



Spotsylvania County Little League, LLC  
P.O. Box 969, Spotsylvania, VA 22553

# Spotsylvania County Little League

## REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS

### Meeting Minutes –November 2023

Date:	11/19/2023	Chair:	James Manning, President
Time:	6:00p	Minutes:	Krystal Love, Secretary
Location:	The Revival Center; 11506 Brian Dr. Fredericksburg, VA 22407	Quorum Required:	8
Virtual Available:	Yes	Quorum Met:	Yes
Notification Sent:	Yes 11/14/23	Minutes Approved:	12/10/23

**PROCEDURAL:**

Monthly meeting was called to order at 6:10p with James Manning presiding and Krystal Love, recording minutes.

**In Attendance:**

President	James Manning	P	Umpire In-Chief	Brian Dymon	P
Vice President	Matt Glunt	A	Information Officer	Fred Brown	P
Vice President (C)	Scott Neal	A			
Secretary	Krystal Love	P	Sponsorship Coordinator	Jenn Baggett	P
Treasurer	Elizabeth Brown	P	Fundraising Coordinator	Angela Williams	P
Player Agent	Carolyn Manning	P	Facilities Manager	Joe Vaccaro	P
Coaching Coordinator	Mike Jones	P	Uniform Coordinator	Craig Robinson	P
Safety Officer	David Janney	P	Player Development Coordinator Baseball		
Dep. Player Agent	Brita Jones	P	Player Development Coordinator Softball	Alexis Johnson	V
Dep. Player Agent	Rachael Merlo	P	Member at large	Jamie Moxham	A
Equipment Manager	Kevin McInteer	P			

# of Guests in attendance: 0; Dialed in: 1 (Alexis J.); Absent: 3 (Matt G., Scott N., Jamie M.)

**Approval of Previous Minutes:**

A motion was made to adopt the minutes from the previous month's meeting by Fred Brown; Kevin McInteer seconds the motion, all in favor, motion to approve Monthly Meeting Minutes dated 10/22 approved.

## Financial Monthly Status: *provided by Treasurer*

1. Bank Account Balance: (*as of EOM Oct. 2023*)
  - a. Checking: \$3,754.72
  - b. Saving: \$30,689.29
  - c. Prime Share: \$626.70
  - d. Total Balance All Accounts: \$35,070.71**
2. Additional Updates: N/A

## Director Reports:

1. Player Development Coordinator – Softball: (A.J.)
  - a) Has been in contact with both Next Level and Focus performance in regards to exploring a six-week program, expects a response on 11/20 from the points of contact with pricing.
2. Player Development Coordinator – Baseball: (C.R.)
  - a) Coordinator reports last discussions with Next Level Athlete provided an estimated cost of \$10 per player for a four-week program
    - i) Communication has been drawn out due to lag time in responses from Next level.
  - b) Coordinator has received an email from Pressed for Ink (*fundraising partner*) stating there is an outstanding invoice of \$31 owed by the league. Asked that the treasurer help to obtain payment for that
    - i) Will forward to Jame and Liz to be paid
3. Uniform Coordinator: (C.R.): No Report
4. Facility Coordinator: (J.V.)
  - a) Not a lot to report
  - b) Coordinator reports that he has been thinking about the benefits of changing possible changed to the schedules in the spring.
    - i) Coordinator suggested reducing game schedule to 14 spring games planned per team
      - (1) States Benefits are:
        - (a) Fall season would only be 10 games and would provide additional practice time for the players who need to attend
      - ii) Coordinator wants to reduce the number of inter county games to reduce various stresses/issues including the difficulty in being able to schedule games
        - (1) President advises that there will be a need to resubmit agreements reflecting changes into the data center because current agreements are no longer valid.
      - iii) Putting together a notional schedule for the separate options that would be available that we can then just plug games into once a decision is made
      - iv) Joe asked about when Spring games would begin, looking forward to having the lead up time to build the schedule more efficiently.
      - v) James asked the coordinators to look into holding clinics the week of spring break to be available to players whose teams/coaches cancel practices.

5. Fundraising Coordinator: (A.W.)
  - a) A fundraising spirit night in coordination with Texas Roadhouse has been scheduled for November. Last year's event was successful.
  - b) Coordinator has been in discussions with Academy Sports to try to secure fundraising opportunities. States that Academy has communicated that they will not be giving much more following their opening operating costs. Indicates that her relationship with Academy on behalf of the YMCA has been positive and believes she can secure gift cards for league raffle baskets.
    - i) Additional detail on Academy: Vendor has stated that they will not donate financially going forward but can collaborate for events such as spirit nights as long as that doesn't interfere with any agreement with Dicks Sporting Goods.
      - (1) Jenn B. has an upcoming meeting with Dicks Sporting Goods on 11/27 and will clarify the expectations and requirement of any such previously held agreement to ensure the league is not in violation will mention at their upcoming meeting on 11/27
    - ii) Coordinator states she believes that the league has a final invoicing check held that needs to be paid
6. Sponsorship Coordinator: (J.B.)
  - a) Has meeting with Academy Sports scheduled for 4:00p on 11/28/23
7. Safety Officer: (D.J.) Nothing to Report
8. Information Officer: (F.B.)
  - a) Texas Roadhouse fundraiser information is on FB and will continue to be cycled in addition to the email distribution to everyone. Reminder also planned.
  - b) League Spring 2024 Open Registration announcement is up on socials
    - i) IO is fielding questions from some people/registrants
    - ii) Mentioned looking into registration advertising service
  - c) Facebook campaign "Meet the board" is still going with positive engagement from the community, only 3 members left that need to be featured
9. Equipment Manager: (K.M.)
  - a) Manager was recently out of town for work and left and update w with Fred
  - b) Manager plans to get together with Fred and David to review all of the equipment and take an inventory
    - i) Krystal suggests looking into digital barcode system that allow for the inventory and storage of individual items identified by barcode reducing the need to re-inventory items again and gain a better understanding of what the league actually owns or needs.
    - ii) Liz asks that the address for ordered equipment be changed from her address to reduce the items showing up
  - c) Manager met with Play it Again Sports to discuss what items if any they will be willing to take/buy. Kevin states he is working on completing inventory for the to evaluate for an exchange/otherwise look into scrapping it
  - d) Carolyn mentioned a partnership that LL International already has with an organization that facilitates donating old equipment, Kevin is going to look into it.
10. Coaching Coordinator: (M.J.)
  - a) Managers surveys went out last Thursday, 11/10/23
    - i) 14 responses received as of 11/19 so far, reminder will go out after thanksgiving requesting the missing responses
    - ii) Survey feedback has been decent so far

- b) Coaching clinic will be held at the Sunshine Park Fields on Saturday February 24<sup>th</sup> 2024, with the Coaches meeting to follow on 2/25/24
    - i) Meeting to be held a neighborhood clubhouse at a cost of \$65 an hour
      - (1) James Manning has suggested that the coordinator look to the following baseball coaches in the area to ask about their willingness to participate in the training
        - (a) BB: Joey Friedman, Ernie baker, Dylan Little, Tim Acors, and BJ Hanley
        - (b) SB: looking into more contacts for the clinic; Mallory Ratliff, and Britta's sister (name not provided)
    - ii) Needs to facilitate discussion on possibly comping sponsorship costs for their respective organizations in exchange for their time, last year's clinic was funded through private donation.
  - c) Reports he is working on compiling information for the Manager's Meeting
11. Player Agent: (C.M.)
  - a) Reports that registration is officially open
    - i) Player Agent has already received an angry email regarding policy change removing the ability to request coaches for Coach and Machine Pitch teams. Agent responded with outlines of reasoning in the change to the policy to whom she responded to outlining the reasons behind the decision to change the policy
  - b) Working on finalizing the dates and details of Spring Assessments:
    - i) Looking to use FCS facility possibly – still waiting on cost back from their POC
    - ii) Safety Assessment will be held on February 7<sup>th</sup> at Next Level Athlete
    - iii) February 9th
    - iv) February 11th
    - v) February 17th
    - vi) March 2<sup>nd</sup>: 13 and up
  - c) Player document verification has started, in big part to the help of the Deputy Player Agents!  
*Deputy reports included*
12. Umpire in Chief: (B.D.)
  - a) Umpire dinner on November 14<sup>th</sup> was a success
  - b) Looking for spring availability to provide additional training with the goal of helping to improve the strike zones of the newer umpires
13. Treasurer: (E.B.) No update outside of planned budget review
14. Secretary: (K.L.)
  - a) Secretary reported she will be sending out a Standard Operating Procedure (SOP) template to the members in hopes that it will facilitate input as currently no input has been received. Plans to be more a clear on intention and goals for creating and retaining SOPs within the league.
15. Vice President (Challenger): Not present
16. Vice President: (M.G.) Not present
17. President: (J.M.)
  - a) President reports on his meeting with the FredNats, held November
    - i) The purpose of the meeting was to increase partnership and engagement, and James reports that he felt it went well.
    - ii) Key takeaways (*proposed activities will be taken to their players/management for review and feedback, we should expect a response and schedule forward before the spring season starts*)
      - (1) FredNats agreed to give the league fee tickets to be given to athletes as reward/incentives spotlighting positive character on and off of the fields.

- (2) They expressed interest in partnering in some way for youth camps attended by their players and little leaguers.
- (3) Confirmed that they would like to participate with the challenger league having their organization provide buddies for games.
- (4) Interest in guest assistant coaching or umpiring league games
- b) Confirmed providing the Coaching Coordinator his input on possible participants for coaching clinic
- c) Reported that the City of Fredericksburg wants to renegotiate the current Memorandum of Agreement (MOA) for the next calendar year; no large changes anticipated
- d) James will be “out of office” for a couple of days, Matt will be acting President

## Other Reports:

1. Committee: None at this time

## Old Business:

1. Follow-up on Waivers/Requests: None applicable at this time
  - a) President communicates that members should share that all out of bounds requests need to be submitted ASAP – players will not play without approved waivers, currently taking a MINIMUM of 8 WEEKS

## New Business:

### 1. Sponsorship Coordinator

- a) Requesting approval from the board for the following actions:
  - i) Christmas cards to sponsors from previous years
    - (1) Going to order more QR code cards to be included and handed out at the next board meeting
- b) Sponsorship structure and pricing: seeking approval to move forward with keeping the current sponsorship tiers that we had in place in FY23
- c) Board agrees to both request – formal vote not required

### 2. FY23/FY24 Budget (Treasurer):

1. Asks Fundraising Coordinator for a goal \$ funds raised amount. Angie will provide a response at later time
2. Stated that in FY23 the Sponsorship goal was \$16k but \$30k was raised increasing the operating budget by \$14k
  1. FY24 Sponsorship goal will be \$20k
3. Treasurer indicated that she received figures from Matt and James that provided the number of anticipated player per division that she then used for the budget formulation
4. Communicates the need to confirm registration fee for All Stars teams to finalize budget number for registration income to include the addition of one additional team
5. Indicated she is still looking for a way to account for sports connect fees
6. FY23 Income: \$192k
7. In order to complete planned expenses:
  1. Fundraising: Need expected expenses
  2. Sponsorships:
    - a. Need input on promoting socials

3. Need Field Supplies Expenses:
  - a. blue boxes and supplies
4. Matt and Joe put together the spreadsheet that costs out the field rentals from P&R
  - a. Practices, games and All Stars projected total \$50k
5. Opening day, was \$1k, all funds were spent on raffle baskets.
  - a. Repurpose gift cards from last year for concession for the district tournament
  - b. Need put together a team for opening day
  - c. David suggested sportsmanship award at opening day
6. Add Christmas parade for upcoming year
7. Total expense \$183k, \$8k operating
8. Looking into options for investing the savings

**Will re-visit and finalize the budget after further review/input**

### 3. **Forming Committees** \*

*\*Committees were appointed by the President after outlining the requirement, asking volunteers, and receiving consensus vote*

#### **Manager Nomination Committee:**

Will be responsible for recruiting managers as well as ensuring they have met all requirements

(side note - required trainings: diamond level, safety first, concussion)

1. Members: *Motion to appoint – Fred motions, Jenn seconds: passes*
  1. Mike J. **(Chair)**
  2. Brian D.
  3. Kevin M
  4. Joe V.

#### **Governing Documents Committee:**

Responsible for the solicitation, adjudication, and implementation of needed updates to SCLL bylaws, policies, procedures and other governing documentation

2. Members: *Motion to appoint – Kevin motions, Carolyn seconds: passes*
  1. Matt G. **(Chair)**
  2. Krystal L.
  3. David J.
  4. Liz B.

#### **Nominating Committee:**

Responsible for the screening of potential member candidates by notifying the board of individual interest, involvement, and skillset as applicable to the current vacant board position as well as all of the director positions during the next election cycle

- No volunteers: we will table for more input later\*\*\*

### 4. **Vacated Board Position:**

Advertising for a new member (not necessarily a board member) to begin work on getting things rolling toward getting the league their own fields

1. Position objective: *Motion to pursue - Fred, Joe seconds: motion passes*
  1. Create a comprehensive plan outlining all necessary actions, expense, and lead-times associated with viable opportunities for the league to operate its own facility/fields.

2. Outline a plan for SCLL to obtain and operate its own fields or outline the obstacles preventing such a plan so that alternative goals can be pursued.
3. Screening/Selection: *\*\*\*will need to explore the nominating committee's role*

## 5. 50/70 Division

*Motion to approve – Brian motions, Kevin seconds, motion passes*

1. Impact of implementation:
  1. Abolishing junior baseball
  2. Will bring back intermediate; pitching 4 feet, bases 10 feet.  
Only 13yo will be permitted to play though technically 11-13 can.  
Seniors will be 14-16
  3. Need 36 kids and 3 teams to be viable, disclaimer will be put in place at registration, if that is not met they can play juniors or refund money
  4. 9-12 assessments will be held with 50/70
  5. Current Majors Division attrition is at 75%
  6. Teams will automatically head to states for All Stars
  7. 12 fields in county have 70 ft. plugs to accommodate
  8. Will need need a mound – need o ensure that fields are set with P&R so that one mound.
    1. Cost is estimated \$1,500, would prefer to have 2 mounds if possible.
    2. Want to look into storing them with Parks and Rec

## 6. Fall Season Hot Wash:

1. Bad (Fred): **Unruly Parents:** – address what is the root cause
  1. Address with the managers
  2. Address with spectators their code of conduct
  3. Parent trying to coach from the sides
  4. Carolyn suggested a Google doc
    1. James, Matt, Carolyn, Mike and Brian
  5. A do's and don'ts
  6. Restructuring the parents meeting to emphasize the policies
2. Bad (James/David) **Injury forms:**
  1. Need to make sure these forms are submitted to not only know that this happened but to allow us to put whatever measures in place that are necessary to prevent the injuries in the future.
3. Good (Fred) **Schedule:** acknowledging emails, requests, etc.
  1. Look into ways to make sure notifications are going out properly to everyone
4. Bad (Carolyn) **Player Pool:** way too many managers scheduling their own player pool players
  1. Need to set up repercussions for those that don't follow
  2. Take away All Star eligibility
  3. Acknowledge the players that step up for player pool
5. Hot wash survey
  1. Need team to review, read surveys, follow up and go forward
    1. David
    2. Craig
    3. Fred
    4. Angie

## Scheduling of Next Meeting:

The next meeting of the SCLL Board of Directors will be December 10th 2023.

Adjournment: 8:19p