



A SAFETY AWARENESS PROGRAM

BRANHAM HILLS LITTLE LEAGUE

2022 SAFETY MANUAL



MANUAL SERIAL #

DIVISION:

TEAM:

MANAGER:

printed name

MANAGER:

signature

Date

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Safety Planning

Mission Statement on Safety

The purpose of the Branham Hills Little League Safety Plan is to provide every child of Little League age the opportunity to play baseball in the safest possible conditions. Although there are inherent risks of injury in the games, we will strive to minimize those risks by incorporating and renewing this Safety Plan every season.

Safety Officer

The Branham Hills Little League Safety Officer is the direct link between the Board of Directors and the managers, coaches, umpires, players, and any other third parties regarding safety matters. The main responsibility of the Branham Hills Safety Officer is to develop, implement, and communicate the League's safety program to all involved. The Branham Hills Little League Safety Officer for 2022 is Danielle Ash.

Safety Budget

The BHLL Board of Directors shall allocate an annual budget to be used by the Safety Officer. The Branham Hills Safety Officer's responsibilities shall include, but are not limited to:

- Post and distribute any relevant Little League ASAP (A Safety Awareness Program) newsletters to team managers.
- Assist parents and individuals with insurance claims and will act as the liaison between the insurance company and the parents/player.
- Maintain statistical log of where accidents and injuries occur, to whom, in which division, at what times and under what supervision.
- Distribute a copy of the Safety Manual to all managers at the start of each season.
- Inspect playing fields for potential safety hazards and notify appropriate persons for necessary corrective action.
- Make First-Aid training available to managers and coaches prior to the start of the season – March 2022.
- Review and update the safety plan annually.
- Assure first aid kits are included with equipment distribution for each team and are present at games/practice.
- Assure all volunteers have completed the Little League Volunteer Application and background checks have been processed before a volunteer has any involvement with the league.
- Act immediately to resolve unsafe or hazardous conditions.

- Complete the annual Little League Facility Survey and lighting audit prior to the start of the season.
- Submit a qualified Safety Program registration form with ASAP.
- Confirm league player registration data and coach/manager data via the Little League Data Center.

COVID-19 Specific Safety Precautions (2022)

As Branham Hills Little League prepares for the 2022 Season, we recognize National, State, and Local guidelines for youth sports and children's activities will govern our safety precautions and procedures regarding the 2019 Coronavirus Disease (COVID-19) pandemic. We anticipate the guidelines will continue to change and this Safety Plan may or may not reflect the latest information. Branham Hills Little League intends to follow all pertinent COVID-19 guidelines prior to baseball activities.

Coronavirus Mitigation Protocols

In order to prevent the spread of Coronavirus (SARS- CoV-2), the virus that causes the COVID-19 disease, we will implement the Best Management Practices (BMPs) provided by Little League International on the following seven pages as applicable or at: <https://www.littleleague.org/downloads/best-practices/>

Best Practices on Organizing, Playing, and Watching Little League Baseball and Softball During the Coronavirus Pandemic

Since COVID-19 was declared a pandemic in March 2020, there have been unfathomable impacts to our families, communities, and lives. For millions of people, Little League® is where their community comes alive, and returning to the baseball and softball field has provided positive, meaningful opportunities throughout this difficult era.

As volunteers look to operate their local Little League programs around the world, Little League International strongly encourages you to take the following into consideration:

- It is highly encouraged that each league and district adheres to the guidelines set forth by their respective state and local government and health officials in terms of public gatherings, organized youth sports, and sporting events when determining how and when to return to Little League activities. Leagues should contact their state and local health authority and other municipalities for guidance prior to resuming any Little League activities.
- In the event that a local league would like to consider additional requirements for its players, volunteers, and fans (for example: mandating masking for all participants, requiring vaccines to volunteer or play, etc.), these items should be carefully considered and voted on by the Board of Directors, and then communicated to all league members. Leagues are also strongly encouraged to include their COVID-19 mitigation plan in their annual A Safety Awareness Program (ASAP) Plan. Please note that Little League International is not requiring local Little League programs to adopt additional mitigation efforts outside of any respective requirements from state and local government and health officials. Little League International strongly encourages leagues, families, and volunteers to make every effort to follow the recommendations from the CDC, World Health Organization, and state and local health officials, including vaccination, to help mitigate the spread of COVID-19.
- District Administrators and District Staff should work with all their leagues to understand and communicate COVID-19 mitigation efforts, especially for leagues who participate in interleague play, combined teams, District Travel, and the International Tournament, so that league personnel (administrators, coaches, parents, etc.) understand any differences in mitigation guidelines at different leagues throughout the season.

COVID-19: General Guidance

Best Practices on Organizing, Playing, And Watching Little League® Baseball and Softball During the Coronavirus Pandemic

General Guidance

Wash Your Hands Often:

- Wash your hands often with soap and water for at least 20 seconds, or about the time it takes to recite the Little League Pledge twice, especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry. Leagues are encouraged to provide handwashing stations and/or hand sanitizer, if possible.
- Avoid touching your eyes, nose, and mouth.
- Players are encouraged to bring their own hand sanitizer for personal use. Hand sanitizer should be placed in all common areas off-field for easy use.



Key Audiences

Players
Parents/Guardians/Caregivers
and
Other Children
Managers/Coaches
Umpires
League and District Officials
Fans/Spectators

CDC Resources

[How to Protect Yourself & Others \(PDF Download\)](#)
[Use of Cloth Face Coverings to Help Slow the Spread of COVID-19 \(PDF Download\)](#)

Cover Your Mouth and Nose with a Cloth Face Covering When Around Others:

- You could spread COVID-19 to others even if you do not feel sick.
- Everyone should wear a cloth face covering when they have to go out in public, for example, in public areas around your Little League fields and parks.



- Cloth face coverings should not be placed on young children under age 2, anyone who has trouble breathing, or is unconscious, incapacitated, or otherwise unable to remove the mask without assistance.
- The cloth face covering is meant to protect other people in case you are infected.
- Do NOT use a facemask meant for a healthcare worker, as it is important for these facemasks are available for those professionals needing that personal protective equipment.
- Continue to keep six feet between yourself and others. The cloth face covering is not a substitute for social distancing.

Cover Coughs and Sneezes:

- If you are in a private setting and do not have on your cloth face covering, remember to always cover your mouth and nose with a tissue when you cough or sneeze, or use the inside of your elbow.
- Throw used tissues in the trash immediately.
- Immediately wash your hands with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.

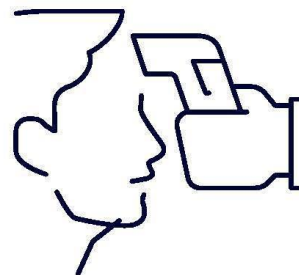
Social Distancing:

- All players, coaches, volunteers, independent contractors, and spectators should practice social distancing of six feet wherever possible from individuals not residing within their household, especially in common areas. For situations when players are engaging in the sports activity, see On-Field Guidance below for more information.
- Avoid close contact with people who are sick.
- Stay home as much as possible.



Self-monitoring and Quarantine:

- All individuals should measure their body temperature to ensure that no fever is present prior to participating or attending each Little League activity. Anyone with symptoms of fever, cough, or worsening respiratory symptoms, or any known exposure to a person with COVID-19 should not attend any Little League activity until cleared by a medical professional ([CDC Resource: If You Are Sick or Caring For Someone | PDF Download](#)).
- Any individual, including players, at risk for severe illness or with serious underlying medical or respiratory condition should only attend Little League activities with permission from a medical professional.



Last updated : October 23, 2020

COVID-19: On-Field Guidance

Best Practices on Organizing, Playing, And Watching Little League® Baseball and Softball During the Coronavirus Pandemic

On-Field Guidance

Healthy Practices:

- All players and coaches should practice good general health habits, including maintenance of adequate hydration, consumption of a varied, vitamin-rich diet with sufficient vegetables and fruits, and getting adequate sleep.

No Handshakes/Personal Contact Celebrations:

- Players and coaches should take measures to prevent all but the essential contact necessary to play the game. This should include refraining from handshakes, high fives, fist/elbow bumps, chest bumps, group celebrations, etc. Little League International suggests lining up outside the dugout and tipping caps to the opposing team as a sign of good sportsmanship after a game.
- Players and families should vacate the field/facility as soon as is reasonably possible after the conclusion of their game to minimize unnecessary contact with players, coaches, and spectators from the next game, ideally within 20 minutes.

Drinks and Snacks:

- Athletes, managers/coaches, and umpires should bring their own personal drinks to all team activities. Drinks should be labeled with the person's name.
- Individuals should take their own drink containers home each night for cleaning and sanitation or use single-use bottles.
- There should be no use of shared or team beverages.
- Teams should not share any snacks or food. Players should bring individual, pre-packaged food, if needed.

Personal Protective Equipment (PPE):

- All managers/coaches, volunteers, umpires, etc., should wear PPE whenever applicable and possible, such as cloth face coveringst.
- Players should wear cloth face coverings when in close contact areas and in places where recommended social distancing is challenging or not feasible, such as in dugouts.
- Players should not wear protective medical gloves on the field during game play.
- Players, especially at younger divisions, are not required to wear a cloth face covering while on the field during game play.
- Players will be permitted to wear a cloth face covering on the field during game play, if physically able to do so, based on any directive of a medical provider or individual determination of the player/parent/guardian/caretaker.

- Cloth face coverings should not be placed on young children under age 2, anyone who has trouble breathing, or is unconscious, incapacitated, or otherwise unable to remove the mask without assistance.

Dugouts:

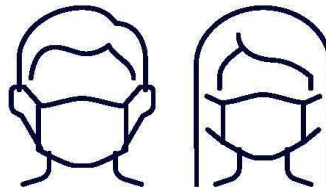
- Managers/coaches and players should be assigned spots in the dugout or on the bleachers so that they are at least six feet apart and must be placed behind a fence.
- Players are to stay at their assigned spots when on the bench or while waiting their turn to bat.
- Players and managers/coaches should wear a cloth face covering while in the dugout.

Player Equipment:

- No personal player bat bags/equipment bags should be allowed in the dugout. Player equipment should be spaced accordingly outside the dugout to prevent direct contact.
- Players should have their own individual batter's helmet, glove, bat, and catcher's equipment.
- Measures should be enacted to avoid, or minimize, equipment sharing when feasible.
- Some critical equipment may not be able to be obtained by every individual. When it is necessary to share critical or limited equipment, all surfaces of each piece of shared equipment must be cleaned first and then disinfected with an EPA-approved disinfectant against COVID-19 and allowed sufficient time to dry before used by a new player. Increased attention should be paid to detailed cleaning of all

Key Audiences

Players
Parents/Guardians/Caregivers
Managers/Coaches
Umpires



equipment directly contacting the head and face (catcher's mask, helmets).

- Player's equipment (e.g. bags, helmets, bats, gloves, etc.) should be cleaned and disinfected after each use by a parent/guardian/caretaker, where applicable.
- Individuals disinfecting equipment are encouraged to use gloves while using disinfectants and follow the manufacturer's directions for use. All disinfectants should be stored properly, in a safe area, out of the reach of children.
- Players should not share towels, clothing, or other items that they may use to wipe their face or hands

Baseballs and Softballs:

- Baseballs and softballs should be rotated through on a regular basis, at least every two innings, to limit individual contact.
- Umpires should limit their contact with the ball, and catchers should retrieve foul balls and passed balls where possible.
- Balls used in infield/outfield warm-up should be isolated from a shared ball container.
- Foul balls landing outside the field of play should be retrieved by participating players, coaches, and umpires. No spectators should retrieve the ball.

Spitting, Sunflower Seeds, Gum, etc.:

- Sunflower seeds, gum, etc., should not be allowed in dugouts or on the playing field.
- All players and coaches are to refrain from spitting at all times, including in dugout areas and on the playing field.

Last updated : October 23, 2020

COVID-19: Game Operations and Umpire Guidance

Best Practices on Organizing, Playing, And Watching Little League® Baseball and Softball During the Coronavirus Pandemic

Game Operations and Umpire Guidance

Key Audiences

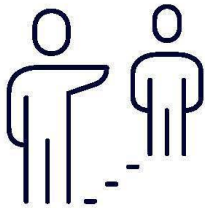
Managers/Coaches

Umpires

League/District Officials and
Volunteers

Pre-Game Plate Meetings:

- If possible, plate meetings should be eliminated.
- Social distancing of six feet between individuals should be implemented during all pre-game plate meetings between teams and umpires.



- Plate meetings should only consist of one manager or coach from each team, and game umpires.
- All participants should wear a cloth face covering.
- No players should ever be a part of plate meetings.

Equipment Inspection:

- Players should place their individual equipment in a well-spaced out manner for inspection. Umpires should avoid direct contact with equipment where possible but, when required, use hand sanitizer that contains at least 60% alcohol after the inspection of each individual piece of equipment.



Limit League/Game Volunteers:

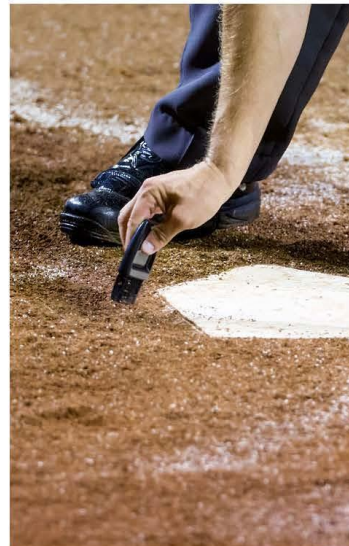
- For each game, there should only be the required team managers/coaches, umpires, and one (1) league administrator (i.e. Safety Officer, player agent, etc.) in attendance.
- Practices should be limited to the managers/coaches and players.
- Scorekeeping should be done by team coaches or team parent/guardian via GameChanger. Proper social distancing should be practiced.
- Press boxes should not be utilized unless there is ample room for social distancing to occur within them.

Field Preparation and Maintenance:

- Fields should be mowed, raked, and lined prior to teams and spectators arriving at the complex and after they depart. It is encouraged that volunteers already participating in the game (managers/coaches, umpires, and league administrator) perform these tasks to limit individuals at the site.
- It is recommended that any shared field preparation equipment be sprayed or wiped with cleaner and disinfectant before and after each use.

Umpire Placement:

- Umpires are permitted to be placed behind the pitcher's mound/circle to call balls and strikes. Umpires are encouraged to keep a safe distance from players as much as possible.
- If physically able, umpires are encouraged to wear cloth face coverings while umpiring.



Last updated : October 23, 2020

Best Practices on Organizing, Playing, And Watching Little League® Baseball and Softball During the Coronavirus Pandemic

Facility, Fan, and Administrative Guidance Part 1

Clean and Disinfect Shared Equipment and Surfaces:

- Clean AND disinfect frequently touched surfaces daily and in between all facility uses, including practices and games. This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, facility equipment, dugouts, toilets, faucets, and sinks.
- If surfaces are visibly soiled or dirty, they should be cleaned with a detergent or soap and water prior to disinfection.



Spread Out Scheduling of Practices and Games:

- League administrators should schedule sufficient time between practices and games to facilitate the complete evacuation of individuals from a previous practice or game from the premises before the next group enters.
- Players/families/spectators are instructed not to show up to fields more than 40 minutes before game time.
- Where possible, individuals should enter your complex through one point of entry and exit through another.
- Arrivals to the complex can be scheduled to help ensure a large number of individuals are not arriving at the same time.
- If there is a game or practice prior to your event, families and spectators are encouraged to stay in their vehicles or at recommended social distances until the start of their game play to prevent overcrowding of spectator spaces and walkways.
- On-field warm-up should be limited as much as is reasonably possible and no more than 30 minutes.
- Ensure sure that practices and games follow all local and state directives regarding

the number of people allowed to gather in one place.

- Wait in cars before practice or game; limit the use of van pool or carpools.
- Allow time between practices and games for cleaning and disinfecting.

Limiting Spectator Attendance:

- All spectators should follow best social distancing practices — stay six feet away from individuals outside their household; wear a cloth face covering at all times; avoid direct hand or other contact with players/managers/coaches during play.
- Local Leagues may choose to minimize the exposure risk to spectators by limiting attendance to only essential volunteers and limited family members.
- Spectators should bring their own seating or portable chairs when possible.
- Leagues are encouraged to utilize streaming opportunities to provide virtual spectating.
- **A spectator with any of the following conditions should not attend a practice or game until evaluated by a medical provider and given clearance to do so:**
 - Active COVID-19 infection
 - Known direct contact with an individual testing positive for COVID-19
 - Fever
 - Cough
 - Those at higher risk for severe disease should consider consultation with their medical provider before attending a game and should ensure the strictest adherence to guidelines regarding face coverings, distancing, and handwashing.
- **Such groups include:**
 - Those with a serious underlying medical condition, including heart disease, morbid obesity, diabetes, lung disease, immunocompromise, chronic kidney disease, and chronic lung disease.
 - Those currently residing in a nursing home or long-term care facility
 - Those over 65

Key Audiences

League Administrators
Parents/Guardians/Caretakers
Fans/Spectators

CDC Resources

[Reopening Guidance for Cleaning and Disinfecting Public Spaces](#)
[Guidance for Cleaning and Disinfecting \(PDF Download\)](#)
[Guidance for Administrators in Parks and Recreation Facilities](#)
[Visiting Parks and Recreation Facilities](#)



Last updated : October 23, 2020

Best Practices on Organizing, Playing, And Watching Little League® Baseball and Softball During the Coronavirus Pandemic

Facility, Fan, and Administrative Guidance **Part 2**



Public Restrooms:

- Communicate information on available facilities and policies to all parents prior to resuming or beginning season.
- Access to public restrooms should be limited if possible.
- A "one-in-one-out" policy, where only one individual is permitted within the restroom at one time, should be implemented to ensure adequate distancing in the confined restroom space.
- Prior to and after any league activity, restrooms should be thoroughly cleaned and disinfected. Restrooms should be disinfected on a regular basis.
- Public water fountains or refillable water stations should not be used, and should be turned off to discourage use, if possible.



Concession Stands:

- Leagues should follow local and/or state guidance when considering operating food or concession sales.
- Leagues opting to operate food and/or concession sales should also review and understand the CDC's guidelines.
- For leagues not operating a concession stand, families are encouraged to bring their own food/beverages.

Post Information to Promote Everyday Preventive Actions:

- Leagues should display posters and signs throughout the park to frequently remind visitors to take steps to prevent the spread of COVID-19. These messages may include information about:
 - Staying home if you are sick or do not feel well, and what to do if you're sick or feel ill.
 - Using social distancing and maintaining at least six feet between individuals in all areas of the park.
 - The CDC has downloadable resources available to post at public places; and leagues are encouraged to utilize additional resources from their state or local authorities.



Key Audiences

League Administrators
Parents/Guardians/Caretakers
Fans/Spectators

CDC Resources

[Reopening Guidance for Cleaning and Disinfecting Public Spaces](#)
[Guidance for Cleaning and Disinfecting \(PDF Download\)](#)
[Guidance for Administrators in Parks and Recreation Facilities](#)
[Visiting Parks and Recreation Facilities](#)

Member Communication:

- Local leagues should disseminate information to all families, volunteers, and spectators about the Coronavirus risk and the efforts your league will be undertaking to mitigate those risks, as outlined above. Information should be disseminated by way of email, league website, social media, coach talks, and public announcements.
- Designate a league board representative to be responsible for COVID19 concerns (e.g. Safety Officer).

Indoor Facilities and Batting Practices:

- Prior to reserving indoor facilities for team and/or league activities, review the mitigation procedures in place for those facilities, as well as your state and local guidance on indoor activities.
- Leagues, coaches, and volunteers arranging to utilize these facilities should communicate the mitigation needs (wearing face masks, limiting participation to a specific number, etc.) to the families of those players participating and fellow volunteers.

Last updated : October 23, 2020

COVID-19: Additional, Division-Specific, Guidance

Best Practices on Organizing, Playing, And Watching Little League® Baseball and Softball During the Coronavirus Pandemic

Additional, Division-Specific Guidance

Key Audiences

Players
Parents/Guardians/Caregivers
Managers/Coaches
Umpires
League and District Officials



Tee Ball and Coach Pitch:

- Team numbers should be reduced, to help limit the number of individuals at practices and games.
- Volunteers are encouraged to be from the same household as players, as much as possible. Coaches should wear cloth face coverings whenever possible.
- The focus on these divisions should be on fun and player development.



Little League Challenger Division® and Senior Challenger Division:

- Buddies should be from the same household as the player whenever possible.
- Buddies should wear cloth face coverings whenever possible, and frequently use hand sanitizer that contains at least 60 percent alcohol.
- Parents/Guardians of players with high risk health concerns should consult a medical professional prior to having their player participate.



Little League® Sandlot Fun Days

LittleLeague.org/SandlotFunDays

- While activities should be player-led; the adult volunteers overseeing Little League Sandlot Fun Day events should provide a thorough overview of appropriate mitigation efforts and are responsible for ensuring these guidelines are followed.

Pre-/Post-Practice and Game Free Play

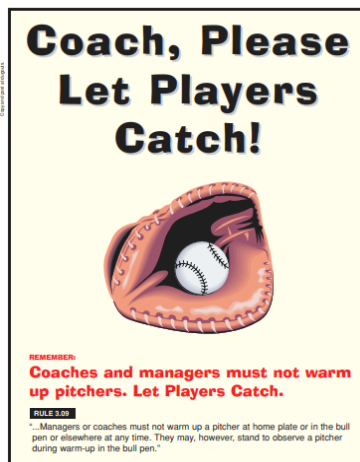
- Unofficial pre- and post-practice or game activities should be discouraged. If they do occur, the activities should have constant adult supervision to assure appropriate social distancing and PPE guidelines are being followed.



Last updated : October 23, 2020

Enforcement of Little League Rules

- All volunteers must have a volunteer application filled out and on file with the Little League. Our league will provide annual background checks.
- No laminated bat shall be used... (rule 1.10)
- The traditional batting donut is not permissible... (rule 1.10)
- A pitcher shall not wear any items on his/her hands, wrists or arms which may be a distraction to the batter. White long sleeve shirts are not permitted... (rule 1.11)
- Pitcher shall not wear sweat bands on his/her wrists... (rule 1.15)
- Players must not wear jewelry... (rule 1.11)
- Catcher must wear a catcher's mitt... (rule 1.12)
- All batters must wear protective batting helmets, all helmets must bear the NOCAE stamp, No painting, or stickers on helmets... (rule 1.16)
- All male players must wear athletic supporters. Male catchers must wear the metal, fiber, or plastic type protective cup.
- Catching helmet must have the dangling type throat protector and catcher's helmet during infield/outfield practice, pitcher warm-up and games.
- Skull caps are not permitted... (rule 1.17)
- Each team is allowed three coaches in the dugout...
- Managers or coaches may not warm up a pitcher at home plate or in the bull pen or elsewhere at any time... (rule 3.09)
- Coaches are encouraged to discourage "horseplay"
- No on deck batters are allowed in the Majors and below... (rule 1.08)



BHLL General Safety Precautions

- Speed Limit 5 mph in roadways and parking lots while attending any Branham Hills Little League function.
- Watch for small children around parked cars.
- Use drop off lanes to accept or discharge passengers only.
- No playing on and around landscape equipment.
- No profanity
- No swinging bats or throwing baseballs at any time within the common areas of the BHLL complex.
- No throwing balls against dugouts or against backstop.
- No throwing rocks.
- No climbing fences or trees.
- Only a player on the field and at-bat, may swing a bat (Age 4 - 12). Juniors or above (Age 13) on the field at bat or on deck may swing a bat. Managers and coaches will make players aware of the area around them when swinging the bat while in the on deck position.
- Observe all posted signs. Players and spectators should be alert at all times for foul balls and errant throws.
- During the game, offensive players not on base, at bat or acting as base coach must remain in the dugout area.
- No alcohol or tobacco allowed in any parking lot, field, or common areas within the Branham Hills Little League complex.
- No playing in parking lots at any time.
- Use crosswalks when crossing roadways. Always be alert for traffic.
- No horseplay in walkways at any time.
- After each game, each team must clean up trash in the dugout and around stands.
- All gates to the playing field must remain closed at all times. After players have entered or left the playing field, gates should be closed and secured.
- Foul balls batted out of the playing area shall be returned to the nearest ball return sleeve on the respective field.
- During practice and games, all players should be alert and watching the batter on each pitch.
- During warm-up drills, players should be spaced, so as to not endanger them of wild throws or missed catches.
- All pre-game warm ups should be performed within the confines of the playing field.
- The condition of the equipment shall be inspected regularly by the manager and coaches.
- Batters must wear Little League approved protective helmets during batting practice and games

while batting and when on base.

- Headfirst slides are **not** permitted.
- At no time will horseplay be permitted in the dugout or on the field.
- Managers will only use official Little League balls supplied by Branham Hills Little League.
- All male players will wear athletic supporters or cups during practice and games.
- Male catchers must wear metal, fiber or plastic type cup and a chest protector.
- All catchers must wear a face mask, throat guard, shin guards and chest protector when catching.
- Managers and coaches may not warm up pitchers.
- A catcher must wear their mask while warming up pitchers.
- Shoes with metal spikes or cleats are permitted in the boy's juniors and seniors **only**, shoes with molded cleats only are permissible in all other divisions.
- Players will not wear watches, rings, pins or other metallic items or other jewelry during practice or games.
- Managers will never leave a child unattended at a practice or game.
- Always ensure a cellular phone is available when a game or practice is held at a facility that does not have a public phone.
- No medication will be taken at a practice or game unless administered directly by the child's parents.
- No one is allowed to play baseball with open wounds. Wounds should be treated and properly bandaged.
- Managers and coaches will be aware of any medical problems or allergies pertaining to their players.
- Managers and coaches will determine from the parent on how to detect or deal with any condition of the players on their team.
- At least two adults must be present at any game or practice.
- School District policy dictates **dogs are not permitted** at any school site. Managers and coaches shall communicate this to parents and families, and are expected to help enforce this policy during practices and games.

Volunteer Applications and Background Checks

Background checks will be required for all volunteers (using First Advantage or similar system), including, but not limited to board members, managers, coaches, team parents, and anyone else who has direct contact with children.

The purpose of the background check is to ensure the children are protected from anyone who has committed a sexual offense against a minor. Prior to the start of the season, anyone who desires to volunteer will be required to complete an application form and submit a photocopy of their driver's license or other government identification to verify their identity.

The Little League Volunteer Application - 2022 is available on the Little League website and on the Branham Hills website.

Little League Website: www.littleleague.org/downloads/volunteer-application

Branham Hills website: www.branhamhillslittleleague.com

ASAP Manual Distribution

The Branham Hills Little League ASAP Safety Manual will be distributed to all BHLL Volunteers prior to the start of the season.

Game Equipment

Prior to the start of the season, the Branham Hills Equipment Manager will inspect all equipment issued to managers for use by the teams for safety defects before it is distributed to the managers. Defective equipment shall be discarded in an approved manner.

Game equipment supplied by BHLL used to prepare and teardown the playing fields and during the course of a game shall include, but not be limited to, the following;

- Catchers gear – helmets and masks, chest protectors, leg guards, etc.
- Helmets
- Equipment bags
- Chalking machines and line markers
- Rakes
- Drag screens
- Umpire equipment– face masks, chest protectors, leg guards, etc.

The Equipment Manager (or his/her designee) shall, during the course of the playing season, periodically inspect equipment issued to teams. Managers will inspect equipment before each game. Items needing replacement shall be brought to the Equipment Manager's attention.

Umpires will inspect bats and helmets prior to each game. Broken helmets will be spray painted orange, and discarded.

All managers, coaches, board members and umpires shall enforce the mandatory equipment rules at all times including the catcher's gear and helmet regulations during practice and warm-up.

General Safety and Responsibility

Safety is the responsibility of all members of the Board, managers, coaches, and parents. Each manager, coach, team parent and player shall use proper reasoning and care to prevent injury to him/herself and to others. Each Team Manager shall appoint a Team Safety Representative. Arrangements should be made in advance of all games and practices for emergency medical services. Only league-approved managers and/or coaches are allowed to practice teams. No games or practices are to be held when weather or field conditions are poor, particularly when lighting is inadequate. Managers and umpires shall inspect the playing area before games and practices for holes, damage, stones, glass and other foreign objects and repair or remove any obstacles. Team equipment will be stored within the team dugout or behind screens, and not within the area defined as in play. Only players, managers, coaches, umpires and team parent are allowed on the playing field or in the dugout during games. Managers and coaches are responsible for

keeping bats and loose equipment off the field of play. It is recommended the manager designate a different player for this responsibility each game.

Game Preparation

- Conduct stretching prior to practices and games. The purpose of stretching is to increase flexibility within the various muscle groups and prevent tearing from overexertion. Stretching should never be done forcefully, but rather in a gradual manner to encourage looseness and flexibility. Branham Hills Little League strongly supports stretching before every practice and game.
- Managers and coaches are to make sure that players are healthy, rested and alert.
- Ensure players returning from injury have a medical release signed by their doctor.
- Ensure players are wearing the entire proper uniform.
- Ensure all equipment is in good, safe working order.
- Do a physical inspection of the playing field, correcting any hazardous conditions (i.e., fill divots, remove debris) immediately. Report any other repairs that are necessary to the Safety Officer as soon as possible.
- Determine with the opposing manager that the playing field is fit to play on. In the event it is not playable, contact the President (Tom Huckaby) or Field Coordinator (Travis Welch).
- Have the players do a light jog around the field before throwing warm-ups that should follow this order...
 - o Light tosses short distance
 - o Light tosses medium distance
 - o Light tosses long distance
 - o Medium tosses medium distance
 - o Regular tosses medium distance
 - o Field ground balls
 - o Field pop flies
- No soft toss batting drills where balls are batted into the fence.

During the Game

- Players shall not be alone in the dugout. A coach or parent shall be assigned to the dugout at all times.
- Utilize a player as a base coach if necessary.
- Assure no equipment is left lying in the field, either in fair or foul territory.
- Keep players alert.
- Maintain discipline and be organized at all times
- Keep players sitting on the team's bench in the dugout, unless they are preparing to enter the game.
- Make sure catchers are wearing proper equipment.
- Observe the "no on-deck" rule for batters and keep players in the dugout at all times.

Exceptions are in the Junior and Senior Divisions.

- Do not allow players to climb on fences.
- Get players to drink fluids often to prevent dehydration.
- Do not play with children who are ill or injured.
- Tend to children that become injured in a game or practice.

Post Game

- Do not leave the field until every team member has been either picked up by a known family member or has left with a pre-designated driver.
- Notify parents if their child has been injured, no matter how small or insignificant the injury may seem. **NO EXCEPTIONS.**
- Any safety problems shall be reported to the Safety Officer (**Danielle Ash**) and BHLL President (Ryan McCarter).
- Any injury that was treated must be reported to the BHLL Safety Officer (**Danielle Ash**) and BHLL President (Ryan McCarter) within 24 hours of the incident.
- Return the field to its pre-game condition or better.

Safety Messages

Continuous safety messages will be communicated through the BHLL website, email and posters/signs at each complex.

Accident Reporting Procedures

What to Report

An incident that causes any player, manager, coach, umpire, or other volunteer to receive first aid and/or medical treatment must be reported to the Safety Officer. This includes even passive treatments such as the evaluation and diagnosis of the extent of the injury or periods of rest.

Minor injuries that require the first aid kit to be used, or a player to be removed from a game or practice, require the Ca-12 injury form to be filled out and returned to the League Safety Officer. This form is for District Statistical purposes.

Managers shall report all near-misses to the BHLL Safety Officer. Near-misses shall be tracked as a proactive tool to evaluate safe practices and avoid future injuries.

When to Report

All such incidents described above must be reported to the Safety Officer and League President *within 24 hours* of the incident.

2022 Safety Officer, Danielle Ash, can be reached at the following:

Cell: (408) 691-9128

Email: ash.r.danielle@gmail.com

2022 League President, Ryan McCarter, can be reached at the following:

Cell: (408) 398-7889

Email: ryan.mccarter@gmail.com

How to Make the Report


Reporting incidents can come in a variety of forms. Most typically, they are *telephone conversations*. At a minimum, the following information must be provided:

- The name and phone number of the individual involved
- The date, time, and location of the incident
- As detailed a description of the incident as possible
- The preliminary estimation of the extent of any injuries
- The name and phone number of the person reporting the incident
- The name and phone number of the parent/s of the player injured

Use the following Branham Hills Incident Report Form to report all incidents to the BHLL Safety Officer or download from the following URL...

[BRANHAM HILLS INCIDENT REPORT FORM](#)

This form should be used to report all injuries occurring during any organized BHLL functions, including practices, games, field work days, normal maintenance of facilities, etc.



**BRANHAM HILLS LITTLE LEAGUE
INCIDENT REPORT FORM**

Name of Child: _____

Child's Phone Number: _____

Date of Incident and Time of Day: _____

Description of Incident: _____

Were there other children or adults involved? ☐ Yes ☐ No

If Yes, explain: _____

Was a doctor contacted? ☐ Yes ☐ No

If Yes, doctor's name: _____

Nature of injury, if any (*What area of body was hurt; was child batting, running, fielding?*)

Comments: _____

What action was taken? _____

Person Reporting the Injury: _____

Manager/Coach _____ <small>Printed Name</small>	_____ <small>Signature</small>	_____ <small>Date</small>
Parent/Guardian _____ <small>Printed Name</small>	_____ <small>Signature</small>	_____ <small>Date</small>
Safety Officer _____ <small>Printed Name</small>	_____ <small>Signature</small>	_____ <small>Date</small>

Return Completed Form to BHLL Safety Officer

Rev. October 2011

Safety Officer Responsibilities

Within 24 hours of receiving the incident report, the Safety Officer will contact the injured party or the party's parents and;

- 1) Verify the information received.
- 2) Obtain any other information deemed necessary.
- 3) Check on the status of the injured party.
- 4) In the event the injured party required other medical treatment (i.e., emergency department visit, doctor's visit, etc.) the BHLL Safety Officer will advise the parent or guardian of the Branham Hills Little League's insurance coverage and the provisions for submitting any claims.

If the extent of the injuries are more than minor in nature, the Safety Officer shall periodically call the injured party to;

- 1) Check on the status of any injuries.
- 2) To check if any other assistance is necessary in areas such as submission of insurance forms, etc. until such time as the incident is considered “closed” (i.e., no further claims are expected and/or the individual is participating in the league again)

Concussion Information

Branham Hills Little League requires all Parents and youth athletes acknowledge the possible risk of head injury prior to practice or competition. To ensure parents and youth athletes have read the BHLL Concussion Fact Sheet, they must sign the BHLL Concussion Fact Sheet Signature Page and return it to their Team Manager.

A youth athlete who is suspected of sustaining a concussion or head injury must be removed from play – “when in doubt, sit them out”

A youth athlete who has been removed from play **must receive written clearance from a licensed health care provider prior to returning to play.** See the LICENSED HEALTH CARE PROVIDERS section below.

The Facts About Concussions

- A concussion is a **brain injury**.
- **All** brain injuries are serious.
- **All** concussions are serious.
- Concussions can occur **without loss of consciousness**.
- Concussions can occur **in any sport**.

Recognition and proper management of concussions, when they first occur, can help prevent further injury or even death.

What is a Concussion?

A concussion is an injury that changes how the cells in the brain normally work. A concussion is caused by a blow to the head or body that causes the brain to move rapidly inside the skull. Even a “ding,” “getting your bell rung,” or what seems to be a mild bump or blow to the head can be serious. Concussions can also result from a fall or from players colliding with each other or with obstacles, such as a fence post, even if they do not directly hit their head.

The potential for concussions is greatest in athletic environments where collisions are common. Concussions can occur, however, in **any** organized or unorganized sport or recreational activity. As many as 3.8 million sports and recreation-related concussions occur in the United States each year.

Recognizing a Possible Concussion

To help recognize a concussion, you should watch for the following two things among your athletes:

1. A forceful blow to the head or body with force that is transmitted to the head, which results in rapid movement of the head. and
2. Any change in the athlete's behavior, thinking, or physical functioning. (See the Signs and Symptoms of a Concussion section below)

Signs and Symptoms of a Concussion

These signs and symptoms may indicate that a concussion has occurred.

Signs Observed by Coaching Staff	Symptoms Reported by Athlete
<ul style="list-style-type: none">• Appears dazed or stunned or vacant expression• Is confused about assignment or position• Forgets sports plays• Is unsure of game, score, or opponent• Moves clumsily• Answers questions slowly or with slurred speech• Loses consciousness (even briefly) or has seizures or convulsions• Shows behavior or personality changes• Can't recall events before or after hit or fall	<ul style="list-style-type: none">• Headache or "pressure" in head• Nausea or vomiting• Balance problems or dizziness• Double or blurry vision• Sensitivity to light or noise• Feeling sluggish, hazy, foggy, or groggy• Concentration or memory problems• Confusion• Does not "feel right"• Neck pain, fatigue, drowsiness or low energy• More emotional, irritable or sad• Amnesia• Repeating the same question• Talking nonsense or off subject or unable to formulate words• Unable to understand plays

Athletes who experience any of these signs or symptoms after a bump or blow to the head must be kept from play until given permission to return to play by a **healthcare professional** (see Licensed Health Care Provided list below) with experience in evaluating for concussions. Signs and symptoms of concussion can last from several minutes to days, weeks, months, or even longer in some cases.

Remember, you cannot see a concussion and some athletes may not experience and/or report symptoms until hours or days after the injury. Concussions are usually mild but concussions are potentially serious and may result in complications including prolonged brain damage and death if not recognized and managed properly. If you have any suspicion that your athlete has a concussion, you should keep the athlete out of the game or practice.

Concussion Prevention and Preparation

As a coach, you can play a key role in preventing concussions and responding to them properly when they occur. Here are some steps you can take to ensure the best outcome for your athletes and the team:

- Educate athletes and parents about concussion. Talk with athletes and their parents about the dangers and potential long-term consequences of concussion. For more information on long-term effects of concussion, visit the [CDC Traumatic Brain Injury website](#). Explain your concerns about concussion and your expectations of safe play to athletes, parents, and assistant coaches. Pass out the concussion fact sheets for athletes and for parents at the beginning of the season and again if a concussion occurs.
- Keep on hand a copy of the concussion information sheet signed by both parent and child.
- Insist that safety comes first.
 - › Teach athletes safe playing techniques and encourage them to follow the rules of play.
 - › Encourage athletes to practice good sportsmanship at all times.
 - › Make sure athletes wear the right protective equipment for their activity (helmet, cup, catcher gear, etc.). Protective equipment should fit properly, be well maintained, and be worn consistently and correctly.
 - › Review the athlete fact sheet with your team to help them recognize the signs and symptoms of a concussion.
- Teach athletes and parents that it's not smart to play with a concussion. Sometimes players and parents wrongly believe that it shows strength and courage to play injured. Discourage others from pressuring injured athletes to play. Don't let athletes persuade you that they're "just fine" after they have sustained any bump or blow to the head. Ask if players have ever had a concussion.
- Prevent long-term problems. A repeat concussion that occurs before the brain recovers from the first—usually within a short period of time (hours, days, or weeks)—can slow recovery or increase the likelihood of having long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage, and even death. This more serious condition is called second impact syndrome. Keep athletes with known or suspected concussion from play until they have been evaluated and given permission to return to play by a health care professional with experience in evaluating for concussion. Remind your athletes: "It's better to miss one game than the whole season."

Concussion Action Plan

WHAT SHOULD A COACH DO WHEN A CONCUSSION IS SUSPECTED ?

1. Remove the athlete from play. Look for the signs and symptoms of a concussion if your athlete has experienced a bump or blow to the head. Athletes who experience signs or symptoms of concussion shall not be allowed to return to play. When in doubt, keep the athlete out of play.
2. Ensure that the athlete is evaluated right away by an appropriate health care professional. Do not try to

judge the severity of the injury yourself. Health care professionals have a number of methods that they can use to assess the severity of concussions. As a coach, recording the following information can help health care professionals in assessing the athlete after the injury:

- Cause of the injury and force of the hit or blow to the head
 - Any loss of consciousness (passed out/knocked out) and if so, for how long
 - Any memory loss immediately following the injury
 - Any seizures immediately following the injury
 - Number of previous concussions (if any)
3. Inform the athlete's parents or guardians about the possible concussion and give them the fact sheet on concussion. Make sure they know that the athlete should be seen by a health care professional experienced in evaluating for concussion.
 4. Allow the athlete to return to play only with permission from a health care professional with experience in evaluating for concussion. A repeat concussion that occurs before the brain recovers from the first can slow recovery or increase the likelihood of having long-term problems. Prevent common long-term problems and the rare second impact syndrome by delaying the athlete's return to the activity until the player receives appropriate medical evaluation and approval for return to play.

Licensed Health Care Providers

Health care providers are trained in the evaluation and treatment of concussions/brain injuries and authorized to allow the athlete to return to play.

- Medical Doctors (MD)
- Doctor of Osteopathy (DO)
- Advanced Registered Nurse Practitioner (ARNP)
- Physician Assistant (PA)
- Licensed Certified Athletic Trainers (ATC)

Research is currently being done to determine which other licensed health care providers may have sufficient training to qualify to authorize return to play. Little League will update leagues as this information becomes available.

If you think your athlete has sustained a concussion, take him/her out of play, and seek the advice of a health care professional experienced in evaluating for concussion.

Information on concussions in Youth Sports can be found on the CDC website at:

<http://www.cdc.gov/concussion/HeadsUp/youth>.

First Aid Kits

A well-equipped first aid kit shall be provided to each team and concession stand. A first aid kit is required at each practice and game. When first aid kit supplies are used, additional supplies can be obtained by contacting the Safety Officer.

First Aid Kit Inventory

<i>INVENTORY (ITEM DESCRIPTION)</i>	<i>UNIT</i>	<i>QTY</i>
BAND-AIDS	EA	8
INSTANT COLD PAK	EA	2
GAUZE, CONFORMING BANDAGE, 2" STERILE	EA	1
GLOVES, POWDER FREE, LATEX FREE	PR	1
ANTISEPTIC TOWELETTES	EA	4
FIRST AID BURN CREAM.	EA	3
SURGIPADS (TYPE) DRESSING	EA	4
TAPE	RL	1
FIRST AID GUIDE	EA	1

Weather

The Branham Hills field coordinator, league president and affected team managers will determine when games are canceled. Team Managers will notify Team families when weather may cancel a scheduled practice or game.

Rain

If it begins to rain:

- Evaluate the strength of the rain. Is it a light drizzle or is it pouring?
- Periodically evaluate the condition of the playing field.
- Stop play if conditions become unsafe. Managers are to consult with the umpire, **and the umpire will make the final decision if the game can continue.**
- If the umpire and managers decide to postpone, wait 20 minutes from this point before making a decision to cancel the game.

Lightning

- When lightning is observed or thunder is audible, all activities will be suspended for 20 minutes.
- All players, coaches and managers will return to their vehicles for this period of time.
- If a severe storm warning is issued, all field activities will cease and everyone is directed to return home.
- Stay away from metal including fencing and bleachers and do not hold metal bats.

Heat/Hydration

Good nutrition is important for children. Sometimes the most important need is water, especially when they are physically active. During the season encourage players to drink fluids every 15 to 30 minutes. If a player looks distressed while standing in the hot sun, substitute that player and get them into the shade as soon as possible.

Child Abuse/Neglect

In the event you suspect that one of your players is a victim of abuse and or neglect; you should immediately contact the 2021 League President and Safety Officer (Ryan McCarter) for possible follow up with local law enforcement. Branham Hills Little League volunteers shall not investigate suspected abuse/neglect cases independently.

Safe Sport

In 2018, the “Protecting Young Victims from Sexual Abuse and SafeSport Authorization Act of 2017” became Federal law. The mission of the U.S. Center for Safesport is to make the athlete's well-being the centerpiece of our nation’s sports culture. All athletes deserve to participate in sports free from bullying, hazing, sexual misconduct, or any form of emotional or physical abuse.

All volunteers of a local league are now mandated reporters and could face criminal charges if the league chooses to ignore, or not report to the proper authorities, any witnessed act of child abuse, including sexual abuse, within 24 hours.

Health and Medical

Inspect your first aid kit and what it contains before it becomes necessary to use it. Additional kits can be obtained from the Safety Officer. First Aid is the first care given to a victim. Know your limits when rendering care.

Good Samaritan

The "Good Samaritan Law" gives protection to people who provide emergency care to ill or injured persons. This legal immunity protects you, as a rescuer, from any litigation and being held responsible for the victim's injury. When citizens respond to an emergency and act as a reasonable and prudent person would under the same conditions, this immunity will prevail.

Checking a Victim - Where Do I Start?

If the victim is conscious, ask them what happened. The victim may be able to tell you what happened and how he or she feels. This information helps determine what care may be needed.

Never be in a hurry to move any victim, the ground is firm and works like a splint. Then do the following;

- If the victim is unconscious, obtain what happened from bystanders.

- Check the victim from head to toe so you don't overlook any problems.
- Do not ask the victim to move or move the victim yourself until the check is completed.
- Examine the scalp, face, ears, nose and mouth.
- Examine the arms and legs for cuts, bruises, bumps or depressions.
- Watch for changes in consciousness.
- Notice if the victim is drowsy, not alert or confused.
- Look for changes in the victim's breathing. It should be regular, quiet and easy.
- Notice how the skin looks and feels. Note if the skin is reddish, bluish, pale or gray.
- Feel with the back of your hand on the forehead to see if the skin feels unusually damp, dry, cool or hot.
- Ask the victim again about the area that hurts.
- Ask the victim to move each part of the body that doesn't hurt.
- Check the shoulders by asking the victim to shrug them.
- Ask the victim if they can move fingers, hands and arms.
- Think of how the body usually looks. If you are not sure if something is out of shape, check it against the other side of the body.
- When you have finished checking, if the victim can move their body without any pain and if there are no other signs of injury, assist them in sitting up.
- When the victim is ready, assist them to their feet.

Local Safety Resources

Branham Hills shall use resources available to them including but not limited to the San Jose Police Department, San Jose Fire Department, American Medical Response, Santa Clara Valley Health & Hospital System, and the American Red Cross. Call the Safety Officer for each organization's contact.

Emergency Procedures and Phone Numbers

A list of emergency phone numbers shall be distributed and posted in the snack shack at each complex (Ross and John Muir).

Emergency Phone Numbers

Emergency	911
Emergency from Cell Phone.	408-277-8911
Urgent Non-Emergency	311
Santa Clara County Sheriff	408-299-3325

After handling the emergency, contact the

- 2022 Safety Officer, Danielle Ash, at 408-691-9128

- and the Coaching Coordinator, **Todd Smith**, at 408-409-3636 to report the incident.

Note: When dialing 911 from a cell phone, your call is answered by the California Highway Patrol regional dispatch office. The call must be transferred to the City of San Jose. For faster service consider the following phone number will connect you directly to the San Jose Communications Center. (408-277-8911)

Medical Release Forms

All Managers will carry a copy of the Medical Release Form for each player on their team to all games and practices. The Player Agent will also maintain a copy for each player in their respective League Division.

Code of Conduct

All parents must complete a Branham Hills Parental Code of Conduct and submit to a league officer or manager. Each manager will have a signed Parental Code of Conduct to keep in their coaching binder. The code of conduct can be found at: www.branhamhillslittleleague.com

Training

Fundamental Training

The League will provide fundamental training including Little League philosophy and the mechanics of sliding, hitting, fielding, pitching and throwing that is consistent throughout the league and maximizes the safety of all players. Each team will be required to send their Manager and one coach, as well as any other volunteer. This League training will be held in March, 2022.

First Aid Training

The League shall provide first aid training to all managers and coaches prior to the start of the season. This training will consist of information on Basic Life Support, CPR, and Red Cross Sports Medicine. Each team will be required to send their Manager and one coach as well as any other volunteer. Those Coaches, Managers, and volunteers whose employment requires First Aid certification, will be included in the count of certified caregivers from each team. Each team will have at least one representative that is trained in First Aid and CPR. The training will be conducted in March 2022.

SafeSport Training

The League directs its volunteers to participate in SafeSport training at the following link:

www.athletesafety.org/training/index

Education and awareness are the most critical components to creating safe and respectful sporting environments, free of abuse and harassment.

Field and Facilities

Field Inspections

Managers (or their designees) and umpires shall inspect the condition of the field prior to the start of each practice or game.

Field Standards

At the younger age divisions, reduced impact balls shall be used for practices and games. All BHLL Fields shall use disengage-able bases. BHLL Major and Minor playing fields shall use warning tracks in the outfield to protect outfielders. Field fences shall use protective/padded fence tops to protect fielders. Major and Minor Fields shall provide protective fencing and netting to protect spectators. All other Fields shall provide protective fencing to protect spectators. All BHLL facilities are covered by all major cell phone providers and a ground line is located in the Concession Stand for practices and games. All BHLL taller bleachers shall provide back guard rails and side rails.

Annual Little League Facility Survey

An inspection of the Ross and John Muir fields will be accomplished prior to opening day using the official Little League Facility Survey form. The survey shall be performed by the Branham Hills Safety Officer and selected individuals from the Board of Directors, managers, and umpires.

Concession Stand Procedures

The Concession Stand managers shall be trained in safe food handling, preparation and procedures. Training shall also cover safe use, care and inspection of all equipment.

- Orientation for snack shack workers shall be conducted for each volunteer.
- Minimum age - No children under the age of 14 are to be permitted in the Snack Shack.
- Gloves shall be worn by those serving prepared foods.
- Compressed Gas cylinders shall be secured with chains.
- Refrigerator Temps maintained at a minimum of 45 degrees.
- Freezer temp maintained at a minimum of 32 degrees

All other procedures are based on the Santa Clara Co. Dept. of Environmental Health, Consumer Protection Division, Food Safety Program.

Telephone Access

Landline telephones are available on-site at each complex. Managers should have access to a cell phone or nearby landline (i.e. neighbors) at practice fields. No fewer than two coaches shall be in attendance at each practice.

AED (Automatic External Defibrillator)

AED's were installed at both the Ross Facility (scorer's booth/Major field behind the snack shack) and at the John Muir field inside the snack shack. In the event of a life-threatening cardiac arrhythmias, these devices could be used to prevent cardiac arrest.

Pest Control

In the event of discovering a bee/wasp hive, cone off the area and notify the League President or Safety Officer immediately. A pest control/tree trimming service will be contacted for the safe removal of the hazard.

If rodents and/or ants are discovered in the snack shack, notify Carissa Pettinichio.

Safety Suggestions or Recommendations

Everybody is encouraged to submit suggestions and recommendations for the improvement and Safety of BHLL Facilities. All suggestions can be submitted to the 2022 BHLL Safety Officer, Danielle Ash, through email ash.r.danielle@gmail.com

Branham Hills Little League

Board of Directors 2021

Board Member	Board Position	Email	Phone Number
Ryan McCarter	President	ryan.mccarter@gmail.com	408-398-7889
Rex Wonnell	Vice President	Rwon121249@aol.com	408-997-1132
Todd Leicht	Player Agent	toddleicht72@gmail.com	408-816-4180
Dan Welch	Equipment Manager	dwelch24@sbcglobal.net	408-391-0196
Chris Cossitor	Fall Ball Coordinator	flapsup@cossitorgroup.com	702-273-7140
Stephanie Wittekind	Secretary	stephwitt@sbcglobal.net	408-466-4098
Carissa Pettinichio	Snack Shack Coordinator	Better2bb Brunette@yahoo.com	408-841-0978
Claire Longoria	Treasurer	claire0240@yahoo.com	408-307-6052
Todd Smith	Coaching Coordinator/Umpire in Chief	ftodd_smith@yahoo.com	408-409-3636
Landon Jacobs	Training Coordinator	landonjacobs@gmail.com	408-504-8672

Kurt Sisley	Big Field Director/Juniors Player Agent	ksisley@sbcglobal.net	408-761-9090
Brent Manago	Registrar	brentmanago@gmail.com	408-206-0680
Adam Colmone	Information Officer/Player Agent	adamcolmone@gmail.com	815-228-3095
Bob Phelps	AAA Coordinator/Co-Umpire in Chief	bloop1953@yahoo.com	408-8021709
Danielle Ash	Safety Officer	ash.r.danielle@gmail.com	408-691-9128
Lisa Fong	Sponsorship Coordinator	lisamfong@ymail.com	
Katie Parker	Opening Day/Social Media Coordinator	katiejoparker11@gmail.com	408-605-7168
Dolly Garay	Team Parent Coordinator	donnagaray11@gmail.com	615-962-5054
TBD	Scorekeeping/Records Officer	TBD	TBD

Branham Hills Little League Volunteer From

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BRANHAM HILLS LITTLE LEAGUE
**MANAGERS AND COACHES SAFETY
ACKNOWLEDGEMENT FORM**

After having thoroughly read and reviewed the Branham Hills Little League 2022 Safety Manual (ASAP Manual), the Manager and Coaches from each BHLL Team must sign and return this document to the BHLL Safety Officer, Danielle Ash. Their signatures below indicate that they understand and will abide by the Safety Rules and Guidelines adopted by the Branham Hills Little League Board of Directors.

Division:	T-Ball	A	AA	AAA	Majors	Juniors	Seniors
	•	•	•	•	•	•	•

Team Name: _____

Manager Name:			
	<i>Printed Name</i>	<i>Date</i>	<i>Signature</i>

Coach Name:			
	<i>Printed Name</i>	<i>Date</i>	<i>Signature</i>

Coach Name:			
	<i>Printed Name</i>	<i>Date</i>	<i>Signature</i>

RETURN THIS COMPLETED FORM TO
THE BHLL SAFETY OFFICER
Danielle Ash . (408) 691-9128 . ash.r.danielle@gmail.com

Received on: _____	Received By: _____
<i>Date</i>	<i>Printed Name</i>

