



St. Tammany Parish
Recreation District #4
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Pat Brister, Parish President
Jake Groby, Councilman
Jordan Johnson, Executive Director
Fabian Hartley, Athletic Director
Sherry Marrero, Administrative Assistant

Board Members
Gerrin Narcisse, Chair
Jacki Schneider, Vice Chair
Lenny Schmidt, Antoinette Wright,
Al Hamauei, Jody Charbonnet

**Board of Directors
Meeting Minutes
November 20th, 2019**

1. **Call to Order: 6:33pm**
2. **Opening Prayer & Pledge of Allegiance to our Flag.**
3. **Roll Call: Jacki Schneider- absent**
Gerrin Narcisse- present
Al Hamauei- present
Lenny Schmidt- present
Antoinette Wright- present
Jody Charbonnet- present
4. **Approval of Minutes October 9th, 2019- Approval of the October 9th, 2019 meeting minutes. Antoinette makes a motion to accept the October 9th, 2019 meeting minutes. Jody seconds the motion. All board members are in favor.**
5. **Financial Report – Board members review the financials for the month. Board members questioned to electrical outlet repair charge. Jordan explained that we now have working outlets throughout the park so they can be used by community members who rent the park. They will also be used for decorations during the holidays. Gerrin mentioned that numbers look like they are up for some of the sports registrations. Jordan mentioned, the sewage treatment plant was installed and paid in full. Motion to except the financial report. Al makes a motion the except the financial report. Lenny seconds the motion. All board members are in favor.**

6. **Director's Report-** Congratulations to our head chairman on the birth of his new baby girl. Two electrical outlets were installed in the park. Jordan mentioned that he touched base with Mr. Domain who oversees the walking trail. We will not find out if we will be awarded the funds to do the walking trail until March. In the event we do not receive the grant to do the walking trail, Jordan would like to use the overage money from 2019 budget to build the walking trail ourselves. The walking trail is going to be a big component/vision that goes along with moving the playground and the future for our park. Jordan has received quotes for cutting down the two trees in the front of the building. All the quotes came out to under \$2,500.00. Jordan mentioned, with the removal of the trees he received a great idea from Jody to plant citrus trees to promote healthy eating.
 - Jordan would like to add a topic to new business. Motion to add Overhang in front of building to new business. Lenny makes a motion to add Overhang in front of building. Jody seconds the motion. All board members are in favor.

Old Business

1. **Budget Proposal 2020-** Board members reviewed the budget proposal for 2020. Jody questioned the amount that was budgeted for fields and park. Jody wants to make sure we have enough funds in the budget to cover the expenses for the upcoming year, because last year we were over budget in fields and park. Jordan stated, we may have to come back to this category and amend this line item for the 2020 budget. Motion to accept the budget proposal for 2020. Jody suggested that the Rec Fest should partner up with the breast cancer awareness walk and make it one big event. Some board members thought it was a great idea and will be discussed later. Lenny makes a motion to accept the budget proposal for 2020. Al seconds the motion. All board members are in favor.
2. **Mulch for playground-** Jordan updated the difference in price between the bonded bouncy mulch and the jellybean mulch.

New Business

1. **501-C3 Discussion-** The Williams Group proposed that it will cost the rec center \$1,200.00 to get a 501-C3 status. Jordan stated a board would have to get an invested group that would be honest, transparent, and invested should we form that committee. The committee would be primarily for grants for the rec district. Board members are unclear about starting a 501-C3 status as an extension from the rec center. Board members suggested that it would be better for community members to form a 501-C3.

2. **Maternity Leave/Policy addition-** Jordan presented the board with information that Pelican Park uses for maternity leave. The email stated, typically the condition of her pregnancy is covered by FMLA maternity leave. If the employee has sick or vacation time available, they may use the PTO time available. Board members agreed not to implement any additional policies to the maternity portion of the policy and procedures. Jordan mentioned that Coquille allows employees to gift PTO time to their co-workers. Board members asked Jordan to bring the information to them at the next board meeting so that it can be discussed.
3. **Recyclable Playground Committee-** Jordan presented to the board ideas for the recyclable playground. Jordan feels like that the recyclable playground will not be as expensive as a new modern style playground. Jody stated, we need to find out if we can use the materials to create a recyclable playground will be up to state code. Jordan is looking to create a committee to create a recyclable playground. Gerrin mentioned that when the committee is created, the committee should investigate the liability part of the recyclable playground.
4. **Christmas Parade/Toys for Tots-** Christmas parade is December 14th, 2019 @ 1:00pm. The Toys for Tots toy giveaway will follow directly after the Christmas parade. We have several groups, dancers, old school cars, etc. that are expected to be in the parade. Antoinette and Gerrin mentioned that they would be a part of the Christmas parade.
5. **Overhang in front of building-** Jordan explained that the overhangs that are currently in the front of the building now was not properly installed and was a patch job. The overhang that is there now does not keep the water away from getting into the front doors when there is a hard rain. This is also causing the tiles to fade and lift in the lobby. Jordan feels that upgrading the overhang in the front of the building would also make the appearance of the front of the building more appealing to the public and for future sponsors. Board members asked for more quotes from different businesses with more information/specs. Motion not to exceed \$2,800.00 to replace the overhang. Lenny makes a motion to not to exceed \$2,800.00 given that we get the right criteria. Antoinette seconds the motion. All board members are in favor.

Public Comment

- **No Public Comment**

Motion to adjourn:

- **Adjournment: 7:43 pm**
- **Next meeting date: 12/18/19**

