



**CLARK LITTLE LEAGUE
CONSTITUTION**

CONSTITUTION OF THE CLARK LITTLE LEAGUE

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ARTICLE I - ORGANIZATION

- 1.1. This organization shall be known as the Clark Little League (CLL), Inc. and is chartered under Little League Baseball, Incorporated and agree to follow their rules and guidelines. We reserve the right to amend their rules and guidelines with permission and in the best interest of our organization. All amendments to the constitution must be approved by two-thirds of the CLL Executive Board and two-thirds of the active membership.
- 1.2. The league shall consist of a Minors and Majors Division for children between the ages of (9) and (12) years old, Instructional Program, Pee Wee and (8) Yr. Old Divisions as required by registration counts for children between the ages of (4) and (8) years old.
- 1.3. Yearly playing schedules will comply with Little League Baseball Inc. requirements and will be approved by the Executive Board.

ARTICLE II - OBJECTIVES

- 2.1. The objectives of the Clark Little League are: to provide an outlet of healthful activity and training under good leadership in an atmosphere of whole community participation and to help the children become good and decent citizens by establishing the values of honesty, loyalty, courage and reverence through teamwork, sportsmanship and fair play.
- 2.2. The objective of the Clark Little League will also try to develop all eligible children for the Majors Division.
- 2.3. The objectives will be achieved by providing supervised competitive baseball games. The supervisors shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary and the molding of future adults is of prime importance.

ARTICLE III - ENROLLMENT

- 3.1. Any child meeting the requirements of age and residency as set forth in the rules of Little League Baseball Inc. shall be eligible for participation in the Clark Little League.
- 3.2. Any registered child that has reached the age of ten (10) years old by April 30th of the current season can try out for the Majors Division. The try out dates will be set by the Player Agent and reviewed and approved by the Executive Board.
- 3.3. All children ages (10) through (12) are eligible for the Majors Division.
- 3.4. The number of teams that will participate in the Majors and Minors Divisions will depend on registration numbers and the number of players eligible to participate in each division.

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- 3.5. Majors Division teams will be made up of an (11) player roster.
- 3.6. **Majors Division teams are limited to a maximum of (6) 11yr old players, (6) 12 yr old players and (2) 10yr old players.**
- 3.7. There shall never be less than (6) and no more than (10) teams in the Majors Division.
- 3.8. In the event enrollment indicates that another Majors Division team is required, the Executive Board should consider the enrollment for the next several years to ensure that the league warrants an additional team and it is not a one (1) year requirement.
- 3.9. All children ages (10) through (12) who are not drafted by a Majors Division team will play in the Minors Division.
- 3.10. Any child that does not try out for the Majors Division will not be eligible to play in the Majors Division for the upcoming season.
- 3.11. **Each year the Executive Board will review enrollment and determine if the rules listed in this section require a temporary or permanent amendment.**

ARTICLE IV - MEMBERSHIP

- 4.1. Any adult, 16 years of age or older, having an active interest in the Clark Little League may be invited to become a member.
- 4.2. **Any adult who attends (3) consecutive meetings will become an active member of the Clark Little League at their 4th membership meeting (October thru September).**
- 4.3. To maintain membership status, an individual must attend at least (7) membership meetings per year. **Note: Participation in any Spring or Fall work detail will count towards attending membership meetings (maximum of (2)).**
- 4.4. All active members of the Clark Little League are expected to support the program by attending membership meetings, Spring and Fall work details and all other functions that are hosted by the organization.
- 4.5. All active members of the Clark Little League have the following privileges:
 - A. Voting rights during executive board elections.
 - B. Voting rights for any topic that warrants a vote.
 - C. Nomination for an Executive Board position.
- 4.6. The Executive Board will appoint a Grievance Committee that will review grievances by players, managers, coaches, members or any circumstances which is deemed a misconduct

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of any player, manager, coach or member. The committee will recommend to the Executive Board if suspension or revocation of a player, manager, coach or member's rights from future participation in the Clark Little League is necessary.

- 4.7. Upon evidence of the misconduct of any player, manager, coach or member, the Grievance Committee will then notify the individual or individuals within (48) hours of a said act. In the event that the individual is a team player, the team manager and parent of that individual will appear with the player before the Grievance Committee.
- 4.8. The Executive Board, by a two-thirds vote at any duly constituted meeting, shall have the authority to suspend any adult member whose conduct is considered detrimental to the best interests of the Clark Little League.

ARTICLE V - GOVERNMENT

- 5.1. The Clark Little League Executive Board elected from and by the active members of the league is responsible for the day-to-day operations of the league within the rules, regulations and policies of Little League Incorporated. The Executive Board does not have the authority to alter, suspend or change any of the rules, regulations or policies of Little League Incorporated. However, wide latitude is given to the Executive Board in many areas of operation to ensure the local needs of the community can be met.
- 5.2. Any active member shall submit in writing to the Executive Board interest in being nominated for an executive board position by no later than the July membership meeting.
- 5.3. At the June or July meetings, any active member may nominate another active member to any executive board position.
- 5.4. Active members of the Clark Little League may accept nominations after duly seconded by another active member.
- 5.5. Elections for all executive board positions will be held at the September meeting. The active members of the Clark Little League will vote for any nominated member running for an executive board position at the September meeting.
- 5.6. The elected Executive Board will be installed immediately following September elections.
- 5.7. The Executive Board of the Clark Little League will consist of the following positions: President, Vice-President, Treasurer, Secretary, Player Agent, Field Chairman, Kitchen Chairman, Assistant Kitchen Chairman-Bosze, Assistant Kitchen Chairman-Muchmore, Facilities Chairman, Building Chairman and Equipment/League Director.
- 5.8. The elected executive board members will serve one-year terms, September to

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September.

5.9. Each elected Executive Board member is eligible to be re-elected at the end of a completed term.

5.10. The Executive Board may also appoint the following positions:

- Umpire In Chief
- Grievance Chairman
- Picnic Chairman
- Public Relations Chairman
- Rules Chairman
- Safety Chairman
- Parade Chairman
- Insurance Chairman
- Tournament Director
- Assistant Tournament Director(s)
- Williamsport Tournament Director

5.11. The Executive Board can decide if other events require a designated chairperson.

5.12. The Executive Board shall appoint committees, necessary to promote the objectives of the league. Committees shall be appointed at the Executive Board's discretion but as early as possible to enable them to complete their assignment.

5.13. All appointments for committee position shall be one-year terms and are eligible for re-appointment at the end of the term.

5.14. Duties of the Executive Board may be adjusted in the event current needs are required to meet league operations.

5.15. Duties of Executive Board Members:

President

- Shall assume full responsibility for the league operations,
- Shall sign checks on behalf of the league in the Treasurer's absence,
- Shall receive mail and other communications from Little League Headquarters and keep the league informed about rule changes, regulations and new policies of Little League Baseball Inc.,
- Shall organize and run manager's meetings and executive board meetings,
- Shall appoint committees as required to insure the league operations is running smoothly.
- Shall maintain a copy of all Little League Volunteer Applications.
- Shall have the right to appoint managers, coaches, umpires and committees. As such, no person becomes a manager, coach, umpire or committee member without the approval of the President. However, all appointments are subject to final approval by the Executive Board.

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Vice-President

- Shall assume full responsibility of the league when the President is not present,
- Shall accept the role of Fund Raising Chairman, including organizing and assigning the coin-collection, raffles and other fund raisers as designated and approved by the Executive Board,
- Shall accept the role Sponsorship Chairman, including collecting team sponsorship money and recruiting new team sponsors,
- Shall also be responsible to collect billboard sponsorship money and recruit new billboard sponsors.

Secretary

- Will organize, keep and report meeting minutes of all executive board meetings,
- Will organize, keep and report meeting minutes of all membership meetings to the Executive Board and general membership.
- Will set up a monthly history file which includes the minutes of all meetings and any memorandum, rule changes, monthly treasury report, etc.,
- Keep an organized membership roster of all active members.
- Have sign-up sheets available at all membership meetings and file in the monthly history file.
- Send out monthly meeting notices at least seven (7) days prior to a scheduled meeting.
- Rule on the voting eligibility of any member,
- Shall coordinate with assistance of the Executive Board, permits for gyms and fields at our local schools and township recreation facilities for winter and spring practice sessions,
- Shall conduct yearly background checks of all eligible managers and coaches,
- Shall distribute the Little League Volunteer Application to all managers and coaches,
- Shall submit copies of all completed Little League Volunteer Applications to the League President,
- Shall coordinate communications to membership and the Executive Board.

Treasurer

- Shall be responsible for all funds of the league,
- Shall track expenses to see how the annual operating budget is balanced against actual expenses,
- Shall submit a monthly treasury report (hard copy and/or electronic) for review by the Executive Board,
- Shall submit a monthly treasury report (hard copy) for review by all in attendance at the monthly membership meetings,
- Shall maintain and coordinate all book keeping for accounting purposes,

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- Shall prepare and sign all checks issued by the league from the operating budget, including but not limited to kitchen invoices, payment of umpires and field maintenance.
- Shall be responsible for retrieving all mail from the Clark Little League P.O. Box

Player Agent

- Shall conduct annual registrations of all applicants for all divisions,
- Shall check birth certificates and eligibility of all players,
- Shall collect registration income and turn it over to the League Treasurer,
- Shall organize and conduct try-outs for the Majors Division,
- Shall organize player evaluation meetings and distribute the results at the try-outs and the drafts of each division,
- Shall organize and supervise the draft selection process for all divisions,
- Shall coordinate the transfer of players between divisions,
- Shall keep and maintain all applications for registrations of all applicants in the league,
- Shall issue the player database and team rosters that includes every registered player to all members of the Executive Board,
- Shall put together rosters for any division that does not require a draft selection process,
- Shall keep a record of all players' Birth Certificates,
- Shall submit rosters to Williamsport,
- Shall schedule and conduct tryouts for all Tournament Teams with the Tournament Committee and Executive Board.

Field Chairman

- Shall supervise the Facilities Chairman and Building Chairman.
- Shall be responsible for the preservation and maintenance of all buildings, and grounds,
- Shall hire contractors or perform any required work with or without a team of members or personnel as authorized by the Executive Board for the following: landscape, lawn maintenance, lawn sprinkling maintenance, etc.,=Shall be responsible for the preservation of all the fields.
- Shall be responsible for ordering the following materials: in-field mix, top-soil, base line spray paint, home-plates, bases, pitching mounds, tarps and flags as required, tools, paint, etc.,
- Shall be responsible for fence maintenance,
- Shall be responsible for the batting cage maintenance,
- Shall be responsible for scoreboards and public address system at each field,
- Shall be responsible for building exterior,
- Shall be responsible for the installation and maintenance of the billboards,

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- Shall organize, schedule and supervise work details for field related work as required during the year,
- Shall appoint a committee to help with the workload as required.

The following define the responsibilities of the Kitchen Chairman, Assistant Kitchen Chairman Bosze and Assistant Kitchen Chairman Muchmore. The three (3) members shall assist each other in all kitchen duties and are equally responsible for the day to day operations to insure a safe and efficient means of operating the Clark Little League kitchen assets.

Kitchen Chairman

- Shall be responsible for the inventory, sale goods and kitchen supplies as required for the Bosze and Muchmore kitchens,
- **Shall ensure there is sufficient stock of the Bosze and Muchmore kitchens for the duration of the season, including the Clark Invitational Tournaments.**
- Shall be responsible for all kitchen maintenance,
- Shall hire purveyor's as required for the supply of the Bosze and Muchmore kitchens,
- **Shall coordinate closing down and winterizing the kitchens and kitchen equipment, as required with the Assistant Kitchen Chairmen.**

Assistant Kitchen Chairman- Bosze

- Shall report to the Kitchen Chairman,
- Shall be responsible for all ongoing activities in the Bosze Kitchen,
- Shall submit all invoices and receipts to the League Treasurer.
- Shall maintain Bosze Kitchen inventory,
- Shall maintain a daily income log in the Bosze Kitchen,
- Shall be responsible for obtaining and posting, in the kitchen, a parent work schedule for the kitchen and announcing duties that shall be provided by every Team Parent,
- Shall be responsible for educating Team Parents and player parents of kitchen operations and announcing booth controls,
- Shall inform Team Parents and player parents that the scheduled parent is responsible to fulfilling their work obligations in the kitchen and announcing booth, or to find a replacement in the event they cannot fulfill their obligation,
- Shall be responsible for submitting complaints to the Executive Board for any team member's parent not fulfilling their kitchen and/or announcing duties,
- **The Assistant Kitchen Chairman or an Executive Board member may temporarily suspend play if a team does not fulfill their scheduled kitchen work duty. Play will be resumed once the team fulfills their responsibility.**
- Shall close down and winterize the Bosze Kitchen and kitchen equipment as required.

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Assistant Kitchen Chairman, Muchmore

- Shall report to the Kitchen Chairman,
- Shall be responsible for all ongoing activities in the Muchmore Kitchen,
- Shall submit all invoices and receipts to the League Treasurer,
- Shall maintain Muchmore Kitchen inventory.
- Shall maintain a daily income in the Muchmore Kitchen,
- Shall be responsible for obtaining and posting, in the kitchen, a parent work schedule for the kitchen and announcing duties that shall be provided by every Team Parent,
- Shall be responsible for educating Team Parents and player parents of kitchen operations and announcing booth controls,
- Shall inform Team Parents and player parents scheduled parent is responsible to fulfilling their work obligations in the kitchen and announcing booth, or to find a replacement in the event they cannot fulfill their obligation,
- Shall be responsible for submitting complaints to the Executive Board for any team member's parent not fulfilling their kitchen and/or announcing duties,
- **The Assistant Kitchen Chairman or an Executive Board member may temporarily suspend play if a team does not fulfill their scheduled kitchen work duty. Play will be resumed once the team fulfills their responsibility.**
- Shall close down and winterize the Muchmore Kitchen and kitchen equipment as required.

Public Relations Chairman

- Shall be responsible for the preservation of the Clark Little League web-site.
- Shall update league website during the regular season, tournament season and off-season, including but not limited to, league standings for all divisions, tournament information, yearly calendar and registration information.
- Shall hire a photographer for Picture Day and shall actively solicit photographers in the best interest of the League.
- Shall be responsible for scheduling and coordinating Picture Day. The date will be reviewed and approved by the Executive Board.

Equipment/League Director

- Shall be responsible for reporting equipment and uniform inventory to the Executive Board,
- Shall order equipment and uniforms as required for the current and upcoming season,
- Shall distribute equipment and uniforms to all teams,
- Shall collect uniforms (if applicable) and equipment at the end of the season and store away for the winter,
- Shall be responsible for the maintenance of the league equipment room,

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- Shall organize team schedules for all divisions and ensure that the schedules are complied with,
- Shall be responsible for re-scheduling games for all divisions,
- Shall maintain pitching records for the 8yr old, Minors and Majors Divisions,
- **Shall record standings for the 8yr old, Minors and Majors divisions.**
- Shall be responsible for setting the play-off schedule for the 8yr old, Minors and Majors Divisions,
- Shall organize and develop indoor practice schedules for all teams.

5.13. The Executive Board will establish local policy for the Little League, within the framework of the official playing rules and regulations as published by Little League Baseball, Inc.

5.14. Duties Of Appointed Positions:

Umpire in Chief

- Shall be responsible for the hiring and scheduling of umpires for all divisions,
- Shall organize and conduct umpire-training classes as required,
- Shall appoint a committee, if required, to help see that umpire's are present all scheduled games and be consulted on when controversial issues are at hand,
- Shall be consulted on any rule modification or interpretations,
- Shall maintain umpire equipment and order replacement equipment as required through the equipment chairman ,
- Shall submit a list of prospective umpires to the Executive Board for review and approval,
- Shall recommend umpires to the Tournament Director for the Clark Invitational Tournament.

Grievance Committee

- The Executive Board will appoint a committee of (4) active members of the league.
- The committee will consist of the League President and (1) other Executive Board member and two team managers.
- The committee will meet and review any complaints filed by any parents, player, manager or coach and report to the Executive Board if disciplinary action is required.

Rules Committee

- The executive board will appoint a chairperson to head "The Committee".
- Shall assemble a committee of (2) team managers or coaches from each division,
- Shall prepare an annual rule summary sheet each season for distribution to the entire membership,
- Shall review any rules in question and bring solutions to any rule issues before the

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Executive Board for approval.

Safety Chairman

- Shall be available to observe practice and game situations to ensure all managers are not allowing reckless or unsafe playing conditions,
- Shall prepare incident reports for the Executive Board on any occurrence whether it's an injury to a player or coach or an accident at the Clark Little League complex,
- Shall review the circumstances that surround any incidents that occur and recommend improvements for the Executive Board to review and approve.

Insurance Chairman

- Shall review the following types of insurance for the league: Buildings and Grounds, Liability, Accident, Little league International, Directors and Officers Insurance,
- Shall keep up to date files and see that all policies are current,
- Shall obtain checks from the League Treasurer and pay for all premiums due,
- Shall keep copies of all checks submitted,
- Shall handle any and all claims submitted to the League,
- Shall review policies on all claims made with the Executive Board.

Tournament Director

- **Shall recommend (2) Assistant Tournament Directors to the Executive Board for review and approval.**
- Shall supervise (2) Assistant Tournament Directors for the Clark Invitational Tournaments,
- Shall setup, organize and run the Clark Invitational Tournaments,
- Shall send out invitation notices to the surrounding communities,
- Shall prepare game schedules for all Clark Invitational Tournaments,
- **Shall develop and coordinate practice schedule for all Tournament teams,**
- The Clark Invitational Tournament games should be scheduled subsequent to the completion of the regular season playoffs and world series for all divisions,
- Shall order equipment as required,
- Shall work with the Bosze and Muchmore Kitchen Chairman to ensure there is kitchen coverage throughout the tournament season,
- Shall submit a budget of tournament expenses to the League Treasurer for approval,
- **Shall submit a financial summary of all tournament expenses to the League Treasurer.**

Assistant Tournament Director

- Shall assist the Tournament Director in running the Clark Invitational Tournament,
- Shall assist the Tournament Director in sending out invitation notices to the surrounding communities,

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- Shall run the Clark Invitational Tournaments in the Tournament Directors absence.

Williamsport Tournament Director

- Shall setup, organize and run any Williamsport game that is hosted at the Clark Little League complex,
- Shall coordinate Williamsport game schedule with the Tournament Director and Assistant Tournament Directors,
- Shall work with the Bosze and Muchmore Kitchen Chairman to ensure there is kitchen coverage throughout the tournament,

Parade Chairman

- Shall setup, schedule and organize the Parade Traffic Control with Local Police and town officials,
- Shall invite Special Guests to Opening Day Ceremonies,
- Shall arrange for the Fire Department and/or, 1st Aide Squad to participate in the Parade.

Picnic Chairman

- Shall setup, schedule and organize the Picnic,
- Shall coordinate the purchase of all picnic prizes,
- Shall place the food order for the Picnic,
- Shall coordinate all Picnic team work details.

ARTICLE VI - MEETINGS

- 6.1. The membership will meet the first Thursday of each month; excluding August. In the event of a holiday, the membership will meet on the 2nd Thursday of the month, i.e. September meeting will be held the Thursday after Labor Day.
- 6.2. Executive board meetings will be held on the Thursday prior to the membership meetings or as deemed necessary by the Executive Board.
- 6.3. All active members will be notified of a meeting at least seven (7) days prior to a scheduled meeting.
- 6.4. Membership and Executive Board meeting dates may be changed, if necessary, with reasonable advance notice to all members.
- 6.5. A majority of the members of the Executive Board shall constitute a quorum at any board meeting and a majority vote of those present shall govern.
- 6.6. Robert's Rules of Order shall govern the proceedings of all meetings except where the same conflicts with the constitution and or by-laws of the Clark Little League.

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- 6.7. Attendance records will be kept by the League Secretary to verify the eligibility of any members voting rights.

ARTICLE VII - MANAGERS & COACHES

- 7.1. It is the Executive Board's decision to choose the managers for the upcoming season and for all tournament teams. Their involvement, longevity and membership status with the league will be considered in the decision making process.
- 7.2. Any vacancies among the managers shall be filled as soon as possible after a meeting of the membership. Recommendations may be submitted to the President and approved by the Executive Board.
- 7.3. Managers that do not fulfill their obligation such as work details, attending coaching and player clinics, parade prep, field prep, attending membership meetings, or any other important league function may be replaced or not given a team for the upcoming season at the Executive Boards discretion.
- 7.4. All managers must conduct themselves in an orderly fashion. Failure to so may result in suspension or dismissal from the team; this will be at the discretion of the Executive Board.
- 7.5. Rules broken by a manager or coach may be reviewed by the Executive Board and discipline (i.e., dismissal, suspension or probation) may be warranted.
- 7.6. All managers must sign that they have read the rules and fully understand them before the start of the season. A record of the signed list will be kept by the League Secretary for review by the Executive Board. Failure to do so can result discipline (i.e., dismissal, suspension or probation).
- 7.7. If a complaint against a manager or coach is submitted to the Executive Board, the Executive Board must review and determine only by the proof given to them if discipline to the individual should be warranted.
- 7.8. Each team manager will accept the responsibility of the conduct of all players, coaches and parents.
- 7.9. No manager, coach, or spectator shall attempt to distract any players during a game. Little League International Rule 4:06 will apply.
- 7.10. Uniform shirts must be tucked into the pants and baseball hats must be worn correctly while a player is on the field.
- 7.11. No smoking or alcoholic beverages are permitted in the Little League Complex or on the field during the season or tournaments.

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- 7.12. If a player is ejected from a game by an umpire for unsportsmanlike conduct, as outlined in the Williamsport Official Regulations and Playing Rules, that player will be suspended for the next scheduled game that he/she attends.
- 7.13. Complaints against a parent must be submitted in writing to the Executive Board and be followed up to resolve the situation. Player changing teams may be warranted at the discretion of the Executive Board.
- 7.14. Each team must have at least (1) coach.
- 7.15. All managers and coaches must be Rutgers Certified. Only Rutgers Certified personnel will be permitted on the fields when children are present.
- 7.16. Coaches must be listed on a team roster,
- 7.17. Coaches may act as manager in the absence of the team manager.
- 7.18. Team coaches can only be selected after the draft selection process has been completed.
- 7.19. Two managers that have to cancel a game must present justification to the Executive Board in a timely fashion (i.e. at least (2) days in advance). The Executive Board will review the matter and render a decision on canceling and rescheduling the game, if necessary. The rescheduled game must be played at the next available date (weather permitting) set by the League Director.
- 7.20. Any manager(s) that reschedule a game without the Executive Board or League Directors approval will be disciplined and can be subject to discipline or forfeit.
- 7.21. During inclement weather, managers are expected to arrive at the complex early and determine if the field is playable or can be made playable if an Executive Board member or the League Director has not contacted them at least (1) hour before the scheduled start of the game. Managers are expected to make every effort to make the field playable whenever possible to avoid the cancellation and rescheduling of games.
- 7.22. Managers are responsible for their team playing all playoff games in all divisions to completion. If a playoff game is suspended for any reason, it must be completed at the next scheduled date. The game is picked up where it is left off at the next available date set by the League Director.
- 7.23. Each manager has the responsibility of properly filling out the end of season evaluation forms supplied by the player agent. It is each manager's responsibility to get these forms turned in to the Player Agent no later than the June membership meeting.

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ARTICLE VIII - TOURNAMENT TEAMS

8.1. General:

- 8.1.1. The rules in Article XIII apply to all teams that participate in tournaments or leagues at the conclusion of the regular season during the summer and fall season.
- 8.1.2. **Tournament teams can only be formed in the 8yr old thru 12yr old divisions.**
- 8.1.3. More than one team can be formed in any age group if interest in coaching and players warrants an additional team.
- 8.1.4. All tournament teams may be eligible to participate in any of the Clark Invitational Tournament.
- 8.1.5. Tournament teams can only participate in their respective divisions. Any exceptions will be reviewed by the Tournament Committee and approved by the Executive Board.
- 8.1.6. Each tournament team will be responsible for the cost of their uniforms, helmets and any miscellaneous equipment required. Clark Little League will supply each tournament team with an equipment bag, catcher's equipment and baseballs. Any exceptions will be reviewed by the Tournament Committee and approved by the Executive Board.
- 8.1.7. All tournament team names, colors and designs will emphasize the Clark Little League organization and may be subject to the Tournament Committee and Executive Boards review and approval.
- 8.1.8. All tournament team managers, coaches, players and parents must conduct themselves appropriately during games. Failure to do so may result in discipline action, including suspension or removal from the team. Disciplinary action towards managers/coaches/players or parents at any tournament event must be reported to the Tournament Committee and Executive Board.
- 8.1.9. Complaints against a tournament team manager or coach must be submitted to the Tournament Committee and Executive Board in writing. The Tournament Committee and Executive Board will review and determine only by the proof given to them if discipline to the individual is warranted.
- 8.1.10. All tournament teams understand that they represent the Clark Little League and the Township of Clark, and will conduct themselves with good sportsmanship, honor and pride.
- 8.1.11. All Clark Little League regular season games take priority over the scheduling of all

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tournament games.

- 8.1.12. Additional fund raising such as coin collection may be warranted to support the tournament program. All parents and players must be committed to support this event.
- 8.1.13. Tournament teams may have use of assigned gym time during the months of January and February. All gym rules will be followed (i.e., no hardballs; rag balls only shall be used).

8.2 Tournament Committee:

- 8.2.1. The Executive Board will appoint a Tournament Committee annually prior to the December membership meeting.
- 8.2.2. The Tournament Committee will be approximately (5) members of the Clark Little League, including Executive Board members, tournament managers and membership.
- 8.2.3. The purpose of the Tournament Committee will be to oversee the policies and guidelines set by the Clark Little League.
- 8.2.4. The Tournament Committee will host tournament meetings to discuss the tournament policies and/or issues that need to be discussed prior to or during the tournament season. The Executive Board or Tournament Committee will schedule meetings as required.
- 8.2.5. The Tournament Committee will submit an evaluation and selection process of managers, coaches and players to the Executive Board for review and approval.
- 8.2.6. The Tournament Committee and respective tournament team managers will appoint a Selection Committee to evaluate players during the regular season and tryouts. The Selection Committee can be made-up of Executive Board members, Tournament Committee members, Membership, Managers, Coaches and Umpires, and may be a different group of individuals for each division.

8.3 Tournament Team Tryouts:

- 8.3.1. All tournament teams in age groups; 8's, 9's, 10's and 11's will hold annual tryouts. The Tournament Committee, Executive Board and the 12yr old tournament manager will determine if the 12yr old age group will require a tryout.
- 8.3.2. The tryout dates for all divisions will be prior to the end of the regular season and set by the Player Agent. The tryout dates will be reviewed and approved by the Tournament Committee and Executive Board.

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8.3.3. A player that misses the scheduled tryouts due to sickness or injury is eligible to be selected to a tournament team. An additional tryout may be warranted to allow the player to try out for the team. Player eligibility can also be based on season performance.

8.3.4. Any player that declines to play in the Majors Division will forfeit their right to play on an "A" tournament team for that season.

8.4 Tournament Team Managers:

8.4.1. Anyone interested in becoming a tournament team manager must submit a letter in writing listing their qualifications to the Executive Board.

8.4.2. The Executive Board will appoint an 8yr Old tournament team manager each year. The Executive Board will announce the manager after the tournament team has been selected.

8.4.3. The Executive Board will appoint a tournament team manager if an active manager resigns or is removed from a team for disciplinary reasons.

8.4.4. The Executive Board will consider commitment to the league, community, membership status, baseball and coaching knowledge, prior managing and coaching experience, seniority, character and conduct when selecting a tournament team manager.

8.4.5. All tournament team managers and coaches must be Rutgers Certified. Only Rutgers Certified personnel will be permitted on the fields when children are present.

8.4.6. The Executive Board will review each tournament team manager's position prior to each season. Managers that do not fulfill their duties as active members or demonstrate unruly behavior, including complaints from membership, umpires, parents or players, may lose the privilege of managing a team, regardless of their previous status.

8.4.7. Each tournament team manager can select up to (3) coaches. Additional coaches can be added to a tournament team roster if a coach cannot make a full-time commitment to the team.

8.4.8. Tournament team manager accept the responsibility of the conduct of all players, coaches, and parents.

8.4.9. All tournament team managers will abide by the rules governing tryouts on a yearly basis.

8.4.10. Each tournament team manager can provide input to the Selection Committee player selections for their respective team, if desired. Rosters will be submitted to the Tournament Committee and will be approved by the Executive Board.

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- 8.4.11. All tournament team managers must assist the Tournament Director and Assistants to ensure the Clark Little League Tournaments are properly staffed.
- 8.4.12. All tournament team managers are responsible for coordinating work details during tournament games played in their respective divisions. The work details include, but are not limited to the following: kitchen duty, announcing games, scorekeeper and scoreboard, field prep, cleaning the complex after each game, cleaning the kitchen and bathrooms before and after each game, putting equipment (microphones, tables, chairs, etc.) away, taking out the garbage and cleaning the complex after each tournament game.
- 8.4.13. All tournament team managers must appoint a team parent that will be responsible for coordinating and scheduling the work details listed in 13.4.12. The team parent must distribute a phone list to the team and the Tournament Director prior to the start of their respective tournament.
- 8.4.14. All tournament team managers must abide by the rules governed by Clark Little League.

8.5 Tournament Team Rosters:

- 8.5.1. All tournament players must submit a birth certificate and proof of residency.
- 8.5.2. All tournament players have to be registered with the Clark Little League and must comply with Little League Baseball rules in order to be eligible to participate on a tournament team.
- 8.5.3. All tournament players must play in their respective age group. A minimum of 11 and a maximum of 13 players can be listed on a team roster. The number of players on a roster is at the sole discretion of the manager. Williamsport teams will comply with all Little League International roster rules.
- 8.5.4. If a tournament player is requested to play in an older division of a Williamsport game or tournament, permission must be granted by the player's tournament team manager, Tournament Committee and Executive Board.
- 8.5.5. Performance, behavior and commitment from players and parents during the tournament season will determine Player eligibility. Written eligibility requirements will be properly communicated to all parents of the Clark Little League.
- 8.5.6. No tournament team can pitch a pitcher if he or she is involved in the Clark Little League playoffs without the approval of the players recreational season manager. If the tournament manager does not adhere to this rule, he may be removed permanently as a manager after an Executive Board review.
- 8.5.7. All tournament players participating in an invitational tournament must play at

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least (6) defensive outs in the field and (1) at bat per game.

- 8.5.8. Little League International rules will govern during the Williamsport Tournament.
- 8.5.9. All tournament players will follow the Little League International pitching rules.
- 8.5.10. All roster changes subsequent to the announcement of a tournament team roster must be submitted to the Tournament Committee and reviewed and approved by the Executive Board.

ARTICLE IX - TROPHIES

- 9.1. Trophies will be awarded to the division winners, World Series winner and runner-up teams in both the Minors and Majors Divisions.
- 9.2. Trophies will be awarded to the World Series winner and runner-up team in the 8yr Old Division.
- 9.3. All Instructional, Pee Wee and 8yr old Division teams will be awarded a participation trophy or medal at the conclusion of the season.
- 9.4. All sponsors will be awarded a plaque.

ARTICLE X - FINANCIAL POLICY

- 10.1. The Executive Board and Active Membership shall decide all matters pertaining to the finances of the league. It shall place all income in a common league treasury, directing the expenditure of same in such a manner that will give no individual or team an advantage over the others to equipment, etc.
- 10.2. The Executive Board and Active Membership shall not allow the contribution of funds to individuals or teams and shall not solicit same for the common treasury. This regulation is to discourage favoritism among teams and to endeavor to equalize the benefits of the league.
- 10.3. The President at his discretion may not spend more than \$500.00 between regular meetings without the approval of the Executive Board.
- 10.4. The fiscal year for the Clark Little League is October 1st through September 30th of the following year.
- 10.5. No officer, board member, director, chairperson or any member of the league shall receive directly or indirectly any salary, compensation or emolument from the league for services rendered as officer director or otherwise.

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- 10.6. If for any reason this organization, known as Clark Little League is dissolved, the monies raised from player registration will be distributed and returned to the player's families. Raffle and unused fundraising monies will be returned to the purchasers. Remaining assets from Clark Little League will be allocated to the Township of Clark. All equipment, material and any other Little League possessions will also become property of the Township of Clark.

ARTICLE XI - RULES

- 11.1. The Clark Little League shall be a member of Little League Baseball, Inc.
- 11.2. The league will play by the official playing rules and regulations as published by Little League Baseball.
- 11.3. The address of Little League Baseball, Inc. is:

Little League Baseball, Inc.
International Headquarters
P.O. Box 3485
Williamsport, Pennsylvania 17701
Phone (717) 326-01921 Fax (717) 326- 1074

ARTICLE XII - AMENDMENTS

- 12.1. **An amendment to the Constitution may be submitted by any active member at any regular meeting. The secretary at (3) successive meetings before being voted upon will read such amendments. All amendments to the Constitution must be approved by two-thirds of the Executive Board and two-thirds of the Active Membership.**
- 12.2. The Constitution of the Clark Little League shall be reviewed in January of each year by the Executive Board to ensure that it meets the needs of the Clark Little League and is consistent with all the rules, regulations and policies of Little League Baseball, Incorporated. After review and provided there are no amendments, the constitution shall be distributed to the coaches and managers at the March general membership meeting.

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This document acts as the Constitution of the Clark Little League. It has been approved and accepted by the current Executive Board and a majority of the league members.

Date Signed: _____

President: _____

Witness: _____

Witness: _____

Witness: _____

Secretary: _____

Revised: January 2012

Previous Version: February 2006