

NORTH CLACKAMAS SOCCER CLUB

BYLAWS

Part I – General

Bylaw 101. NAME:

This group shall be known as the **NORTH CLACKAMAS SOCCER CLUB**, herein after referred to as **NCSC**. The **NCSC** shall operate as a nonprofit organization under North Clackamas, a tax-exempt organization under the laws of the United States and shall maintain its tax-exempt status under the Internal Revenue Service Code (501 c3).

Bylaw 102. PURPOSE:

Section 1. The purposes of **NCSC** shall be to promote, develop, and administer the game of soccer among youth (boys and girls under the age of 19 years of age) residing within the greater North Clackamas area as well as Oregon, and to promote national and international amateur soccer competition for Oregon youth.

Section 2. **NCSC** will not discriminate against any individual on the basis of race, color, religion, age, sex or national origin, or other reason.

Bylaw 103. BOUNDARIES AND TERRITORIES

Section 1. The territory of **NCSC** shall be the North Clackamas School District and such other areas as approved by the board of directors.

Bylaw 104. COLORS

The representative colors of **NCSC** shall be determined by **NCSC**, the Recreational League colors shall be Green.

Bylaw 105. AFFILIATION

Section 1. **NCSC** shall be an affiliate of, and comply with the authority of the Oregon Youth Soccer Association, United States Soccer Federation (USSF) and United States Youth Soccer Association (USYSA).

Section 2. **NCSC** will not join any organization that has requirements that conflict with USSF bylaws, policies and requirements.

Bylaw 106 AUTHORITY

Section 1. NCSC shall be governed by its Bylaws and Policies so long as they are consistent with those of USSF and USYSA. USSF Bylaws and Policies take precedence over and supersede governing documents of NCSC

Section 2 The governing authority of this club shall be vested in an elected body, known as the NCSC Board of Directors, whose power and authority shall be designated in the Bylaws.

Section 3. The powers and authority of the Officers shall be designated in the Bylaws (Bylaw 401).

Bylaw 107. RESPONSIBILITIES

Section 1. NCSC shall provide annually to Oregon Youth Soccer Association (OYSA) copies of NCSC's Bylaws at the time of the annual club registration. (See Bylaw 401, Section 9)

Section 2. NCSC's Bylaws, Policies and governing documents shall, upon reasonable request, be made available to members.

Bylaw 108. ABUSE

NCSC opposes all forms of child abuse, which includes but not limited to Sexual, Physical, Neglect and Emotional. NCSC supports and adopts policies that meet certain Minimum criteria established by USSF.

Bylaw 109. FINANCIAL YEAR

NCSC's financial year shall be from January 1st through December 31st.

Bylaw 110. RULES OF ORDER

Robert's Rules of Order shall govern NCSC in all cases to which they are not inconsistent with the Bylaws and Policies of NCSC.

Bylaw 111. DISSOLUTION

In the event that NCSC dissolves or becomes defunct, all assets remaining after the payment of all debts and obligation shall be distributed in the manner provided for in Article VI of its Articles of Incorporation.

Part II – Membership

Bylaw 201. MEMBERSHIP

Membership in NCSC shall be open to any youth soccer players, coaches, trainers, managers, administrators and officials not subject to suspension by USSF or any of its members. Membership registration shall take place in a format prescribed by the Board. Registration fees shall be established by and payable to NCSC. Acceptance of the registration and/or annual fee shall constitute approval of the application, and then the member shall abide by the rules and regulations of NCSC. If NCSC is unable to fulfill its obligation to the participants, a portion of the fee shall be refunded as determined by board policy.

Bylaw 202. AFFILIATION AND MEMBERSHIP

Section 1. NCSC shall abide by the Bylaws and Policies of NCSC and shall always act in a manner consistent with the interest of NCSC. NCSC's Bylaws and Policies shall be consistent with those of OYSA, USYSA, and USSF. OYSA and USSF Bylaws and Policies take precedence over and supersede governing documents of NCSC.

Section 2. Players, coaches, referees and administrators are members of OYSA through their registered affiliation with NCSC and are subject to the Bylaws and Policies of NCSC and OYSA.

Section 3. Every player, coach, team, referee and administrator that participates, plays in programs administered, supported, or sanctioned by NCSC must be registered with NCSC, OYSA, USYSA, and USSF.

Section 4. Each year NCSC shall submit to OYSA, with appropriate fees, player and/or team registration forms prepared in accordance with the current NCSC and OYSA registration instructions and procedures.

Section 5. All registrations shall be accompanied by a registration fee from registrant payable to NCSC, either online or by check. Registration fees for players, coaches, referees and administrators and/or teams are due and payable by a date decided on by the Board of Directors.

Section 6. Teams affiliated with NCSC may not play games against non-affiliated teams without prior written approval of the President or appropriate Vice President. Permission will normally be granted for occasional friendship games but not for games that provide the benefits of OYSA membership to non-affiliated teams without their acceptance of related obligation. Teams that fail to obtain the required written approval are subject to disciplinary action including suspension.

Section 7. NCSC and its members will abide by USSF's articles, bylaws, policies and requirements on interplay.

Bylaw 203. ATHLETIC POLICY / PLAYER ASSIGNMENT

Section 1. All players shall be required to furnish proof of age in accordance with the Rules and Regulations of NCSC and OYSA. All players must register by June 30th of each year or else they may not be guaranteed a spot on a team.

Section 2. Coaches shall not permit a player to play in any game or practice whatsoever unless that player is properly registered and assigned to a team roster, and has a membership card provided by OYSA.

Section 3. All players will be assigned to teams by the Registrar, on the basis of age and size of teams in the particular age division in accordance with OYSA rules and regulations.

Section 4. A player must play on the same team during the entire season unless a change has been authorized by the Coaches, Player's parent(s) and Registrar, and according to OYSA rules and regulations.

Section 5. Purchase of uniforms will be coordinated or issued by NCSC for each player including the goal keeper. No player of a member team shall be permitted on the field without the proper NCSC uniform. Every effort will be made to place any registered person on a team and a portion of the fee shall be refunded if such efforts fail.

Section 6. Except for disciplinary reasons or injury, every Recreational player present and in NCSC uniform shall play a Minimum of half of every game.

Section 7. NCSC shall pay for and provide athletic insurance for players through OYSA according to its yearly fees. The coach, assistants and team manager listed on each team roster shall be included in this coverage in accordance with OYSA rules and regulations. The insurance coverage for coaches is incorporated into the player fees provided to OYSA. Each player and coach shall receive a dated, participatory membership card issued by OYSA.

Section 8. No more than one player on any Recreational team can play down an age level. The player must be born after August 1st of the previous year.

Bylaw 204. - PLAYER ASSIGNMENT

Section 1. Teams will not consist of more than 5 players who played for that team in the previous season. Additional players may be assigned to teams by the the Registrar, up to the maximum recommended by Willamette Youth Soccer Association (WYSA); age group specified. With the approval of the head coach, additional players beyond the 16 may be assigned, but no more than 18 players for U-13 and U-14 teams...

Section 2. A player must play on the team specified by registrar or via parent request. The Registrar shall discreetly handle any individual case unless the Registrar believes it necessary to bring the matter before the Board.

Section 3. Any player registered with a member team which has ceased to operate, and accordingly has been declared as such by the Board, will be placed on a team if available. If the player has registered after June 16th, NCSC will not guarantee a position on a team.

Bylaw 205.- UNIFORMS AND EQUIPMENT

Section 1. NCSC is responsible for coordinating the purchase and disposition of all Kindi, Mini and Recreational soccer uniforms for each playing season.

Section 2. The Recreation uniform shall consist of one pair of shorts, a shirt and socks of NCSC colors. The uniforms will be used each year and socks may be ordered only as needed. The coach is responsible for enlisting the aid of a team parent to be responsible for the tracking of uniforms. The coach will pick up the shorts and jersey yearly. All coaches are responsible for collecting jerseys and shorts and returning them to the Equipment Chair.

Section 3. Kindi and Mini uniforms will consist of: a shirt

Section 4. It is the parent's responsibility to supply regulation shin guards and shoes each season.

Section 5. NCSC will also supply shirts and gloves for team goal keepers. No player of a member team shall be permitted on the field of play without a proper NCSC uniform.

Bylaw 206 - REGULATION PLAY

Section 1. Upon completion of the Recreational season, all players are released for the purpose of competitive regulation play. The seasonal year as defined by OYSA is from September 1 to August 31 of the following year.

Bylaw 207 - DISCIPLINARY ACTION

Section 1. Upon receipt of a verbal or written complaint against a coach, player, or referee, the 2nd Vice President/Mediator shall be the disciplinary screening person and shall review the complaint for the purpose of determining whether or not the complaint justifies further action by the entire Board. The Board designates this person for this task for discretionary reasons.

Section 2. If the 2nd Vice President rules that the complaint does not warrant presentation to the Board, the complaining party will be advised by phone or in writing of this decision and the reasons for the ruling.

Section 3. If the 2nd Vice President/Mediator rules that the complaint warrants presentation to the Board, the parties involved will be notified, by certified mail, as to the time and place of the formal hearing by the Board. This notification must be received by the parties involved no later than seventy-two hours prior to the scheduled hearing.

Section 4. The parties involved may be represented by two adults over the age of eighteen who have knowledge pertaining to the complaint hearing. If the complaint involves a player or players, these parties must be represented by at least one adult over the age of eighteen.

Section 5. All persons giving information to the Board during the hearing shall do so on an individual basis at the discretion of the Board. The only people present during the complaint hearing will be the complainants, Club Officers and Board Members.

Section 6. After the Board has made its decision as to actions to be taken on the complaint, and the parties involved have been informed of the ruling, the parties involved may submit a written application request for a rehearing. This request for a rehearing will contain the reasons for a hearing and must be in the hands of the NCSC President and 2nd Vice President/Mediator no later than eight days after the initial Board ruling. A second appeal process is available through the OYSA Appeal Procedure, but NCSC's process must be utilized prior to initiation of the OYSA appeal process.

Part III - ORGANIZATION

Section 1. The Board of Directors shall be responsible for and have the authority for the following:

- a. Enforcing and interpreting NCSC 's Bylaws and Policies.
- b. Adopt a budget and levy dues and assessments.
- c. Amending NCSC 's Policies in accordance with Bylaw 801 of the Bylaws.
- d. Approving the formation and operation of all NCSC administered and/or supported games, tournaments, leagues and contests.
- e. Approving the formation of NCSC teams.
- f. Approving all appointments, whether paid or unpaid or made by Officer and their designates.
- g. Making temporary rules or regulations for specific cases or occasions not provided for in the Bylaws and policies but deemed necessary to carry out the objectives of NCSC .
- f. Approving NCSC's financial affairs within the context of the Annual Budget and approving any and all deviation from that budget.
- g. Setting player and team dues and fees.
- h. With a proper hearing, suspending, barring completely, or otherwise disciplining players, coaches, managers, team assistants, referees, or administration from any team or NCSC.
- i. Suspending or removing NCSC Officers in accordance with Bylaw 402.
- j. Board positions will comprise of President, 1st Vice-President, 2nd Vice-President/Mediator, Secretary, Treasurer, Referee Chair, Equipment Chair, Field Manager Chair, Registrar, WYSA/OYSA Representative, Kindi-Mini-Soccer Chair, Public Relations Chair and Fund Raiser-Sponsorship Chair. (More specifically detailed in Bylaw 401)

Section 2. All actions and decisions of the Board of Directors are subject to review and change by the General Membership at the AGM.

Section 3. The Board of Directors shall consist of the Executive Board and other Board Officers. These Board Officers may include but not be limited to 2nd Vice-President, Referee Chair, Equipment Chair, Field Manager Chair, WYSA/OYSA Representative, Kindi-Mini Soccer Coordinator Chair, Public Relations Chair, Fund Raiser-Sponsorship Chair.

Section 4. The final authority of NCSC shall be vested in an elected body known as the Board of Directors, which shall exercise exclusive right of decision on all matters pertaining to NCSC affairs except the election of officers and By-law changes. Coaches, team representatives and adult officials shall be known as delegates. They shall have voting privileges only in electing the Board of Directors and changing the NCSC By-laws.

Section 5. All officers are eligible for election to the same office or any other office at succeeding elections. Vacancies occurring prior or subsequent to elections shall be filled by the

majority vote of the Board of Directors and delegates present at the general meeting following any vacancy.

Section 6. The term of office for the past Board shall expire with the first general meeting of each fiscal year when the newly elected Board will chair the meeting. NCSC's Fiscal year shall be Jan 1 through Dec 31. The term of office for all officers shall be one calendar year. No person may hold the same office for more than three consecutive full terms.

Bylaw 302. EXECUTIVE BOARD

Section 1. The Executive Board shall be comprised of the following elected officers: President, 1st Vice President, Secretary, Treasurer, and Registrar.

Section 2. Between meetings of the Board of Directors, the Executive Board shall act on behalf of the Board of Directors and in accordance with the policies and priorities of the Board of Directors.

Section 3. All actions and decisions of the Executive Board are subject to review and change by the Board of Directors.

Section 4. The Executive Board has the right to create or delete administrative positions to facilitate the activities of NCSC.

Bylaw 303. COMMITTEES

Section 1. NCSC Rules may specify and the President shall establish, subject to approval by the Board of Directors, standing and/or ad hoc Committees to assist in carrying out NCSC's policies and programs.

Section 2. NCSC officers may establish, subject to the approval by the Board of Directors, committees (councils) to assist them in carrying out their assigned programs. Officers establishing such committees shall develop and publish guidelines under which the committee shall operate.

Part IV - Officer and Directors

Bylaw 401. OFFICER: RESPONSIBILITIES AND AUTHORITIES

Section 1. The President shall oversee and direct all activities of NCSC; preside and conduct all meetings of the Executive Board, Board of Directors, and Annual General Meeting and Membership; and act on behalf of other officers in their absence. He/she shall appoint, subject to the approval of the Board of Directors, and Membership of all Standing Committees, and individuals to fill temporary vacancies on the Board. This officer shall be the ex-officio head of all committees and appoint other special officers or committees as required. He/she shall prepare meeting agendas for presentation at each meeting, except Special Meetings called subject to Bylaw 502, Section 4. This officer shall call additional Board Meetings as the need arises, or when requested by fifty percent or more of the officers. This officer shall vote only in case of a tie.

Section 2. The 1st Vice-President / Coach Coordinator shall be responsible for NCSC's coaches and player development. He shall organize and coordinate all matters pertaining to Recreational and Classic (competitive) play. He shall be governed by NCSC, WYSA and OYSA Bylaws and Policies. He shall assume the duties of the President in his/her absence.

- insure that all team managers have been properly provided paperwork necessary for teams to play with the appropriate organizations
- oversee the operations of club run tournaments or leagues.
- be a co-signatory on club funds for expenses approved by the board of directors.
- provide other services defined by written policies for this position.

Section 3. The 2nd Vice-President shall be the mediator of all grievances that arise during the fiscal year. This officer shall follow his/her outlined procedure according to the guidelines set forth for grievances as specified in Bylaw 701. This officer shall discreetly decide as to when and if the Board should be involved. Any grievance that cannot be resolved by this officer shall be brought before the Board at a closed special meeting to avoid harm or damage to the reputation of NCSC or any participatory member.

Section 4. The Secretary shall attend to and file all correspondence, record and prepare all meeting minutes to be read and distributed at subsequent meetings and notify all Board members on matters pertaining to meeting time and place. This member shall perform other duties as prescribed by the Board of Directors. The secretary shall maintain the Club telephone system and retrieve Club E-mail for distribution and follow-up.

Section 5. It shall be the Treasurer's responsibility to keep financial records on all monetary transactions. This officer shall maintain a checking account with signature authority by the President and Treasurer and/or other designee. This officer shall help in planning the future year's budget. This officer shall attend registration sessions. The Treasurer will perform his/her duties and strictly adhere to Part VI, Bylaw 601 and its subsections.

Section 6. Referee Chair. This officer shall report to the Board on all matters and activities concerning referees, including their training and scheduling. This officer also may be asked by the 2nd Vice-President to become involved in any grievance procedure involving a referee's, parent's, player's, etc. conduct.

Section 7. Equipment Chair. This officer shall be responsible for the approved acquisition, maintenance and distribution of soccer equipment and uniforms. This officer shall bring before the Board any new or unusual request for related equipment purchases. This officer will keep an accurate inventory of all present inventory to be updated at least every year. This officer shall appoint an equipment assistant as needed. He/she shall also be responsible for maintaining the club storage unit.

Section 8. Field Manager Chair: This officer shall be responsible for the approved acquisition of field maintenance equipment and repairs of same equipment. This officer shall be responsible for the acquisition of permits and maintenance of playing and practice fields. This officer shall check at least twice each season to make sure that fields are being kept in playing condition. This officer is responsible for the approved hiring of consultant field maintenance personnel each year. This officer shall bring before the Board any new or unusual requests for related equipment purchases or repairs.

Section 9. Registrar: This officer shall be responsible for the following:

- a) Making sure that all registration forms are provided to returning coaches and players.
- b) Making sure that the North Clackamas School District approves the literature to be distributed to the participating NCSC schools. This literature should advise of registration procedures and requirements, as well as dates and times, to the following schools:

Bilquist	Clakamas	Concord Elementary
North Oak Grove	Oak Grove	Sojourner
Riverside	View Acres	
Alder Creek Middle School		
- c) Shall certify birth dates of all players upon their entrance into NCSC, which includes Kindi, Mini-soccer, and Recreational soccer along with any Spring or Winter League play approved by the Board.
- d) Shall abide with OYSA rules and regulations, policies and procedures regarding registration. This officer shall stay current with same. This officer shall be responsible for filing the following materials with OYSA at the times required, according to the timeline of OYSA:

- 1) Board Members and Officer Lists
- 2) Bylaws (current)
- 3) Registration Forms and Scholarship Forms
- 4) Coordinate coach and player data
- 5) Employee Volunteer Disclosure Forms
- 6) Field Inventory Forms
- 7) Team Rosters
- 8) Player Transfer and Add/Delete Forms
- 9) Required Club and Player Fees
- 10) Distribute registration fees to Treasurer for depositing into the NCSC checking account
- 11) Provide team and coach information to WYSA

This officer shall appoint an assistant as needed.

Section 9. WYSA/Representative: This officer shall be responsible for the coordination of NCSC, WYSA and applicable OYSA activities. If this position is vacant, the Referee Chair and/or President will oversee it's coverage from WYSA. This officer shall work with the Registrar to assure the appropriate paperwork is filed timely according to WYSA requirements and procedures.

Section 10. Kindi/Mini Soccer Coordinator Chair. This officer shall be responsible for the Kindi-Mini Soccer Program (players under 9). This officer will assist with the coordination of the team assignments and shall refer to the guide book for specific chair responsibilities. He/she will be required to work closely with the Registrar who will be responsible for entering team assignments into the OYSA computer system. This officer may be responsible for coach recruiting for the Kindi and Mini teams. This officer shall be required to assemble a parent evening to instruct coaches and parents on the process for the soccer programs. This officer shall be required to ensure that a club representative is present at all Kindi-Mini soccer evenings/sessions to assure these sessions run smoothly and consistently with club regulations.

Section 11. Public Relations Chair: This officer shall be responsible for setting up the quarterly newsletter. This officer shall also appoint a mailing committee to mail all newsletters. This officer shall keep abreast of all information via meeting minutes and board meetings. This officer shall set deadlines for articles to be turned in according to soccer news both during the fall season and during the off season. This officer shall be responsible for the development, maintenance and updating of the NCSC website.

Section 12. Fund Raiser Chair: This officer shall be responsible for operating in cooperation with NCSC any fund raising activities. This officer shall be present to vote on any fund raising activities and in the event of his/her absence, the President shall vote for him/her as ex-officio head. Funds collected by fund raising activities shall be deposited by the NCSC Treasurer into the appropriate NCSC bank account(s).

Section 13. Sponsorship Chair: The sponsorship Chair will contact team sponsors not already contacted by each coach. The Chair will actively keep the NCSC Board apprised of sponsorships at each general meeting. This officer shall search and promote sponsorship by outside companies and agencies subject to the following criteria:

a) The sponsorship fee shall be no less than \$250 per team unless approved and modified by the Board of Directors. Any sponsor wishing to sponsor more than one team shall do so at that per team fee.

b) Letters of appreciation, team pictures, schedules and other items pertaining to the operation of NCSC will be sent to each sponsor throughout the year.

Bylaws 402. ELECTION AND TENURE OF OFFICERS

Section 1. The officers shall be elected to a one-year term by a majority vote of voting members present and voting at the Annual General Meeting "AGM".

Section 2. The President shall appoint, subject to the approval of the Board of Directors, replacements to fill vacancies on the Board arising from the removal, resignation, or departure of the incumbent.

Section 3. An officer of NCSC may be suspended or removed from office for his/her failure to meet his/her responsibilities as described by Bylaw 401 or for otherwise acting in a manner detrimental to the interest of NCSC. Such suspension or removal shall be by a three-fourths majority of the Executive Board provided that at least one-half of all eligible voters are present. Such vote shall be in an open hearing with at least 30 days notification to all Officers.

Part V - Meetings

Bylaw 501. ANNUAL MEETING

Section 1. NCSC 's membership shall meet at least once each year and may meet at other times as directed by the Board of Directors or upon petition by one-third of the members.

Section 2. The Annual General Meeting of NCSC 's membership shall be held no later than December 10th. Written notification to Officers and registered coaches shall be made at least 30 days prior to the AGM. The order of business shall be as follows:

Roll Call
Officer Credentials
Approval of Minutes of Last NCSC Meeting
Officer's Reports
Presidential Summation
Unfinished Business, Proposals, By-law changes,
Voting on proposed By-Law changes, new business

Election of new officers
Adjournment

Section 4. Each Officer, coach, parents and/or legal guardian of registered players who are present at the meeting are eligible to one vote. No person shall represent more than one voting entity. Voting by proxy will not be allowed, and only those members of record and in good standing shall be entitled to voting privileges. The President of NCSC shall vote only in case of a tie.

Section 5. One-half of the eligible Officers will constitute a quorum. Except for amendments to the Bylaws, a majority of eligible votes cast shall decide an issue.

Bylaw 502. BOARD OF DIRECTORS: MEETINGS

Section 1. At all meetings of the Board of Directors, one-half of the Executive Board will constitute a quorum. Except for suspension or removal of officers, and amendments to the Bylaws, a majority of officers present will decide an issue.

Section 2. The Board of Directors shall meet at a predetermined date set at the previous meeting, and shall meet every month, excepting the month of December. Notice of the next month's meeting shall be included in the minutes mailed out to current coaches and board members.

Section 3. The president shall set the agenda for the meeting with input from members of the Board of Directors.

Section 4. Special meetings of the Board of Directors may be called whenever the President deems it necessary or is instructed to call a meeting by five (5) or more members of the Board of Directors.

Section 5. The Executive Board shall meet whenever the President deems it necessary or is instructed to call a meeting by three (3) or more members of the Executive Board.

Section 6. General meetings shall be held 11 months per year at a time and place specified by the President or the Board. At any general meeting, an agenda shall be decided by the President with the exception of Section 4 above. All regular business shall be presented during the first hour of the meeting.

Section 7. The rules contained in the current edition of Robert's Rules of Order shall guide NCSC in all cases to which they are applicable and in which they are not inconsistent with Bylaw 110, and the Bylaws and any special rules of order that NCSC may adopt.

Part VI – Financial

Bylaw 601. FINANCIAL RESPONSIBILITIES

Section 1. NCSC shall neither assume nor be liable for debts and /or Financial responsibilities, either implied or incurred, by any Player, Coach Manager, Team Assistant, Referee, or other Official from any member team, unless approved by the Board of Directors.

Section 2. No Director or Officer of NCSC shall be liable for acts, defaults, or neglects of any other Director or Officer for any loss sustained by NCSC unless the same has resulted from his own willful misconduct, willful neglect, or willful negligence.

Section 3. Directors, Officers, and other officials shall be indemnified by NCSC against all reasonable costs, expenses, and liabilities actually and necessarily incurred by or imposed upon them in connection with or resulting from any claim, action, suit, proceeding, investigation, or inquiry of whatever nature in which they may be involved as a party or otherwise by reason of their being or having been Director, Officers, or other officials of NCSC, whether or not they continue to be such Directors, Officers, or other officials of NCSC, at the time of the incurring of imposition of such cost, expenses, or liabilities, except in relation to matters as to which they shall be finally adjudged in such action, suit, proceeding, investigation or inquiry to be liable for willful misconduct or willful neglect toward NCSC in the performance of their duties as such Director, Officers, and other officials. As to whether or not Directors, Officers, or other Officials were liable by reason of willful misconduct or willful neglect toward NCSC in the performance of their duties as such Directors, Officers, or other officials, in the absence of such final adjudication of the existence of such liability, the Board of Directors and each Director may conclusively rely upon an opinion of legal counsel, such opinion to be preceded by an open hearing held in accordance with principles of due process, selected by or in the manner designated by the Board of Directors. The forgoing right to indemnification shall be in addition to and not in limitation of all other rights to which such person may be entitled as a matter of law and shall insure to the benefit of the legal representation of such person.

Section 4. The Board of Directors shall decide all matters pertaining to the finances of North Clackamas Soccer Club and it shall place all income in a common league treasury, directing the expenditure of same in such manner that will give no individual or team an advantage over those in competition with such individual or team.

Section 5. The Board shall not permit the solicitation of funds in the name of North Clackamas Soccer Club unless all of the funds raised are placed in the NCSC Treasury.

Section 6. The Board shall not permit the disbursement of NCSC funds for purposes other than the conduct of NCSC activities.

Section 7. No Officer or parent volunteer of NCSC shall receive, directly or indirectly any salary or compensation from NCSC for services rendered as Coach, Officer, Board Member or Volunteer, except a proration of player registration fees if applicable.

Section 8. Any person paid as a result of services to NCSC shall be responsible for claiming their services as a sub-contracting service thereby making each individual solely responsible to the IRS for their services.

Section 9. All money received shall be deposited in a bank approved by the Board of Directors and all disbursements made by check shall be signed by the President and Treasurer and/or other designee.

Section 10. The Treasurer shall be bonded by an appropriate bonding company.

Section 11. In the event of dissolution of NCSC and after all outstanding debts and claims have been satisfied, the Club shall distribute its remaining assets in the manner provided for in Article 6 of its Articles of Incorporation.

PART VII – Grievance, Protest And Appeals

Bylaws 701. GRIEVANCE, PROTEST, AND APPEALS

Section 1. NCSC's Policies shall specify, and its Board of Directors shall enforce, procedures for handling protests and appeals in accordance with the principles of due process. Hearings shall be duly called, publicized, and held; all parties shall have a chance to be heard; and all rules will be fairly and evenly applied.

Section 2. Only violations of NCSC's Bylaws, and Policies, including the right of individuals to participate and compete, misapplication of the Laws of the Game, violation of league rules and regulations shall be proper subjects to be considered for action.

Section 3. NCSC will provide equitable and prompt hearing and appeal procedures to guarantee the rights of individuals to participate and compete. Those procedures shall include that all grievances involving the right to participate and compete in activities sponsored by USSF and OYSA and its members may be appealed to the USSF Appeals Committee that shall have jurisdiction to approve, modify or reverse a decision.

Bylaw 702. HEARING PROCEDURES

In all hearings conducted under these bylaws, the parties shall be accorded-

- a. notice of the specific charges or alleged violation in writing and possible consequences if the charges are found to be true;
- b. reasonable time between receipt of the notice of charges and the hearing within which to prepare a defense;
- c. the right to have the hearing conducted at a time and a place so as to make it practicable for the person charged to attend;
- d. A hearing before a disinterested and impartial body of fact-finders;
- e. the right to be assisted in the presentation of one's case at the hearing;
- f. the right to call witnesses and present oral and written evidence and argument;
- g. the right to confront witnesses, including the right to be provided the identity of witnesses in advance of the hearing;
- h. the right to have a record made of the hearing if desired; and
- i. A written decision, with reason for the decision, based solely on the evidence of record, issued in timely fashion.

Bylaw 703. MEDIATION

NCSC recommends and will provide appropriate mediation for the resolving of conflicts and disputes related to Grievances, Protests, and Appeals. See Bylaw 401, Section 3.

Bylaw 704. EXHAUSTION OF REMEDIES

Section 1. No member of NCSC, official, league, club, team, player, coach, or referee may invoke the aid of the courts in the United States or of a state without first exhaustion of all available remedies within NCSC, OYSA, USYSA, and USSF including the right to appeal to the USSF's Appeals Committee.

Section 2. For violation of this bylaw, the offending party shall be subject to suspension and fines, and shall be liable to NCSC for all expenses incurred by NCSC and its officers and members of the Board of Directors in defending each court action, including the following:

- a. Court costs;
- b. Attorney's Fees;
- c. Reasonable compensation for time spent by NCSC officials and employees in responding to and defending against allegation in the action, including responses to discovery and court appearances;
- d. Travel expenses; and
- e. Expenses for holding special NCSC meeting necessitated by court action

Part VIII - Amendments

Bylaw 801

Section 1. Changes to NCSC 's Bylaws and Policies shall be made at the Annual General Meeting, unless amended as stated in Section 2.

Section 2. NCSC 's Bylaws and Policies may be amended or repealed by a two-thirds vote of the Board of Directors at any meeting duly called and held.

Section 3. Each Officer and member may propose changes to NCSC Bylaws and Policies by submitting in writing at any general meeting. Any proposed change or amendment will be discussed by all present and voted upon at the following meeting.

Section 4. In any case where these Bylaws become in conflict with OYSA Bylaws, the Bylaws of OYSA shall take precedence and the NCSC Bylaws shall be amended at the next general meeting to eliminate the conflict.

Bylaw 802. NOTIFICATION

Proposed changes to the NCSC Bylaws and policies must be submitted in writing to the NCSC office in care of the Secretary not later than 60 days prior to voting and must be circulated to voting members not later than 30 days prior to voting.

Bylaw 803. VOTING REQUIREMENTS

Section 1. The NCSC Bylaws may be amended or repealed by an affirmative vote of two-thirds of the votes cast at an AGM, or by an affirmative vote of two thirds vote of the Board of Directors at any meeting duly called and held.

Section 2. The NCSC Policies may be amended or repealed by an affirmative vote of the majority of votes cast at an AGM, or by an affirmative note of one-half vote of the Board of Directors at any meeting duly called and held.

PART IX – Classic Policies and Requirements (As of this date NCSC does not have a classic league program). This portion of the bi-laws remains on record for historical reference only.

Bylaw 901 – Classic Team Formation and Policies. See Handbook for Coaches

Section 1. The age grouping and roster size used to determine team formation will be in accordance with those set down by OYSA for classic league play.

Section 2. Teams or qualified players will be formed from a pool consisting of eligible players for participation in accordance with Part II, Bylaw 201.

Section 3. Tryout dates and sites shall be established at the April meeting. NCSC will hold a Minimum of two skill assessments/tryouts for each age group. Final selection by the coaches' panel will be based upon performance at the tryouts, written recommendations if available, and any other information submitted on behalf of the registrant/player.

Section 4. Team selection will be completed within one week of the final tryout, and each player participating in the tryout will be notified of the team selection within two weeks of the final tryout. Only the NCSC board has authority to extend these deadlines.

Section 5. No coach or representative of a coach shall exert or attempt to exert undue influence on any player to seek membership on a team. A violation of this provision of the By-Laws will result in the immediate suspension of the coach by the NCSC Board.

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