

PBSA February 2022 Concession Meeting

January 13, 2022
11:00AM – 12:30PM
Plum Creek Fields

Meeting called by:	John Nabozny	Type of meeting:	Concession Meeting
Facilitator:	John Nabozny	Note taker:	John Nabozny
Timekeeper:	N/A		
Attendees:	Concession Meeting: Mary Beth Tedrick, Sean Haerr, Dan Hadley, Deanna Hadley, Josh Whiteman, Liz Nemanic, Nicole Nabozny and John Nabozny		

Concession Minutes

Agenda item: Equipment Replacement **Presenter:** John Nabozny

Discussion:

Determine what equipment needs replaced, added or removed

Conclusions:

- Freezers/Refrigerators
 - Remove 3 freezers
 - Buy 4 new ones
 - Dan Hadley looking into extra fridge and freezer to sell
- Coolers
 - Looking to end Pepsi contract – They will take 4 coolers
 - Need to purchase or find 5 coolers
- Cheese Machines
 - Will buy 3
- Keurigs
 - Will buy 3
- Bun Warmer
 - Will buy 3
- Air Fryer
 - Will buy 4
 - Will look to sell deep fryer
 - Will donate leftover oil to Dad's Pub and Grub
- Food Warmers
 - Will buy 3
- Pretzel Warmers
 - Will buy 3
- Portable Dishwasher
 - Do analysis on feasibility of purchasing
- Metal Tables
 - Will look to purchase 2 to replace wooden tables in Stand 1
- Places to shop:
 - TriMark
 - Penn Fixture
 - Restaurant Depot
 - Online

Action items	Person responsible	Deadline
✓ Shop and find equipment	Sean/Mary Beth	March 1 st

Agenda item: Food to Offer **Presenter:** John Nabozny

Discussion: What Food Items to Offer

Conclusions:

Final List:

- Pepperoni Rolls
- Pretzels
- Nachos
- Corndogs
- Hot Dogs
- Walking Tacos
- Chicken Nuggets
- French Fries
- Candy
- Chips
- Pop
- Seeds

Action items	Person responsible	Deadline
✓ NA	NA	N/A

Agenda item: Hire Professional Cleaning Company to Clean Stand 1 **Presenter:** John Nabozny

Discussion:

Stand needs thorough professional cleaning prior to season starting

Conclusions:

Executive board agreed – Need to find cleaning company

Action items	Person responsible	Deadline
✓ Find Cleaning Company	Mary Beth/Deanna	March 1 st

Agenda item: Maintenance Items

Presenter: John Nabozny

Discussion:

- Fix leaky roof on stand 3
- Get Water and portable sink in Stand 2
- Fix Doors at Stand 2
- Put cement outside door
- Put drop ceiling in Stand

Conclusions:

Executive board agreed

Action items

- ✓ Reach out to Boro to discuss

Person responsible

Jason Scheible/John Nabozny

Deadline

March 1st

Agenda item: Ordering Food

Presenter: John Nabozny

Discussion:

Where to get Food

Conclusions:

Places to follow-up:

- GFS
- Sam's Club
- Jordan Banana

Action items

- ✓ Research and get memberships where needed

Person responsible

Sean/John/Josh

Deadline

March 1st

Agenda item: Cash System

Presenter: John Nabozny

Discussion:

Find a cash system

Conclusions:

Josh mentioned Point of Sale system and was going to follow up with Shawn

Action items

- ✓ Research Point of Sale systems

Person responsible

Josh/Shawn

Deadline

March 1st

Action items**Person responsible****Deadline**

Agenda item: Staff Certification**Presenter:** Mary Beth Tedrick**Discussion:**

Would be good if concession committee would get staff certification

Conclusions:

Need to follow up

Action items**Person responsible****Deadline**

✓ Research

Mary Beth Tedrick

March 1st

Agenda item: Inspections**Presenter:** Mary Beth Tedrick**Discussion:**

Do we need inspected?

Conclusions:

Need to research but likely yes

Action items**Person responsible****Deadline**

✓ Confirm inspection process

John Nabozny

March 1st
