



Adding Club Pass Players to Game Day Rosters

Before you can login to your team, you **MUST** be added as a Team Staff member within the Club registration system with the role of **Coach, Assistant Coach, or Team Manager**, have an **approved registration status**, and a **valid email address**. *Note: If you are unable to login, please reach out to your Club Admin to request to be added as a Team Staff member.* Directions for logging in can be found at the bottom of document.

****Club passing is referred to as eligible/guest players in this system.**

To add club pass(guest) players to your roster you must login to your team page. Once logged in go directly to your team page.

Welcome back ... Where would you like to start?

- [Team page](#)
- [Team Score Reporting: Home games, Away games](#)

If you are already logged in, go to your team's schedule. Click on the "vs" for the game you wish to add a guest player to the roster:

GAME#	Date	Time	Home	Away	Location
May 2019					
1	Sun May 5	11:00 AM	VU 13AA Girls	vs UDFC U13 AA Girls - Navy	Raymond Field

On the following page, click the **ADD ELIGIBLE PLAYERS** button.

HCSC U12 Boys Green vs. HCSC U12 Boys White

DATE/TIME: Sat, July 10, 2021 - 8:00 am

FIELD: Mainland Common All Weather SF Field 2D

REFEREES:

DIVISION: Male U12

WEATHER: 19

HCSC U12 Boys Green [Add Eligible Players](#)

Edit HCSC U12 BOYS GREEN Match Stats/Events



Check off the guest players that you'd like to add to this game's roster before clicking the **save button** at the bottom of the page.

From there print your **game day roster** for your team. To print game cards:

Scroll down to the team schedule on your team page and click on the "vs" for the game you wish to print the game card for:

GAME#	Date	Time	Home	Away	Location
May 2019					
1	Sun May 5	11:00 AM	VU 13AA Girls	vs UDFC U13 AA Girls - Navy	Raymond Field Field

Click **Print Game Report PDF**

DATE/TIME	Sun, May 5, 2019 - 11:00 am
FIELD	Raymond Field Field
REFEREES	

JER	POS	MATCH ELIGIBLE	ID#
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Important Note: If you are trying to print the game card the DAY OF the game, you will first need to switch to the **Pre-Match Mode** and then click Print Game Report PDF.

DATE/TIME	Thu, May 2, 2019 - 9:00 pm	Final
FIELD	Mainland Common All Weather SF Field 1	Central FC CFC Destroyers
REFEREES		Halifax City SC HCSC Phoenix
DIVISION	Female Women's A DeWolf Division	

#	POS	MATCH ELIGIBLE
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LOGGING INTO TEAM PAGE: To log into your team page, navigate to the public team page posted on the [NYSL website](#). When you view the league schedule, you will see a list of teams participating in the current season for your league. You can access your team page from the schedule by clicking on the name of your team.

Click your team name:

Nova Scotia Soccer League 2019 Summer

Female U13 AA

- SFC U13AA girls
- HCU U13AA Girls
- VU 13AA Girls
- Dunbrack U13AA Girls
- CITY 13AA Girls
- UDFC U13 AA Girls - Navy

Female U13 AA

Sun, May 5, 2019

GAME#	Time	Home	vs	Away	Location
1	11:00 am	VU 13AA Girls	vs	UDFC U13 AA Girls - Navy	Raymond Field Field
2	1:00 pm	CITY 13AA Girls	vs	Dunbrack U13AA Girls	Mainland Common All Weather SF Field 1
3	2:45 pm	HCU U13AA Girls	vs	SFC U13AA girls	Mainland Common All Weather SF Field 1

On the right-hand side of the page click the “Team Log In” button:

HCU U13AA Girls (2019 Summer)

TEAM LOG IN

Team Uniform

HOME

AWAY

Team Roster

** NO PLAYERS FOUND **

Team Links

- Official Team Schedule
- Team History

Female U13 AA

- 01. SFC U13AA girls
- 02. **HCU U13AA Girls**
- 03. VU 13AA Girls
- 04. Dunbrack U13AA Girls
- 05. CITY 13AA Girls
- 06. UDFC U13 AA Girls - Navy

HCU U13AA Girls Schedule **Calendar** MR: Match Report

GAME#	Date	Time	Home	MR	Away	Location
May 2019						
3	Sun May 5	2:45 pm	HCU U13AA Girls	vs	SFC U13AA girls	Mainland Common All Weather SF Field 1

Click the “click here” link to retrieve your PIN to log in if you don’t have one or don’t remember. **NOTE:** *This pin is different from the password used to access your household account.*

TEAM LOG-IN ** HCU U13AA Girls - Nova Scotia Soccer League 2019 Summer **

Email Address

PIN#

** If you don't have a PIN#, or if you've forgotten it, then [click here](#) to have it sent to you **

Enter the email associated with your Demosphere account and click "Submit". *Note: The email address should be the same email used when registering with your club or the email you provided to the club when requesting they add you to the team roster.*

LOG-IN Info Retrieval ** UDFC U13 AA Girls - Navy - Nova Scotia Soccer League 2019 Summer **

Please enter your email address as a player or team contact for UDFC U13 AA Girls - Navy - Nova Scotia Soccer League 2019 Summer.

(Note, if you intended to log in to a different season or league, first find your team page within that season.)

* If a current match is found, your PIN# information will be sent via this address.

The system will verify you are listed as a team contact and you will see the message below. Click "Return to Log In". *Note: If the email you entered DOES NOT match the email on file with the club, you will receive a message indicating the user is not found and you need to contact your club to verify the email on file.*

LOG-IN Info Retrieval Results

Submit status: waSendMail Success: Send Succeeded

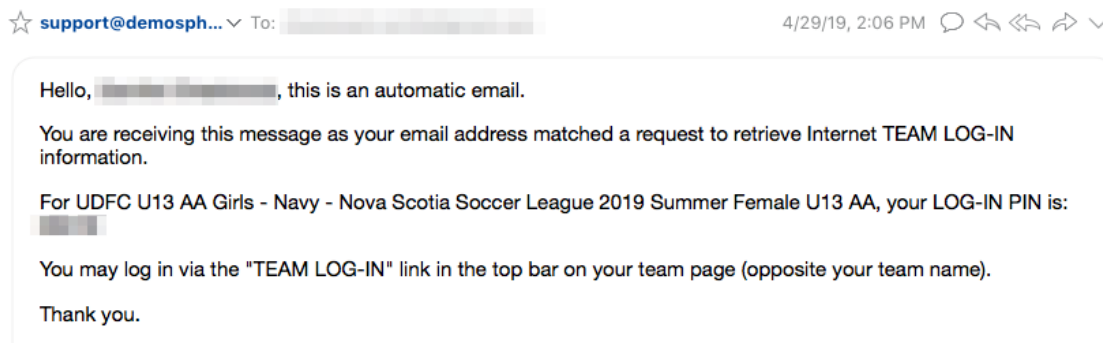
LOG-IN INFO SENT!

FROM: support@demosphere.com
 TO: [REDACTED]
 SUBJECT: User Info - UDFC U13 AA Girls - Navy - Nova Scotia Soccer League 2019 Summer

Your email address cheatwood.camille@gmail.com matched a team contact for UDFC U13 AA Girls - Navy - Nova Scotia Soccer League 2019 Summer, and an email has been sent to you From: support@demosphere.com with the PIN number you need to login. If it doesn't seem to arrive momentarily, please check your email Spam folder, and double-check the spelling of the email you used and that you are logged into for reading your email.

[Return to Log In](#)

You will be sent the pin needed to log into your team page via email. The email will be from support@demosphere.com:



Enter your email and the pin you received via email:



TEAM LOG-IN ** UDFC U13 AA Girls - Navy - Nova Scotia Soccer League 2019 Summer **

Email Address

PIN#

** If you don't have a PIN#, or if you've forgotten it, then [click here](#) to have it sent to you **

Once you log in, you will be brought to your team start page. Here you can:

1. Access your team page. Click "Team page".

UDFC U13 AA Girls - Navy ** Nova Scotia Soccer League **
2019 Summer

Welcome back **Camille Cheatwood ...** Where would you like to start?

- Team page**
- List all team contacts in division