

EGG HARBOR TOWNSHIP SOCCER CLUB BY-LAWS
REVISED/APPROVED – JANUARY 2023

ARTICLE I
NAME, OFFICES, AND REGISTERED AGENT

Section 1.1 NAME

The name of the Organization is the Egg Harbor Township Soccer Club. Hereinafter referred to as EHTSC, or simply 'the Club'.

Section 1.2 PRINCIPAL OFFICE

The principal office shall be located at the Egg Harbor Township Recreation Department, 5045 English Creek Avenue, Egg Harbor Township, NJ 08234 or at such other location in the Township of Egg Harbor as the Governing Body of the Organization may hereafter designate.

Section 1.3 REGISTERED OFFICE & AGENT

The registered office of the Club shall be located at the Egg Harbor Township Recreation Department, 5045 English Creek Avenue, Egg Harbor Township, NJ 08234. The registered agent of the Club at such address shall be appointed annually. The address of the registered office and the identify of the registered agent may be changed from time to time by the Governing Body.

ARTICLE II
PURPOSE

The purpose for which the Organization is formed shall be to sponsor the Egg Harbor Township Soccer Club for children of the Township of Egg Harbor. The Club is formed to promote and encourage support of soccer in Egg Harbor Township; to promote and encourage the sport of soccer among the youth of Egg Harbor Township; to educate the youth of Egg Harbor Township by teaching them sportsmanship and fair play in the sport of soccer and to teach them the benefits of team sport; to promote and encourage the support, pleasure, exercise and recreation of its members and their children. The Club shall sponsor teams to participate in recreational and competitive traveling soccer programs. In all cases, the aims of the Club are to give children the opportunity to play and learn the game of soccer, as well as participate good sportsmanship and citizenship through fair play.

ARTICLE III
MEMBERSHIP

Section 3.1 MEMBERSHIP ELIGIBILITY

Any Egg Harbor Township resident at least 18 years of age who is sincerely interested in active participation to further the objective of the EHTSC may join. Membership can be obtained by attending three (3) consecutive meetings the lesser of six (6) or 51% of all general membership Meetings in a 12-month period. In addition, the membership eligibility applies to all players, parents, and coaches of the organization.

- (a) **Resident Definition** = Any person who is eligible to vote and lives in the boundaries of Egg Harbor Township.
- (b) **Non-Resident Definition** = Non-residents may not sit in Executive Board, Director, Voting Members, coach, or player roles without expressed approval of the Egg Harbor Township Recreation Commission.

3.2 GENERAL VOTING ELIGIBILITY

All members including the Executives, Coordinators, and Voting Members make up the General Membership. Any members of the public in attendance that has not met the eligibility standards for general membership is considered to be a Non-voting member. Thereafter only members that have attended **over 50%** of all the general memberships meetings commencing in February of each year are eligible to vote in Club elections and changes to the By-laws.

3.3 TERMINATION OF MEMBERSHIP

The EHTSC President, at a duly constituted General membership, Executive, Closed, and Special Meetings shall have the authority to discipline, suspend, or terminate the membership of any member of any class, including coaches, players, and parents, when conducts of such person is considered detrimental to the best interests of the Club. Any suspension or termination shall require a 2/3 vote of those present at a General Membership, Executive, Closed, and Special Meetings. The member involved shall be notified by telephone or electronic mail of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to speak on his/her/their behalf.

Any person who has been removed by a **referee**, coach, or member of the Board of Directors for unsportsmanlike conduct, or conduct detrimental to the Organization must meet with the Board of Directors pursuant to Section 4.02 (a) or (b) before said person may return to play, manage, or coach. This meeting can be either the next scheduled General Membership or Special Board Membership meeting. In the case of a parent, he or she will not be permitted to return to any area of play until such meeting has taken place.

3.4 RESIGNATION – Board Member or Coach

Any member may resign by filing a written resignation with the Secretary or President. Voting rights may be retained if the member so requests at the time of the resignation, otherwise voting rights are terminated upon the effective date of the resignation. If this causes a vacant position on the Board, it shall be immediately filled by a 2/3 vote of the Board to fulfill the term until the next time that position goes up for re-elections, which happens every 2 years.

ARTICLE IV **MEETINGS OF MEMBERS**

4.1 ANNUAL MEETING

The annual meeting of the Organization shall be held in February of each year. The meeting shall be for the election of officers, and Coordinators, and for such other business as may come before the meeting.

4.2 REGULAR MEETINGS

Regular meetings of the Members shall be held monthly or as may be set by the Board. Rules shall be followed in accordance with Roberts Rules.

4.3 SPECIAL MEETINGS

Special meetings of the Members may be called by the President. In case of a special meeting, notice may be delivered orally, by email, or by mail as to the date in which the meeting will be held **with a 72 hour notice given**. Should this matter need to be handled via an email vote, the Secretary will record and supply those emails in the next monthly meeting records sent to the EHT Recreation Board.

In this meeting, only the specific issue can be discussed (NO OTHER CLUB issues can be discussed or voted on at this time).

4.4 PLACE OF MEETINGS

The Board shall designate the place of any regular, special, or annual meeting.

4.5 NOTICE OF GENERAL, MONTHLY, AND SPECIAL MEETINGS

Notice stating the place, day, and time of the meeting shall be established on an annual basis or as determined by vote of a majority of the Board. Notice may be delivered orally, by email, or by mail and posted on the Club's website, with a 72 hour notice of any change to the date and/or time.

4.6 SUPERVISION OF MEETINGS

The President shall preside at all meetings of the Members. The Secretary shall keep minutes of the meetings in books provided for that purpose; or **electronic recording**.

4.7 QUORUM

A Minimum of 51% of the board members must be present, in order for a meeting to come to order.

4.8 FISCAL YEAR

The Fiscal Year of the Club shall be a calendar year.

ARTICLE V **OFFICERS**

5.1 NUMBER OF OFFICERS

The Officers of the Organization shall be a President, Vice-President, a Treasurer, and a Secretary which will be considered the Executive Board. Additional Officers (hereinafter designated as "Coordinators") listed in Sections 5.51-5.511 shall be collectively known as the Board.

5.2 ELECTION AND TERM OF OFFICERS

The officers of the Club shall be elected in February meeting of each year by the eligible voting members of the Club. Officers shall serve in office for a two (2) year term or until death, resignation, or removal as provided herein. Elections of officers will take place every 2 years.

To qualify for the position of officer, a person must be a voting member. At the December and January meetings, nominations shall be accepted from the floor and must be seconded by a member in good standing. The election shall be by secret ballot or orally and the nominees with the most votes from the voting members present shall be declared elected to the office for which he or she is nominated. The President shall conduct the elections and vote only in the case of a tiebreaker when required. **ALL Board Members MUST comply with Egg Harbor Township ordinance 46 of 2007 entitled "Criminal Records Checks for Employees and Volunteers" and be on the Kid Safe list.**

5.3 AUTHORITY OF OFFICERS AND DIRECTORS

The Officers and Coordinators of the Club collectively known as the Board shall be responsible for and authorized to act to:

1. Set policy and procedure of the Club;
2. Schedule and conduct meetings of the executive Board, Board and general membership;
3. Institute rules and regulations for practices and playing games;
4. Schedule and conduct sign-ups, registration, formations f teams, practices, games, playoffs, training, and post season play;
5. Manage the business of the Club and to approve and authorize all purchase of equipment, including any and all awards or trophies that may e awarded to any team, players, or sponsors;

6. Conduct fundraising activities;
7. Hear all complaints from members or other parties in interest that are deemed valid and cannot be resolved through communication. Any complaint that cannot be resolved shall be brought before the Board at a meeting wherein all parties involved shall be in attendance. If the complaining party or parties are not in attendance after being given sufficient notice in writing of the date, time, and place of the meeting, the complaint shall be considered resolved. After hearing from the complaining party and also hearing from the other party in interest, the Board shall decide by majority vote as to how and when the complaint shall be resolved. The decision of the Board shall be final. If the issue is considered a grievance than a committee shall be formed by the President, including the President, and the committee will properly investigate the grievance;
8. Exercise complete authority as to any matters affecting the League;
9. Appoint additional directors, as needed;
10. Interpretation of these By-laws will be left up to the Board for a vote as to the intent and meaning.

5.5.1 PRESIDENT

The President shall be the principal operating officer of the Club and the duties are as follows:

- a) Supervise all business affairs of the Club including but not limited to: preparing meeting agendas, correspondence to coaches, and supervising the website information;
- b) Sign, with the Secretary or any other proper officer of the Club thereunto authorized by the Board, all authorized instruments and or contracts to be executed;
- c) Perform all duties as may be prescribed by the Executive Board;
- d) Supervise the Kid-Safe Program, Parent Code of Conduct, Coaches Code of Conduct
- e) Vote only as a tie-breaker, in business votes as well as elections;
- f) Act as the liaison to communicate with Egg Harbor Township Recreation Department;
- g) Act as Chairperson for Special Events Committee for ceremonies, such as Opening and Closing tournaments and photos;
- h) Distribute plaques of appreciation to sponsors or designee;
- i) Act as liaison between the Club and vendors or training company;
- j) Oversee Open Evaluation;
- k) **Co-sign all checks with Treasurer over the amount of \$500.**

5.5.2 VICE PRESIDENT

In the absence of the President or in the event of his/her inability or refusal to act, the Vice President shall perform the duties of the President ad, when so acting, shall have all the powers of and be subject to all the restrictions upon the President. Any Vice President shall perform such other duties as from time to time may be assigned to him or her by the President or by the Board. In addition, the Vice President or his/her designee shall:

- a) Assist the Directors of all recreation and traveling teams;
- b) Responsible for the selection and scheduling of officials for all recreational and traveling teams or assign designee;
- c) Schedule training with teams and be the liaison between the Club and the Club's training company;
- d) Oversee Open Evaluations;
- e) Oversee ordering of uniforms ad uniform selections;
- f) Oversee scheduling of Club oriented fundraisers;
- g) Oversee scheduling of field usage.

5.5.3 TREASURER

The Treasurer shall be responsible for overseeing the financial affairs of the Organization, subject to the policies of the Board. The Treasurer shall submit a written financial report at all meetings and shall, along with the President, have authority to sign checks of the Organization. An annual audit of the Club's finances are to be reported at the annual reorganization meeting. Notwithstanding the above, any club expenditure exceeding \$500.00 shall be co-signed by both the President and the Treasurer. If an online payment is made over \$500, it shall be co-approved by both the President and the Treasurer through email or written. Additionally, the Treasurer shall have charge and custody of and be responsible for all funds and securities of the Organization, receive and give receipts for moneys due and payable and deposit all such moneys.

5.5.4 SECRETARY

The Secretary shall keep and be the custodian of the minutes of the Board meetings in one or more books provided for that purpose, give all notices given in accordance with the provisions of these By-laws. The Secretary shall record any action taken at a meeting which shall be reported to the Board at its next meeting following such meeting. Minutes are to be provided to the President and Vice President one week prior to the following month's meeting for review.

Approved minutes must be provided to the Egg Harbor Township Recreation department. An updated list of the Executive Board is to be provided to the Egg harbor Township Recreation Department immediately following the annual reorganization meeting.

5.5.5 COORDINATOR OF FIELDS AND EQUIPMENT

The Coordinator of Fields and Equipment shall:

- a) Act as a liaison to the Public Works Department and assure the maintenance of all soccer fields utilized by the Club, including the preparation and lining of the fields;
- b) Be responsible for all items of safety for all recreational and traveling teams;
- c) Prepare an inventory list and maintain all equipment utilized by the Club;
- d) Advise of field conditions due to inclement weather;
- e) Responsible for advertising and ordering goals, nets, and sandbags.

5.5.6 INTRAMURAL COORDINATOR

The Intramural Coordinator shall:

- a) Create divisions consistent with FIFA rules and guidelines;
- b) Appoint coaches for each age appropriate team;
- c) Scheduling and form rosters;
- d) Oversee daily operation of recreation divisional play;
- e) Create and oversee the formation of rosters;
- f) Create and oversee the scheduling of practices, games, field locations, and training;
- g) Go to county meetings/league meetings and advise board of any changes;
- h) Help with registrations when requested;
- i) Order jerseys, trophies, and other equipment needed;
- j) Provide board with list of coaches' contact information;
- k) Create and coordinate schedule(s) for evaluations, to assist in creating teams.

5.5.7 MICRO COORDINATOR

The Coordinator of Micro shall:

- a) Create divisions consistent with FIFA rules and guidelines;
- b) Appoint coaches for each age appropriate team;
- c) Create and oversee the formation of rosters;
- d) Oversee daily operations of recreation divisional play;

- e) Create and oversee the scheduling of practices, games, field locations, and training
- f) Order shirts and confirm Treasurer's list of sponsors;
- g) Order trophies for Spring season and medals and balls for the Fall season;
- h) Help with registration when requested;
- i) Provide board with list of coaches' contract information.

5.5.8 COORDINATOR OF BOYS TRAVEL

Coordinator of Boys Travel shall:

- a) Act, or designate a representative to act, as liaison between South Jersey Soccer League and Egg Harbor Township Soccer Club; attend meetings set by the league;
- b) Ensure compliance of all teams within the organization with the rules and regulations of the South Jersey Soccer League;
- c) Contact coaches, South Jersey Soccer League, and arbiter in the event of field closure;
- d) Reschedule missed/cancelled games;
- e) If Fields Coordinator cannot check fields on game day with questionable weather act as Field Coordinator or designate;
- f) Advise board of issues such as players or coaches being carded;
- g) Sit on committee if there is a grievance on the boys travel side;
- h) **Provide board with list of coaches' contact information.**

5.5.9 COORDINATOR OF GIRLS TRAVEL

Coordinator of Girls Travel shall:

- a) Act, or designate a representative to act, as liaison between South Jersey Girls Soccer League and Egg Harbor Township Soccer Club; **attend meetings set by the league;**
- b) Ensure compliance of all teams within the organization with the rules and regulations of the South Jersey Girls Soccer League;
- c) Contact coaches, South Jersey Girls Soccer League and arbiter in the event of field closure;
- d) Reschedule missed/cancelled games;
- e) If Fields Coordinator cannot check fields on game day with questionable weather act as Field Coordinator or designate;
- f) Advise board of issues such as players or coaches being carded;
- g) Sit on committee if there is a grievance on the girls travel side;
- h) **Provide board with list of coaches' contact information.**

5.5.10 REGISTRAR

Registrar shall:

- a) Advise board of registration dates;
- b) Send registration dates to Rec and Travel Coordinators;
- c) Publicize registration dates on our website, our Facebook pages, and other media outlets (**if Marketing Coordinator is not available**);
- d) Be available during all registration dates;
- e) Provide President with a report listing registered players (so he/she can turn the list over to the Rec department) – including but not limited to player's first and last name, address, phone numbers, parents' contact information, a column checked off for Code of Conduct, and a column checked off for Waiver.

5.5.11 MARKETING COORDINATOR

Marketing Coordinator shall:

- a) **Manage, maintain club website and club's Social Media page;**

- b) Create registration fliers and distribute to the township schools and daycares for the Fall and Spring sessions – contacting each school and day care for their head counts – working with the Micro and Intramural Coordinators **and Registrar; giving the flier to the district's Superintendent for approval**
- c) Lead Liaison for the 3v3 kickoff Season Tournament Committee – create a committee of coaches and parents to put together and run annual 3v3 Tournament;
- d) **Manage Club's advertising;**
- e) **Coordinates with outside agencies for Club events.**

ARTICLE VI

COACHES

All Coaches shall:

- a) Comply with Egg Harbor Township ordinance 46 of 2007 entitled "Criminal Records Checks for Employees and Volunteers" and be on the Kid Safe list;
- b) Adhere to the required licenses/training (including but not limited to concussion certification) of the current league and governing body;
- c) Attend any required coaching clinics for the age group coordinating; Be approved by the Board before the season;
- d) Be responsible for all required paperwork and it's accuracy;
- e) Be responsible for the conduct of their players;
- f) Be responsible for the conduct of family members and friends of players;
- g) Follow any/all rules set prior tot eh season or that are instituted during the season by the Coordinator of such level or Board'
- h) Be present at any coaches meeting (may appoint approved assistant);
- i) Coaches shall not act on behalf of, or represent the Board membership in any capacity that has not be APPROVED or AUTHORIZED by the Board membership, by majority vote;
- j) Any players' documentation belongs to the club – this includes, but not limited to, player's card, Waiver form, and copy of birth certificate.

ARTICLE VII

COMMITTEES APPOINTMENT AND COMPOSITION

The Board, by resolution approved by a majority of the Board, may provide for standing or special Committee, including but not limited to Programs, Hospitality, Publicity, membership and Election Committees, and the ad hoc committee(s), as appropriate. Any act of any committee shall be advisory and shall not bind the Board or the Organization involving financial expenditures without prior Board approval.

ARTICLE VII

BOOKS AND RECORDS

The Organization shall keep correct and complete books and records of bank account(s) and minutes of the proceedings of its Members, Board, and committees and shall keep at the registered or principal office a record giving the names and addresses of the Members at any reasonable time upon approval of the executive Board.

ARTICLE IX

WAIVER OF NOTICE

When ever any notice is required to be given under the provisions of these By-laws, the Certificate of Incorporation, or the New Jersey Non-Profit Organization Act, a written waiver thereof, signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be

deemed equivalent to the giving of such notice.

ARTICLE X

BY-LAWS

Section 10.1

Any member may request an amendment, change, or addition to these by-laws by submitting a written proposal to the Board, signed by three members, stating the proposed amendment, change or addition.

Section 10.2

The Board shall meet within thirty (30) days of the receipt of said proposal, determine whether they support the proposal, and report its recommendation to the general membership at its next regular meeting. After the report is given, the proposal shall receive its first reading to the general membership and be open for discussion, clarification, or change subject to a motion which must be seconded and passed by a meeting vote. The proposal shall then be given its second reading at the next general membership meeting and be voted upon: In order for the proposed amendment to be passed, it must support by a vote of two-thirds, of the members present who qualify to vote by the attendance criteria pursuant to paragraph 3.1.

ARTICLE XI

DISSOLUTION

In the event of dissolution of the Organization, after satisfying any creditors, all of its assets shall be distributed to such organization that qualifies as exempt from income tax under Section 501© (3) of the United States Internal Revenue Code, as amended or suspended, a school, or political subdivision, as the Board shall select, and nothing shall be kept for personal gain.

ARTICLE XII

INDEMNIFICATION AND LIABILITY

Section 12.1 GENERAL RIGHT TO INDEMNIFICATION

The Organization shall indemnify and hold harmless each Coordinator and Office of the Organization (and his or her heirs, executors, and administrators), now or hereafter serving on the Board or on behalf of the Organization, against all costs, expenses and liabilities (the term "costs, expenses, and liabilities" shall include, but shall not be limited to court costs, counsel fees, and the amount of judgments, fines, and penalties against, or amounts paid in reasonable settlement by any such Coordinator or Officer) reasonably incurred by him or her in connection with or arising out of the following:

- a) Any claim, action, suit, or proceeding in which he or she may be involved, other than a proceeding by or in the right of the Organization, by reason or being or having been a Coordinator or Officer of the Organization (whether or not such person continues to be a Coordinator or Officer at the time of incurring such costs, expenses, or liabilities), if (i) such Coordinator or officer acted in good faith and in a manner which he/she reasonably believed to be in or not opposed to the best interests of the Organization, and (ii) with respect to any criminal proceeding, such Coordinator or Officer had no reasonable cause to believe his/her conduct was unlawful.
- b) Any proceeding by or in the right of the Organization to procure a judgment in its favor against such Coordinator or Officer by reason of his/her being or having been a Director of Officer, if he/she is found to have acted in good faith and in a manner which he/she reasonably believed to be in or not opposed to the best interest of the Organization.

Section 12.2 CONDITIONS FOR INDEMNIFICATION

The Organization shall not indemnify any Coordinator or Officer in the following instances:

- a) With respect to matters as to which such Coordinator or Officer shall be finally adjudged in any action, suit, or proceeding to have been liable for a willful, wanton, or grossly negligent act of commission or omission, consisting of individual malfeasance, malfeasance or nonfeasance, in the performance of his/her duties as such Coordinator or Officer.
- b) In the event that a settlement or compromise of any such claim, action, suit, or proceeding is effected, unless (i) the Board of Directors shall have been furnished with an opinion of counsel for the Organization to the effect that such settlement or compromise is in the best interests of the Organization, and that there is no reasonable ground of liability for willful, wanton or gross negligence, consisting of individual misfeasance, malfeasance or nonfeasance, in the performance of the duties entrusted to such Coordinator or Officer on the part of such Coordinator or Officer; and (ii) the Board of Directors shall have adopted a Resolution approving the terms of such settlement or compromise; and (iii) such settlement or compromise shall be approved by the court having jurisdiction of such claim, action, suit, or proceeding, with knowledge of the indemnification provided for hereby.
- c) In a proceeding by or in the right of the Organization against such Coordinator or Officer as to which the Coordinator Officer was liable to the Organization, unless and only to the extent that the court in which the proceeding was brought shall determine upon application that despite the adjudication of liability, but in view of all circumstances of the case, such Coordinator or officer is fairly and reasonably entitled to indemnity of those expenses as the court shall deem proper.

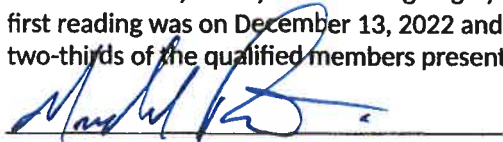
Section 12.3 RIGHT TO INDEMNIFICATION NOT EXCLUSIVE

The foregoing rights of indemnification shall not be deemed exclusive of any other rights to which any Coordinator or Officer or their heirs, executors, and administrators may be entitled as a matter of law. In particular, and not by way of limitation, each Coordinator and Officer is entitled to all of the rights of indemnification set forth at N.N.S.A. 1A:3-4 as amended and supplemented.

Section 12.4 LIABILITY OF DIRECTORS AND OFFICERS

Notwithstanding the above, and in addition to the indemnities provided by law, including, without limitation, N.J.S.A. 2A:3A-7.1, as amended and supplemented, no Coordinator or officer shall be personally liable to the Organization for damages for any breach of any duty owed to the Organization, except a breach of duty based upon an act or mission (a) in breach of such person's duty of loyalty to the Organization; (b) not in good faith or involving a knowing violation of law; or (c) resulting in receipt by such persona of an improper personal benefit.

I hereby certify that the forgoing by-laws were introduced at the December 13th meeting. The first reading was on December 13, 2022 and adopted on its second reading by the affirmative vote of two-thirds of the qualified members present at its general meeting on the 9th day of January 2023.



Mike Previti
President

I hereby certify that the forgoing by-laws were introduced at the December 13th 2022 meeting. The first reading was on December 13, 2022 and adopted on its second reading by the affirmative vote of two-thirds of the qualified members present at its general meeting on the 9th day of January 2023.



Jeff Morris
Vice-President

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Don Burbach
Secretary

APPENDIXES

APPENDIX 1: EHT SOCCER TRAVEL PROGRAM

The Egg Harbor Township Soccer Club maintains a competitive soccer program with our teams playing in the age appropriate division of the South Jersey Soccer League and South Jersey Girls Soccer Team. All player and coaching eligibility applies as sanctioned by the EHTSC (Club) to all members of the travel program.

Season: The Travel Soccer program year is August 1- July 31. There may be additional fees required to participate, including but not limited to uniforms, tournaments, and personal equipment.

Player Eligibility: Players will be able to attend Open Evaluations at their age appropriate level. Players are not permitted to play below their competitive age. Competitive age is based on the calendar year of the player's birth. The purpose of this program is to create an environment where players are matched with other players that are age-appropriate. Since all players are inherently members of the EHT Soccer Club, if they are not selected for a Travel team, they will be drafted as a part of the regular recreation program also known as the Intramural Program.

Player Playing Up Guidelines:

A player that wants to play up in age must have Board approval and meet the below criteria for approval. The Board will make the decision that is in the best interest of the club.

- a) Primary Trainer and age appropriate coach's recommendation along with Parent's (s') request.
- b) Player must try out for older team and age appropriate team. (Players who have played for older team the year prior are exempt from this rule.)
- c) A player can be approved to play up, as long as no age appropriate, travel rated player has been cut from the team. (A younger player who previously played for the older team the year prior, is exempt from this rule.)

Club Pass Player Guidelines:

The EHTSC Board can deny a Club Pass from being submitted in the best interest of the Club.

- a) Age appropriate coach must agree for the player to play for another team.
- b) Club Pass player must give primary team priority over the guest team.

Under NO conditions can players be rostered to a travel and intramural team simultaneously.

Player Commitment: Travel soccer requires a substantial commitment on the part of the players as well as the parents. Practice will be held at the coach's discretion beginning in August through the season. The team will play home and away games against teams from Southern New Jersey. Teams will compete in regional tournaments that may require overnight hotel stays. Failure to make practices or games due to other commitments may result in disciplinary action ranging from reduced playing time up to and including removal from the team without refund.

Financial Commitment: The Board of Directors will establish the registration fee for the Travel Program no later than the June meeting. A payment of 50% of the registration fee is due when the player commits to the Travel Program. **There will be no refunds of the fee under any circumstances, unless local, state or federal government guidelines require the club to cancel the season – a refund or credit maybe issued. The refund or credit will reflect any expenses the Club incurred up to the date of the required season cancellation.** Any disputes will be voted by the Executive Board. In addition, each player and his family will be required to fully participate in all team fundraisers. Money raised from the fundraisers will be used to pay for items such as additional tournament entry fees, additional team training, and additional equipment. Before money is spent from the team account, more than 50% of the stakeholders must agree (one vote represented per child). If the Government shuts down a season due to safety reasons, a refund/credit will be given, minus any expenses the club incurred up to the shutdown date.

Coaching Selection: Prospective coaches will advise the Board of their desire to coach a travel team prior to the May Open Evaluations meeting. All prospective coaches must be able to meet the requirements in Article VI of these By-laws. Coaches may be asked to complete an application and interview process with the Board. If a head coach is not acceptable to the EHT Soccer Club, there will not be a competitive team fielded at that level.

Head Coaches must obtain voting rights within a rolling calendar year and must remain active members of the Board while they are coaching a competitive team.

Evaluations: Evaluations for travel soccer teams will take place **during the spring season**. No evaluations will be scheduled for any levels that do not have approved coaching staffs. All roster spots must be

earned each year through an open evaluation.

Team Composition: 7 v 7 team rosters will consist of no fewer than 9 and no more than 14 players. 9 v 9 team rosters will consist of no fewer than 11 and no more than 16 players. 11 v 11 team rosters will consist of no fewer than 13 and no more than 18.

If circumstances arise that causes a roster to fall below the minimum number of players, the Head Coach will advise the appropriate Coordinator immediately and an open tryout will be held to fill the vacancy.

Multiple teams at specific age groups: The intent of this program is to create a highly competitive team at every age level while building a recreational program.

Team Dissolution: If for any reason, a team dissolves during a season, or is not continued into the next season, coaches must fill out the appropriate "Team Disbandment Form" for South Jersey Soccer League.

If there are funds left in a team account, the monies will be split between the Scholarship Funds. With the noted exception of teams of the same birth year and gender merge into one team, all balances in those team accounts will merge together.

Field Closure Fine: When fields are closed due to inclement weather or construction on fields and teams are properly notified, if a team is caught on the fields the following will apply: First Offense will be a written warning via email the second offense is a \$50 fine to the team account, third offense will be a \$100 fine and continue to increase in \$50.00 increments.

Fundraisers: When turning in fundraiser money, there must be a completed 'Fundraiser' form (found on the club's website), with 2 signatures verifying the money collected, one signature being the coach (the Treasurer does not count as the 2nd signature). If a team is holding a raffle or any type of fundraiser pertaining to gambling, the head coach (or somebody the head coach appoints) must fill out the proper paperwork with the Township Clerk in the town the drawing will take place. The team is responsible for purchasing the Games of Chance Certificate (the Treasurer has the Registration). If the team has a drawing but did not submit the paperwork with the fees – the head coach is liable for the fine(s) given by the government.

Tournaments:

The Club will pay up to a total of \$500 per team during the full-year season (Fall and Spring combined). If a team exceeds the amount owed for any tournament, the team is responsible for paying the balance (the money MUST be in the team account before a payment can be made).

Out of Town Players:

In response to the Egg Harbor Township Rec Department's "75%/25%" Policy, the Egg Harbor Township Soccer Board has adopted the following policy on out-of-township players interested in playing for an Egg Harbor Township Soccer Club Team.

Players from outside of the township may try out for Egg Harbor Soccer Club teams at all levels. If an out-of-township player should rate "travel-ready", that player may be eligible to play for an EHT Soccer Club team, preference will be given to Egg Harbor Township Residents who rate travel ready.

Each case will be reviewed individually based on the individual team's needs for players by the Egg Harbor Township Soccer Board.

APPENDIX 2

ADOPTED GUIDELINES:

U.S. Soccer Heat and Cold Weather Guidelines will be posted on the Club's website. Using a local weather app, coaches will use this information and follow the recommendations given on the chart. Coaches will also follow the Thunder Lightning Policy. This policy states that if you hear thunder or see lightning, you must wait a minimum of 30 minutes before returning to the field. If it thunders and lightnings again, it is best to not return to the field.

APPENDIX 3

INTRAMURAL AND MICRO REFUNDS:

If a player requests a cancellation, he/she will receive a refund minus any costs incurred by the Club; including, but not limited to charge fees, equipment, shirts. **There will be no refunds once two weeks before the 1st scheduled game has arrived.** Any disputes will be voted by the Executive Board. If the Government shuts down a season due to safety reasons, a refund/credit will be given, minus any expenses the club incurred up to the shutdown date.