



## Team Manager Responsibilities:

1. Team Communication:
  - a. Expectations of the season
  - b. Lead on schedule and communication of schedule utilizing League Athletics
    - i. Practices – Games-Team Events
      1. Pictures
      2. Uniform order
      3. Team Rockies Game
      4. Register for Tournaments
    - ii. Changes (schedule, team, league)
2. Contact information:
  - a. Parents and players: Maintain updated Full Roster
    - i. Tournaments
      1. Copy of Birth Certificates for each player
      2. Medical Forms for Tournaments
    - ii. Emergency contact
    - iii. Lights ON: Abbie Schoenheider: 720-413-1264
  - b. Lights OFF: Broomfield Contactor: 1-877-347-3319 password: Thunder-Academy21
  - c. Umpire: Harvey McCarthy 720-219-5110 [harveyassigning@gmail.com](mailto:harveyassigning@gmail.com)
3. Team Checking Account:
  - a. If opening a new account, you will need a letter of permission from Thunder Baseball League to open the account. Shawn Williamson @ [shawnwilliamson@yahoo.com](mailto:shawnwilliamson@yahoo.com)
4. Track team availability for League Games...N/A for Academy Teams
  - a. Inform Abbie Schoenheider (scheduler)
  - b. If changes happen during season
    - i. Inform Abbie of needed changes
    - ii. Inform other team's coach of changes being made
5. Important Contacts: We are here to help!
  - a. Scheduling: Abbie Schoenheider: 720-413-1264 or [aschoenheider@gmail.com](mailto:aschoenheider@gmail.com)
  - b. Uniform questions: John Reiser: 303-589-7500 or [johnpreiser@yahoo.com](mailto:johnpreiser@yahoo.com)
  - c. General: Shawn Williamson: 720-352-4409 or [shawnwilliamson@yahoo.com](mailto:shawnwilliamson@yahoo.com)
  - d. Operations: Robert deVera: 303-500-2465 or [directorofopstbl@gmail.com](mailto:directorofopstbl@gmail.com)