



St. Tammany Parish
Recreation District #4
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Pat Brister, Parish President
Jake Groby, Councilman

Board Members

Jacki Schneider, Chair
Michelle Cusimano, Antoinette Wright,
Gerrin Narcisse, Lenny Schmidt,
Al Hamauei, Jody Charbonnet

Board of Directors Meeting Minutes August 15th, 2018

1. **Call to Order: 6:03pm**
2. **Opening Prayer & Pledge of Allegiance to our Flag.**
3. **Roll Call: Jacki Schneider- present**
Gerrin Narcisse- present
Al Hamauei- present
Michelle Cusimano- present
Lenny Schmidt- present
Antoinette Wright- present
Jody Charbonnet- present
- **Motion to move New Business #1 up on the agenda by Al Hamauei. Michelle seconds the motion. All board members are in favor.**
4. **Approval of Minutes July 18, 2018- Minutes were approved. Al Hamauei motions to approve July 18th, 2018 minutes. Lenny seconds the motion. Antoinette did not approve due to error on number under Old Business. All board members are in favor with the correction to the minutes.**
5. **Financial Report- In the debit account the balance is \$16,231.65. In the checking account the balance is \$239,497.82. Michelle asked, why is there so many repairs**

for the lawnmower. Jordan mentioned, he will explain the lawnmower situation in his director's report. Al Hamauei wants to make sure we have receipts to cover all purchases made with the debit card. Jody had a question for check #1574 for \$2.17, first purchase for new credit card. Motion to add \$1,000.00 to Dance Team line item in budget, and to add \$600.00 to Cheer budget. Antoinette makes a motion. Michelle seconds the motion. All board members are in favor. Motion to accept the financial report. All motions to approve the financial report. Lenny seconds. All board members are in favor.

- Resolution 20 to amend the 2018 budget: See attached
- Adding more money to budget for Cheer: Add \$600.00 to budget.
- Add budget item for Dance Team: Add \$1,000 to budget.

6. Director's Report- Jordan introduced Mike, owner of the audio company. He explained to the board what speakers he thought would work well at Keller Field and all the benefits the PA system will bring to the field. Jordan mentioned, that we are in our first stages of getting things organized for the Spooktacular. Anyone that would like to help or participate please let him know. We will have a committee meeting to discuss all the logistics about the Spooktacular. All of the lights around the John Davis Park have officially been installed by Cleco. Jordan presented the idea about getting an IP company for extra security at the recreation center. He would also like to set up time to get the policy and procedures corrected and completed. Jordan mentioned, we will start the process to move Rec. District #4 monies to Fidelity Bank. Rec. Dist. 4 attorney Laurie Pennison reassured Jordan and the board that if we feel Fidelity Bank meets our needs, there's no problems with switching banks.

New Business

1. Meeting with Men's Group desiring to form a Men's Baseball League and use Keller Field- A few members from the men's softball league stated they would like to utilize Keller Field to play softball, so they don't have to travel every week to play softball. The matter was brought up about the previous weekend, how the men's softball team went to Keller Field and had approximately 200 people at the Field and no supervision from any of the recreation's employee's. Both the recreation board members and a few of the softball members came to an agreement that they would meet after the softball league forms a committee. This will allow the board members & Jordan to explain to the softball league what rules and regulation they need to follow to

continue to use Keller Field. The board explained to a member of the Diva's of Lacombe what reasons Keller Field is charged a rental fee for. The difference in fundraisers and just coming out to the field to play for fun. The Diva's of Lacombe had some concerns because they were charged a rental fee in the past for using Keller Field. Jordan & the board members will meet with the Diva's of Lacombe to address all of the questions. A member from the audience had some concerns about open gym. The community will like to see open gym to be open in the evening hours.

Old Business

1. Event Detail- The staff had some concerns about working event details. The salary employees wanted more information about working event details. The board members clarified that if you are a salaried employee, they cannot get paid extra funds to do an event detail.
2. Vacation Days/ Sick Days- Jordan would like to add vacation days & sick days schedule into the policy and procedure manual. Jacki mentioned, the board will meet soon the discuss the situation.
3. Secondary Lawnmower- Jordan presented to the board the charges that was spent to fix the old lawnmower (Dixie Chopper). He feels that the rec. center is spending too much money to keep the Dixie Chopper running. Al asked, do will still have the tractor? Fabian explained, the tractor is too heavy to use on the baseball field. Calvin mentioned, the lawnmower is old and has a lot of issues. The board suggested to try to let another company service the Dixie Chopper before they make a decision to purchase something else.
4. Architect quotes for Keller Field bathroom- Jacki gave the board members three quotes for Keller Field bathroom. Jacki discussed with the board members about each quote. Motion to contract with Ratliff Architects by Al, 2nd by Gerrin to design the bathroom at Keller Field and the outdoor basketball court at John Davis Park.
5. Aubert Insurance- A representative talked to the board about the renewal of the insurance policy. He went over premiums & coverages of the new insurance policy.
6. October event in the park- Antoinette suggested that we start some sort of music event in the park in October. She suggested we can sell food & have a band. The board believes that this would be a great idea for our community.

Comments from the floor

Mother from the community asked why are we not giving out the grants anymore for sports? Jordan reassured her that we are, but only when asked for it. She also asked about the process of the football field, because she hasn't seen anything done about it. Gerrin

explained, we need to pass our millage before we can go out for a bond to complete the project.

Motion to enter Executive Session- Motion to enter executive session. Gerrin motions to enter executive session. Michelle seconds the motion. All board members are in favor.

Board reconvenes. Unanimous vote to give the Administrative Assistant a \$600.00 per year raise.

Motion to adjourn: 8:19pm

Next Board Meeting September 19th, 2018

