



AVON
YOUTH SPORTS

Town of Avon, Indiana Sports | Volunteer Application Policy

The following is the Volunteer Application Policy for all volunteers (as indicated on the Volunteer Application) for the Town of Avon, Indiana Sports, Home of Avon Youth Sports (Formerly AJAA). Every volunteer must meet the criteria below in order to hold a position within the Town of Avon, Indiana Sports. A background check must be completed prior to giving final approval as a volunteer. Volunteers include, but are not limited to: Commissioners, Head Coaches, Assistant Coaches, League Coordinators, etc., and/or anyone who will be present on the playing or practice field or court 50% or more of the time during a season. Background checks shall be conducted on all volunteers and must be completed prior to any contact with players or players' families. Returning volunteers will be re-checked every three years, and the Town of Avon, Indiana Sports will be notified of any status changes to current volunteers.

While the Town of Avon, Indiana Sports has no authority in third-party driving agreements among volunteers and parents, we discourage volunteers from ever driving participants, even as an independent third party.

The background check shall include, but is not limited to:

1. Social Security Number verification;
2. Nationwide Criminal Record search by county;
3. National Criminal Database Record search; and
4. National Sex Offender Registry search.

The minimum standards for automatic eligibility to volunteer:

1. No felony convictions.
2. No more than 2 misdemeanor convictions in the last 10 years.
3. No Orders of Protection, Restraining Orders or No Contact Orders in the last 5 years.
4. No prior convictions involving violence or threat of violence against a person, or convictions of a sexual nature, e.g. pornography. This includes any Pretrial Diversion Agreements settled in lieu of a conviction.
5. No misrepresentations on the Volunteer Application.
6. No current pending charges.
7. **ABSOLUTELY NO CONVICTIONS OR GUILTY PLEAS TO CHARGES INVOLVING OR AGAINST A MINOR, REGARDLESS OF TIME SINCE CONVICTION OR PLEA.**

The Town of Avon, Indiana Sports receives arrest alerts for volunteers in our database. Other than for charges which are currently pending, these standards and time frames are based on actual convictions and not charges which were later dismissed. These time frames are also based upon conviction dates and not incident dates.

The Town of Avon, Indiana Sports will have a panel of staff to oversee the background check process. Responsibilities will include, but are not limited to:

1. Collecting Volunteer Application forms.
2. Ensuring that all volunteers have submitted forms.
3. Data entry and results of checks receipt and review.

Persons who pass the background check may not be selected to volunteer based on other factors including, but not limited to:

1. Past coaching incidents in any sport.
2. Unavailability for games or practices.
3. Excess numbers of eligible coaches.
4. The discretion of the Town of Avon, Indiana Sports staff panel.

In the event that a volunteer does not meet the standards above as a result of the background check, he/she will be sent findings by the Town of Avon, Indiana Sports staff with the background check information provided from the company conducting the background checks. Findings will include a copy of the Volunteer Application policy so that the volunteer may clearly see the reasons for the denial for his/her review and a copy of the background check report.

Persons who are selected as Head Coaches and Assistant Coaches shall be issued a Volunteer ID badge. This identification badge is issued to the volunteer of record and must be worn by the volunteer at all times during the Town of Avon, Indiana Sports sanctioned practices and competitions in which the holder is a volunteer. This identification badge is property of AIS and any violation of the organization's bylaws, policies or guidelines will render it void and subject to confiscation.

The use of this badge is strictly limited to the volunteer of record and it may not be used by any other person for any purpose. Improper use by any person, including failure to wear the identification badge by the volunteer of record, may result in disciplinary action.

If this identification badge is lost or stolen, the volunteer of record must contact AIS Staff (sports@avonindiana.gov) and obtain a replacement. Lost or stolen badges must be reported to AIS staff as soon as possible. If found, please contact AIS at sports@avonindiana.gov or return by mailing to Town of Avon, Indiana Sports, 866 S. CR 625 E. Avon, IN 46123.