

## HOST RESPONSIBILITIES AND TOURNAMENT PROCEDURES

FOR LLB AND LLS STATE TOURNAMENTS; MODIFIED FOR BASEBALL AND SOFTBALL 10, 11, Intermediate, JR and SR.

	Reference	Program LLB/LLS	Program 10,11,50/70 Jr and Sr
Championship Banner, stock State level tournament pin, team participant plaque or trophy,	LLRB	R	R
NJ State Tournament pin for players, coaches and umpires (provided by State Association)	NJ State	R	R
Housing for players and coaches (three of the four sections)	LLRB	O	O
Meals for players and coaches	LLRB	O	O
Baseballs/Softballs	LLRB	R	R
Transportation of Tournament Teams	LLRB	O	O
Entertainment of Tournament Teams	NJ State	O	O
Printed Program Contents:	NJ State	R	RBO
• President and CEO, Little League Baseball, International		R	RBO
• Chief Operating Officer		R	RBO
• Region Operations Managing Director, Central and East		R	RBO
• Region Director, East Region		R	RBO
• State Director		R	RBO
• Host DA (Tournament Director)		R	RBO
• State Supervisor of Umpires		R	RBO
• State Umpire Consultant for Host Section		R	RBO
• Welcome Letter from State Director		R	RBO
• State Tournament Umpires		R	RBO
• Game Schedule, date, time and field		R	RBO
Police and Emergency Medical Services	LLRB	R	R
Free adequate seating and parking	LLRB	R	O
Public Relations; also involve Media and Public Officials	LLRB	R	O
Field maintenance and supplies		R	R
• tarp for field, home plate area, speedy dry.	NJ State	R	R
• restrooms	LLRB	R	R
• batters eye - Dark color (24' x 4' ) in centerfield	LLRB	R	R
• Pitcher's eye- Canvas or windscreen (4' x 20') at backstop	LLRB	R	R
Field Dimensions (per rulebook)	LLRB	R	R
Concession Stand; host league may retain concession income	LLRB	R	R
Liability insurance secured by host league (\$1,000,000)	LLRB	R	R
Field Lighting; Must meet LL standards and have completed safety audit.	LLRB	R	R
ASAP approved game site	NJ State	R	R
Extra Helmets	LLRB	R	R
Banquet, picnic, barbecue	NJ State	R	RBO
• Players, Managers, Coaches of each team		R	RBO
• Presidents of participating leagues		R	RBO
• DA of respective league; all DA's for State LL Tournament		R	RBO
• State Director, Staff and Umpires		R	RBO
• Managers meeting following		R	RBO
Field Events	NJ State		
• Pre-game ceremonies and ceremonial pitch before each game		R	RBO
• Introduction of players, coaches and umpires		R	RBO
• National Anthem and Little League Pledge		R	RBO
• Public Announcements		R	RBO
• Awarding of flag and pins after final game		R	R
Support Staff	LLRB		
• Announcer - PA System but no play by play		R	R
• Scorekeeper - supervised by Tournament Director		R	R
• Groundskeepers		R	R
• Scoreboard and operator		R	R
• Official pitch counter		R	R
Tournament Format	NJ State		
• All Tournaments are to be double elimination; placement per State rotation plan		R	R
• Game Times must be submitted and approved by State Committee no later than June 1		R	R
• Liason to Section Finals; TIF to Section TD's & copies to State Director by June 15		R	O
Radio, TV, Streaming - See Little League policy and State YES Fund proposal	LLRB	R	RBO
Press table and space for radio, TV and photographers	LLRB	R	RBO
Team Rosters for members of the press	LLRB	R	RBO
Financial Statement (Tournament Director)	LLRB	R	N/A
Special Guests; seating and parking with special guest identification and passes.	NJ State	R	N/A
Lunch, dinner, snacks softdrinks at clubhouse for umpires	NJ State	R	R
Call Regional Office with Standings	Region	R	N/A
Call Regional Office with daily results and final results (Tournament Director)	Region	R	N/A
Provide winning team with package from the East Region Tournament (Tournament Director)	Region	R	N/A
Fundraising activities must be approved by the Tournament Director	LLRB	R	N/A

Updated by State Association;11/13/21

R-Required; RBO-Recommended But Optional; O-Optional; N/A Not applicable; LLRB-LL RULEBOOK

Tournament Host Responsibilities