

# MUSA – Feedback and Incident Report Form

Instructions

1. Complete a separate form for each event or concern. Please type or print clearly.
2. Provide sufficient information to allow club personnel to understand the situation. Use the back of the form if you need more space.
3. Mail complete form to MUSA board member or P.O. Box 524, Marshall, MN 56258

<b>Purpose of report</b>	Suggestion	Complaint	Praise	Other (specify)
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<b>Date of event</b>	<b>Location of event</b>
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<b>Program</b>	Rec	RecPlus	Competitive	<b>Gender</b>	Girls	Boys
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<b>Age Group</b>	U6	U8	U10	U11	U12	U13	U14	U15	U16	U17	U18
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<b>Home Team</b>	<b>Visiting Team</b>
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<b>Name(s) of person(s) involved</b>	1.	Player	Coach	Spectator	Official
	2.	Player	Coach	Spectator	Official
	3.	Player	Coach	Spectator	Official
	4.	Player	Coach	Spectator	Official

<b>Description of incident, event, or situation</b>
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<b>Submitted by</b>	Player	Coach	Spectator	Official
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<b>Address</b>
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<b>Phone</b>	<b>E-mail</b>
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<b>May we contact you to discuss this feedback or incident?</b>	Yes	No
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<b>Signature</b>	<b>Date</b>
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<b>Date Received</b>	<b>CLUB USE ONLY</b>
	<b>Referred to</b>
<b>Action Taken</b>	
<b>Signature</b>	<b>Date</b>