reconciliations shall be reviewed and approved by the Treasurer and League President or Vice-President.

5. The League's financial records shall be subject to an internal audit or review as determined by the Board. Additionally, the Board may request an external audit by a Certified Public Accountant (CPA) by a vote of 2/3rds majority.

Section III – Banking and Deposits

1. All League funds shall be deposited in accounts held in the name of the League at financial institutions approved by the Board. The accounts shall have the President, Vice President, and Treasurer listed as Authorized Users unless paragraph 2 below applies.
2. Multiple members of the same household shall not be Authorized Users on League financial accounts. If the President, Vice President, or Treasurer belong to the same household, the Secretary will be added as an Authorized User in accordance with the following:
 - a. If the President and Vice President are members of the same household, the Secretary shall replace the Vice President.
 - b. If the President and Treasurer are members of the same household, the Secretary shall replace the President.
 - c. If the Vice President and Treasurer are members of the same household, the Secretary shall replace the Vice President.
3. Deposits of funds received shall be made promptly, within 10 days of receipt.
4. Purchase cards are only to be held by those authorized on the bank account(s) at the League's financial institution.
5. All purchase card expenses must be documented and receipts submitted to the Treasurer within seven (7) days. Misuse of purchase cards shall result in immediate revocation, loss of account access, and other disciplinary action to include removal from the Board and potential legal consequences.

Section IV – Expenditures and Disbursements

1. All League purchases and reimbursements must align with the approved budget and require appropriate documentation.
2. Two authorized signatures are required for all check disbursements. For amounts over \$500, the signature of the Treasurer is required as one of the two authorized signatures.
3. All invoices shall be reviewed and approved by the Treasurer before payment. Disputes regarding invoices must be brought to the attention of the Board for resolution.

4. Payments shall be made within thirty (30) days of receiving an invoice, unless otherwise specified in the vendor agreement.
5. For purchases exceeding \$1,000, competitive quotes from at least three (3) vendors shall be obtained unless otherwise approved by the Board. This provision does not apply to inherently sole source such as field rentals, etc.
6. Any unbudgeted expenditures or those exceeding budgeted limits by \$250 require prior approval by the Board of Directors. Emergency purchases of up to \$250 on items not budgeted for may be made by the President, Vice President, or Treasurer.
7. Reimbursement requests must be submitted within thirty (30) days of when the expense was incurred, accompanied by original receipts.
8. Petty Cash shall be used for events and cash boxes only. Petty cash is limited to \$200, and all cash funds from the event must be deposited back into League accounts within seven (7) days.

Section V – Sponsorships, Fundraising, and Donations

1. All third-party applications used in the collection of funds shall be approved by the League Treasurer ensuring proper reporting mechanisms are in place.
2. Sponsorships and other donations to the League must come from organizations and individuals that align with Little League’s mission and values. The Board of Directors approves all Sponsorships and will review donations to ensure they align with our values.

Section VI – Reserves and Investments

1. The League shall make the appropriate financial decisions needed to maintain a reserve of funds necessary to meet the operating expenses projected in the next three (3) months.
2. The deposit of League funds into any investment or account not insured by the Federal Deposit Insurance Corporation (FDIC) requires a two-thirds majority vote of the Board.

Section VII – Asset Management

1. An inventory list of all League equipment must be maintained and reviewed annually. The inventory list must provide an estimate of the value of League inventory.

2. The disposal of damaged equipment must be reported to the Board. Suitable equipment that is no longer in use due to regulation changes or other factors should, with Board approval, be donated or discarded.
3. All disposal or donation of equipment shall be reported to the Treasurer for proper accounting.

Article IX – Care and Management of these Bylaws

Section I – Review and Changes

1. The bylaws shall be reviewed annually 30 days prior to the start of games by the Board of Directors to ensure that they remain current and reflective of the League’s needs. During this review process suggested changes can be submitted by any Board or League Member in good standing to the President for consideration.
2. Proposed mid-year changes may be submitted by any Board member or League member in good standing. Proposals must be submitted in writing no later than 30 days prior to the meeting at which they will be considered. The proposing member will be given the opportunity to present their change to the Board.
3. Changes to the bylaws require majority approval by the Board of Directors.

Section II – Conflict Resolution

1. In cases where these bylaws conflict with Little League International rules or regulations, the latter shall take precedence.