



St. Tammany Parish
Recreation District #4
PO Box 1490 61100 North 12th Street
Lacombe, La. 70445
Phone :(985-882-7782) Fax: (985-882-9646)
Website: www.lacomberec.com

Pat Brister, Parish President
Jake Groby, Councilman
Jordan Johnson, Executive Director
Fabian Hartley, Athletic Director
Sherry Marrero, Administrative Assistant

Board Members
Gerrin Narcisse, Chair
Jacki Schneider, Vice Chair
Lenny Schmidt, Antoinette Wright,
Al Hamauei, Jody Charbonnet

**Board of Directors
Meeting Minutes
September 18th, 2019**

1. **Call to Order: 6:35pm**
2. **Opening Prayer & Pledge of Allegiance to our Flag.**
3. **Roll Call: Jacki Schneider- present**
Gerrin Narcisse- present
Al Hamauei- present
Lenny Schmidt- Absent
Antoinette Wright- present
Jody Charbonnet- present
4. **Approval of Minutes August 21st, 2019- Approval of the August 21st, 2019 meeting minutes. Jacki makes a motion to accept the August 21st, 2019 meeting minutes. Antoinette seconds the motion. All board members are in favor.**
5. **Financial Report – Jacki mentioned, on the profit and loss vs actual has still not be changed. Jordan was asked to look at the budget and to make the proper adjustments. Sherry was asked to move the Pepsi donation money into its own line item. Jacki went over each line item that need ed to be adjusted once again. Jacki makes a motion to accept the financial report with all the corrections made as stated. Al seconds the motion. All board members are in favor.**
6. **Director's Report- The fans in the gym will need to be serviced. Spooktacular is coming up, I sent over a sponsorship packet to all board members. This will be presented to ask for donations. Hopefully we can get most of the candy donated. The focus this season is to get most of our sports programs sponsored. Jordan asked the board members if they may**

know any business or sponsorship organizations that may want to sponsor our sports program. The health insurance for the employees had a small increase. The electric outlets in the park need to be fixed for events that are held in the John Davis Park. Jordan suggested a place to put Chandler's memorial but asked the board members for their input for the best place to put the memorial. Hopefully down the road we can also add a Lacombe Hall of Fame for community members that achieve great goals throughout life. Gerrin asked about water in the John Davis Park. Al suggested that we get the pipes fixed that will allow us to get water access back into the park. Board suggested some companies that could be called to come out and look and get the water issue fixed.

Old Business

- No discussion on old business.

New Business

- 1. Budget Discussion-** The new budget needs to be created by next month for the upcoming year. By October 16th, 2019 the new budget must be finished and voted on. Board discussed time and dates so that they can get together to work on the budget.
- 2. Sewage Treatment Plant Quotes-** Jordan presented the board with quotes from 3 sewage treatment plant companies. Board looked over and discussed the quotes. Board members discussed the placement of the new septic tank. Board members also discussed the future decision of either renovating the concession stand or purchasing something new for the concession stand. Al makes a motion to approve Triple A Septic with the quote of \$5,500.00 to complete the sewage treatment plant project with a backup of Pounds if Triple A can't come through. Jacki seconds the motion. All board members are in favor.
- 3. Policies & Procedure Additions-** Laurie Pennison spoke about the PTO in the policy and procedure manual. On page 43 required by the Federal Law the FMLA was added into the policy and procedure manual. A separate policy and procedure were drafted that would cover 12 weeks full pay for maternity leave. Antoinette stated that it would not be fair to the rest of the employees that are male that would not benefit from a 12-week full paid leave. And she does not want to be on record agreeing to give an employee 12 of full payment for maternity leave. Board members discussed to check into short term disability for the employees. At this point in time the FMLA will stand for maternity leave.

- **Motion to add executive session for a personal and legal matter to the agenda. Al makes a motion to go into executive session. Jody seconds the motion. All board members are in favor.**

- **Motion to go into executive session. Jacki makes a motion to go into executive session. Jody seconds the motion. All board members are in favor.**

Public Comment

Motion to adjourn:

- **Adjournment: 7:38 pm**
- **Next meeting date: 10/16/19**