



St. Tammany Parish  
Recreation District #4  
PO Box 1490 61100 North 12<sup>th</sup> Street  
Lacombe, La. 70445  
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Website: www.lacomberec.com

Mike Cooper, Parish President  
James" Jimmie" Davis, Councilman  
Jordan Johnson, Executive Director  
Fabian Hartley, Athletic Director  
Sherry Marrero, Administrative Assistant

Board Members  
Gerrin Narcisse, Chair  
Al Hamauei, Vice Chair  
Steve Muller, Antoinette Wright,  
Lucinda Roberts, Jody Charbonnet,  
Wendy Batiste

**Board of Directors  
Meeting Minutes  
September 16<sup>th</sup>, 2020**

- 1. Call to Order: 6:35pm**
- 2. Opening Prayer & Pledge of Allegiance to our Flag.**
- 3. Roll Call: Al Hamaui- present**
  - Gerrin Narcisse- present**
  - Lucinda Roberts- present**
  - Steve Muller- present**
  - Antoinette Wright- present**
  - Jody Charbonnet- present**
  - Steve Muller- present**
  - Wendy Batiste- present**
- 4. Approval of Minutes, July 15th, 2020 & August 19th, 2020- Approval of the July 15th, 2020 meeting minutes & August 19th, 2020 meeting minutes. Motion to table the approval of both sets of minutes until next board meeting. Wendy makes a motion to table both sets of minutes to next board meeting. Antoinette seconds the motion. All board members are in favor.**
- 5. Financial Report- Board members review the financials. Board will plan a finance meeting Motion to approve the financials. Antoinette makes a motion. Gerrin Seconds the motion. All board members are in favor.**
- 6. Director's Report – Jordan met with Mr. Steve and mentioned said that he see's a lot of great things coming. Procedures for opening back up, water fountains will not be**

available, face mask will be required to enter the building moving forward. We will operate at a 25% occupancy and will accommodate small gatherings such as baby showers/ birthday parties with 50 people or less. Jordan updated the board on the walking trail paperwork to start the walking trail. We will begin this Wednesday with the collection for hurricane relief for the two hurricanes that have passed. Jordan asked the board to see how they felt about the Christmas parade. Board discussed the Christmas parade and Toys for Tots event. Motion to move forward with the Christmas events, Christmas Celebration parade & Toys for Tots. Antoinette makes a motion. Lucinda seconds the motion. All board members are in favor. Jordan asked the board again to make sure they get their ethics training in

### Old Business

1. Discussion about an option concerning the old library- Currently the parish is going to deal with it right now. Hopefully the parish can come up with a solution that will be in our favor.
2. Board to discuss using the Recreation center as (Register to Vote Event) for upcoming elections.- Jordan would like to educate people to go out and register to vote. This is not to encourage anyone to vote for any particular party. Gerrin suggest that we set out multiple locations around Lacombe for people to come out and get information. Gerrin makes a motion to proceed. Steve seconds. All board members in favor.
3. Board members to discuss committees to be appointed and discussed.(finance/budget/athletic/policy and procedure/personnel).- board to leave all the committees in place. Jody is opposed to decision.
4. Insurance items to be reviewed by the board from the finance committee's meeting with Aubert Insurance- Previously discussed by board and finalized
5. Discussion about sections to add to Financial Policy: Financial Reporting, Record Retention, Public Meeting Policy- Previously discussed by board and finalized.
6. Board members to discuss resolution for budget ammendment- AI stated, the finance committe has to set this up, will leave this to the finance committee to deal with.

### New Business

1. Board members to discuss Phase 3 reopening plans for Recreation District #4- Coach BJ shared his comments (See public comment).Procedures for opening back up, water fountains will not be available, face mask will be required to enter the building moving forward. We will operate at a 25% occupancy and will

accommodate small gatherings such as baby showers/ birthday parties with 50 people or less.

2. Board members to discuss Building Committee Report – Board discussed with Steve the possibilities of adding new structures at Keller Field and fixing the structures that are currently there.
3. Board members to discuss Spooktacular Modifications for Spooktacular event- Jordan shared with the board members the idea of drive through Trunk or Treat. We will have cars parked along North 12<sup>th</sup> St. Public will stay in their cars to maintain social distancing. Laurie and a couple board members do not feel comfortable with this idea. Board thinks it will be best to make only a few stops instead of stopping at every car.
4. Board members to discuss new plan to hire a board secretary- Currently not having any luck hiring a board secretary. Board is still looking for a board secretary.

#### Public Comment

- B.J- BJ stated took it upon himself to start up a baseball team for the Lacombe children. He would like to have the availability to use Keller Field for practice. Jordan and Gerrin clarified that there would be no shared water, no seating in the dugouts and the bleachers. At this current time there is no running water at Keller Field. Steve said he would go out Friday to take a look at the well. Al suggested that the parents would have to sign a waiver in reference to Covid-19. Gerrin suggested that each practice should be no longer than two hours increments. This will give the staff the time to clean the bathrooms properly. Fabian stated, this situation should have been brought up to the athletic director and director to get resolved. He said that they could have handled the situation in the office. Gerrin makes a motion that the recreation center move toward opening up Keller Field for baseball practices. Lucinda seconds the motion. All board members are in favor

Motion to adjourn:

- Adjournment: 7:53 pm
- Next meeting date: 10/21/2020

