



Spotsylvania County Little League, LLC
P.O. Box 969, Spotsylvania, VA 22553

Spotsylvania County Little League

REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS

Meeting Minutes –October 2023

Date:	10/22/2023	Chair:	JAMES MANNING, PRESIDENT
Time:	6:00p	Secretary:	Krystal Love, Secretary
Location:	The Revival Center; 11506 Brian Drive, Fredericksburg, VA 22407	Quorum Required:	8
Virtual Available:	Yes	Quorum Met:	Yes
Mto	Yes 10/17	Minutes Approved:	

Call to Order:

Meeting was called to order with James Manning presiding and Krystal Love, recording minutes.

In Attendance:

**may be off on attendance it was hard to hear the names well*

President	James Manning	P	Umpire In-Chief	Brian Dymon	P
Vice President	Matt Glunt	P	Information Officer	Fred Brown	P
Vice President (C)	Scott Neal	A	Sponsorship Coordinator	Jenn Baggett	A
Secretary	Krystal Love	V	Fundraising Coordinator	Angela Williams	A
Treasurer	Elizabeth Brown	P	Facilities Manager	Joe Vaccaro	P
Player Agent	Carolyn Manning	P	Uniform Coordinator	Craig Robinson	A
Coaching Coordinator	Mike Jones	P	Player Development Coordinator BB		
Safety Officer	David Janney	P	Player Development Coordinator SB	Alexis Johnson	P
Dep. Player Agent	Brita Jones	P	Member at large	Jamie Moxham	P
Dep. Player Agent	Rachael Merlo	P			
Equipment Manager	Kevin McInteer	P			

of Guests:

Approval of Previous Minutes:

A motion was made by Carolyn to approve the meeting minutes from October 3, 2023. Motion was seconded and passed:

Director Reports:

1. Player Development Coordinator: (C.R.) N/A
2. Uniform Coordinator: (C.R.) N/A
3. Fundraising Coordinator: (A.W.) N/A
4. Sponsorship Coordinator: (J.B.) N/A
5. Safety Officer: (D.J.)
 - a) James asked about the broken hip report, David responded that no report had been received about the player who suffered a broken hip.
6. Information Officer: (F.B.)
 - a) Continuing meet the board members campaign, receiving positive response.
7. Equipment Manager: (K. M.)
 - a) Going to meet with Fred to go to hangar.
 - b) Going to be getting a shipment of line chalk
8. Coaching Coordinator: (M.J.)
 - a) Talking to coaches and assistant coaches in preparation of trying to get them to sign up to coach.
 - b) James mentioned the challenges for small fields and proposed having a side conversation about it later.
9. Player Agent: (C.M.)
 - a) Only had two requests they couldn't fill this weekend.
 - b) Have had some managers trying to secure their own players, working to remedy and set the process in place.
 - i) James asks that the PA note the difficult managers.
 - c) Deputies are kicking butt.
10. Umpire in Chief: (B.D.)
 - a) 11/14
 - i) 100 in gift cards
 - b) Have reported 87% coverage, is better coverage than he thought .
 - i) Saturday the 4th will be low coverage.
11. Treasurer: (E.B.)

Bank Account Balance: (*as of EOM*)

 - a) Checking: \$38,891.08
 - b) Saving: \$3,089.20
 - c) Prime Share: \$626.70
 - d) Total Balance All Accounts: \$75,758.12 checking
 - e) Mentioned \$10k buffer she prefers to have.
 - i) Matt asked what the rate was, and they discussed options/ pros/ cons.
12. Secretary: (K.L.)
 - a) Provided update of continued efforts to maintain the leagues calendars as well as collect documentation used for planning, record keeping, and SOP creation.
13. Vice President (Challenger): N/A
14. Vice President: (M. G.)
 - a) Provided notice of invitation to the umpires, himself, Brian, and John to attend upcoming training. More details to follow.
15. President: (J. M.)

- a) Expressed his thought on the need for our board meetings to be scheduled when everyone can attend and to be conducted in person consistently.
- b) Made comment on the issues we've experienced with people's behavior throughout the league during this fall season compared to others season's past and noted an increase in the number of incidents.

Other Reports:

- 1. Committee: N/A

Old Business:

- 1. Follow-up on Waivers/Requests: N/A

New Business:

- 1. FY22 Budget Review (Presented via power point by Liz Brown, see enclosures*)
 - a) Went over the budget we put together in FY23, providing a high-level review of the separate budget areas that made up the overall budget plan for FY23.
 - i) SPONSORSHIPS: *Jenn Baggett's efforts as sponsorship coordinator were recognized again, noting that she was extremely successful at increasing revenue for the league through additional sponsors.
 - ii) ADMINISTRATIVE EXPENSES: *A list of administrative budget lines were provided for review, along with a brief overview of the expenditures and other FY23 reporting to include: intuit, domain, umpire software, zoom, staples, social media, marketing costs for social media (FB), assessments, credit card fees, service fees, district dues, opening day costs, insurance, taxes, and additional advertising related expenses.
 - iii) STORAGE: *Discussed the hangar, what is used for and the pros and cons as well as the costs.
 - iv) ALL STARS: *Reviewed various expenses associated.
 - v) UMPIRES: *Costs included
 - (1) Umpire training
 - (2) Uniforms
 - (3) Umpire Dinner
 - (4) Scholarships
 - vi) *FIELD/FACILITIES OVERAGE:
- 2. Player Agent:
 - a) Initiated new procedural guidelines for coach requests and team formations (to include do not draft requests)
 - b) Dates for Spring 2024 Registration will be opening one week after fall ends.
 - i) Rationale for moving up the registration sooner was our ability to add the registration fees collected sooner into our accounts and ability to get additional volunteers with a longer window of time.

ITEMS WE DIDN'T GET TO – CARRY FORWARD

1. Sponsorship Coordinator
 - a. Christmas cards
 - b. Sponsorship structure and pricing

Scheduling of Next Meeting:

The next meeting of the SCLL Board of Directors will be: November 17 or 19th December 8th, or 10th

Adjournment:

Movement was made that the meeting as documented above be called to adjournment, at which agreement was seconded by x and majority agreed upon at 7:58.

Additional:

Action Items from Budget Review:

- Each director should review their area for budget adjustments.
- Requested field schedule from joe so that budget can be adjusted to reflect the actual schedule.
- Need to add funding for sponsorship expenses.
- Wants to explore actions that can be taken to recoup registration fees that are outstanding.
- Wants to look for more fundraising opportunities.
 - Discussed food truck/concession possibilities.
 - Fred Nats Takeover
- Need to add challenger expenses to the budget.
- Provide breakdown of what the current registration fees actually cover?

To be Added to the AGENDA

- Ways to come up with more money.
- Need to do an inventory audit.

NOTES:

Budget items due by next meeting

Matt suggested that all directors use the same number of athletes for each division's budget planning.

David asked about retaining lawyers.