



St. Tammany Parish  
Recreation District #4  
PO Box 1402 61100 North 12<sup>th</sup> Street  
Lacombe, La. 70445  
Phone :( 985-882-7782) Fax: (985-882-9646)  
Website: www.lacomberec.com

Pat Brister, Parish President  
Jake Groby, Councilman

Board Members  
Jacki Schneider, Chair  
Gerrin Narcisse, Vice Chair  
Michelle Cusimano, Antoinette Wright,  
Lenny Schmidt, Al Hamauei

### **Board of Directors**

### **Meeting Minutes**

**December 13th, 2017**

- 1. Call to order: 6:59pm**
- 2. Opening prayer & Pledge of Allegiance to our Flag**
- 3. Roll Call: Jacki Schneider-absent**
  - Gerrin Narcisse-present**
  - Al Hamauei-present**
  - Lenny Schmidt-present**
  - Antoinette Wright-present**
  - Michelle Cusimano-present**
- 4. Approval of November 15th, 2017 meeting minutes: Lenny moves for approval on the November 15th, 2017 meeting minutes. Michelle seconds the motion for the approval of the November 15th, 2017 meeting minutes. All board members are in favor.**
- 5. Financial Report: Jacki mentioned, the amendment of the budget will take the place of the financial report. In the Capital One operating account we have \$117,750.22. In the Whitney operating account we have \$20,066.73. All money was moved out of the Whitney Money Market account and moved into the Capital One operating account. Jacki mentioned that Whitney Bank got in touch with Rec 4 and said the only way they would keep the money market account in their bank was if they had all of our business, checking account and all. They also wanted Rec 4 to commit to a 5year period to keep our funds in their bank. Board members agreed that something doesn't sound right about this situation, and they will check into it further. Jacki mentioned, they will be going back out for bids.**

6. **Director's Report:** Jordan shared some important information, there will be a LLA millage workshop in April. Basketball is keeping the staff very busy, and would love to have volunteers help out when they can. He spoke about all the great additions we recently added to the gym, new basketball goals, divider curtains, volleyball nets and tv's in the lobby. He stated, that the community center needs plenty of repairs and maintenance before we can expand. A huge THANK YOU to all the people and business's that donated to the Christmas tree project. We will finally have a Rec 4 credit card to be used when the debit card is not taken, and to make purchases over the internet. Sherry plans to meet with the state archives and attend a class that will teach her the proper way to dispose of old documents. Friday December 15<sup>th</sup>, 2017 the Lacombe Cardinal Cheerleaders will perform at Heritage Park in Slidell for a Christmas celebration. I have met with the representative from ADP Payroll company, and it looks like they have a lot more to offer than our current payroll company Netchex. Representative Brad from ADP spoke about the benefits that ADP offers. Mr. Rene with NACA spoke about the mortgage program. He would like to hold a workshop at the community center Feb. 10<sup>th</sup>, 2018 to reach out to the people in the community about this great opportunity. Jacki motioned, we need to have a cooperative endeavor agreement with a free fee so there will be no rental fee. Al seconds the motion. All board members are in favor. Jacki mentioned she would like to see an Athletic directors report at every board meeting. Jacki asked how many basketball teams do we have right now? Michelle stated, she is very concerned about the basketball uniform situation. There was discussion about why the basketball uniforms were purchased from a company outside of the U.S. to save money. Jordan explained why they chose to purchase basketball uniforms from the outside company and the situation about the redraft of the basketball teams.

- Mrs. Rhonda spoke on behalf of her basketball team. She mentioned how she and the other coaches of the team came up with the difference in money to pay for their team to have nice uniforms. She also shared some ideas she had about ordering uniforms.
- Gerrin made a motion to discuss the resolution to add Beth Turkin to the board. He asked to make an amendment to add this under New Business, Al seconds the motion. All board members are in favor.
- Jacki made a motion to add the topic, Budget amendment under Old Business. Gerrin seconds the motion. All board members are in favor.
- Jacki makes a motion for herself & Jordan to travel to Baton Rouge for a LLA seminar in January. Al seconds the motion. All board members are in favor.

**Old Business:**

1. **Board vote on Chair & Vice Chair for 2018**- Gerrin makes a motion to approve Jacki as Chairman of the board & Gerrin as Vice Chairman of the board for 2018. Lenny seconds the motion. All board members are in favor.
2. **Vote on acceptance of new Policies & Procedures**- Lenny makes a motion to accept the policies & procedures. Antoinette seconds the motion. All board members are in favor.
3. **Revisit new container for Keller Field**- Jordan stated, the old container at Keller Field has been moved. The old proposals I brought to you were around \$3,000.00. The board previously approved \$3,000.00 to purchase a one door container. Jordan says it would be a better idea to purchase a two door container to that it doesn't take as many man hours to take apart the John Deer tractor to move in and out the container. If we purchase a two door container there will be less risks of employees getting hurt by moving heavy machinery. Al moves to motion the approval to purchase a two door container for the lowest bid at \$6,100.00. Lenny seconds the motion. All board members are in favor.
4. **Budget Amendment Resolution:**

**RESOLUTION NO.   12   OF 2017**

**A RESOLUTION AUTHORIZING THE BOARD OF DIRECTORS OF THE ST. TAMMANY RECREATION DISTRICT NO. 4, STATE OF LOUISIANA, TO AMEND 2017 BUDGET**

**By:**

**WHEREAS**, the St. Tammany Recreation District No. 4, State of Louisiana (hereafter the "Recreation District" has expressed its need to amend the budget that was approved in March of 2017.

**WHEREAS**, the Recreational District has determined that the amendment of the 2017 budget is necessary due to inconsistencies in Budget Vrs. Actual expenditures.

**NOW, THEREFORE, BE IT RESOLVED**, by the Recreational District, in legal session convened, that:

The Recreation District Board finds and determines that a real necessity exists to amend the 2017 budget in order to correct Budget vrs. actual expenditure inconsistencies.

Amending 2017 Budget has been approved and revisions and changes have been made.

**BE IT FURTHER RESOLVED** that if any provision or item of these resolutions or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared to be severable.

**BE IT FURTHER RESOLVED** that all resolutions in conflict are hereby repealed.

With the above resolution being properly introduced and duly seconded, the vote was as follows:

AYES: 5 Narcisse, Wright, Schmidt, Hamauei, Cusimano

NAYS: 0

ABSENT: 0

ABSTENTION: 0

And the resolution was declared adopted this 13\_\_ day of \_\_December\_\_\_\_\_ 2017.

**New Business:**

1. **LLA Audit—Discussion of audit and progress of correction-** Jacki has given the board members a copy of the final LLA audit results. Al stated, we should attach all corrections to the audit and send it to the LLA.
2. **Discuss the resolution to add Beth Turkin to the board-** Discussion about adding Beth Turkin to the board. Al moves the resolution to add Beth Turkin to the board. Michelle seconds the motion. All board members are in favor.
3. **Travel approval for Jordan & Jacki to attend the LLA seminar in Baton Rouge-** Jacki mentioned, she will not need funds for a hotel but Jordan will. Jacki asked for approval for Jordan to stay in a hotel for the seminar.
4. **Vote to enter into Executive Session to discuss personnel issue-** Gerrin motions to go into executive session. Lenny seconds the motion. All board members are in favor.

**Public Comment: No final public comments.**

**Adjournment: 8:10pm**

**Next meeting date: January 17th, 2017**