

EASTSIDE TIMBERS "FOOD FOR FUNDS" PROGRAM GUIDELINES

1. Program is available to all current Eastside Timbers members (age 18 and older) and their family members. Must complete on-line training for the new vendor, Levy Restaurants, by 5pm FRIDAY 4/6/18 (takes about 20 minutes).
 - a. <https://levy.restaurant.org/>
 - b. Password: levy
 - c. Enter ONLY Starred ** Fields
 - d. Complete Training
 - e. Enter Ashley.pitariu@rosequarter.com when asked for Manager's email. You may have to take training again if you enter anything but this email.
2. Proof of Food Handlers and OLCC required before you may work. OLCC card and Food Handlers card must be with you at all times while working in the concession stand. Both of these can be completed on-line at <http://www.momentsnoticeoregontesting.com/> Cost is \$14.99 and an additional \$23 to the State OLCC for the license. Food Handlers card is \$10 and can be done at <http://www.orfoodhandlers.com/eMain.aspx?State=OREGON>
3. Benefits for FFF workers include deduction of club registration fee, and credit towards team fees for travel. Receipts may be submitted for direct program expenses including OLCC and Food Server Permits, required attire (shoes, T-shirt and Visor) and parking/MAX receipts.
4. Players 16 and 17 years of age can work as Hot Dog "Hawkers" for Timbers and Thorns games. They would work 3 hours each game heating up pre-cooked hot dogs, packaging them, and then distributing them to VIPs. No food handlers or OLCC required, no club volunteer shirt needed and no selling! Must be able to commit to all (or almost all) games and must have a minor indemnity form signed by a parent/guardian for each game worked.
5. Schedule of events will be sent out to all those who have signed up to participate in the FFF program. Sign up for only those games you are SURE you can work. Do not sign up for all games and then drop some later because you have changed your mind. This takes away the opportunity for others that may have wanted to work that game and relieves the work load on the program Coordinator in finding last minute replacements.
6. Last minute (the week before) cancellations and no shows, late arrival/early departure will have consequences. It is understood that there could be traffic problems, last minute emergencies, etc. However, consistent violations indicate a pattern and will not be tolerated. Those showing a pattern (2 events in a row) will be removed from receipt of any of the additional benefits noted in #3 above. 3 events in a row will place the worker on "probation" removing them from any upcoming games signed up for and placing them on the "sub" list only for a period of 30 days.
7. Earnings Summary:
 - \$50 minimum earned per night worked
 - Money person earns an additional \$15
 - Stand Leader earns an additional \$20
 - Balance of Earnings split equally amongst all workers
8. Eastside Timbers will earn 10% of the stand's net sales before they are divided by #6 guidelines and after any potential deductions for fees or fines for violations. These are

Eastside Timbers Guidelines only and are supplementary to the Levy Agreement that must be signed by all stand workers and turned in to the Program Coordinator before you can begin to work.

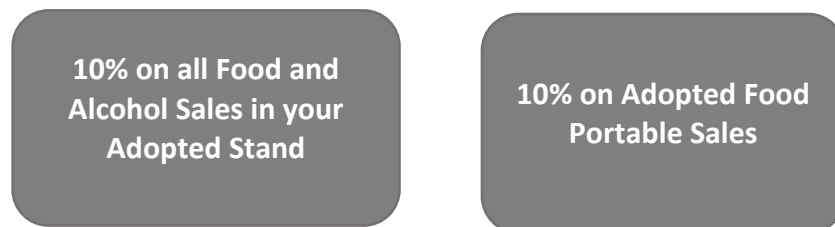
Food For Funds

PROVIDENCE PARK 2018

Levy has profitable opportunities for nonprofit groups looking to fundraise for their mission through our Food For Fund Program. We look forward to helping you fundraise!



PROVIDENCE PARK PAY STRUCTURE



How much can you expect to earn at an event?

Per game, groups who participate in Food For Funds Program earn:

\$950

NFP Compensation

2018

Providence Park Pay Structure

Compensation for all groups scheduled to work events will be 10% of net sales.

Stand	10% of Net Sales per event
Food Portables	10% of Net Sales per event
Beer Portables	6% of Net Sales per event

[†] *Volunteer staffing of Food Portables must include one adult over 18 years of age.*

Earned compensation is calculated from net food and beverage sales (less any fees or deductions).

*Groups will be paid the above specified percentage of sales in concession locations (net sales, if applicable) **OR** \$50 per volunteer ***WHICHEVER AMOUNT IS GREATER.***

ADJUSTMENTS

- Groups must provide a dedicated Stand Leader in order to receive the above specified commission rates. If the group is unable to provide a Stand Leader, compensation for that event will be decreased by 1% of agreed upon percent.
- In the event the NFP Organization has not provided the number of volunteers required in the applicable location(s) for the event type, Levy will deduct \$50 from earnings per absent or sent home volunteer and \$125 for Stand Leads. Levy reserves the right to supplement volunteer staffing shortages with Levy team members at its sole discretion to ensure proper staffing levels.
- In the event no or an insufficient number of volunteers are present for an assigned event, Levy will have the option to deduct \$250 from earnings and/or immediately terminate this agreement.
- Any violation of Levy policies, rules and regulations may result in a punitive deduction. The amount of the deduction will be determined at Levy's sole discretion based upon the type and severity of the violation.
- Any cash to inventory shortages greater than 1% will be deducted from earnings prior to payment to the group.
 - Cash Shortages. Group assumes sole responsibility for all cash in its possession once it exits the cash room/vault until a final drop has been received by the cash room/vault at the conclusion of the Event. Group is responsible for following all cash handling procedures and the cash drop schedule. Levy shall be entitled to withhold from any Donation any cash shortages/cash loss by Group.
 - Waste. Volunteers shall keep waste to an absolute minimum. At the conclusion of an event, Levy must verify any spoilage/waste to record on the final Service Area inventory report. The acceptable target goal per event is less than 1% spoilage per items sold for beverage product and less than 5% of items sold for food items. If Group incurs an amount of waste or spoilage over these target goals, this Agreement may be terminated in Levy's sole discretion.

- Any fines or penalties issued or levied by any regulatory agencies resulting from violations of procedures, policies, rules or laws by a volunteer will be deducted from earnings.
- Any damage to equipment or property caused by a volunteer will be repaired or replaced, as necessary at Levy's discretion, and the cost of such repair or replacement will be deducted from earnings.
- Stop-payment checks and reissued payments may be charged a \$25.00 fee.
- An additional \$100 will be given to groups where event goes over 8 hours.
- Multi-Door Events will be paid out a minimum of \$50 per volunteer, per door time OR % of net sales. Whichever is greater.
- Groups will be paid \$50 per Stand Lead who counts and signs off on End of Month Inventory.
- If Levy cancels a shift within 24 hours of arrival time, group will receive \$100 compensation
- Invoices will be issued twice a month

Providence Park

Timbers Schedule- Playoff Dates TBD

Thorns Schedule-Playoff Dates TBD

Up to four PSU events to be scheduled.

***Groups must be able to staff an Adopted Stand at all events at Providence Park through the season and attend a Levy Responsible Alcohol Training. 10% of Net Sales are donated to groups at Stand and Food Portables.

	Day	Date	Opponent	Time
APRIL				
Responsible Levy Alcohol Training	Required for ALL Coordinators for each group. A donation will be made to the group for attending.		Week of April 2-7.	TBD
Timbers	Saturday	April 14, 2018	Minnesota United FC	7:30pm
Thorns	Sunday	April 15, 2018	Orlando Pride	3:00pm
Thorns	Friday	April 20, 2018	Washington Spirit	7:30pm
Timbers	Sunday	April 22, 2018	New York City FC	3:00pm
MAY				
Thorns	Saturday	May 5, 2018	Seattle Reign FC	12:30pm
Thorns	Saturday	May 12, 2018	Orlando Pride	12:30pm
Timbers	Sunday	May 13, 2018	Seattle Sounders FC	1:00pm
Timbers	Saturday	May 19, 2018	Los Angeles FC	12:00pm
Thorns	Friday	May 25, 2018	Utah Royals	7:30pm
Thorns	Wednesday	May 30, 2018	North Carolina Courage	7:30pm
JUNE				
Timbers	Saturday	June 2, 2018	LA Galaxy	2:00pm
Timbers	Saturday	June 9, 2018	Sporting Kansas City	7:30pm
Thorns	Wednesday	June 27, 2018	Sky Blue FC	7:30pm
JULY				
Thorns	Friday	July 6, 2018	Utah Royals	8:00pm
Timbers	Saturday	July 7, 2018	San Jose Earthquakes	8:00pm
Thorns	Sunday	July 15, 2018	Houston Dash	8:00pm
Timbers	Saturday	July 21, 2018	Montreal Impact	8:00pm
Timbers	Saturday	July 28, 2018	Houston Dynamo	6:00pm
AUGUST				
Timbers	Saturday	August 4, 2018	Philadelphia Union	8:00pm
Timbers	Saturday	August 11, 2018	Vancouver Whitecaps FC	8:00pm
Thorns	Saturday	August 18, 2018	Chicago Red Stars	12:30pm
Thorns	Wednesday	August 22, 2018	Sky Blue FC	8:00pm
Timbers	Sunday	August 26, 2018	Seattle Sounders FC	6:30pm
Timbers	Wednesday	August 29, 2018	Toronto FC	7:30pm
SEPTEMBER				

Thorns	Friday	September 7, 2018	Seattle Reign FV	7:30pm
Timbers	Saturday	September 8, 2018	Colorado Rapids	7:30pm
Timbers	Wednesday	September 19, 2018	Columbus Crew SC	7:30pm
PSU Game- TBD	Typically Saturdays in late September			
Timbers	Saturday	September 29, 2018	FC Dallas	7:30pm
PSU Game- TBD	Typically Saturdays in late September			