



## Spotsylvania County Little League

### REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS

#### Meeting Minutes –JANUARY 2024

Date:	1/21/24	Chair:	James Manning, President
Time:	6:00p	Minutes:	Krystal Love, Secretary
Location:	The Revival Center; 11506 Brian Dr. Fredericksburg, VA 22407	Quorum Required/Met:	Yes
Notification Sent:	1/15/24	Minutes approved:	2/4/24

#### Procedural Requirements:

- ✓ Roll Call/In Attendance.
- ✓ Meeting is called to order by President, James Manning:
- ✓ Approval of Meeting Minutes from the previous month. December 10, 2023 – submitted for review on 1/20 Fred B. Makes motion to approve last month's minutes, JoeV seconds the motion, Ayes, minutes approved.

#### Financial Monthly Status: *provided by Treasurer*

1. Bank Account Balance: *(as of EOM December 2023)*
  - i. Checking: \$34,141.83
  - ii. EOY balance \$14,924,85

#### Director Reports:

1. Player Development Coordinator – Softball: (A.J.) N/A

2. Player Development Coordinator – Baseball:(C.R.)
  - a) spoke with Next Level Athlete regarding additional details on the player development clinics. Classes will be broken up into age groups, at a cost of \$10 per athlete.
  - b) A sign-up page has been started, but we are still waiting on additional information from NL on how to remit payments.
  - c) Plans to use the assessments and opportunity to advertise the clinics.
  - d) Coordinator requested 4-8 and 13-16 will be held on Sundays.
3. Uniform Coordinator: (C.R.)
  - a) Coordinator suggested to go through Dicks Sporting Goods to procure uniforms this year instead of using the previous vendor. Indicated he is looking into the timeframe availability to meet opening day.
    - I. Angie asked if we had looked into local vendors.
    - II. Group went into discussion further regarding the risks of possibly changing the vendor during this time of the year. We collectively agreed that we need to evaluate the cost benefits and make sure that all required items will arrive in time. Discussed putting just the coach pitch and T-Ball division on hold while we wait for team assignments.
4. Facility Coordinator: (J.V.)
  - a) Reported he received keys from Fred and that the P&R offices had been closed due to the recent weather events, but he will be meeting with them to get the needed break away bases added at Keswick.
    - I. James confirmed that P&R has the required bases but need to be installed. Further discussion is required to identify the percentage of the cost share of the bases the league is responsible for in comparison with use by other organizations who use the bases and share the financial responsibility.
5. Fundraising Coordinator: (A.W.)
  - a) Reported that she is looking into a Sentsy fundraiser with Liz. Plans to pass information out at assessments, participants would pick up items opening day at Patriot Park. There is a possibility of online sales as well. \$7 per order with possible if you could reach every family, with the number of registrants the funds raised could be high. Indicated she is exploring ways to expand the reach of the fundraiser to families, will get back with details.
  - b) Reported her plan to have at least 1 spirit night a month.
    - I. Looking into the following locations:
      - (1) Urban Air - working on one in February or March
      - (2) Texas Roadhouse
        - Still waiting on the check from the event last November
      - (3) Pressed for Ink
        - Has not provided the checks owed from any of the events in 2023.
  - c) Raffles:
    - I. Indicated she is working with the Sponsorship Coordinator to solicit sponsors if any of them would be interested in donating items.
    - II. Exploring additional ways to find items that are at no cost to us to be used for baskets/fundraising activities to help leverage profit.
    - III. Liz indicated she would follow up with her previous contacts, Rachel indicated she would as well.
    - IV. Mentioned she is working with Carolyn to finalize the contracts for assessments.
    - V. Rachel suggested the crispy crème donuts fundraiser as a possible option to look into as well.
6. Sponsorship Coordinator: (J.B.)

- a) Reported that sponsors for the spring are trickling in, as of 1/21/24 she estimated confirmed pledge of \$8k.
  - I. need to check inbox and make sure we have all invoices.
  - II. Indicated that some sponsors have changed their levels of sponsorship from last year.
- 7. Safety Officer: (D.J.)
  - a) Reported he is going through the first aid kits.
  - b) Reported that he is updating the safety plan as needed.
- 8. Information Officer: (F.B.)
  - a) Reported that there are still two adds up for sponsorship and the registration on social media, all have and will be updated with the new closing dates and waitlist updates as they occur.
  - b) Indicated he has been responding to messages, comments, etc. which seems to have a positive impact overall.
- 9. Equipment Manager: (K.M.)
  - a) Kevin and Fred organized and cleaned out the hanger, used that inventory to order items that were needed and plan to order additional items from Play it Again Sports.
- 10. Coaching Coordinator: (M.J.)
  - a) Indicated that he paid the deposit for the Manager's Meeting.
  - b) Reported that the Coaching Clinic is set, and all volunteered instructors have received the date, time, and directions needed for their "station" they are responsible for, what is needed at the station. Stations will be broken down by age group.
  - c) Coach assignments are going forward - 37 signed up, not enough signed up to be picky with but no issues reported through the umpires via Brian Dymon
  - d) Requested information on how many teams will need assignments to assist in his ability to assign managers.
  - e) Krystal L. asked what we are doing to ensure turnout of coaches, recapping how no requirement of coaches meant only 4 showed up last year. A brief discussion was had but no requirement or plan was finalized.
- 11. Player Agent: (C.M.)
  - a) Reported that 451 athletes had registered, cutting off the registration date for T-Ball has helped to secure T-Ball Coaches.
  - b) 57% player verification - 236 complete files,
    - I. holding the parents to requirements process and holding them to have to provide needed docs or not play.
  - c) Assessments will be held at the YMCA and the parent meeting will be held in a separate classroom during that time. Angie suggested that she would possibly secure an additional room for the volunteers to have lunch/hang out etc.
    - I. going to stage by age and last name.
  - d) Securing Spotsylvania career and technical center for the draft of both softball and baseball
  - e) Indicated still looking for a facility for the safety assessments on February 2nd or 3rd 1 or two cages 6-8 or on Friday will over sponsorship if needed for \$300+
    - I. Notified the Facilities and Equipment Managers that she will need their help in the requirement for specific balls needed for that assessment.
  - f) Reported that volunteer sign up for softball and baseball assessments is available.
    - I. Softball sign-up is out.
    - II. baseball will be going up soon.
    - III. would like board approval to continue to offer 5% rebate for those that volunteer.
  - g) Brian asked about the intermediate division update.
    - I. James responded that there were enough registered for one team and that age 12 registrants will be cut off with a punch for 13-year-olds.
- 12. Deputy Report (B.J.) Nothing to report.
- 13. Deputy Report (R.M.) Nothing to report.
- 14. Umpire in Chief: (B.D.)

- a) Emailed umpire POCs to direct them to put forward their applications, needed procedures.
  - b) Tentatively scheduled April 7th for the Umpires Clinic to be held at Loriella #2
15. Treasurer: (E.B.): Nothing to report
  16. Secretary: (K.L.) Nothing to report
  17. Vice President Challenger (S.N.) N/A
  18. Vice President: (M.G.) Nothing to report/ will work with committee to begin review of Bylaws.
  19. President: (J.M.)
    - a) Reported that radio interview that they participated in went well, said they discussed an additional interview with a couple of league umpire representatives.
      - I. Jim Robert's thanked the league for the inclusive information given on the district as a whole.
    - b) District 15 Meeting is on Thursday.
    - c) Reported that emails are coming in and being answered daily.
    - d) Forecasted that we will be very busy this season and may even double the current registration numbers.

## Other Reports:

1. Manager Nomination Committee:
  - Members: Mike J. (Chair), Brian D., Kevin M., Joe V.*
2. Governing Documents Committee:
  - Members: Matt G. (Chair) Krystal L., David J., Liz B.*
  - Send out current documents for review.
3. Nominating Committee:
  - On hold until members are appointed*

### ADDED:

4. Opening Day Committee: Carolyn, Racheal, Britta, Fred, and Liz
  - a. Opening Night (FredNats):
    - i. Fred Nats has agreed to host (POC Skylar)
    - ii. 4/12 6:30p parade start
    - iii. VIP List has been sent out for request to attend (6) including Fredericksburg
      - 1. Mike said he could help with POCs.
    - iv. Looking into doing a box/porch to entertain the VIPs.
  - b. Opening Day (Patriot Park):
    - i. Lis is working on securing food trucks.
      - 1. discussed staggering the trucks so that there is coverage all day
    - ii. looking for fundraising ideas/items to secured/donated for opening day
    - iii. hoping to only have 10 raffles

## Old Business:

1. Waivers: no out of boundary waivers received as of today

## New Business:

1. Mask Requirements for Minors and Majors Softball
  - a. Masks are not required but 90% of the players do adopt the mask without the requirement.
  - b. Wants to explore the board requiring that the masks be mandatory.
  - c. Comments were made from the softball side that they feel for the player's safety that the mask requirement is beneficial/needed be required to wear them for their own safety.
  - d. Put forward to governing committee to be included in updated bylaws.
    - i. All on field under 18 need mask - ending with senior starting with coach pitch.
2. Manager Selection: Procedure for confirming manager position (accepting age division for the manager and their athlete)
  - a. Managers assignment based on their child's ability/desire to play into the specific divisions - major/minor, etc. need to put at process in place
3. Drafting Procedure and Policy Changes
  - a. Policy for absentee managers: would like to address the issue of manager not showing up and sending other's in their place with subsequent issues that can/have arose from that.
  - b. Would like to propose virtual as well as PA note taking, virtual/ proxy, multiple options willing to explore.
  - c. The draft dates are provided, and the procedures well explained will work to provide the flexibility as able for managers to get the players they want.
  - d. Want to have a process in place for assessments: Fred and David both volunteered to help assess players in absence of the manage.
  - e. will put forward language for subsequent note.
4. Appointment of t-ball managers: See Enclosure \*Jan.24 T-Ball Manager Appointments

## Scheduling of Next Meeting:

*The next meeting is scheduled for Sunday 4, February 2024*

**Adjournment:**

**7:24p**